

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, August 20, 2025

2025-2026 - 232

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: CAFETERIA

1. CALL TO ORDER

Jennifer Mancini, Board President

The meeting was called to order at: 7:04 PM

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Jennifer Mancini, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Jennifer Mancini, Board President

4. ROLL CALL

Brielle Neroda, Board Secretary

	Board of Education Member	Present	Late	Absent
1	Mrs. Mancini	X		
2	Mrs. Drum			X
3	Mr. Dieker	X		
4	Mrs. Donahue	X		
5	Mr. Hale	X		
6	Ms. Jeronowitz	X		
7	Mr. Pedana			X
8	Mrs. Rincon	X		
9	Mr. Roberson	X		

	Staff in Attendance	Present	Late	Absent
1	Mr. Vaughn	X		
2	Miss Neroda			X

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Recognition of Student Donations: Mr. Vaughn and the Board of Education recognized five students for their outreach efforts in which they raised money through a lemonade stand, with the money earned being used to purchase school supplies for students at the school.

The Board President made a motion for a brief recess to allow for pictures to be taken of the students.

Motion: Rincon

Second: Hale

The Board entered into a recess at 7:12 PM

August 20, 2025

The Board President made a motion to reenter the regular meeting.

Motion: Hale

Second: Donohue

The Board reentered the regular meeting at 7:14 PM

6. COMMITTEE UPDATES

Jennifer Mancini, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Drum
Buildings, Grounds, & Transportation	Mrs. Donahue	Negotiations	Mr. Hale
Curriculum & Technology	Mr. Roberson	Policy	Ms. Jeronowitz

Ms. Jeronowitz indicated that the Policy Committee met to discuss policies and regulations from Alert 235. Several of the policies and regulations were on the agenda for first read, and Ms. Jeronowitz explained that the Committee would meet to conclude their review of Alert 235.

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Jennifer Mancini, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

8. CORRESPONDENCE

Craig Vaughn, Superintendent

- Letter of Resignation (E. Young)

9. SUPERINTENDENT REPORT

Craig Vaughn, Superintendent

UPDATE

- Summer 2025 Wrap-Up: Mr. Vaughn provided a brief overview of the work completed during July and August. He thanked the maintenance and custodial staff for their efforts and the pride they demonstrated in preparing the building for the return of students next month.

IMPORTANT DATES

- September 1 - Labor Day
- September 2 - Staff Orientation / Professional Development
- September 3 - First Day of School for Students
- September 5 - Kona Ice Treat (courtesy of H&S)
- September 16 - Back to School Night
- September 17 - Constitution Day
- September 17 - BOE Meeting
- September 23 - H&S Association Meeting

August 20, 2025

- October 3 - Grade Six Camp Ockanickon Trip
- October 13 - Columbus Day / School Closed (Staff Professional Development)
- October 15 - BOE Meeting
- October 31 - Halloween Parade & Class Parties

10. APPROVAL OF MINUTES

Brielle Neroda, Board Secretary

- **REGULAR MEETING - Monday, July 21, 2025**
- **EXECUTIVE SESSION - Monday, July 21, 2025**

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue					X		
3	Mr. Hale	X		X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana						X	
6	Mrs. Rincon			X				
7	Mr. Roberson					X		
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

- a) **RESOLUTION #25/26-RM-232-101**
MONTHLY ENROLLMENT REPORT
- b) **RESOLUTION #25/26-RM-232-102**
APPROVE THE MONTHLY HIB REPORT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana						X	
6	Mrs. Rincon	X		X				
7	Mr. Roberson			X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

12. CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

- a) **RESOLUTION #25/26-RM-232-103**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICES CONTRACT FOR PHYSICAL THERAPY SERVICES WITH DEMONTE THERAPY SERVICES
- b) **RESOLUTION #25/26-RM-232-104**
APPROVE AN INTERLOCAL VEHICLE SALE AGREEMENT
- c) **RESOLUTION #25/26-RM-232-105**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker		X	X				
2	Mrs. Donahue	X		X				
3	Mr. Hale			X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana						X	
6	Mrs. Rincon			X				
7	Mr. Roberson			X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

13. FINANCE & BUDGET

Craig Vaughn, Superintendent

- a) **RESOLUTION #25/26-RM-232-106**
APPROVE ANTICIPATED REVENUE REPORT
- b) **RESOLUTION #25/26-RM-232-107**
CERTIFY REMITTANCE TO PURCHASE ORDERS
- c) **RESOLUTION #25/26-RM-232-108**
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
- d) **RESOLUTION #25/26-RM-232-109**
CERTIFY EWEG REIMBURSEMENT REQUESTS
- e) **RESOLUTION #25/26-RM-232-110**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
- f) **RESOLUTION #25/26-RM-232-111**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
- g) **RESOLUTION #25/26-RM-232-112**
RATIFY TRANSFER OF FUNDS
- h) **RESOLUTION #25/26-RM-232-113**
APPROVE MONTHLY BILL LIST
- i) **RESOLUTION #25/26-RM-232-114**
APPROVE BOARD SECRETARY'S REPORT
- j) **RESOLUTION #25/26-RM-232-115**
APPROVE TREASURER'S REPORT
- k) **RESOLUTION #25/26-RM-232-116**
ACCEPTING GRANT FUNDS
- l) **RESOLUTION #25/26-RM-232-117**
ACCEPTING EXTRAORDINARY AID PAYMENT
- m) **RESOLUTION #25/26-RM-232-118**
ACCEPTING NONPUBLIC TRANSPORTATION AID PAYMENT
- n) **RESOLUTION #25/26-RM-232-119**
APPROVE OUT-OF-DISTRICT PLACEMENTS FOR THE 2025-26 SCHOOL YEAR
- o) **RESOLUTION #25/26-RM-232-120**
APPROVE FOOD SERVICE PRICES FOR THE 2025-26 SCHOOL YEAR

