



SBCSC Financial Updates: CY 2024

(Focus Area:
Fiscal Indicators & Grants)

SBCSC Financial Services Team

02/19/2025

PRIMARY GOAL

To raise the maximum allowable revenue in each fund to support the educational programs in the district.

Agenda

- Financial Strategy
- Introduction to SBCSC District Finances
- Grants Overview – All Grants
- State Grants Overview
- Food & Nutrition Grant Overview
- Federal Grants Overview
- Deep Dive into Major Federal Grant
 - Title Grants
 - SPED Grants
 - CTE Grants
 - ESSER
- Conclusion





Financial Strategy

Financial Strategy: A New Era of Trust & Transparency

To Achieve & Maintain

Financial Sustainability

- Maintain good cash reserve
- Maintain Budgets
- Ensure good financial future of the District

Maximizing Investment in Education

- Maximize money in Education Fund, ensure Equity
- Maximize Operational Efficiency (**Insourcing, budget cuts etc.**)
- Minimize Operations Transfer (**5.5%** currently in 2025, lowest in history)

Maximizing Investment in Brand Ambassadors

- We **WILL NOT** hold back money, when we can offer it to our employees, the ambassadors
- For both Teachers and non certified employees

Safe, Secure, Clean and Functional Buildings

- Invest in security
- Utilize Bond money for capital projects
- Prioritize based on urgency and fund availability for projects
- Getting rid of unused buildings



Intro to SBS District Finances

2024 Finances – District Level

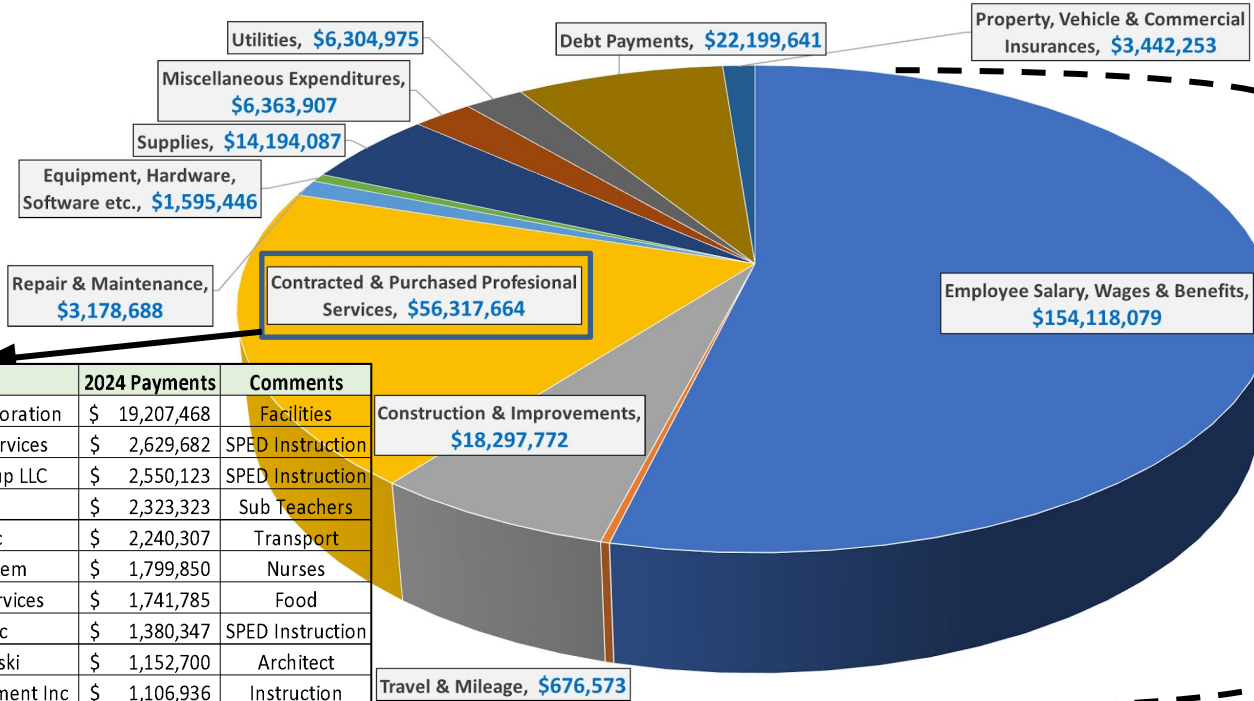
Fund Category	Funding Source	Broad Fund Category	Expenditure %
Education	Enrollment based state tuition support, Reimbursements etc.	General Funds: 71%, \$205 mn	35.3%
Zone Fund	An extension of Education fund for zone schools		4.6%
Operations	Property Tax, Other Taxes, Transfer from Education, Interest, Property Sale, Refund, Misc.		13.6%
Referendum Operations.	Property Tax, Other Local Taxes		9.6%
Debt Service	Property Tax, Other Local Taxes		7.7%
Bond & Capital	Issuance of Bonds, Leases and other Capital Sources	Capital Funds: 7%, \$21 mn	7.2%
Federal Grants	Federal Reimbursements		16.0%
Food & Nutrition	Federal Reimbursements administered by state	Grants & Donations: 22%, \$64 mn	4.0%
State & Local Grants/Funds	State & local reimbursements		1.7%
Gift & Donations	Donations from Private Parties, Organizations		0.3%

