



Richmond College Prep

**COVID-19 Health & Safety Protocols
(2025-2026)**

1. Vaccination & Prevention

- We strongly encourage all staff, students, and families to stay up to date with COVID-19 and flu vaccines.
- All classrooms will use ventilation strategies (open windows/doors when safe, use of HEPA filters).
- Students and staff will be reminded and supported to wash hands frequently and use hand sanitizer.
- High-touch areas (doorknobs, railings, shared materials) will be cleaned daily.

2. Daily Health Practices

- Anyone with fever, cough, sore throat, or other illness symptoms must stay home.
- Students/staff may return when fever-free for 24 hours without medication AND symptoms are improving.

3. COVID-19 Positive Cases

- Stay home until symptoms improve and fever-free for 24 hours without medicine.
- Mask indoors around others for 10 days from symptom onset/test date (may stop masking sooner with two negative tests at least one day apart).
- Avoid contact with high-risk individuals for the full 10 days.
- Families are encouraged to notify the school to help us respond appropriately.



- If a student or staff member tests positive, but has no symptoms and is fever free, the student or staff member should come to school/work and wear a mask.

4. Exposure to COVID-19

- No quarantine required if symptom-free.
- Testing within 3-5 days of exposure is strongly recommended.
- Consider masking indoors around others, especially near high-risk individuals, for 10 days after exposure.

5. Outbreak Response

- RCP will report outbreaks (3+ linked cases in a classroom/setting) to Contra Costa Health via the SPOT system.

- Temporary additional measures (classroom masking, enhanced cleaning, targeted testing) may be put in place in consultation with CCHS.

6. Communication

- Families will be informed if there is an outbreak (3+ linked cases in a classroom/setting)

- Updates to protocols will be shared via email, ParentSquare, and the RCP website.

7. Support for Students & Staff

- Masks and test kits will be available on campus as supplies allow.

- Staff and families will be reminded of free local testing and vaccination resources through Contra Costa Health Services.



Quick Reference for Families

Students feels sick	Keep home, return when fever-free; 24 hours & improving symptoms
Positive Test	Stay home; return when improving; mask indoors for 10 days (can end early)
Exposed to COVID 19	No quarantine; test within 3-5 days; mask indoors around others if possible
School Outbreak	RCP & Contra Costa Health Services may add temporary precautions (e.g. classroom masks/testing)

Note: These protocols may change if updated guidance is issued by CDPH, CCHS, or the CDC.