August 20, 2025

p) RESOLUTION #25/26-RM-232-121

APPROVE TRAVEL AND RELATED EXPENSE REIMBURSEMENT

q) RESOLUTION #25/26-RM-232-122

APPROVE ANNUAL GRANT-IN-AID ALLOCATIONS AND APPLICATION SUBMISSIONS

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale		X	X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana						X	
6	Mrs. Rincon	X		X				
7	Mr. Roberson			X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

a) RESOLUTION #25/26-RM-232-123

APPROVE RECOMMENDATIONS FOR CERTAIN 2025-26 HOURLY POSITIONS

b) RESOLUTION #25/26-RM-232-124

APPROVE MENTORS & MENTOR STIPENDS FOR THE 2025-26 SCHOOL YEAR

c) RESOLUTION #25/26-RM-232-125

ACCEPTING AN EMPLOYEE RESIGNATION

d) RESOLUTION #25/26-RM-232-126

APPOINTMENT OF A SPEECH LANGUAGE SPECIALIST

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana						X	
6	Mrs. Rincon			X				
7	Mr. Roberson	X		X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

15. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

a) RESOLUTION #25/26-RM-232-127

APPROVE THE SUBMISSION OF THE 2025-26 PROFESSIONAL DEVELOPMENT PLAN

b) RESOLUTION #25/26-RM-232-128

APPROVE FIELD TRIPS FOR THE 2025-2026 SCHOOL YEAR

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana						X	
6	Mrs. Rincon	X		X				
7	Mr. Roberson		X	X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

16. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

a) RESOLUTION #25/26-RM-232-129

APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION

b) RESOLUTION #25/26-RM-232-130

APPROVE DISTRICT GOALS FOR THE 2025-2026 SCHOOL YEAR

c) RESOLUTION #25/26-RM-232-131

APPROVE A DELAYED OPENING SCHEDULE

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker		X	X				
2	Mrs. Donahue	X		X				
3	Mr. Hale			X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana						X	
6	Mrs. Rincon			X				
7	Mr. Roberson			X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

17. FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

- a) **RESOLUTION #25/26-RM-232-132**
APPROVE MONTHLY FIRE & SECURITY DRILLS
- b) **RESOLUTION #25/26-RM-232-133**
APPROVE USE OF FACILITIES REQUESTS
- c) **RESOLUTION #25/26-RM-232-134**
APPROVE BUS ROUTES FOR THE 2025-2026 SCHOOL YEAR

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana						X	
6	Mrs. Rincon			X				
7	Mr. Roberson	X		X				
8	Mrs. Drum						X	
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

18. BOARD FORUM

Jennifer Mancini, Board President

- **UNFINISHED BUSINESS**
- **NEW BUSINESS**

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Jennifer Mancini, Board President

20. ADJOURNMENT

Jennifer Mancini, Board President

Motion: Rincon

Second: Donohue

The meeting was adjourned at: 7:35 PM

SUPERINTENDENT'S REPORT

August 20, 2025

RESOLUTION #25/26-RM-232-101**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JULY 2025**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2025	Count <u>July 31, 2025</u>	Difference
11-105-100-101-101-105	Pre-School Regular	21	22	+1
11-110-100-101-101-110	Kindergarten	44	28	-16
11-120-100-101-101-401	First Grade	30	43	+13
11-120-100-101-101-402	Second Grade	36	31	-5
11-120-100-101-101-403	Third Grade	47	34	-13
11-120-100-101-101-404	Fourth Grade	33	47	+14
11-120-100-101-101-405	Fifth Grade	38	32	-6
11-130-100-101-101-406	Sixth Grade	36	38	+2
11-212-100-101-101-100	Multiple Disabled	8	8	NC
11-215-100-101-101-100	Preschool Disabled PT	5	3	-2
11-000-100-56X-60X-XXX	Out-of-District Placement	1	1	NC
	TOTAL	299	287	-12

August 20, 2025

Month	Enrollment	Monthly Change
June 2025	299	
July 2025	287	-12
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		
January 2026		
February 2026		
March 2026		
April 2026		
May 2026		
June 2026		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

August 20, 2025

RESOLUTION #25/26-RM-232-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF JULY 22, 2025 TO AUGUST 20, 2025
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **JULY 22, 2025 TO AUGUST 20, 2025**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

August 20, 2025

CONTRACT ADMINISTRATION

August 20, 2025

RESOLUTION #24/25-RM-232-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A PHYSICAL THERAPIST

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a physical therapist; and

WHEREAS, Dimensions in DeMonte Therapy Services, LLC are duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, compensation for physical therapy services through DeMonte Therapy Services, LLC. will be at a rate of \$100 per hour; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with DeMonte Therapy Services, LLC in an amount not-to-exceed fifteen thousand dollars (\$15,000) for the period from **July 1, 2025 to June 30, 2026**; and

BE IT FINALLY RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

RESOLUTION #25/26-RM-232-104

RESOLUTION APPROVING AN INTERLOCAL VEHICLE SALE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

WHEREAS, the Springfield Township School District (hereinafter referred to as the "Board") is the owner of certain vehicles that it wishes to sell; and

WHEREAS, the Hunterdon County Educational Services Commission (HCESC) offers services to assist Boards of Education with the promotion and sale of transportation vehicles, including through public sealed bid; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et seq. and N.J.S.A. 18A:6-51 et seq., the Board is authorized to enter into shared services and interlocal agreements with other public entities; and

WHEREAS, the Board has reviewed the terms and conditions set forth in the Interlocal Vehicle Sale Agreement dated July 24, 2025, between HCESC and the Springfield Township Board of Education; and

WHEREAS, the Board finds that the execution of the Interlocal Vehicle Sale Agreement is in the best interest of the District;

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education hereby approves the Interlocal Vehicle Sale Agreement with the Hunterdon County Educational Services Commission for the purpose of promoting and facilitating the sale of district-owned vehicles, as outlined in the agreement; and

BE IT FURTHER RESOLVED that the Board authorizes the Business Administrator, Danielle Tarvin, to execute the agreement on behalf of the Springfield Township School District and to take all necessary steps to effectuate the sale of the vehicles in accordance with the terms of the agreement.

