



**STEILACOOM HISTORICAL SCHOOL DISTRICT
Regular Board Meeting Agenda**

Wednesday, September 17, 2025 at 6:00 PM

Steilacoom Historical School District Professional Development Center

<https://steilacoom-k12-wa-us.zoom.us/j/87013710520>

Page

1. OPENING ITEMS

- 1.1 Call the Meeting to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Agenda Review
- 1.5 Approval of Agenda
Vote

2. PRESENTATIONS

- 2.1 School Opening Update
[Back to School Update September 2025](#) 
Superintendent Weight

5 - 25

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board of Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

3.1 Comments from the Audience

4. REPORTS

- 4.1 Budget Status Report 26 - 39
[Budget Status Report](#) 
Sarah Jahn
- 4.2 Legislative Assembly Report
Director Rohrer

5. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- 5.1 Approval of August and September 2025 Accounts Payable and August 2025 Payroll 40 - 101
[August and September 2025 Accounts Payable and August 2025 Payroll](#) 
- 5.2 Approval of August 20 2025 Regular Board Meeting Minutes 102 - 109
[August 20 2025 Regular Board Meeting Minutes](#) 
- 5.3 Approval of Personnel Reports 110 - 114
[Classified Personnel Report September 17 2025](#) 
[Co-Curricular Personnel Report September 17 2025](#) 
- 5.4 Approval of SHS Cross Country Field Trip to Portland 115 - 118
[SHS Cross Country Field Trip to Portland](#) 
- 5.5 Approval of SHS Band and Choir Field Trip to Orlando 119 - 135
[SHS Band and Choir Field Trip to Orlando](#) 
- 5.6 Vote to Approve Consent Agenda
Vote

6. NEW BUSINESS

6.1	First Reading of Policy 2420 Grading and Progress Reports Policy 2420 Grading and Progress Reports  Laurie Vallieres Vote	136 - 138
6.2	First Reading of Policy 3241 Student Discipline Policy 3241 Student Discipline  Susanne Beauchaine Vote	139 - 145
6.3	First Reading of Policy 5011 Sexual Harassment of District Staff Prohibited Policy 5011 Sexual Harassment of District Staff Prohibited  Susanne Beauchaine Vote	146 - 149
6.4	First Reading of Policy 5260 Personnel Records Policy 5260 Personnel Records  Susanne Beauchaine Vote	150 - 151
6.5	First Reading of Policy 5280 Separation from Employment Policy 5280 Separation from Employment  Susanne Beauchaine Vote	152 - 155
6.6	First Reading of Policy 5310 Compensation Policy 5310 Compensation  Susanne Beauchaine Vote	156 - 159
6.7	First Reading of Policy 5400 Personnel Leaves Policy 5400 Personnel Leaves  Susanne Beauchaine Vote	160 - 162
6.8	First Reading of Policy 5406 Leave Sharing Policy 5406 Leave Sharing 	163 - 164

Susanne Beauchaine

Vote

- 6.9 First Reading of Policy 5510 Retirement Programs 165 - 166
[Policy 5510 Retirement Programs](#) 

Susanne Beauchaine

Vote

- 6.10 Approval of Resolution 942-09-17-25 WSSDA Conference 167 - 168
Registration for Newly Elected Board Director(s)
[Resolution 942-09-17-25 Approval of WSSDA Conference Registration
for Newly Elected Board Director\(s\)](#) 

Superintendent Weight

Vote

7. CLOSING ITEMS

- 7.1 Board Communication

- 7.2 Announcements

- 7.3 Adjourn Meeting

Vote

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.



Back to School Update

Fall 2025

Dr. Weight



22 New Staff Members

17 Certificated & 5 Classified

3 Powerful Professional
Development Days

3,104 Learners

Grades PK-12th

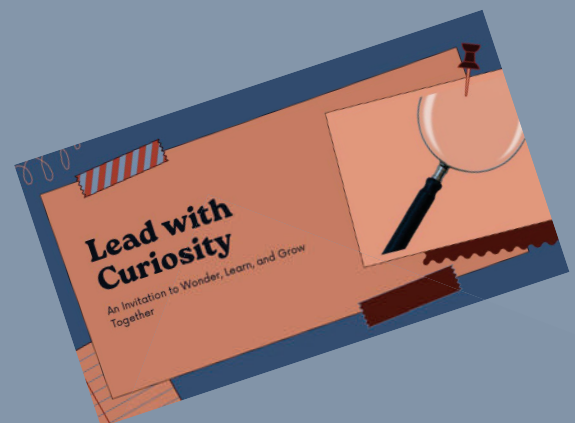
Exploring the Benefits of Leading with Curiosity

Curiosity enhances our ability to **ask better questions** and seek deeper understanding.

It encourages us to **listen longer**, fostering stronger connections with others.

By learning with others, we can **grow from feedback** and collective insights.

Ultimately, leading with curiosity helps us **unlock potential** in ourselves and those we serve.



"The best leaders aren't know-it-alls.
They're learn-it-alls."

~Adam Grant

What Curiosity Looks Like

Curiosity drives effective coaching, deep listening, and insightful data analysis.
It's essential for growth and collaboration in any environment.

Coaching with Questions

Great coaching stems from **open-ended questions** that foster reflection and deeper understanding rather than simply providing answers.

Listening for Understanding

Effective communication involves **active listening**—truly hearing others' perspectives and valuing their input over merely waiting to respond.

Looking at Data

Analyzing data with a **"what's the story?"** mindset encourages insightful discoveries and supports informed decision-making in our practices.

