



Minutes for Regularly Scheduled Board Meeting
To Be Held in the District Office Board Room
1055 Griffiths Lane
Ashwaubenon WI 54304
(Phone: 920.492.2900)

Wednesday, August 13, 2025

6:30 pm

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- A. **Call to order:** Board President Vyskocil called the meeting to order at 6:30 pm
- B. **Roll call:**
 Board Members Present: Vyskocil, Garrigan, VandeWalle, Anderson
 Board Members Excused: VanDeKreeke
 School Choice Advisory Representative: Matthew Rotter
 Other Present: Andy Bake, Keith Lucius, Tammy Nicholson, Michelle Yurek, Cole Huber
- C. **Declaration of quorum:** Quorum present
- D. **Pledge of allegiance:** The pledge was recited
- E. **Adoption of Agenda:** Moved Anderson, seconded by VandeWalle to adopt the agenda as presented. Aye 4 (Vyskocil, Garrigan, VandeWalle, Anderson), Nay 0. Motion carried 4:0
- F. **Announcement of Executive Session:** In accordance with W.S. 19.85(1) (c) an executive session is being held for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility. (*staff compensation, performance*)
- G. **Citizens and/or delegations:**
 - 1. Public Forum – No topics presented
- A. **Consent Agenda:** Moved by Anderson, seconded by VandeWalle to approve Consent Agenda items 1-4 as presented. Aye 4 (Vyskocil, Garrigan, VandeWalle, Anderson), Nay 0. Motion Carried 4:0.
 - 1. Minutes of the regular meeting held on Wednesday, July 9, 2025
 - 2. The schedule of checks written 07/01/25to 08/04/25
 - 3. Staffing: hirings, resignations, retirements, leave of absences
 - 4. There were 4 co-curriculars approved
- H. **Superintendent’s Report**
 - **Summer Literacy and Math Program:** Thank you to Stacie Schabow, Andrea Ciha, Jennifer Kahler, Meegan Kaster, Janis Olsen, Lori Roethlisberger, and Lizzy Wichlacz and their high school student volunteers for leading the summer literacy and math program at Valley View. 105 of our elementary students had the opportunity to build their reading, writing, and math skills in small groups over three weeks.
 - **Jag Performance Program:** Brian Ryczkowski, Kerry Janquart, Stu Kwaterski, and our Emplify strength coach Brady Gruett offered summer strength training through our Jag Performance program. This program is to help our student athletes increase their strength and agility and gets many of our 6-12 students in the weight room 4 days each week for much of the summer.
 - **Special Children’s Program:** Our 8-week Special Children’s Program recently ended. This program is a collaboration with their parent board, the Village Park and Recreation Department, and the district. Eight Ashwaubenon students with special needs were able to go on daily walks and participate in a variety of community outings throughout the summer. Thank you to Tammy and the Special Children’s Program staff.

- **SITA:** The Ashwaubenon School District once again hosted SITA (Summer Instructional Technology Academy) on July 30. Ashwaubenon staff and staff from 21 area districts and 2 colleges participated in this academy. This event is organized by Jen Layden with the help of a small team of tech instructional coaches from area districts. A total of 318 participants attended this year's event.
- **Administrative Retreat:** Our administrative team met for two days at the end of July to strategize and plan to meet the moment this upcoming year. The first day focused on staff and student engagement. The second day was held at Schneider National's The Grove and focused on developing an environment that encourages innovation and strategies to increase student achievement. Our team was outstanding throughout these days. Our work will help to set us up for a successful year- focused on shared goals and accountability.
- **Strategic Planning Retreat:** Last week, we hosted a two-day Strategic Planning Retreat at Ashwaubenon High School. About 50 teacher leaders and administrators from all 5 schools and our district office met to develop the building-level strategic plans that will guide our district work in the upcoming year. Michael Heim led this day, aligned to our theme of 'Meet the Moment'.
- **New Employee Orientation:** Thursday morning we will roll out the red carpet and welcome 22 new staff members to our district at our New Employee Orientation. HR coordinator Jody Smits plans an informative and fun day for new staff each year. Our goal is always to ensure our new staff feel prepared to start the year successfully and that they have a good handle on the resources available to them to support their success in their new roles.

I. **Discussion/Presentation Items:**

1. **Annual Seclusions and Restraints Report:** Tammy Nicholson presented the 2024-25 seclusion and restraint report. She reviewed the data by school/program and demographics and discussed the number of occurrences involving seclusions, restraints and both seclusion and restraints. The board inquired why Valley View and Pioneer have more occurrences than Macht Village. Most of the students at Macht Village are middle and high school age. Transitioning throughout the day and large group setting can be difficult for some students. There are smaller groups and less transitioning at Macht Village reducing the number of occurrences for seclusion and/or restraints.
2. **Policy 8500 - Food Service Update - first read:** Keith Lucius presented Policy 8500 – Food Service for an update and first read. He explained that the Food Service Department is preparing for an audit. In preparation, they are reviewing policies to make sure they are in line with current practice. Lucius explained the recommended changes to the policy. It will be brought back to the board in September for a second review and approval.

J. **Action Items:**

K. **Board & Superintendent Communications:**

1. Keith shared that the district just completed its yearly onsite audit. The audit went well and was much faster and better than anticipated. The auditors will select one board member to interview. This year they selected Brett. Keith reminded the board that the auditors will never call or email a board member without the member first getting notified by the district that they have been selected. He asked the board to be aware of potential scams. The only board member that should anticipate contact from the auditors is Brett.

Michelle asked Keith if the Jag Backers would be audited. Keith stated he would check with Nick to see when they were last audited.

L. **Future Board Meetings & Topics:**

- The next board meeting is scheduled for Wednesday, September 10, 2025, at 6:30 pm at the District Office; 1055 Griffiths Lane; Ashwaubenon, WI.

M. Adjournment to executive session:

In accordance with W.S. 19.85(1) (c) an executive session is being held for the consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility. (*staff compensation, performance*)

N. Adjournment to closed session: Moved Anderson, seconded by VandeWalle to adjourn to closed session at 6:50 pm. Aye 4 (Vyskocil, Garrigan, VandeWalle, Anderson), Nay 0. Motion carried 4:0.

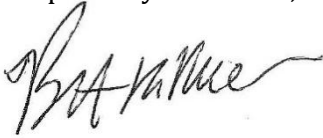
O. Adjournment to open session: Moved by Anderson, seconded by Garrigan to adjourn to open session at 8:05 pm. Aye 4 (Vyskocil, Garrigan, VandeWalle, Anderson) Nay 0. Motion carried 4:0

P. Action following executive session on Staff Compensation and Performance:

1. **Staff Compensation:** Moved by Anderson seconded by Garrigan to approve a 2.95% increase for the 2025-26 school year for all Ashwaubenon School District Staff and an increase in yearly compensation for a staff member as recommended. Aye 3 (Garrigan, VandeWalle, Anderson) Nay 0, Abstain 1 (Vyskocil). Motion carried 3:0:1.

Q. Adjournment: Moved by Anderson, seconded by Garrigan to adjourn the meeting at 8:06 pm. Aye 4 (Vyskocil, Garrigan, VandeWalle, Anderson), Nay 0. Motion carried 4:0.

Respectfully submitted,



Brett VandeWalle