RESOLUTION #25/26-RM-232-105

**RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT BETWEEN
THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND
THE MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION**

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and,

WHEREAS, on August 20, 2025 the governing body of Springfield Township, County of Burlington, State of New Jersey, pursuant to N.J.A.C. 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.6 (a), the Springfield Township School District is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:

School Business Administrator

ATTEST BY:

School Board President

August 20, 2025

FINANCE & BUDGET

August 20, 2025

RESOLUTION #25/26-RM-232-106

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF JULY 2025 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following JULY 2025 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Brielle Neroda
Board Secretary

August 20, 2025

RESOLUTION #25/26-RM-232-107

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF JULY 2025**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JULY 2025 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #25/26-RM-232-108

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF JULY 2025
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JULY 2025 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #25/26-RM-232-109

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING JULY 2025

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JULY 2025 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

RESOLUTION #25/26-RM-232-110

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JULY 2025 FOR THE 2025-2026 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JULY 2025 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2025-2026 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

RESOLUTION #25/26-RM-232-111

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF JULY 2025**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of JULY 2025 no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

August 20, 2025

RESOLUTION #25/26-RM-232-112

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JULY 2025,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **JULY 2025**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #25/26-RM-232-113

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of JULY 22, 2025 TO AUGUST 20, 2025 (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

August 20, 2025

RESOLUTION #25/26-RM-232-114

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JULY 2025 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2025-2026** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

RESOLUTION #25/26-RM-232-115

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JULY 2025
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the JULY 2025 Report of the Treasurer of School Monies is hereby accepted and approved.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION RESOLUTION

RESOLUTION #25/26-RM-232-116

RESOLUTION ACCEPTING FUNDS FROM THE TREES FOR SCHOOLS GRANT

WHEREAS, the *Trees for Schools Program* aims to provide funding and technical assistance to support tree planting projects on public school, college, and university campuses; and

WHEREAS, the program aims to improve air quality, reduce heat island effects, enhance student and community wellness, and increase environmental awareness through the strategic planting of trees on school properties; and

WHEREAS, the Springfield Township Board of Education recognizes the educational, environmental, and aesthetic value that trees bring to school campuses, and is committed to sustainable and environmentally responsible practices; and

WHEREAS, the Springfield Township School District has been approved for funding through the *Trees for Schools* grant program in order to implement a tree planting project at Springfield Elementary School, thereby improving the landscape, increasing shade and cooling, and offering hands-on environmental learning opportunities for students.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education formally accepts the Trees for Schools Grant in the amount of \$10,000 and expresses its sincere appreciation for this generous support.

BE IT FURTHER RESOLVED that the Superintendent or his/her designee is authorized to oversee the implementation of grant-funded activities and ensure that all requirements and reporting obligations associated with the grant are met.

August 20, 2025

RESOLUTION #25/26-RM-232-117

RESOLUTION AUTHORIZING THE ACCEPTANCE OF EXTRAORDINARY SPECIAL EDUCATION AID

WHEREAS, Extraordinary Special Education Aid (EXAID) provides additional aid to districts with students who are classified and have certain expenses, pursuant to N.J.S.A. 18A:7F-55; and,

WHEREAS, the application for reimbursement is for costs incurred during the 2024-2025 school year; and,

WHEREAS, in those instances in which a pupil is educated in a separate public school program for students with disabilities and the cost of providing direct instructional and support services for an individual classified pupil exceeds \$40,000, for those direct instructional and support services costs in excess of \$40,000 a district shall receive extraordinary special education State aid equal to 75% of the amount of that excess; and,

WHEREAS, Extraordinary special education State aid for an individual classified pupil shall be calculated as follows: $EA = ((ADC - \$40,000) \times .90) + (((AIC - \$40,000) + (ASC - \$55,000)) \times .75)$ where ADC equals the district's actual cost for the direct instructional and support services in an in-district public school program; AIC equals the district's actual cost for direct instructional and support services in a separate public school program; and ASC equals the district's actual cost for tuition paid to a separate private school; and

WHEREAS, the receipt of extraordinary special education State aid for an individual classified pupil shall be conditioned upon a demonstration by the district that the pupil's Individualized Education Plan requires the provision of intensive services, pursuant to factors determined by the commissioner; and,

WHEREAS, in order to receive funding pursuant to this section, a district shall file an application with the department that details the expenses incurred on behalf of the particular classified pupil for which the district is seeking reimbursement. Additional State aid awarded for extraordinary special education costs shall be recorded by the district as revenue in the current school year and paid to the district in the subsequent school year; and,

WHEREAS, the Springfield Township School District has reviewed the terms and conditions associated with the New Jersey Extraordinary Special Education Aid program and finds them to be acceptable and beneficial to our district.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves acceptance of Special Education Extraordinary Aid for the **2024-2025** School Year in the amount of fourteen thousand five hundred twenty-five dollars and no cents (\$14,525.00).

