# **New Student Registration**

Only a parent or guardian may register a student. Photo ID is required. Fraudulent claims regarding residency or custody are subject to fines.

#### **Entrance Requirements:**

All children entering the Long Beach Island School District's Preschool or Kindergarten program in September of the current school year must meet the following requirements:

**Preschool students** – must have received confirmation of acceptance.

**Kindergarten only** – the child must be 5 years old on or before October 1<sup>st</sup> of the current school year.

#### All students:

- The child's birth date must be documented by an original birth certificate.
- A current physical examination, performed during the last 365 days, is required for all students.
- Four proofs of residency that you live within the Long Beach Island School District must be presented. See registration packet for required documents. Documents that show they are mailed to another address will not be accepted, ie: service address vs. mailing address.
- Proof of immunization see Immunization Link for required immunizations.

#### There are two steps to the registration process

## **Step 1: Registration Packet**

- Print registration packet single sided and complete in its entirety
- Scan the completed packet and email to <u>registration@lbischools.org</u>
- If you are unable to scan the packet you can mail or drop it off to: 200 S. Barnegat Ave. Surf City, NJ 08008

# **Step 2: Document Verification**

### These documents must be verified in person:

- An original birth certificate with parents' names and raised seal
- Registration Affidavit must be signed in front of registration official once residency is verified

Please call (609)494-2341 or email the registration email at registration@lbischools.org to set up a time to have your documents verified and complete the registration process. Thank you!