

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

August 19, 2025

6:30 p.m.

Board Meeting Minutes

Prior to the board meeting Cytha Guynes from PSBA presented the following awards for years of service on our board:

Jeff Hull- 5 years

Patrick Bard- 20 years

Allen Morton- 30 years

Prior to the board meeting, a motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to go into executive session for personnel reasons. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 6:54 p.m. and ended at 7:26 p.m.

The board meeting began at 7:27 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending in person. The following members were present: Timothy Mellott, Jon Diffenderfer, Mark Mosemann, Jeff Hull, Jada Smith, Nikki Stewart, Allen Morton, Tony Shives, and Patrick Bard. The meeting was conducted by the board president, Patrick Bard.

Also present were: Meredith Hendershot, superintendent; Laurel Keegan, director of special education; Jeremy Hollinshead, high school principal; Tyler Burns, elementary principal; Cindy Flaherty, director of educational support services; David Cason, director of operations; MaryAnn Johnson, board secretary; Anita Munson, Business Manager/Operations Coordinator

1. The meeting was opened with the Pledge of Allegiance led by Mr. Patrick Bard.
2. PSBA Honor Roll Presentation
3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Allen Morton to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
4. A motion was made by Mr. Jon Diffenderfer and seconded by Ms. Nikki Stewart to approve the minutes from the Board Meeting on July 16, 2025. **VOICE VOTE, All in Favor. Motion carried.**

5. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve the payment of bills for July. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve the investment report for July. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to accept with regret the resignation of Gregory Wright as Elementary special education learning support teacher effective August 5, 2025. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve James Barton as school resource officer effective September 3, 2025. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Harlie Koontz as a substitute teacher for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Melissa Duncan as assistant cross-country coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Adam Hoopengardner as a volunteer assistant JV/Varsity boys basketball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Nicholas Collare as a step 1 column 1 junior high(7-8 grade) history teacher effective August 5, 2025. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Marita Murray Smith as a volunteer assistant volleyball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Kay Bradshaw as a long-term substitute Elementary special education learning support teacher beginning the start of the 2025-2026 school year until the position is filled. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to hire Angie Booth as a homebound instructor for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve Daniel Leese as a substitute teacher for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**

17. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve Ruth Hardy as a substitute teacher for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve Hunter Singer as a transportation par for the 2025-2026 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve an additional compensation of \$1.50 per hour for Jamie Bivens, in accordance with the provisions of the collective bargaining agreement, for assuming the additional duties of registering new students into the district's database and withdrawing students from the district's database. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Jon Diffenderfer and seconded by Mrs. Jada Smith to approve the High School teaching and staff assignments for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Jon Diffenderfer and seconded by Mrs. Jada Smith to approve the Elementary teaching and staff assignments for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Tony Shives and seconded by Mr. Jon Diffenderfer to table the staff conference list for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Ms. Nikki Stewart and seconded by Mr. Tony Shives to approve Laura Mellott as a mentor for Grace Mosemann for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Ms. Nikki Stewart and seconded by Mr. Tony Shives to approve Melissa Barton as a mentor for Nicholas Collare for the 2025-2027 school years. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Ms. Nikki Stewart and seconded by Mr. Tony Shives to advertise for an Elementary special education learning support teacher for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Ms. Nikki Stewart and seconded by Mr. Tony Shives to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a professional employee on an intermittent bases beginning approximately the first week of September, including approximately two to four weeks consecutively and 1-2 days thereafter for 6 months. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Ms. Nikki Stewart and seconded by Mr. Mark Mosemann to approve the Elementary student handbook and list of changes for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**

28. A motion was made by Ms. Nikki Stewart and seconded by Mr. Mark Mosemann to approve the High School student handbook and list of changes for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
29. A motion was made by Ms. Nikki Stewart and seconded by Mr. Mark Mosemann to approve the list of Elementary School field trips for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
30. A motion was made by Ms. Nikki Stewart and seconded by Mr. Mark Mosemann to approve the list of High School field trips for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
31. A motion was made by Ms. Nikki Stewart and seconded by Mr. Mark Mosemann to approve the list of High School fundraisers for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
32. A motion was made by Ms. Nikki Stewart and seconded by Mr. Mark Mosemann to approve the classes with an enrollment of students under 10. **VOICE VOTE, All in Favor. Motion carried.**
33. A motion was made by Mr. Jon Diffenderfer and seconded by Ms. Nikki Stewart to approve the bus and van driver and substitute driver list for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
34. A motion was made by Mr. Jon Diffenderfer and seconded by Ms. Nikki Stewart to approve for the PTO to use the Elementary parking lot on September 12, 2025, from 5:00 p.m. to 9:00 p.m. for Touch-A-Truck. **VOICE VOTE, All in Favor. Motion carried.**
35. A motion was made by Mr. Jon Diffenderfer and seconded by Ms. Nikki Stewart to approve for the PTO to use the Elementary parking lot on October 24, 2025, from 5:00 p.m. to 9:00 p.m. for Trunk-Or-Treat. **VOICE VOTE, All in Favor. Motion carried.**
36. A motion was made by Mr. Allen Morton and seconded by Ms. Nikki Stewart to approve the extra-curricular contract with Wolfpack Transportation LLC for the 2025-2026 school year.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Mark Mosemann- yes
Jeff Hull- yes	Jon Diffenderfer- yes
Patrick Bard- yes	