August 20, 2025

RESOLUTION #25/26-RM-232-118

RESOLUTION AUTHORIZING THE ACCEPTANCE OF NONPUBLIC TRANSPORTATION AID

WHEREAS, district boards of education shall provide nonpublic school transportation or aid in lieu of transportation in accordance with N.J.S.A. 18A:39-1 et seq.; and,

WHEREAS, to be eligible for aid in lieu of transportation, non public school students must:

1. Reside in a district which provides transportation to and from school for remote public school students.
EXCEPTION: Nonpublic school transportation services are not required when the only transportation provided by the local board of education is for students attending special education, vocational/technical, or other specialized programs.
2. Reside remote from their school of attendance. The words, "remote from the schoolhouse" shall mean beyond two and one-half (2 ½) miles for high school students and beyond two (2) miles for elementary students, except for handicapped students. (NJAC 6A:27-1.2)
3. Attend a private school located in New Jersey twenty (20) miles or less from their residence.
4. Attend a nonprofit private school.
5. Meet the age requirement of their resident district and be enrolled in grades kindergarten through 12; and,

WHEREAS, in accordance with NJSA 18A:39-1a, the Springfield Township School District is entitled to reimbursement of all costs, which were in excess of \$710 but not more than \$1,022, incurred by the Board of Education for the transportation of nonpublic school students. In addition, certain students who attend nonpublic schools located more than 20 miles from their homes are eligible for transportation services and reimbursement; and,

WHEREAS, the amount received is based upon the October 14, 2024 District Report of Transported Resident Students and the certification of nonpublic school transportation costs. The Springfield Township School District's anticipated reimbursement is as follows:

- Cost in excess of \$710: \$4203.00
- Transportation aid, students over 20 miles: \$0.00
- District Total: \$4203.00; and,

WHEREAS, this additional nonpublic school transportation reimbursement aid must be recorded as revenue (Other State Aid 10-319X) and as a receivable in the detailed general ledger for the 2024-2025 fiscal year. Cash payment against the receivable in the form of an Automated Clearing House (ACH) transfer will occur during July 2025. Any portion of these funds that can be clearly documented as having not been appropriated during 2023-24 may be used as an allowable adjustment for the 2024-25 audited excess surplus calculation, and in accordance with N.J.A.C. 6A:23A-13.3(d)6 the district may also appropriate that amount in the next fiscal year (2025-2026) without Commissioner approval. Note that on the Schedule of Expenditures of State Financial Assistance this aid is reported as Transportation Aid using NJCFS/Project Number 23-495-034-5120-014.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves acceptance of Aid in Lieu of Transportation reimbursement for the **2024-2025** School Year in the amount of four thousand two hundred three dollars and no cents (\$4203.00).

August 20, 2025

RESOLUTION #25/26-RM-232-119

RESOLUTION APPROVAL OF OUT-OF-DISTRICT PLACEMENTS FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, the Individuals with Disabilities Act (IDEA) mandates that children who receive special education should learn in the least restrictive environment to ensure they are included in the general education classroom to the maximum extent that is appropriate; and

WHEREAS, IDEA provides that special classes, separate schools, or removal from the general education class should only occur when a child's learning or attention issue ("disability" under IDEA) is so severe that supplementary aids and services cannot provide the child with an appropriate education; and

WHEREAS, the Springfield Township School District's Child Study Team has determined students in need of specialized programs outside of the district; and

WHEREAS, the following table indicates the schools and approximate associated costs for cases which require out-of-district placements:

Classification	Grade	School	Estimated Tuition Rate	Estimated Transportation Rate
Autism	6	Yale School (Cherry Hill campus)	\$45,000	\$20,000
			\$45,000	\$20,000

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Springfield Township Board of Education approve the out-of-district student placements for the 2025-2026 school year, as indicated in the table above, for which the costs are approximate.

RESOLUTION #25/26-RM-232-120

RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Princeton Food Management Associates, recommends the following price structure for the **2025-2026** school year:

Fund #	Fund	Description	2024-2025 Price	Increase	2025-2026 Price
62	Food Service	Paid Breakfast	\$2.10	\$0.05	\$2.15
62	Food Service	Paid Lunch	\$3.35	\$0.05	\$3.40
62	Food Service	Paid Adult Lunch	\$4.50	\$0.05	\$4.55
62	Food Service	Reduced Breakfast	\$0.40	\$0.00	\$0.40
62	Food Service	Reduced Lunch	\$0.50	\$0.00	\$0.50

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the **2025-2026** school year.

August 20, 2025

RESOLUTION #25/26-RM-232-121

**RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT
& RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES
FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES
PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471**

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Lisa Vrettos		
District Assignment	Administrative Asst. to the BA		
Travel Date(s)	Sept. 24, 25, 26, 2025		
Travel Destination	Cape May, NJ		
Travel Type	Car		
Sponsoring Entity	Joint Insurance Fund		
Event Description	SPELL JIF Joint Retreat		
Funding Source	STF TVL		
Account Series	11-000-223-500-050-280-3		
Registration Fee	NC		
M&IE Allowance	NA		
Mileage Estimate	\$88.36		
Tolls & Other Transportation	\$7		
Hotel/Motel Rate	NA		
Miscellaneous Exp (Parking)	NA		
TOTAL	\$95.36		

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

August 20, 2025

RESOLUTION #25/26-RM-232-122

**RESOLUTION ACCEPTING THE ANNUAL ALLOCATIONS
FOR CERTAIN FEDERAL GRANT-IN-AID PROGRAMS
AND AUTHORIZING THE SUBMISSION OF APPLICATIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, Title I, Part A provides financial assistance to local educational agencies and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates and the cost of education in each state; and,

WHEREAS, the purpose of the Title 2, Part A program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement; and,

WHEREAS, the purpose of the Title 4, Part A program is comprised of three key programmatic areas: Well-rounded Educational Opportunities, Safe and Healthy Students, and Effective Use of Technology. The SSAE program provides schools the flexibility to tailor the program based on the needs of their unique student populations. Districts are encouraged to coordinate and integrate the SSAE program with activities authorized under other sections of ESEA, as well as other federal programs to improve outcomes for students. Allowable uses of funds may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment; and,

WHEREAS, IDEA Part B Basic provides supplemental funds to ensure that all children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used to support salaries of staff who provide services for special education students. This may include teachers, aides, administrative staff and other personnel such as social workers, psychologists, and physical therapists; training; specialized consultants; and instructional supplies, materials and equipment; and,