Our Schools



Anderson Island Elementary



Anderson Island Elementary

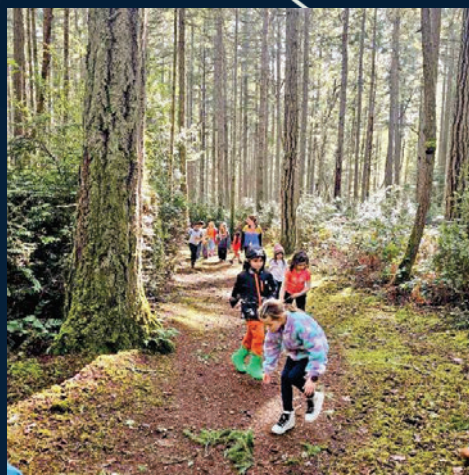


Enrollment

TK- 5

K-3rd – 13

TOTAL: 18 Students



Excitement

"Last year, our Eagles made incredible strides — not just in reading and math, but in how they care for and support each other. This year, I'm excited to keep that momentum going with authentic learning experiences that spark curiosity, celebrate every win, and ensure every Eagle feels valued, supported, and ready to do their best."

Cherrydale Primary



Cherrydale Primary



Enrollment

TK – 20

K – 98

1st – 76

2nd – 82

3rd – 97

TOTAL: 353 Students



Excitement

"I'm excited to begin a new school year and look forward to working alongside our dedicated staff, students, and families as we build on our success in early literacy and math instruction to ensure continued growth and achievement for all."

Chloe Clark Elementary



Chloe Clark Elementary



Enrollment

TK – 20

K – 116

1st – 101

2nd – 107

3rd – 115

TOTAL: 439 Students



Excitement

"Last year, our students achieved amazing success in literacy, and this year, the story continues! We're looking forward to watching every student build skills, explore new stories and books, and discover the joy and adventure of reading."

Saltar's Point Elementary



Saltar's Point Elementary



Enrollment

4th – 225

5th – 237

TOTAL: 464 Students



Excitement

"I'm so excited to kick off a new school year! There's something really special about the energy and possibilities that come with a fresh start. I can't wait to see our students learning, growing, and having fun together. Let's make it a great year!"

Pioneer Middle



Pioneer Middle



Enrollment

6th – 248

7th – 255

8th – 263

TOTAL: 766 Students



Excitement

"I'm excited to begin another school year at Pioneer Middle School! This year, we're embracing our role as curious learners - both students and staff - by asking questions, exploring new ideas, and challenging ourselves to grow. Together, we'll create a school community where curiosity drives achievement and learning never stops!"

Steilacoom High



Steilacoom High



Enrollment

9th – 262

10th – 244

11th – 235

12th – 259

TOTAL: 1,000 Students



Excitement

"I am looking forward to connecting our new administrative team with our amazing kids and staff. As we build those relationships forward, I am also thinking about how we can find more creative solutions to engage students who are academically off track earlier in their high school career."



Enrollment

September 2025 Enrollment (FTE): **2,932**

September 2024 Enrollment (FTE): 2,751

District Data



Transportation

- Durham runs 27 school buses - each bus visits 2 or 3 schools per day.
- 123 runs per day.
- Total daily student count: ~2,645 students.
- Average ridership per run: ~25 students.
- Average ridership per route per day: ~98 students.



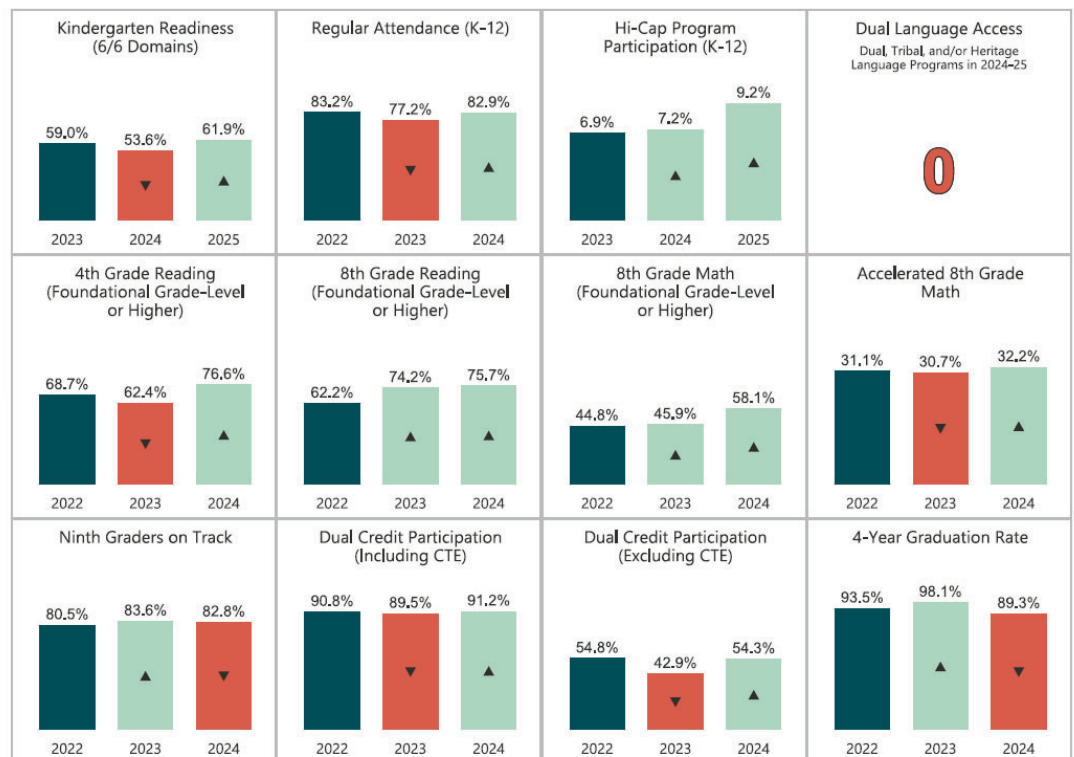
Food Service

- Sodexo employs 29 food service staff.
- Total of 332,461 breakfast and lunches were served in SY 24-25.
- Increased participation of 6% in breakfast and 4% increase in lunch over SY 23-24.
- Over 71 meals are served per day/per frontline Sodexo employee.

