NORTHERN LOCAL SCHOOLS
BOARD OF EDUCATION MEETING

6:30 p.m., Thursday, April 17, 2025

AGENDA

Pledge of Allegiance

I. Call to Order

II. Roll Call

III. Recognition of Visitors and Public Participation

IV. Student Presentation – CDL Simulator Training Program

V. High School Principal, Lisa Householder – Graduation Pathways

VI. Minutes

A. Board Meeting Minutes — Attachment

Recommend the Board approve the following Board meeting minutes:

1. March 20, 2025

VII. Mid-East Vocational School Report – Richard France

VIII. Superintendent's Report – Angela Gussler

IX. Business and Finance

A. Treasurer's Presentation – Jennie Clifton

B. Recommendation for Approval

1. February Financial Reports — Attachment

Recommend the Board approve the March 2025 financial reports, as presented.

2. Budget Adjustments

Recommend the Board approve the following adjustments:

Revenue:

Turf Replacement (003-9025)	$1,400.70
Athletic Improvements (003-9026)	$35,000.00
Ricketts/Hughes Scholarship (008-925G)	$1,000.00
Betsy Founds Scholarship (008-924F)	$1,550.00
Somerset American Legion Scholarship (008-925A)	$12,000.00
Moose Scholarship (008-925B)	$42,000.00
L Teeters Scholarship (008-925C)	$175.00
W Winegardner Scholarship (008-925E)	$1,550.00
Richland Circle Farms Scholarship (008-925F)	$1,650.00
OneNet / K-12 Connectivity (451-9225)	$4,955.70
Title I-A (572-9225)	$5,361.50
Title II-A (590-9225)	$1,540.69
Title IV-A (584-9225)	$2,349.61

Appropriations:

MS Cheer (300-950W)	$500.00
Ricketts/Hughes Scholarship (008-925G)	$1,000.00
HS Boys Baseball (300-950U)	$4,480.00
Drama Club (200-913H)	$354.70
OneNet / K-12 Connectivity (451-9225)	$4,955.70
Bontrager Scholarship (008-923B)	$544.31
Betsy Founds Scholarship (008-924F)	$1,550.00
Somerset American Legion Scholarship (008-925A)	$12,000.00
Moose Scholarship (008-925B)	$42,000.00
L Teeters Scholarship (008-925C)	$175.00
W Winegardner Scholarship (008-925E)	$1,550.00
Richland Circle Farms Scholarship (008-925F)	$1,650.00

3. Donations

Recommend the Board acknowledge the following donations:
a.) Jennifer Kilbarger; Munsell Soil Color Book to High School Vo-Ag
b.) Cathy Ankrum; Clothing to Glenford Elementary
c.) Perry County EMA; Gowns & Aprons to Glenford Elementary
d.) Somerset Town Christmas; Clothing to Somerset Elementary
e.) Custom Ag Solutions; $100 Shirt Sponsor to High School FFA
f.) Kilbarger Farms; $100 Shirt Sponsor to High School FFA
g.) The Lozier Family; $100 Shirt Sponsor to High School FFA
h.) Hill Real Estate, Kelli Poling; $100 Shirt Sponsor to High School FFA
i.) Custom Ag Solutions; $200 March Meeting Sponsor to High School FFA
j.) Kevin & Andrea Emmert; $100 April Meeting Sponsor to High School FFA

4. Then & Now Certificates

Recommend the Board approve the following Then & Now Certificates:
a.) PO#131883, Matheny Motor Truck Co., Bus/Vehicle Parts
b.) PO#131867, NASSP, NHS Membership Renewal
c.) PO#131878, SkEYEwatch, Bus Cameras
d.) PO#131889, Frank Beickelman, Holy Trinity Professional Development (Aux. Funds)

5. Anthem Medical and Prescription Drug Plan — Attachment

Recommend the Board accept the proposal from Anthem Blue Cross / Blue Shield for the medical and prescription drug plans for the 2025-26 plan year, as presented.

6. Delta Dental Renewal — Attachment

Recommend the Board accept the renewal rates from META/Delta Dental for the dental insurance plan for the 2025-26 plan year, as presented.