SBCSC Expended approximately \$286 mn in 2024



District Finances 2024:

Breakdown of \$286 mn Expenditures



\$154 mn
Employee Expenses

\$106 mn
Certified

- 1147 Teachers, Counselor etc.
- 137 Cert Admins (Buildings. Central)

\$48 mn
Non-Certified

- 40 Instructor
- 182 Food Service
- 152 Bus Positions
- 65 Security
- 38 Admins
- 58 Supervisors
- 280 SPED Para/Asst etc.
- 330 Secretaries/Aides etc.

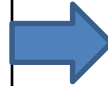
Home to **2,500**
Employees

Vendor Name	2024 Payments	Comments
Southeast Service Corporation	\$ 19,207,468	Facilities
Maxim Healthcare Services	\$ 2,629,682	SPED Instruction
Stepping Stones Group LLC	\$ 2,550,123	SPED Instruction
EDUStaff	\$ 2,323,323	Sub Teachers
First Student Inc	\$ 2,240,307	Transport
Beacon Health System	\$ 1,799,850	Nurses
Chartwells Dining Services	\$ 1,741,785	Food
Soliant Health Inc	\$ 1,380,347	SPED Instruction
Jones Petrie Rafinski	\$ 1,152,700	Architect
Instructional Empowerment Inc	\$ 1,106,936	Instruction
EduShift Inc	\$ 674,934	Instruction
Hebard & Hebard Architects Inc	\$ 547,200	Architect

Fiscal Indicator: Cash Reserve

Breakdown of Cash Balance:

Total Cash Balance (as of 01/31/2025)	\$124 mn
Restricted Cash Balances (i.e: Bond & Construction Funds, Retirement, Insurance Funds, Debt Service Funds, Food & Nutrition Funds, Textbook Funds etc.)	\$63 mn
Unrestricted* Cash Balance	<u>\$60 mn</u>
AVG Amount Needed to Operate District for 1 Month	\$25 mn
# Months Sustainable with Unrestricted Cash Balance	<u>2.5</u>



- Solid Cash balance figures, indicate to financial sustainability
- Need to maintain reserve for potential shutdowns, emergencies, delay in Govt. payments etc.
- **The strategy is to maintain this balance and not to underutilize available funds at the same time**



- Having a Cash Reserve good enough to operate District for 3 months is recommended by many industry experts
- No Statutory Requirement, but the State advocates for a 2 month equivalent unrestricted reserve as per GFOA

Approximate numbers according to 2025 data

SBCSC's Credit Rating

S&P Global Credit Rating Categories		Example Organizations
AAA	An obligor rated 'AAA' has extremely strong capacity to meet its financial commitments . 'AAA' is the highest issuer credit rating assigned by Standard & Poor's	 
AA	An obligor rated 'AA' has very strong capacity to meet its financial commitments . It differs from the highest-rated obligors only to a small degree	    
A	An obligor rated 'A' has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions	  
BBB	An obligor rated 'BBB' has adequate capacity to meet its financial commitments . However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.	   
BB	An obligor rated 'BB' is less vulnerable in the near term than other lower-rated obligors. However, it faces major ongoing uncertainties and exposure to adverse business, financial, or economic conditions, which could lead to the obligor's inadequate capacity to meet its financial commitments.	 
B	The obligor currently has the capacity to meet its financial commitments. Adverse business, financial, or economic conditions will likely impair the obligor's capacity or willingness to meet its financial commitments	
CCC	An obligor rated 'CCC' is currently vulnerable, and is dependent upon favorable business, financial, and economic conditions to meet its financial commitments.	
CC	An obligor rated 'CC' is currently highly vulnerable	
C	highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations	
R	An obligor rated 'R' is under regulatory supervision owing to its financial condition	
SD	has selectively defaulted on some obligations	
D	has defaulted on obligations and S&P believes that it will generally default on most or all obligations	
NR	not rated	