District Data

Annual Snapshot on Student Opportunity and Outcomes – 2025

A Closer Look into OSPI's Key Priorities
from Early Learning to Graduation



Looking Ahead....



Student Achievement

- SHS – Best High Schools (#34 in WA)
- SBA data
- MLL growth
- Math and ELA alignment
- AP data - October
- Reaffirm Student Achievement Goals - November

School Improvement Planning

- SIP Fall visits – October
- SIPs adopted – October
- Graduation Rate - November

2 Levies – November 4, 2025

- Capital Projects Levy
- EP&O Levy



Thank you!



September 2025

To: Dr. Kathi Weight, Superintendent

From: Sarah Jahn

Subject: Financial Update for August 2025 and FY2526 Budget Preview

Attached are the Budget Status Reports for all funds as of the end of August 31, 2025, along with charts and data showing June attendance, general fund balance, and general fund cash balance.

General Fund balance as of the end of August was \$7,435,803, (13.7% of previous year budgeted expenditures). Overall cash flow remains stable.

August fund balance may change slightly as we process year-end adjustments to restricted and unrestricted fund balances.

Also attached is a preview of the FY2526 Budget as approved by the Board in August.

Steilacoom Historical School District No. 1

Monthly Budget Report

2024-25 Executive Summary

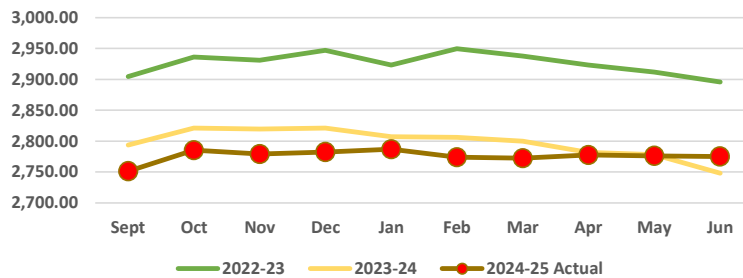
August 31, 2025

Enrollment

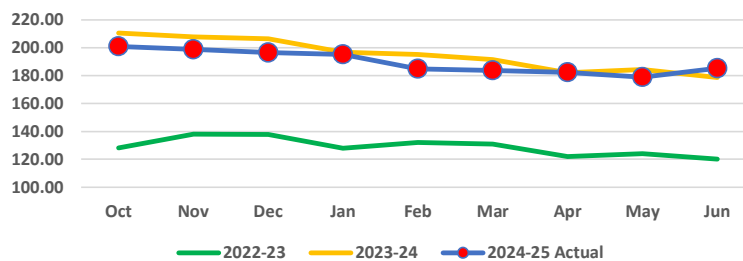
Current Month

Budgeted FTE (TK-12 w/RS)	2,890.00	
Actual Average Annual FTE	2,966.51	AVG TK: 32.05
FTE Over/Under Budget	76.51	

Basic Enrollment TK-12



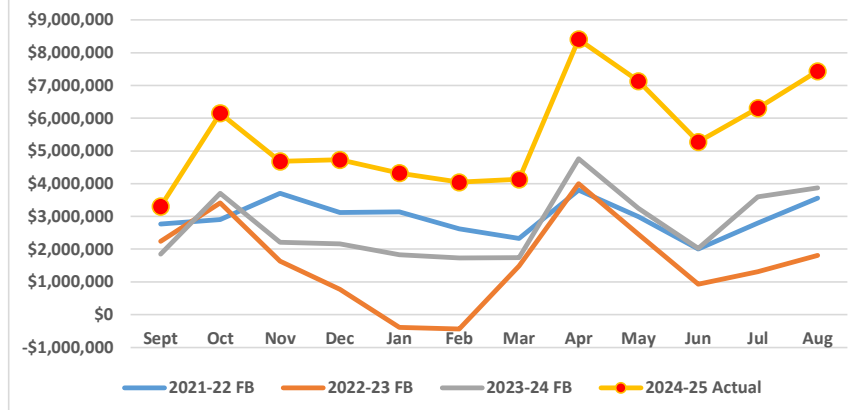
Running Start Enrollment



General Fund Balance

Actual as of Prior Month End	5,281,053
Actual as of Current Month End	6,303,477
Increase/Decrease in Fund Balance	1,022,425
Fund Balance as a % of Budgeted Expenditures	12.34% (min 6%)