“9” yes “0” no members. Motion carried.

37. A motion was made by Mr. Allen Morton and seconded by Mr. Timothy Mellott to approve the extra-curricular contract with Friese Bus Transportation LLC for the 2025-2026 school year.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Mark Mosemann- yes

Jeff Hull- yes Jon Diffenderfer- yes
Patrick Bard- yes
“9” yes “0” no members. Motion carried.

38. A motion was made by Mr. Jeff Hull and seconded by Mr. Tony Shives to approve the extra-curricular contract with M&C Lumber for the 2025-2026 school year.

Allen Morton- yes Nikki Stewart- yes
Timothy Mellott- yes Jada Smith- yes
Tony Shives- yes Mark Mosemann- yes
Jeff Hull- yes Jon Diffenderfer- yes
Patrick Bard- yes
“9” yes “0” no members. Motion carried.

39. A motion was made by Mrs. Jada Smith and seconded by Mr. Timothy Mellott to approve the memorandum of understanding between Southern Fulton School District and the Pennsylvania State Police for the 2025-2026 & 2026-2027 school years.

Allen Morton- yes Nikki Stewart- yes
Timothy Mellott- yes Jada Smith- yes
Tony Shives- yes Mark Mosemann- yes
Jeff Hull- yes Jon Diffenderfer- yes
Patrick Bard- yes
“9” yes “0” no members. Motion carried.

40. A motion was made by Mrs. Jada Smith and seconded by Mr. Tony Shives to approve the agreement between Southern Fulton School District, Health Community Partnership, Franklin-Fulton County MJ/ID/EI, and Franklin-Fulton County Drug and Alcohol for the 2025-2026 school year.

Allen Morton- yes Nikki Stewart- yes
Timothy Mellott- yes Jada Smith- yes
Tony Shives- yes Mark Mosemann- yes
Jeff Hull- yes Jon Diffenderfer- yes
Patrick Bard- yes
“9” yes “0” no members. Motion carried.

41. A motion was made by Ms. Nikki Stewart and seconded by Mr. Tony Shives to approve the Parent Transportation Agreement with Southern Fulton School District for the 2025-2026 school year.

Allen Morton- yes Nikki Stewart- yes
Timothy Mellott- yes Jada Smith- yes
Tony Shives- yes Mark Mosemann- yes
Jeff Hull- yes Jon Diffenderfer- yes
Patrick Bard- yes
“9” yes “0” no members. Motion carried.

42. A motion was made by Mr. Mark Mosemann and seconded by Ms. Nikki Stewart to approve the One-On-One Parent Support Services Agreement with Southern Fulton School District for the 2025-2026 school year.

Allen Morton- yes Nikki Stewart- yes
Timothy Mellott- yes Jada Smith- yes
Tony Shives- yes Mark Mosemann- yes
Jeff Hull- yes Jon Diffenderfer- yes
Patrick Bard- yes
“9” yes “0” no members. Motion carried.

43. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to approve the cooperative agreement between Allegany College of Maryland and Southern Fulton School District to establish a cooperative academic program for the 2025-2026 school year.

Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Mark Mosemann- yes
Jeff Hull- yes	Jon Diffenderfer- yes

Patrick Bard- yes

“9” yes “0” no members. Motion carried.

44. A motion was made by Mr. Allen Morton and seconded by Mr. Mark Mosemann to approve the school security officer agreement between Southern Fulton School District and James Barton.

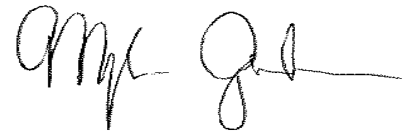
Allen Morton- yes	Nikki Stewart- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Mark Mosemann- yes
Jeff Hull- yes	Jon Diffenderfer- yes

Patrick Bard- yes

“9” yes “0” no members. Motion carried.

45. A motion was made by Mr. Allen Morton and seconded by Mr. Tony Shives to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 8:00 p.m.



Signature _____

Date 9/17/2025