- SBCSC's AA grade credit rating indicates very strong capacity to meet financial commitments
- The excellent credit rating is a result of strong financial policies, regular audits, cash reserve, past records and financial management



Audits & Reportings

Audit/Report Name	Description	Frequency	Certification Authority	SBCSC Updates
State Board of Accounts (SBOA) Fiscal Year Comprehensive District Audit	A comprehensive audit of financial and non-financial aspects including but not limited to: <i>Financial Statements & Fund Balances</i> <i>All Revenues & Expenditures</i> <i>Internal Procedures & Control</i> <i>Payroll</i> <i>Bank Reconciliations</i> <i>District Policies & Procedures</i> <i>Grants etc.</i> <i>Debts & Liabilities</i> <i>Capital Assets etc.</i>	Annual; takes 3-10 months	State Board of Accounts (SBOA)	Currently audit going on for 2022-23 & 2023-24
Annual Financial Report (AFR)	A comprehensive report for the fiscal year including all expenditures, revenues, assets, fund balances, leases, debts etc.	Annual, Due 08/31/XX	State Board of Accounts (SBOA)	Always submitted within Deadline
Schedule of Expenditures from Federal Awards (SEFA)	All details for all grants including expenditures, receipts and award amount and award details	Annual, Due 08/31/XX	State Board of Accounts (SBOA)	Always submitted within Deadline
Collective Bargaining Report (CBR)	All payroll, benefits and other compensation info for certified positions with details	Annual, Due 07/31/XX	IEERB - Indiana Education Employment Relations Board	Always submitted within Deadline
Annual Survey of Public Employment	A report including all payroll for all employees of the corporation, individually by employees	Annual, Due 01/31/XX	US Department of Commerce	Always submitted within Deadline
Form 9 Financial Reports	A detail report of all funds with - <i>Revenues</i> <i>Expenditures</i> <i>Fund Balances</i> <i>Capital Expenditures etc.</i>	Semi Annual, Due in July & December	Indiana Dept of Education (IDOE)	Always submitted within Deadline
Financial Transparency Reports	All expenditures of the district by vendor, by amount and by funds in details	Semi Annual, Due in April & October	Indiana Dept of Education (IDOE)	Always submitted within Deadline
Budget Forms (1, 2, 3, 4, 4B)	Details of budgets by programs and categories, fund balances, debts, expenditures, revenue estimations, encumbrances etc.)	Once in Oct-Nov	Department of Local Government (DLGF)	Always submitted within Deadline

- SBCSC is a highly regulated entity like other IN School Districts
- SBCSC is in good standing with all regulatory authorities (DLGF, SBOA, IDOE, IRS etc.)



Internal Controls

The Finance Department will continue to take the initiative to identify areas in which SBCSC can improve processes and internal controls.

Internal Controls Manual

- At the end of 2024, the Finance Department finished the first version of the SBCSC Internal Controls Manual.
 - Some of the areas covered include:
 - Guidance on Submitting Financial Concerns
 - ☐ includes ability to submit anonymously
 - General Finance Guidelines
 - Cash Handling Procedures
 - Purchasing Procedures
 - Payroll Processing
 - Grant Procedures
 - Human Resource Personnel Management
 - Accounts Receivable
 - Employee Compensation



Internal Controls

- The IC manual will be updated regularly with updated versions released periodically.
- The IC Manual will be shared across the district as well as posted to SBCSC website.
- Internal Controls training for everyone handling cash, or managing funds, will occur annually (either virtually or in-person). Employees will sign an acknowledgement of training.

We recently completed forms to standardize the approval process for:

- District Credit Card Usage
- Stipend Payments

We have initiated the process to have conduct a comprehensive capital asset inventory to include:

- List of Individual Items Valued \$5k or Above
- Item Breakdown by Building/Location
- Item Valuation





Grants Overview

SBCSC Grants

Approx. **50+** Grants
Active Currently

Definition of Grant: Money received from state or federal authorities/entities which might be in most cases reimbursable in nature and might be eligible to be used in specific areas stipulated by the awarding agency.