Fund Balance by Month

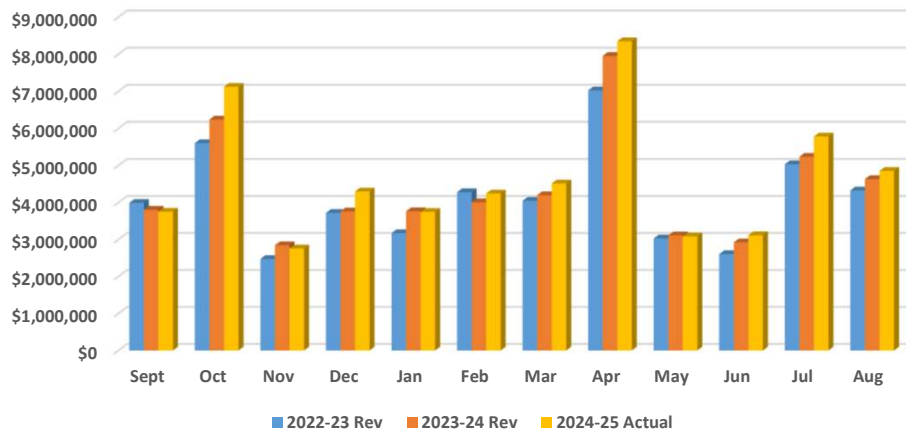


General Fund Cash and Investment Balance

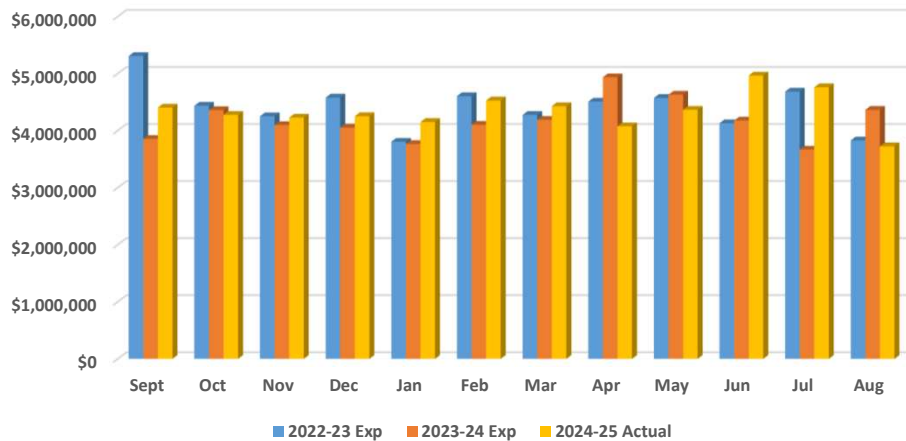
As of Month End

	2022-23	2023-24	2024-25	Change From Prior Year
Sept	\$2,127,134	\$1,739,546	\$ 3,307,574	\$1,568,028
Oct	3,382,880	3,636,745	6,175,554	2,538,809
Nov	1,628,957	2,386,579	4,701,642	2,315,063
Dec	751,911	2,138,377	4,730,755	2,592,378
Jan	370,061	1,795,477	4,217,709	2,422,232
Feb	(1,964)	1,724,610	3,808,198	2,083,588
Mar	785,205	1,736,940	4,159,670	2,422,730
Apr	3,972,916	4,743,507	8,426,507	3,683,000
May	2,365,690	3,214,113	7,046,095	3,831,982
Jun	852,646	1,991,064	5,261,543	3,270,479
Jul	1,171,464	3,400,550	6,334,992	2,934,442
Aug	\$1,691,540	\$3,805,218	8,219,997	4,414,779

Monthly Revenue Compared to Prior Year



Monthly Expenses Compared to Prior Year



10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of August, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	9,744,704	37,733.24	9,621,005.97		123,698.03	98.73
2000 LOCAL SUPPORT NONTAX	895,000	21,841.98	939,415.24		44,415.24-	104.96
3000 STATE, GENERAL PURPOSE	31,155,093	3,160,109.73	31,322,792.89		167,699.89-	100.54
4000 STATE, SPECIAL PURPOSE	9,390,774	1,375,034.51	10,800,086.71		1,409,312.71-	115.01
5000 FEDERAL, GENERAL PURPOSE	508,000	108,174.69	628,108.93		120,108.93-	123.64
6000 FEDERAL, SPECIAL PURPOSE	2,741,500	144,012.82	2,343,119.65		398,380.35	85.47
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	10,010.00	10,010.00		10,010.00-	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	54,435,071	4,856,916.97	55,664,539.39		1,229,468.39-	102.26
B. EXPENDITURES						
00 Regular Instruction	29,287,387	2,017,385.30	27,981,416.40	179,323.06	1,126,647.54	96.15
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	7,676,402	577,624.31	7,521,625.46	3,343.75	151,432.79	98.03
30 Voc. Ed Instruction	2,642,820	191,966.14	2,309,374.61	8,372.25	325,073.14	87.70
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,605,288	248,132.09	1,581,039.02	3,361.49	20,887.49	98.70
70 Other Instructional Pgms	902,849	29,395.05	473,047.96	13,722.79	416,078.25	53.91
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	12,099,979	660,088.86	12,312,286.51	473,141.59	685,449.10-	105.66
Total EXPENDITURES	54,214,725	3,724,591.75	52,178,789.96	681,264.93	1,354,670.11	97.50
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	220,346	1,132,325.22	3,485,749.43		3,265,403.43	> 1000
F. TOTAL BEGINNING FUND BALANCE	1,800,000		3,950,328.86			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	2,020,346		7,436,078.29			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	320,732.93
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	77,028.32
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	300,543.20
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	2,020,346	3,716,566.32
G/L 891 Unassigned Min Fnd Bal Policy	0	3,021,207.52
<u>TOTAL</u>	2,020,346	7,436,078.29