WHEREAS, IDEA Part B Preschool provides funds to employ staff and purchase materials/supplies to supplement a comprehensive special education program for children with disabilities ages 3 through 5; and,

WHEREAS, Part B of Title VI of the reauthorized ESEA contains Rural Education Achievement Program (REAP) initiatives that are designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes; and,

WHEREAS, the annual allocations are as follows:

Grant Description	Annual Allocation
ESEA Title I, Part A	\$38,984
ESEA Title II, Part A	\$4,997
ESEA Title IV, Part A	\$10,000
IDEA Basic	\$85,623
IDEA Preschool	\$5,436
Rural Education Achievement Program (REAP)	\$32,705
TOTAL	\$177,745

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted; and,

BE IT FURTHER RESOLVED that the Township of Springfield Board of Education hereby authorizes the Superintendent to submit applications for the above referenced grant programs.

August 20, 2025

PERSONNEL & NEGOTIATIONS

August 20, 2025

RESOLUTION #25/26-RM-232-123

**RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR
CERTAIN 2025-2026 HOURLY POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Superintendent has identified the need for the below hourly positions for the **2025-2026** school year and recommends approval to the Board of Education:

1. Appointment of AM Bus Aides

Employee	Time / Duration	Rate
Annette Capra	AM route - 45 minutes	\$23 per hour

2. Appointment of PM Bus Aides

Employee	Time / Duration	Rate
Evi Fennessy	PM route - 45 minutes	\$23 per hour

3. Appointment of Extended Day Staff

Employee	Position	Rate
Jacqueline Grimm	AM / PM Supervision	\$23 per hour
Kristin Pollack	AM / PM Supervision	\$23 per hour
JoAnn Ricciani	AM / PM Supervision	\$23 per hour
Evi Fennessy	PM Supervision	\$23 per hour

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the hourly positions are hereby approved.

RESOLUTION #25/26-RM-232-124

APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION FOR THE 2025-2026 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:9B-8.4

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures
- All non-tenured teachers in their first year of employment receive individualized supports and activities
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment. All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, * the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- The district mentoring has been submitted to the district BOE for review and fiscal impact.
- The district mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

Provisional Teacher	Mentoring Teacher	Account Number	Stipend Amount
Colette Janney	Jon Luyber	11-000-223-050-127-0	\$220

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the mentor assignments are hereby approved.

August 20, 2025

RESOLUTION #25/26-RM-232-125

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF A SPEECH LANGUAGE SPECIALIST
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Superintendent of Schools received official resignation notice from Emily Young, Speech Language Specialist, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted retroactively effective August 1, 2025.

RESOLUTION #25/26-RM-232-126

**RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2025-2026 FISCAL YEAR**

WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2025 to JUNE 30, 2026

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Shay Yostpille	
STEP ON SCALE:	MA Step 1 (9/1/2025 - 1/31/2026)	Step 1A (2/1/2026 - 6/30/2026)
ANNUAL COMPENSATION	\$59, 402	\$62,802
POSITION CONTROL NUMBER	T-SP0001	
FULL TIME / PART TIME:	Full Time	
EFFECTIVE DATE:	September 1, 2025	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by August 21, 2025 and that contracts shall be offered and executed for each approved individual.

August 20, 2025

CURRICULUM & TECHNOLOGY

August 20, 2025

RESOLUTION #25/26-RM-232-127

RESOLUTION APPROVING THE STATEMENT OF ASSURANCES - SECTION 1 DISTRICT PROFESSIONAL DEVELOPMENT PLAN

WHEREAS, the district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2, including, but not limited to, the following:

- The school district PDP provides information on school-level and districtwide professional learning opportunities, the resources being allocated toward their support, and a justification for the expenditures.
- The school district PDP includes any professional development required by statute or regulation.
- School-level professional development plans have been reviewed to inform the district PDP.
- The learning needs of students, teachers, and school leaders have been assessed based on educator evaluation data, school-level plans, and data from school- and district-level performances.
- The school district PDP supports and implements professional learning that addresses the NJ Core Curriculum Content Standards and aligns with the Standards for Professional Learning in N.J.A.C. 6A:9C-3.3 and the Professional Standards for Teachers and the Professional Standards for School Leaders in N.J.A.C. 6A:9-3.
- The school district PDP is reviewed on an annual basis to assess its effectiveness and revised, as necessary, to meet the school district's learning goals for students, teachers, and school leaders.
- The school district PDP has been presented to the district board of education to review for fiscal impact.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above "Statement of Assurances" are hereby approved.

RESOLUTION #25/26-RM-232-128**RESOLUTION APPROVING FIELD TRIPS FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, the Board of Education recognizes the educational value of field trips and class excursions that enhance the instructional program and provide meaningful learning experiences outside the classroom; and

WHEREAS, the Superintendent of Schools has reviewed and recommended for approval a list of class trips for the 2025-2026 school year, each of which supports curriculum objectives and has been planned in accordance with Board policy and applicable regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the following class trips for the 2025-2026 school year:

Preschool

Date	Destination	Primary Purpose	Content Area	Standards
Oct. 2025	Johnson's Locust Hall Farm	Explore animals, plants, and pick pumpkins.	Science	Preschool Teaching & Learning Standards: 5.1.1 5.1.2 5.1.3 5.1.4 5.3.1 5.3.2 5.3.3

Kindergarten

Date	Destination	Primary Purpose	Content Area	Standards
Oct. 2025	Russo's Fruit and Vegetable Farm	Explore different types of plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1
May 2026	Johnson's Locust Hall Farm	Explore seeds and plants	Science	K-LS1-1 K-ESS2-2 K-ESS3-1