State &
Local Grants

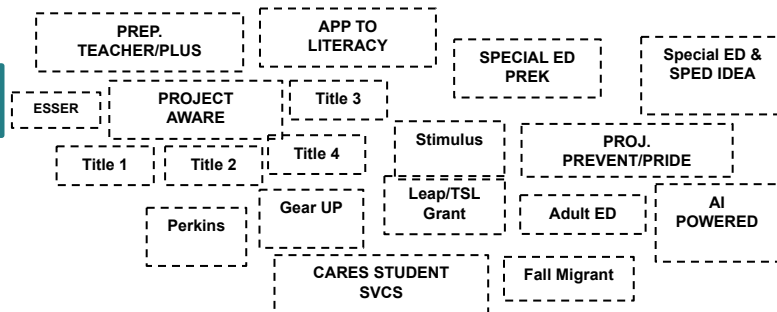
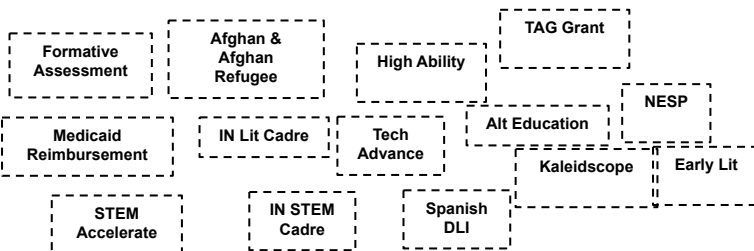
\$4.5 mn