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	5,999,999	23,572.74	5,950,469.36		49,529.64	99.17
2000 Local Support Nontax	170,000	18,523.55	186,588.76		16,588.76-	109.76
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	3,542.00		3,542.00-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	6,169,999	42,096.29	6,140,600.12		29,398.88	99.52
B. EXPENDITURES						
10 Sites	800,000	679,366.97	738,122.87	4,715.02	57,162.11	92.85
20 Buildings	1,900,000	.00	14,366.80	903.95	1,884,729.25	0.80
30 Equipment	200,000	916,438.01	1,792,837.36	339,040.92	1,931,878.28-	> 1000
40 Energy	0	65,655.74	77,577.01	3,865.51	81,442.52-	0.00
50 Sales & Lease Expenditure	0	156.00	20,859.00	2,734.00	23,593.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	2,900,000	1,661,616.72	2,643,763.04	351,259.40	95,022.44-	103.28
C. OTHER FIN. USES TRANS. OUT (GL 536)	3,000,000	.00	2,000,000.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	269,999	1,619,520.43-	1,496,837.08		1,226,838.08	454.39
F. TOTAL BEGINNING FUND BALANCE	620,000		843,060.40			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	889,999		2,339,897.48			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	84,434.40
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	2,900,000-	1,857,900.82-
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	270,000	135,440.01
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	3,519,999	3,977,923.89
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	889,999	2,339,897.48

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of August, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	46.68	24,005.07		24,005.07-	0.00
2000 Local Support Nontax	50,000	2,953.91	35,484.40		14,515.60	70.97
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	3,000,000	.00	2,000,000.00		1,000,000.00	66.67
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 3,050,000	 3,000.59	 2,059,489.47		 990,510.53	 67.52
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,500,000	.00	3,462,000.00	0.00	38,000.00	98.91
Interest On Bonds	250,000	.00	94,483.75	0.00	155,516.25	37.79
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 3,750,000	 .00	 3,556,483.75	 0.00	 193,516.25	 94.84
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	 700,000-	 3,000.59	 1,496,994.28-		 796,994.28-	 113.86
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 2,500,000		 2,411,647.09			
 <u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 1,800,000		 914,652.81			
 <u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	1,800,000		914,652.81			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 1,800,000		 914,652.81			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 General Student Body	176,150	1,370.64	155,412.27		20,737.73	88.23
2000 Athletics	236,229	127.87	61,102.22		175,126.78	25.87
3000 Classes	62,272	.00	53,006.08		9,265.92	85.12
4000 Clubs	607,089	1,747.44	243,678.18		363,410.82	40.14
6000 Private Moneys	5,700	.00	3,546.82		2,153.18	62.22
<u>Total REVENUES</u>	1,087,440	3,245.95	516,745.57		570,694.43	47.52
B. EXPENDITURES						
1000 General Student Body	170,151	1,839.97	32,203.92	0.00	137,947.08	18.93
2000 Athletics	297,932	7,611.33	243,629.02	8,517.32	45,785.66	84.63
3000 Classes	77,303	.00	57,156.77	0.00	20,146.23	73.94
4000 Clubs	608,522	15,347.41	239,273.16	2,500.50	366,748.34	39.73
6000 Private Moneys	7,000	.00	4,754.16	0.00	2,245.84	67.92
<u>Total EXPENDITURES</u>	1,160,908	24,798.71	577,017.03	11,017.82	572,873.15	50.65
C. <u>EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES</u> (A-B)	73,468-	21,552.76-	60,271.46-		13,196.54	17.96-
D. <u>TOTAL BEGINNING FUND BALANCE</u>	300,000		337,187.10			
E. <u>GLS 896, 897, 898 ACCOUNTING</u>	XXXXXXXXX		.00			
<u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>						
F. <u>TOTAL ENDING FUND BALANCE</u>	226,532		276,915.64			
<u>C+D + OR - E)</u>						
G. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	226,532		276,915.64			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	226,532		276,915.64			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2024 (September 1, 2024 - August 31, 2025)

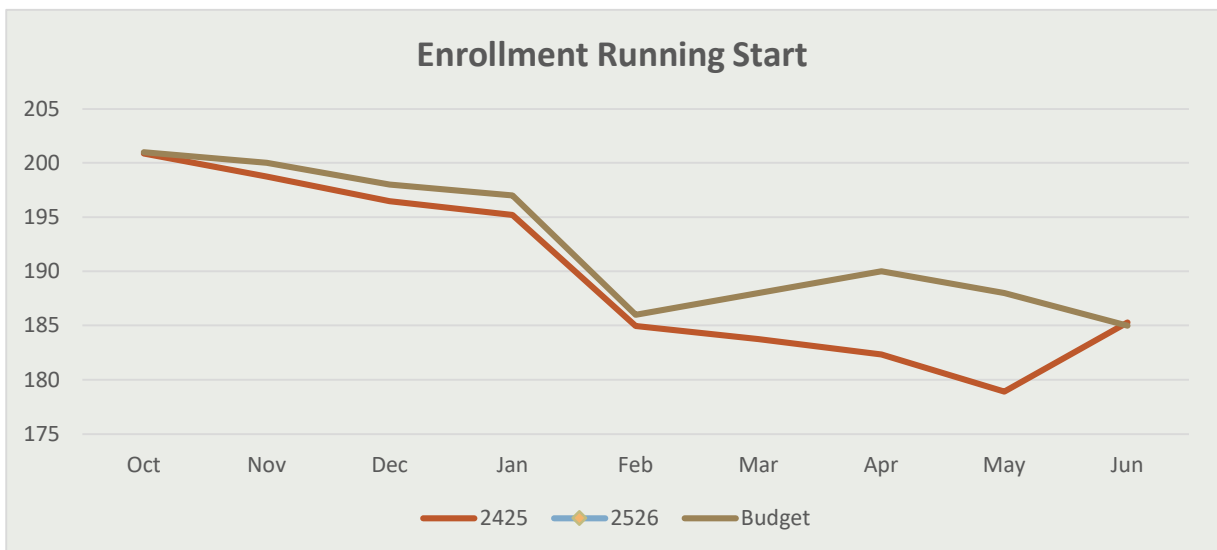
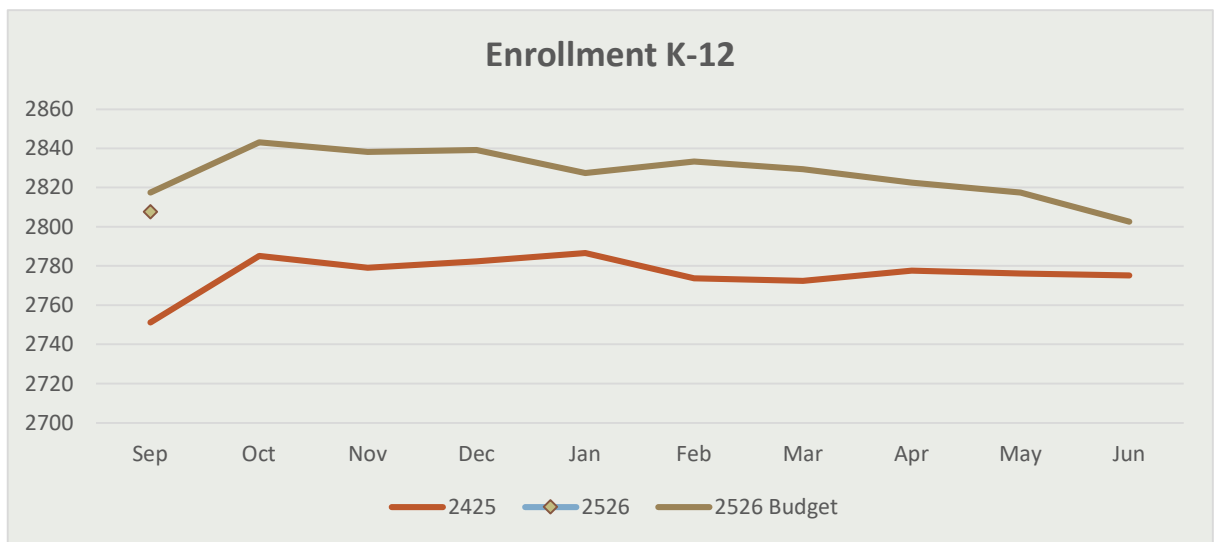
For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of August, 2025