7. VSP Renewal — Attachment

Recommend the Board accept the two-year renewal rates from VSP for the vision plan for the 2025-26 and 2026-27 plan years, as presented.

8. Mutual of Omaha Basic Life & Voluntary Insurance Plans — Attachment

   Recommend the Board accept the renewal rates from Mutual of Omaha for the Basic Life/ADD and voluntary insurance plans, as presented.

9. Student Accident Insurance Program — Attachment

   Recommend the Board approve participation in the Ohio Student Accident Insurance Program for the 2025-26 school year, as presented.

10. 2025-2026 Licking Regional Education Service Center Agreement — Attachment

    Recommend the Board approve the 2025-2026 General Services Agreement with the Licking County Regional Education Service Center, as presented.

11. Depository Agreement with North Valley Bank — Attachment

    Recommend the Board approve a four-year depository agreement with North Valley Bank from May 30, 2025 to May 30, 2029, as presented.

12. Resolution to Transfer Auxiliary Fund Assets

    WHEREAS, the Northern Local School District Board of Education ("District") previously received auxiliary service funds, pursuant to R.C. 3317.024, from the Ohio Department of Education of Workforce for the purpose of supporting the education of students attending Holy Trinity School ("Holy Trinity"), a chartered nonpublic school located within the District's jurisdiction;

    WHEREAS, the District has spent those auxiliary service funds in a manner consistent with R.C. 3317.06;

    WHEREAS, portions of those auxiliary service funds were spent to purchase secular textbooks, secular digital textbooks, and other reusable assets and supplies for use by Holy Trinity students;

    WHEREAS, Holy Trinity has recently elected to receive its auxiliary service funds directly from the Ohio Department of Education and Workforce pursuant to R.C. 3317.024(E)(2), rather than using the District as an intermediary;

    WHEREAS, the District no longer has an educational need for the assets and supplies; and

    WHEREAS, the District wishes to transfer ownership of those assets and supplies to Holy Trinity.

    NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Northern Local School District hereby grants the assets and supplies identified in the attachment hereto to Holy Trinity and/or its appropriate governing entity.

    BE IT FURTHER RESOLVED that the Treasurer is directed and authorized to take all necessary steps to finalize the transfer of all such assets to Holy Trinity and/or its appropriate governing entity.

13. Asset Disposal

Recommend the Board approve the disposal of the following assets:

a.) IMAC A1311; obsolete
b.) IMAC 20/2.4; obsolete
c.) IMAC A1311; obsolete
d.) IMAC A1311; obsolete
e.) IMAC A1311; obsolete

X. Employment

A. Recommendation for Approval

1. Retirements

Recommend the Board accept the following retirements:

a) Jeff Forgrave, Teacher, effective August 8, 2025
b) Julie Solomon, Bus Driver, effective June 30, 2025
c) Angela Gussler, Superintendent, effective July 31, 2025
d) Sharon Wise, Bus Driver, effective June 1, 2025

2. Resignations

Recommend the Board accept the following resignations:

a) Kahley Wilkins, Teacher, effective April 7, 2025
b) Laura Klotz, Transportation Secretary, effective March 21, 2025

3. Administrator Contract

Recommend the Board approve the following administrative contract: Attachment

a.) Tyler Brown, High School Associate Principal, effective 8/1/2025

4. Long-Term Substitute

Recommend the Board approve the following limited long-term substitute employee for the 2025-26 school year:

a) Becky Spicer, Intervention Specialist, Bachelors, Step 0

5. Certified Substitutes Attachment

Recommend the Board approve the following certified substitutes for the 2024-25 school year:

b) MVESC Substitutes, as presented

6. Classified Hours Per Day

Recommend the Board approve the following increase in hours per day:

a) Mary Pritt, Assistant Cook, from 4.5 to 7 hours per day, effective 4/7/2025

7. Classified Substitutes

Recommend the Board approve the following classified substitute for the 2024-25 school year:

b) Deidre Headlee, Substitute Aide, April 3, 2025
c) Darrin Blosser, Substitute Vehicle Transporter, effective April 3, 2025

8. Supplemental Contracts

   Recommend the Board approve the following supplemental for the 2025-26 school year:
   a) Katie Huffman, Year 1 Mentor

9. Certified Contract Renewal

   Recommend the Board approve the following certified contract renewal:

   One Year Contract (Second):

   a) Kathryn Stepanovich

10. Classified Contract Renewals

    Recommend the Board approve the following classified contract correction for 2025-26 school year:

    Two Year Contract:

    a) Isaiah Peck
    b) Marilyn Winegardner

11. Volunteers

    Recommend the Board approve the following volunteer for the 2024-25 school year:
    a.) Kelley Murphy and Jax, Therapy Dog

XI. Curriculum & Instruction

A. Recommendation for Approval:

1. Class of 2025 Graduates — Attachment

   Recommend the Board approve the Class of 2025 graduates, as presented.