Food &
Nutrition Grant

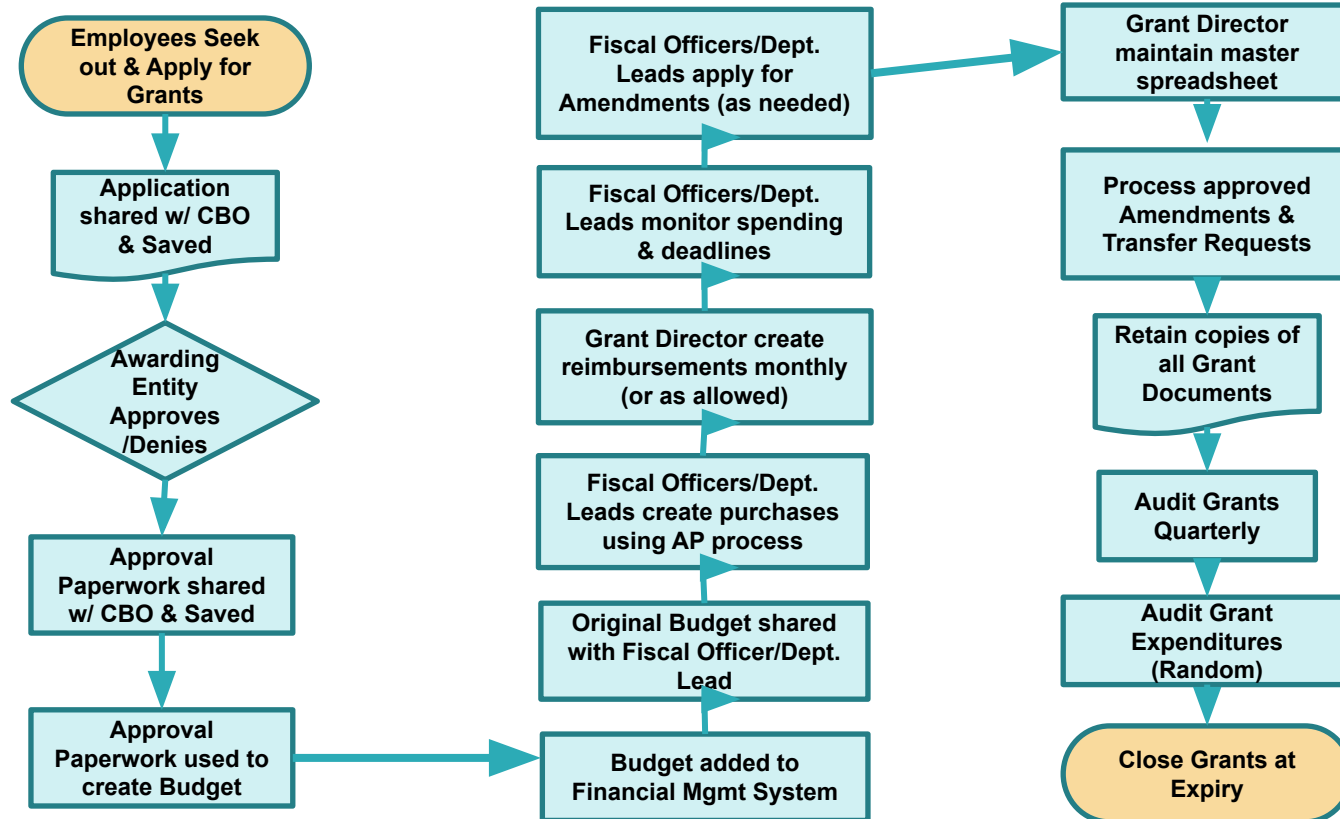
\$11.6 mn

Federal
Grants

\$44 mn



End to End Grant Process

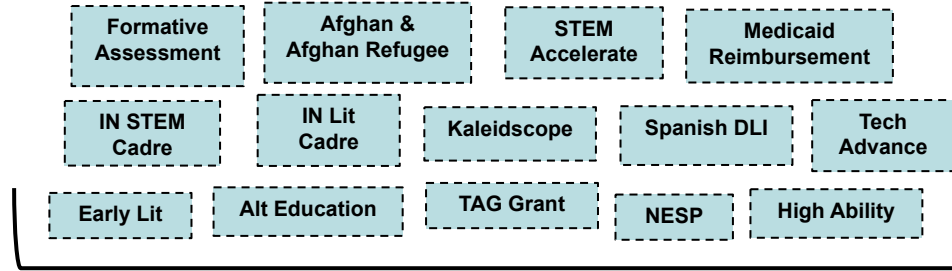




State Grants Overview

Summary of SBCSC State Grants CY 2024

State & Local Grants 2024: \$4.5 mn



**Personnel
Expenses \$1.8 mn**

**Non- Personnel
Expenses \$2.7 mn**

City Connect Coordinator	3
IDOE Lit Special Coach Cadre	6
Associate Dean	1
Coord.Bright Beginnings	1
Bilingual Resource Specialist	1
ELD Instructional Specialist	1
Speech/Language Pathologist	1
Part Time Security	10

**Supplies
Expenses \$0.2 mn**

**Prof Services
\$0.8 mn**

**IT/Tech
Expenses \$1.6 mn**

**Misc Other
Expenses \$0.1 mn**



Food & Nutrition Fund Overview

Summary of Food & Nutrition Fund

\$11.6 mn (in 2024) Federal Grant, administered by the State

YTD Food & Nutrition Statistics			
Client Statistics	2022- 2023	2023- 2024	vPY
Enrollment	16, 523	15, 583	(940)
Service Days	177	174	(3)
Meal Counts	2022- 2023	2023- 2024	vPY
Breakfast	1, 106, 217	1, 004, 104	90. 8%
Lunch	1, 775, 636	1, 697, 973	95. 6%
Student A la Carte & Adult Meals	112, 600	72, 327	64. 2%
Other- Snack & Dinner	168, 546	191, 851	113. 8%
Total	3, 162, 999	2, 966, 255	93. 8%
Meals per Service Day	2022- 2023	2023- 2024	vPY
Breakfast	6, 250	5, 771	92. 3%
Lunch	10, 032	9, 758	97. 3%
Student A la Carte & Adult Meals	636	416	65. 3%
Other- Snack & Dinner	952	1, 103	115. 8%
Total	17, 870	17, 047	95. 4%

Summary of Food & Nutrition Fund

2024 Total Expenditure: \$11.6 mn (Reimbursable)

**Personnel
Expenses \$4.3 mn**

**Non- Personnel
Expenses \$7.3 mn**

Job Description	# Count (Full Time Equivalent)
Cust Service Associate	50
Plan & Prod Associate	79
Level I, II, III - Foods Manager	35
Lunchroom Aide	39
Director, Food Services	1
Computer Applic-Specialist	1
Administrative Assistant	1
Security	2
Full Time Equivalent Positions	208