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	6,000	520.33	6,254.79		254.79-	104.25
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	50,509.81	50,509.81		50,509.81-	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	6,000	51,030.14	56,764.60		50,764.60-	946.08
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	6,000	51,030.14	56,764.60		50,764.60-	946.08
D. EXPENDITURES						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	6,000	51,030.14	56,764.60		50,764.60	846.08
H. <u>TOTAL BEGINNING FUND BALANCE</u>	165,000		175,411.66			
I. <u>GLS 896, 897, 898 ACCOUNTING</u> <u>CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	171,000		232,176.26			

K. ENDING FUND BALANCE ACCOUNTS:

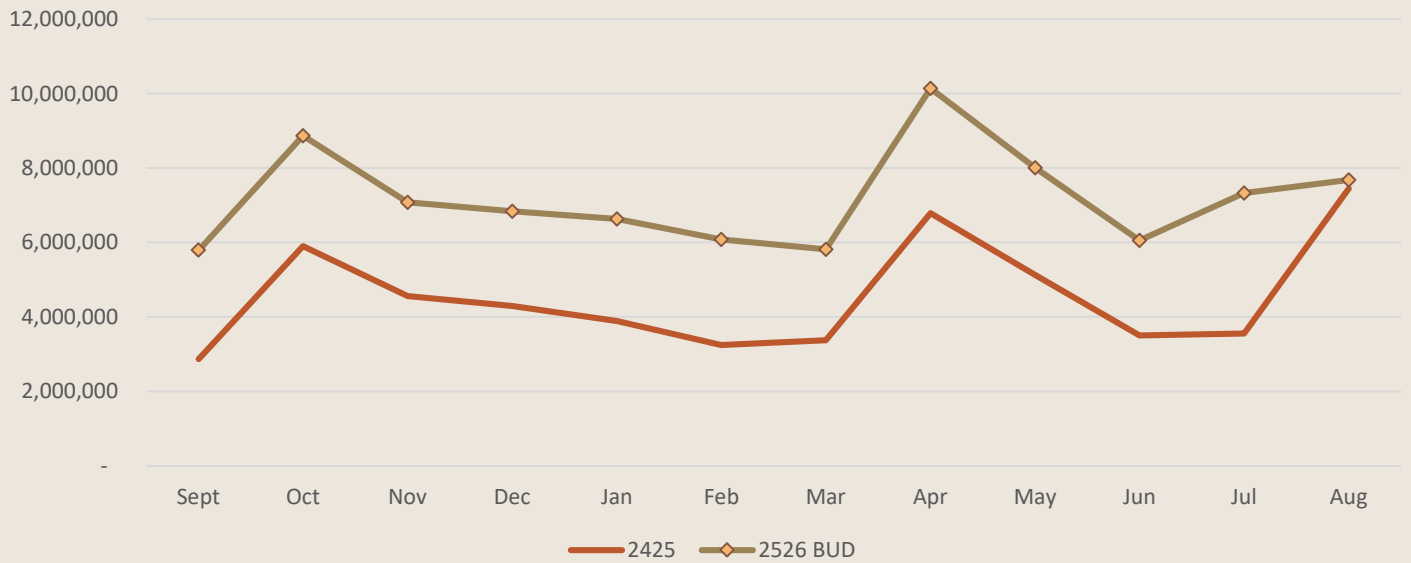
G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	171,000	232,176.26
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 171,000	 232,176.26

Enrollment	<u>Current Month</u>
Budgeted FTE (K-12 w/RS)	2,821.00
Actual Average Annual FTE	2,807.59
FTE Over/Under Budget	(13.41)
AVG TK:	4.00