2. Memorandum of Understanding with Columbus State Community College — Attachment

   Recommend the Board approve a. memorandum of understanding with Columbus State Community College for College Credit Plus Tuition, Fees, and Data Sharing, as presented.

3. Memorandum of Understanding with Rhodes State College — Attachment

   Recommend the Board approve a memorandum of understanding with Rhodes State College for College Credit Plus Tuition, Fees, and Data Sharing, as presented.

4. Memorandum of Understanding with Hocking College — Attachment

   Recommend the Board approve a memorandum of understanding with Hocking College for College Credit Plus Tuition, Fees, and Data Sharing, as presented.

5. Revisions to the 2025-26 High School Curriculum Guide — Attachment

   Recommend the Board approve revisions to the 2025-26 High School Curriculum Guide, as presented.

6. 2025-26 Athletic Coach Handbook Attachment

   Recommend the Board approve the 2025-26 Athletic Coach Handbook, as presented.

7. 2025-26 Student Code of Conduct Attachment

   Recommend the Board approve the 2025-26 Student Code of Conduct, as presented.

8. IXL Learning, Inc. Agreement Attachment

   Recommend the Board approve a technology service provider agreement with IXL Learning, Inc., as presented.

9. Overdrive, Inc. Agreement Attachment

   Recommend the Board approve a technology service provider agreement with Overdrive, Inc., as presented.

10. Field Trips

    Recommend the Board approve the following field trips for the 2024 25 school year:

a.)	April 14, 2025	Somerset 4th Grade to General Assembly & Somerset Park
b.)	May 1, 2025	Somerset 1st Grade to Dawes Arboretum
c.)	May 8, 2025	Somerset 5th Grade to Somerset Park
d.)	May 12, 2025	High School Ag Students to Circle M Meats, Jackson, Ohio

XII. Board Policy & Procedure

A. Recommendation for Approval

1. Board Policies – First Reading

   Recommend the Board approve the following Board Policies upon First Reading:

   a) PO# 1613; Student Supervision and Welfare
   b) PO# 3213; Student Supervision and Welfare
   c) PO# 4213; Student Supervision and Welfare
   d) PO# 1422.01; Drug-Free Workplace
   e) PO# 2340; Field and Other District-Sponsored Trips
   f) PO# 2431; Interscholastic Athletics
   g) PO# 5113; Inter-District Open Enrollment
   h) PO# 5120; Assignment Within District
   i) PO# 5350; Student Heath, Well-Being, and Suicide Prevention
   j) PO# 5460; Graduation Requirements
   k) PO# 5751; Parental Status of Students
   l) PO# 5780.01; Parents' Bill of Rights
   m) PO# 6151; Insufficient Funds Checks
   n) PO# 7421; Restrooms, Locker Rooms, Shower Rooms and Changing Rooms
   o) PO# 7440.01; Video Surveillance and Electronic Monitoring
   p) PO# 8142; Criminal History Record Check for Contracted School Services
   q) PO# 8452; Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation

XIII. Executive Session

Discussion in executive session is permitted only for the following specified purposes:

1. The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or the investigation of charges or complaints against an employee or student unless the employee or official or student requests a public hearing.
2. To consider the purchase of property for public purposes or the sale of property at competitive bidding.
3. Conferences with the board's attorney to discuss matters, which are the subject of pending or imminent court action.
4. Preparing for, conducting, or reviewing negotiations or bargaining / sessions with employees.
5. Matters required to be kept confidential by federal law or rules or state statutes.
6. Details relative to the security arrangements and emergency response protocols.
7. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance.

XVI. Adjournment