**Supplies
Expenses \$5 mn**

**Prof Services
(Chartwell) \$2 mn**

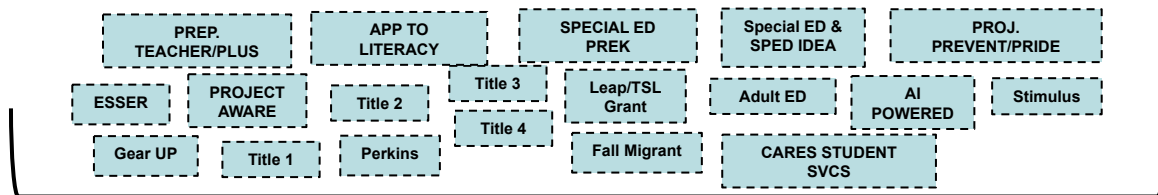
**Misc Other
Expenses \$0.3 mn**



Federal Grants Overview

Summary of SBCSC Federal Grants 2024 CY

Federal Grants 2024: \$47 mn



Personnel Expenses \$23 mn

Non- Personnel Expenses \$24 mn

Job Categories	# Count
Sp Ed Paraprofessional	71
Intervention Specialists	36
Other SPED Support Staff	37
Teachers	61
Title I Instructional Asst	11
Speech/Language Pathologist	9
Associate Dean	7
Deaf/Hard of Hearing Facilita	7
Social Workers	8
Curriculum/Pathway etc. Coaches	12
Bilingual Support Staff	7
Admin Support	19
Building Level Admins	6
Coordinator/Facilitator/Managers/Liason at Schools	23
Central Admins	7
Approximate Total Positions	321

Supplies Expenses \$2.3 mn

Prof Services \$16 mn

Tech/Construction Expenses \$1 mn

Misc Other Expenses \$4.6 mn



Deep Dive – Major Federal Grants



Title Grants Overview

Summary of Title Grants

Grant Name	Purpose of Grant	2024 Expenditures
Title I	Provides extra resources to schools with high percentages of low-income students to help them meet academic standards.	\$ 8,251,106
Title I Part D	Supports educational programs for neglected, delinquent, or at-risk youth, often in juvenile detention or transition programs.	\$ 71,569
Title 1 Sch Imp	Offers resources and interventions to improve student achievement in schools identified for improvement	\$ 1,992,508
Title IV Part A	Grants support well-rounded education (e.g., arts, STEM), safe/healthy students, and effective technology use.	\$ 612,076
Title II Part A	Focuses on improving teacher and principal quality through professional development and support.	\$ 642,302
Title III	Provides supplemental resources for English learners to help them achieve English proficiency and meet academic standards.	\$ 254,498
Total Expenditures from All Title Grants		\$ 11,824,059

Title 1: Coquillard, Darden, Edison, Harrison, Jackson, Lincoln, Madison, Marquette, Monroe, Muessel, Navarre, Nuner, Wilson

SIG: Rise Up
Title III and Title IV: All Schools

- Approx. **120** Full Time Positions
- **\$9 mn** in Salary & Benefits, mostly for certified positions



SPED Grants Overview

Summary of SPED Grants

The SPED Grant has 2 parts:

- Part B 611 (school-aged children with disabilities (**ages 3 through 21**) and
- Part B, Section 619 (addresses the supplemental state grants program for preschool children with disabilities (**ages 3 through 5**))
- On average, special education is awarded **~6.8 million dollars**; the largest portion is for school-aged children with disabilities (ages 3 through 21)
- This money is used to pay staff salaries, supplies specific to student need (e.g. sensory items, manipulatives, etc.), professional development, contracts related to special education services (SLP, OT/PT, etc.)



The grants support **~ 163 Full Time Equivalent Positions** that includes **70** SPED Para Professionals, **26** Therapists/Speech Asst./Pathologists/Social Workers etc., **37** Teachers etc.



CTE/Alt ED Grants Overview

Summary of CTE/Alt ED Grants



4 Major CTE Grants, Totaling Approx. \$5.5 mn annually

- **Federal Perkins V Grant(s)**: \$469,236 (SY24-25); Assists school districts and public two-year colleges in improving secondary and postsecondary level career and technical education programs
- **Federal GEAR UP Partnership Grant/ Year 4**: \$13.2M, 7 years; 2,300 students (Grad years 2027 & 2028); Objective is to support low income students for workforce and college readiness.
- **Federal Perkins Innovation & Modernization (ACCESS)**: Grant for Career-Connected High Schools; transform public high schools; \$5.29M, 3 years
- **Adult Education DWD Grants**: \$75K Integrated English Literacy & Civics Education and \$900K Workforce and Innovation Opportunity Act (WIOA) plus Adult Education and Family Literacy Act (AEFLA)