First Grade

Date	Destination	Primary Purpose	Content Area	Standards
November 2025	Franklin Institute	NGSS: Observatory show on space patterns	Science	1-ESS1-1 1-ESS1-2
March 2026	Adventure Aquarium	NGSS: explore how animals use different body parts in different ways	Science	1-LS1-1 1-LS1-2 1-LS3-1

Second Grade

Date	Destination	Primary Purpose	Content Area	Standards
March/April 2026	NJ State Museum	Our American Culture (S.S.)	Cultures in America	6.1.2.CivicsPI.4 6.1.2.CivicsPD.1 6.1.2.CivicsCM.3 6.1.2.HistoryUP.1 6.1.2.HistoryUP.2 6.1.2.HistorySE.1.
May/June 2026	Fernbrook Farms	Next Generation science/social studies-consumer/producer	Ecosystems	2-LS2

Third Grade

Date	Destination	Primary Purpose	Content Area	Standards
April 2026	Poricy Park	Students will understand how living things adapt and change over the years.	Science	3-LS1-1 3-LS2-1 3-ESS3-1 3-PS3-1
October 2025	National Constitution Center	Students will further their understanding of the US Constitution and Amendments	Social Studies	6.2.12.CivicsPI.6.a: 6.1.5.CivicsPI.4: • 6.1.5. • 6.1.5.CivicsPI.6: 6.1.5.CivicsPI.7: 6.1.5.CivicsPI.8: • 6.1.5.CivicsPI.9: ms, and laws.

Fourth Grade

Date	Destination	Primary Purpose	Content Area	Standards
Oct. 24, 2025	The Churchville Nature Center Churchville, PA	Lenape Village Living History Experience	Social Studies	6.1.4.D.1 6.1.4.D.15
June 2026	Washington Crossing Park	NJ Studies	Social Studies	6.1.4.D.8 6.1.4.D.4

Fifth Grade

Date	Destination	Primary Purpose	Content Area	Standards
May 2026	Smithville Park	Burlington County History	Social Studies	6.1.8.A.3.b,c,g; 6.1.8.B.3.b; 6.1.8.D.3.g; 6.3.8.D.1

May/ June 2026	Grounds For Sculpture	History of Grounds for Sculpture	Social Studies	1.5.5.Pr6a, 1.5.5.Re7a, 1.5.8.Pr4a, 1.5.8.Pr6a, 1.5.12acc.Re7b, 1.5.12acc.Re9a, 1.5.12adv.Re7a, 1.5.12adv.Re7b, 1.5.12prof.Re8a, 1.5.12acc.Re8a, 1.5.12adv.Re8a, 1.5.12prof.Cn11a, 1.5.12acc.Cn11a, 1.5.12adv.Cn11a
October 2025	Terhune Orchards Princeton New Jersey	Plants	Science/ Plant life	LS2.A, LS2.B, LS2.C, PS3.B, ESS3.A

Sixth Grade

Date	Destination	Primary Purpose	Content Area	Standards
Sept. 2025	Camp Ockanickon	Team Building Activities		2.1
May 2026	New York City American Museum of Natural History	Graduating Class Trip	Social Studies	6.1.8.D.4.a 6.1.12.A.13.c 6.1.12.B.14.a
March 2026	Northern Visit	Middle School Course Descriptions		2.1
May 2026	Northern Field Day	Competitive & Team Building Activities with "Sending Districts"		2.1

Student Council

Date	Destination	Primary Purpose	Content Area	Standards
June 2026	TBD	Culminate End of Year Student Council Activities	Student Council	

BE IT FURTHER RESOLVED, that all transportation arrangements will be made in accordance with Board policy and that appropriate supervision and safety procedures will be provided by school staff; and

BE IT FINALLY RESOLVED, that the Superintendent is authorized to approve additional class trips throughout the school year, provided they align with curricular goals and comply with all Board policies and administrative procedures, with such trips to be reported to the Board as appropriate.

August 20, 2025

POLICIES & PROCEDURES

August 20, 2025

RESOLUTION #25/26-RM-232-129

RESOLUTION APPROVING BOARD OF EDUCATION 2025/2026 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 0143	Board Member Election and Appointment	235
P 0173	Duties of Public School Accountant	235
P 0174	Legal Services	235
P 0177	Professional Services	235
P 1570	Internal Controls	235
P 1620	Administrative Employment Contracts	235
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities	235
P 2422	Statutory Curricular Requirements	235
P 5339.01	Student Sun Protection	235

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

RESOLUTION #25/26-RM-232-130

RESOLUTION APPROVING THE SCHOOL DISTRICT GOALS FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, the Springfield Township School District is committed to collaborating with the local, county and state Board of Education, staff, students, parents, and community in the goal of creating a caring and positive environment that encourages each student to develop his or her potential in academic, physical, social, emotional, cultural, and moral aspects; and,

WHEREAS, every day we strive to:

1. Increase achievement by challenging and supporting students to reach their highest potential.
2. Address the needs of the whole child by ensuring all students feel healthy, safe, engaged, supported, and challenged, with opportunities for social/emotional learning and growth.
3. Prepare students with the skills, awareness, and desire to actively contribute as productive citizens, locally and beyond.
4. Provide professional staff with the knowledge, skills, and resources necessary for highly effective delivery of instruction and services; and,

WHEREAS, the following are the articulated goals for the 2025-2026 school year:

Core Goals For Our School District **Ongoing, long-term goals*

Core Goal 1

Through the use of data, maintain a consistent, school-wide approach to ensure we:

- support the foundational literacy and mathematics skills of students;
- identify students needing additional supports that will build on their strengths and target areas of need to ensure academic success while closing achievement gaps; and
- Identify and provide for students who are academically ready for more rigorous curricular opportunities and engagements.

Core Goal 2

Build upon a collaborative environment among educational stakeholders - Board of Education members, administration, faculty, staff, and parents/guardians - to ensure students:

- are functional, skilled readers by third grade; and
- transition from Springfield Elementary School with the necessary knowledge and skills to excel at the middle school level.