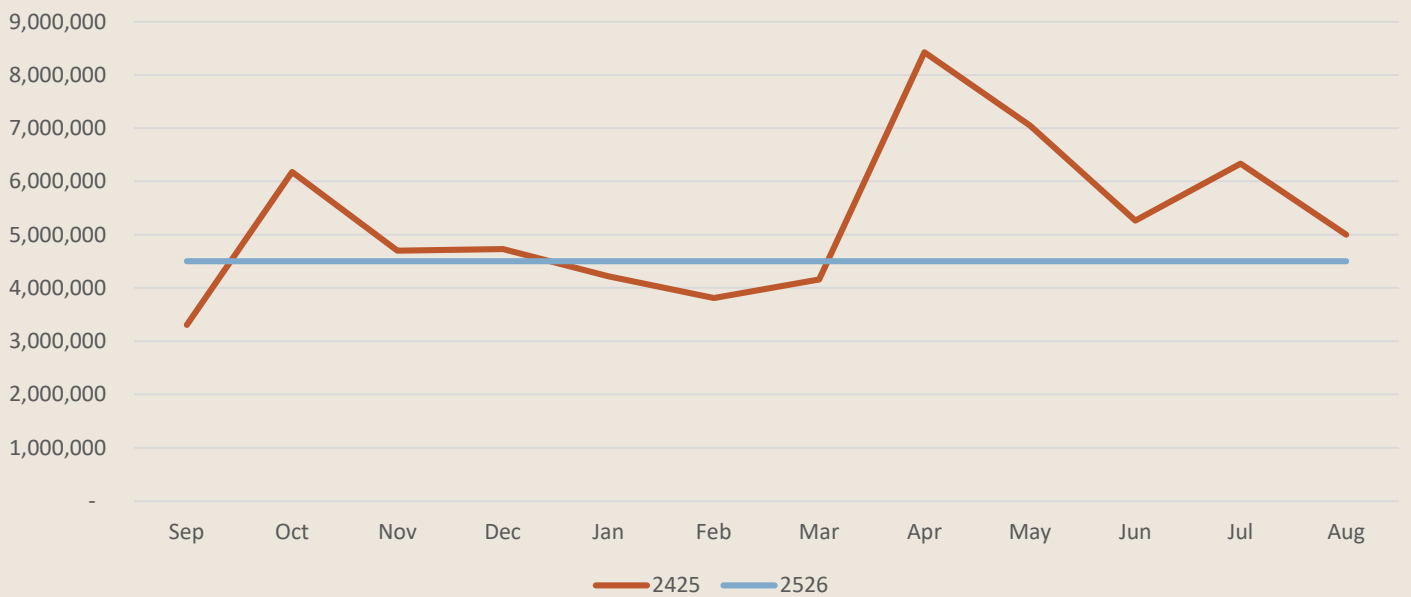


General Fund	Fund Balance	Cash
Prev Month End	6,053,565	5,000,000
Curr Month End	7,326,837	4,505,000
Inc/(Dec)	1,273,272	(495,000)
FB as a % of Exp	14.35%	