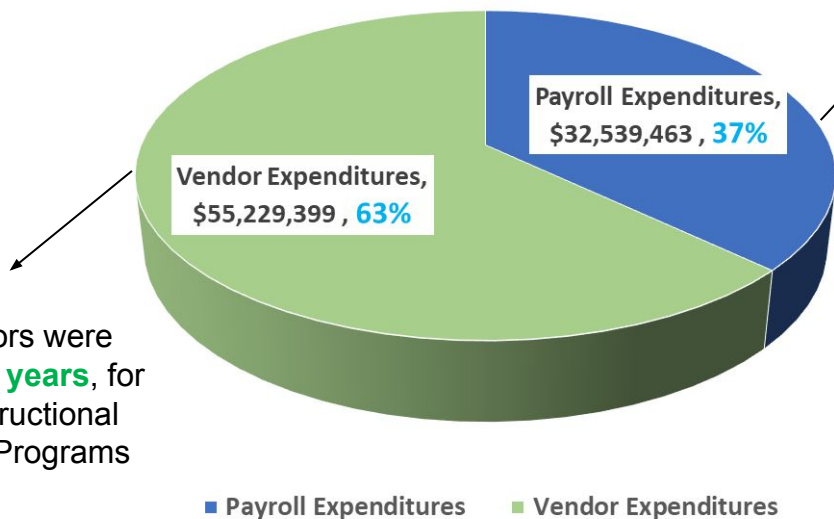




ESSER Grants Overview

Summary of ESSER Grants

2020-24 All ESSER Expenditures: **\$87.8 mn**



500+ Vendors were paid in the **4 years**, for different Instructional and District Programs

Certified Employee Salary & Wages	\$ 19,576,226
Certified Employee Benefits	\$ 3,939,902
Non-Certified Employee Salary & Wages	\$ 7,183,895
Non-Certified Employee Benefits	\$ 1,839,440
Total Payroll Expenses from ESSER	\$ 32,539,463

Job Description	Count
Social Worker Certified	18
Preschool Instruct Asst	10
Preschool Teacher	9
Virtual School Teacher	6
City Connect Coordinator	3
Director (Admins)	3
Associate Dean	2
Office-Intern	2
Behavioral Interventionist	1
Career Guidance Specialist	1
Coord, Safety Wellness	1
Coordinator Enrollment/Attend	1
District FACCS	1
Home Liaison	1
PLATO	1
Principal Intern	1
Full Time Equivalent Positions	61

Positions absorbed from ESSER at closing, mostly **instructional** positions, mostly absorbed into **Referendum**

Summary of ESSER Grants – Major Vendors Paid

Page 1

- Total **500+** vendors paid for various materials, services over **2020-24**
- Total amount paid to these vendors is **\$55mn +**
- Vendors paid at least **\$150k** listed here
- Approx **60+** vendors were paid at least **\$150K**, Totalling **\$45mn**

Vendor Name	Total Paid 2020-24	Comments
South Bend Empowerment Zone	7,782,349	Direct Zone Payment
CDW Government Inc	6,646,485	Tech/IT
Instructional Empowerment Inc	2,235,010	Instructional Profesional Service
Twig Education, Inc.	2,146,703	Curriculum Adoption
Learning Services Intl	1,897,961	Instructional Profesional Service
Edmentum Inc	1,553,808	Instructional Profesional Service
First Student Inc	1,270,913	Transportation Services
Boys & Girls Club Of St Joseph	1,127,157	After Sch. Programs
Jones Petrie Rafinski	1,071,900	Furniture/Capital Project
Fink And Company	1,033,490	Furniture/Capital Project
Great Minds	930,269	Books/Curriculur Materials
Office Interiors Inc	887,071	Furniture/Capital Project
Indiana Parenting Institute	705,080	After Sch. Programs
Achieve3000	627,578	Student Licences
Imagine Learning	611,662	Instructional Profesional Service
SBCSC Transportation Dept	611,040	Transportation Services
Right at School LLC	586,020	Extended Learning Support
TimeClock Plus LLC	561,146	Attendance Software
Focus Care Inc	542,853	Instructional Profesional Service
Heinemann	508,937	Curriculum Adoption
Amplify Education Inc	501,998	Curriculum Adoption

Approximate numbers according to 2024 data

Summary of ESSER Grants – Major Vendors Paid

Page 2

Vendor Name	Total Paid 2020-24	Comments
Tyler Technologies	487,524	Transportation Software
Curriculum Associates	471,323	Curriculum Adoption
OJS Building Services Inc	461,540	Furniture/Capital Project
Information & Records Assoc In	453,986	Digitization
Apple Computer Inc	443,178	Tech/IT
Stepping Stones Group LLC	439,908	SPED Prof. Services
Creative Financial Staffing	422,602	Temp Services
Newsela	420,684	Learning Materials
Tutored by Teachers Inc	398,000	Instructional Profesional Service
Kesson Group Services Inc	336,240	Instructional Profesional Service
Empower Schools Inc	330,000	Instructional Profesional Service
Hewlett Packard	310,140	Tech/IT
Amazon Capital Services Inc	304,416	Misc. Supplies/Materials
Instruction Partners	295,923	Instructional Profesional Service
Texthelp Inc	280,827	Instructional Profesional Service
People Driven Technology Inc	270,261	Tech/IT
JP Morgan Chase & Co	257,028	Misc. Supplies/Materials
South Bend Code School LLC	251,000	Instructional Profesional Service
Ivy Tech Community College	246,112	Instructional Profesional Service
EAI Education	245,660	Calculators
Finalsite	230,750	Website