Core Goal 3

Provide a learning environment for students and staff that:

- exceeds standards for safety and security;
- cultivates the development of social-emotional learning skills essential for success in aspects of learning and living; and
- values high-quality professional development aligned with the district mission statement.

Core Goal 4

Foster a strategic, forward-thinking mindset in which students are provided with:

- enrichment opportunities beyond the traditional curriculum and classroom;
- instructional technology that fosters collaboration and expanded thinking; and activities aligned with career readiness, life literacies, and 21st century skills.

Focus Goal 1

Goal Statement:

By June 2026, the district will implement a comprehensive and developmentally appropriate Artificial Intelligence (AI) Integration Plan for grades Preschool through Six, which includes the development and Board approval of an AI Policy and Acceptable Use Plan (AUP), the delivery of professional development for 100% of instructional and support staff, and the identification and piloting of at least three AI tools to support teaching, learning, and operational efficiency.

- **Specific:**

The district will:

- Develop and adopt an AI Policy and Acceptable Use Plan tailored to elementary students, faculty, and staff.
- Provide professional development to increase staff awareness, understanding, and safe application of AI in instruction and workflow.
- Research, vet, and pilot developmentally appropriate AI tools that enhance instruction, streamline operations, or support personalized learning.

- **Measurable:**

- AI Policy and AUP drafted and approved by the Board of Education.
- 100% of certified staff participate in at least one PD session on AI by June 2026.
- At least three AI tools piloted in classrooms or departments, with feedback collected from staff and students (as age-appropriate).
- Establishment of a staff AI Integration Committee and monthly update reports shared with administration.

- **Achievable:**

The goal includes realistic deliverables aligned with existing structures such as PD days, curriculum committee meetings, and Board policy review timelines.

- **Relevant:**

With AI's growing presence in education, this goal supports digital citizenship, future-ready skills, and instructional innovation while protecting student data and ensuring responsible use aligned with early learning standards.

- **Time-Bound:**

All components including policy, PD, tool implementation, and feedback collection will be completed by the end of the 2025–2026 school year (June 2026).

Timeline	Milestone
Fall 2025	Form AI Integration Committee; begin policy drafting and tool research.
Winter 2025	Present draft AI Policy/AUP to Board committee; begin staff PD sessions.
Spring 2026	Finalize and adopt policy; pilot selected tools in classrooms.
June 2026	Evaluate pilot outcomes; report to the Board and recommend next steps.

Focus Goal 2

Goal Statement:

By June 2026, the district will deepen its commitment to school culture and climate by formalizing a character education framework aligned with Character.org's 11 Principles of Effective Character Education, with the long-term goal of achieving National School of Character recognition. This will include the creation of a district Character Education Committee, a comprehensive audit and alignment of current practices, development of an action plan for full implementation, and the submission of a School of Character application by Spring 2027.

- **Specific:**

The district will:

- Establish a Character Education Committee (inclusive of staff, students, and families).
- Conduct a self-assessment using the 11 Principles Framework from Character.org.
- Align and strengthen initiatives that promote belonging, prosocial behavior, staff-student relationships, and positive school climate.
- Integrate character development into academic content, behavioral expectations, and staff collaboration efforts.
- Create and begin implementing a multi-year action plan with benchmarks toward national recognition.

- **Measurable:**

- Character Education Committee formed by Fall 2025.
- Self-assessment completed and findings documented by Winter 2025.
- Action plan developed with identified goals under each of the 11 Principles by Spring 2026.
- At least three new or revised initiatives (e.g., SEL integration, student leadership programs, staff recognition systems) implemented by June 2026.
- Timeline for formal application to Character.org established, targeting Spring 2027.

- **Achievable:**

Building on the 2024–2025 goal, this work continues and elevates existing programs and momentum, while introducing structured reflection and improvement based on a nationally recognized framework.

- **Relevant:**

This work directly supports district values around equity, student well-being, staff morale, and positive behavior, while aligning with national best practices in character education.

- **Time-Bound:**

The foundational work (committee, audit, plan development, and early implementation) will be completed by June 2026, with a target submission date for National School of Character recognition by Spring 2027.

Timeline	Milestone
Fall 2025	Form Character Education Committee; begin self-assessment process.
Winter 2025	Complete Character.org self-assessment and identify priority areas.
Spring 2026	Develop a multi-year action plan; launch the first set of aligned initiatives.
June 2026	Present plan to Board/community; monitor initial outcomes.
Fall 2026–Spring 2027	Continue implementation; prepare and submit Character.org application.

August 20, 2025

Focus Goal 3

Goal Statement:

By June 2026, the district will design and adopt a comprehensive, multi-year Professional Development Plan that aligns with district priorities and staff needs. This plan will be informed by a needs assessment, include recommendations for regional collaboration (e.g., best practices sharing, consortium-based training for specialized staff), and establish an infrastructure for ongoing evaluation and revision of professional learning experiences.

- **Specific:**

The district will:

- Conduct a staff-wide needs assessment to identify strengths, gaps, and PD priorities.
- Develop a three-year PD plan with clear focus areas (instructional strategies, SEL, technology, inclusive practices, etc.).
- Identify and formalize partnerships with at least two regional entities (e.g., neighboring districts, county offices, or professional associations) for shared PD opportunities.
- Establish differentiated PD pathways for general education teachers, special area staff, support personnel, and specialized roles (e.g., CST, counselors, nurses).

- **Measurable:**

- Completion and presentation of a multi-year PD plan by June 2026.
- Needs assessment completed with at least 80% participation rate.
- Two or more regional collaboration opportunities identified and included in the plan.
- At least four stakeholder feedback sessions (e.g., surveys, focus groups, PD committee meetings) held during the process.

- **Achievable:**

The goal builds on existing PD structures and committees, leverages input from faculty and regional partners, and allows time for collaborative development and phased implementation.

- **Relevant:**

A cohesive PD strategy supports teacher growth, staff morale, instructional quality, and retention. It ensures alignment with student needs, district initiatives (e.g., AI integration), and state/federal mandates.

- **Time-Bound:**

All components including a needs assessment, draft development, regional collaboration exploration, and final plan approval will be completed by June 2026, ready for phased rollout starting in the 2026–2027 school year.

Timeline	Milestone
Fall 2025	Launch PD Committee; conduct needs assessment; begin regional outreach.
Winter 2025	Analyze data; identify focus areas and differentiation needs.
Spring 2026	Draft and review the PD plan; present to stakeholders for feedback.
June 2026	Finalize plan; present to the Board for adoption.

August 20, 2025

RESOLUTION #25/26-RM-232-131

RESOLUTION APPROVING A DELAYED OPENING SCHEDULE FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, in accordance with Policy 8220 - School Day, the Board of Education shall annually approve the time that school(s) will be in session, including the starting and ending time of a shortened day; and

WHEREAS, the Superintendent may close school, delay the opening of school, or dismiss school early when such alteration in the regular session is required for the protection of the health and safety of students and staff members or other good cause. A shortened school day, whether it is planned or emergent (as in the case of inclement weather), must meet certain requirements in order to count toward the one hundred eighty day requirement of N.J.S.A. 18A:7F-9; and

WHEREAS, the Superintendent shall inform the Board President of any such alteration as soon as possible and shall prepare rules for the proper and timely notification of concerned persons in the event of any delayed opening or emergency school closing; and

WHEREAS, the Superintendent has recommended that the following two-hour delayed opening schedule be approved by the Board of Education for the 2025-2026 school year:

TIME	Period
10:30	Homeroom & Academic Success
10:40 - 11:15	Period 1
11:15 - 11:50	Period 2
11:50 - 12:25	Period 3
12:25 - 1:00	Period 4
1:00 - 1:35	Period 5
1:35 - 2:10	Period 6
2:10 - 2:45	Period 7
2:45 - 3:15	Period 8
3:15 - 3:20	PM Homeroom

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the two-hour delayed schedule as detailed above is hereby approved for the 2025-2026 school year.

August 20, 2025

FACILITIES, SECURITY, & TRANSPORTATION

August 20, 2025

RESOLUTION #25/26-RM-232-132

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **JULY 2025**:

Date / Time	July 10, 2025 / 8:46 AM	July 8, 2025 / 9:27 AM
Type of Drill	Fire Drill	Lockdown
Duration of Drill	1:39	2:32
Weather Conditions	Cloudy 73*	Sunny 80*
Participants	Students & Staff (ESY)	Students & Staff (ESY)
Drill Supervisor	C.Vaughn	C. Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

August 20, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #25/26-RM-232-133

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
H&S Association	9/9/2025 10/14/25 11/18/25 1/13/26* 2/10/26* 3/10/26* 4/14/26* 5/12/26* 6/9/26*	6:00 PM - 8:00 PM	Monthly Meetings	Cafeteria
H&S Association	9/5/2025	1:00 PM - 3:00 PM	Kona Ice Treat	Parking Lot
H&S Association	12/13/25	8:00 AM - 3:00 PM	Cookies & Cocoa w/ Santa	Gymnasium Cafeteria
Springfield Rec	11/17/25	5:45 PM - 8:00 PM	Youth Soccer Clinic	Gymnasium

**contingent upon receipt of Certificate of Insurance for 2026*

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the above list of "Facilities Use Applications" is hereby approved.

August 20, 2025

RESOLUTION #25/26-RM-232-134

**RESOLUTION APPROVING THE BUS ROUTES
PURSUANT TO BOARD OF EDUCATION POLICY #8600
FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, Springfield Township Board of Education Policy #8600 provides that the Board of Education approve all bus routes so as to provide safe, economical, and reasonably expeditious transportation for all eligible pupils; and

WHEREAS, the Northern Burlington County Regional High School has submitted the below "Springfield Township School District 2025-2026 Bus Schedule" for Board of Education review and consideration; and

Springfield Township School District 2025-2026 Bus Schedule

Bus #1626 ("Bus 1")		
Contractor: Garden State Transportation		
Stop Description	Student Count	Time
Northern Burlington HS	0	7:35 AM
Springfield Elementary School	52	8:33 AM
Springfield Elementary School	52	3:20 PM
Northern Burlington HS	0	4:14 PM

Bus #02 ("Bus 2")		
Contractor: Northern Burlington School District		
Stop Description	Student Count	Time
Northern Burlington HS	0	7:45 AM
Springfield Elementary School	53	8:32 AM
Springfield Elementary School	53	3:20 PM
Northern Burlington Bus Garage	0	4:10 PM

August 20, 2025

Bus #2311 ("Bus 3")		
Contractor: Garden State Transportation		
Stop Description	Student Count	Time
Northern Burlington HS	0	7:40 AM
Springfield Elementary School	57	8:44 AM
Springfield Elementary School	57	3:20 PM
Northern Burlington HS	0	4:30 PM

Bus #2302 ("Bus 4")		
Contractor: Garden State Transportation		
Stop Description	Student Count	Time
Northern Burlington HS	0	7:30 AM
Springfield Elementary School	46	8:28 AM
Springfield Elementary School	46	3:20 PM
Northern Burlington HS	0	4:21 PM

Bus #2413 ("Bus 5")		
Contractor: Northern Burlington School District		
Stop Description	Student Count	Time
Northern Burlington HS	0	7:25 AM
Springfield Elementary School	55	8:27 AM
Springfield Elementary School	54	3:20 PM
Northern Burlington High School	0	4:17 PM

NOW, THEREFORE, BE IT RESOLVED, by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the 2025-2026 bus routes are hereby approved.

August 20, 2025