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Vendor Name	Total Paid 2020-24	Comments
BSN Sports Corporation	221,064	Athletic Equipment
Personnel Partners Inc	220,289	Temp Services
Scholastic Inc	216,064	Curricular Supplies
Loyal Sons	213,670	Mentoring Services
Insight Investments Holding	208,741	Instructional Profesional Service
PowerSchool Group LLC	208,458	Software
Natl Inventors Hall of Fame	207,280	Summer School Supplies
Goldstar Learning Inc	201,664	Mastery Manager (Instruction)
Relay Grad Sch of Education	200,000	Instructional Profesional Service
Equal Opportunity Schools	194,800	Instructional Profesional Service
Enfocus Inc	193,325	Profesional Services
University Of Notre Dame	193,130	Graduation Events
Lexia Learning Systems Inc	191,758	Instructional Profesional Service
Communications Technologies	188,843	Metal Detectors
Hoosier Tool Supply	173,721	Tech/IT/Equipment
Yellow Folder LLC	166,503	Digitization
Discovery Education Inc	164,338	Student Licences
Quinlan & Fabish Music Co	163,186	Musical Instruments
Coach Ready Mix LLC	159,588	Janitorial Services
Archangel Tablets	156,002	Instructional Supplies
1st Maker Space LLC	153,844	Instructional Supplies

Approximate numbers according to 2024 data

Summary of ESSER Grants – Lessons to Learn

- ❑ Positions to be carefully funded from similar grants in future, as absorbing grant positions into general funds is not financially prudent
 - # Some Referendum positions were funded from ESSER earlier, then absorbed into Referendum*
- ❑ Reimbursable projects should not be funded from reimbursable grants (*i.e: Summer School, which is reimbursable by the state was funded from ESSER which is federally reimbursable*)
- ❑ Construction projects from federal grants need careful supervision
- ❑ Schools, Departments need to be involved in decision making for the budget of such large grants
 - # Thorough need analysis of District to be done before preparing grant budget*
- ❑ Accordingly, Schools/Departments need to have access to their grant budgets (vs Centrally managed) and be held accountable for the use of money. This will help establish better internal control mechanisms.



Conclusion

Takeaways

- The SBCSC Finance team is dedicated towards rebuilding trust and transparency, to advance the district.
- Current strategy is to maximize money in the education fund to have highest investment in the classrooms
- The current team is dedicated towards finding more operational efficiency and savings opportunities
- SBCSC has \$60mn+ in grants, any hindrance in grants may severely affect the district
- SBCSC's current cash reserve, credit ratings and other financial indicators indicate solid financial health
- Finance team is working with state auditors and other regulatory authorities to ensure compliance
- Finance team is learning from the past to ensure a better future

Key Financial Data Sources

□ External:

- Indiana Department of Education (IDOE) Form 9 Financial Database:
<https://eddata.doe.in.gov/PublicHome/GetObjectByUuidAndViewType?uuid=0578b160-8927-46cf-8066-b170a3639fbd&viewType=Report¤tPage=1>
- Indiana Gateway Public Site: https://gateway.ifionline.org/report_builder/Default.aspx
- Department of Local Government (DLGF) County Specific Information:
<https://www.in.gov/dlgf/county-specific-information/st-joseph/>
- State Board of Accounts (Schools): <https://www.in.gov/sboa/political-subdivisions/schools/>

□ Internal:

- SBCSC Website: <https://www.sb.school/>
- Board Docs: <https://go.boarddocs.com/in/sbcsc/Board.nsf/Public>
- SBCSC YouTube Page: <https://www.youtube.com/@southbendcommunityschoolco6413>



Relaunch: SBCSC Website Finance Page

SBCSC Website: <https://sbschool.finalsite.com/district/departments/financial-services/budget-info-clone>



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For any questions or concerns, please send an email to the department email address:

AccountsPayable@sbcsc.k12.in.us



Feedback/Comments/Ideas/Queries



https://docs.google.com/forms/d/e/1FAIpQLSeMI4T6wXDwsxh2glskaa93FYWfJ6nxxUYGNyNQtniR1ktYOW/viewform?usp=sf_link





Thank you!
Questions?