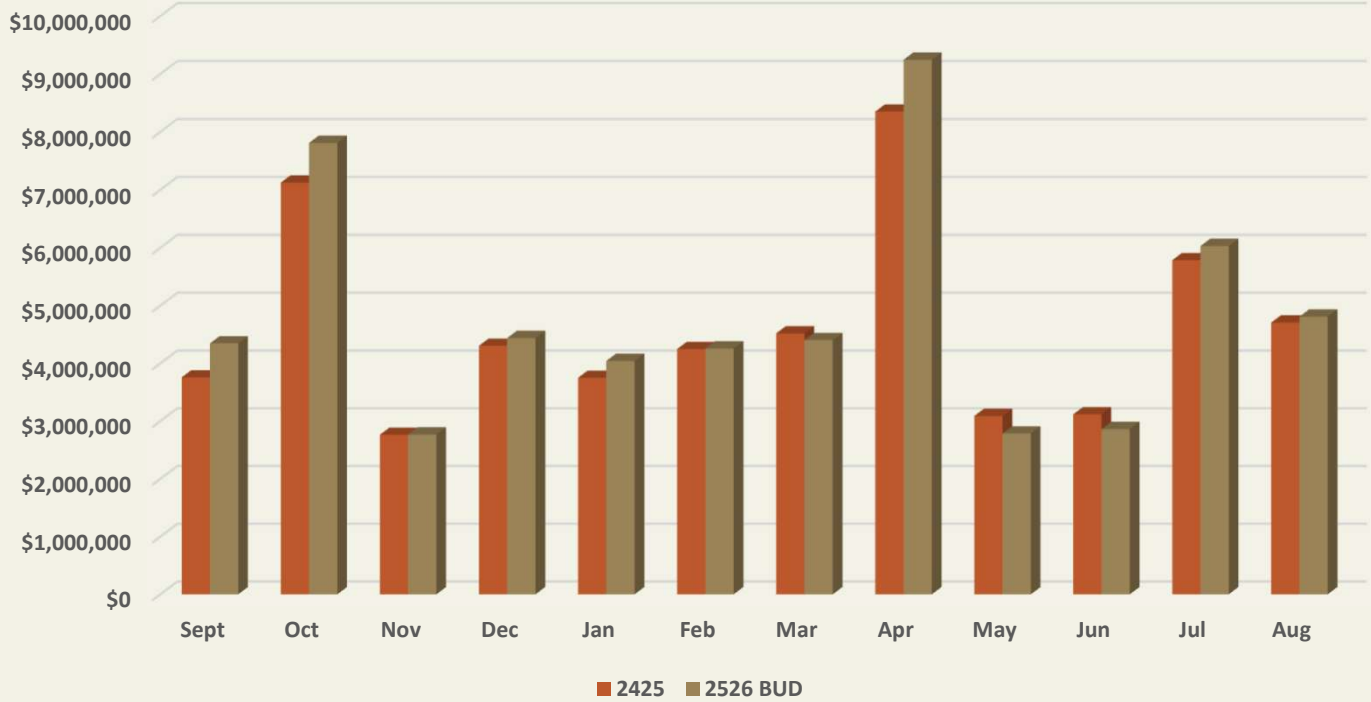
Fund Balance by Month



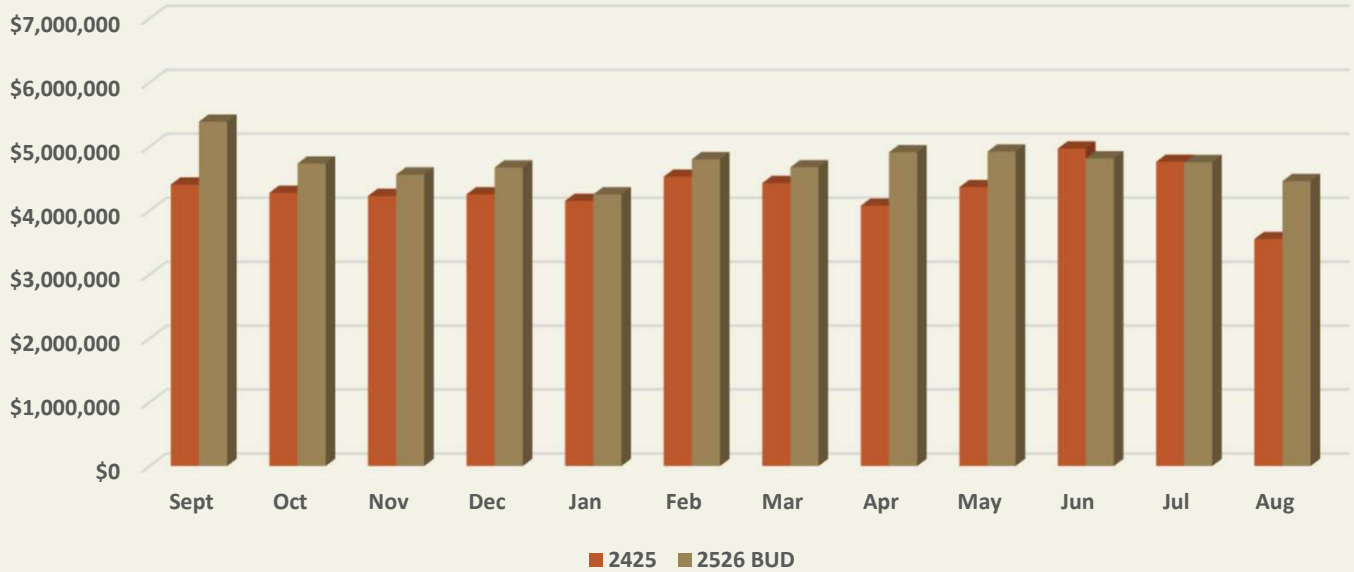
General Fund Cash and Investments by Month



Monthly Revenue Compared to Prior Year



Monthly Expenses Compared to Prior Year

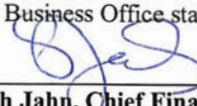


Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: September 17, 2025

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Sarah Jahn, Chief Financial Officer

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME	WARRANTS (INCLUSIVE)				AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800980	to	800980	\$ 1,790.77
	Payroll A/P	135941	to	135955	\$ 533,797.29
	Payroll A/P VOID	135941	to	135955	\$ (533,797.29)
	Payroll A/P	135966	to	135980	\$ 533,797.29
	Payroll ACH Payments				\$ 563,833.66
	Payroll Taxes				\$ 622,279.25
	Direct Deposit				\$ 1,716,065.10
August 21, 2025	Accounts Payable	135904	to	135931	\$ 58,792.97
August 21, 2025	Accounts Payable	135932	to	135940	\$ 123,120.15
August 27, 2025	Accounts Payable VOID	135932	to	135940	\$ (123,120.15)
August 27, 2025	Accounts Payable	135956	to	135964	\$ 123,120.15
September 2, 2025	Accounts Payable	135965	to	135965	\$ 170.30
September 10, 2025	Accounts Payable	135981	to	136018	\$ 140,467.65
September 10, 2025	Accounts Payable	136019	to	136034	\$ 83,776.69
September 4, 2025	Accounts Payable ACH	202400120	to	202400120	\$ 26,152.61
TOTAL GENERAL FUND:					\$ 3,870,246.44

CAPITAL PROJECTS FUND:					
August 21, 2025	Accounts Payable	200658	to	200660	\$ 239,663.13
August 28, 2025	Accounts Payable Void	200658	to	200660	\$ (239,663.13)
August 21, 2025	Accounts Payable	200661	to	200661	\$ 8,244.35
August 28, 2025	Accounts Payable Void	200661	to	200661	\$ (8,244.35)
August 28, 2025	Accounts Payable	200662	to	200665	\$ 247,907.48
September 4, 2025	Accounts Payable ACH	202400119	to	202400119	\$ 120.00
TOTAL CAPITAL PROJECTS FUND:					\$ 248,027.48

ASSOCIATED STUDENT BODY FUND:					
August 21, 2025	Accounts Payable	405710	to	405712	\$ 9,531.27
August 27, 2025	Accounts Payable VOID	405710	to	405712	\$ (9,531.27)
August 27, 2025	Accounts Payable	405713	to	405715	\$ 9,531.27
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 9,531.27

TRANSPORTATION VEHICLE FUND:					
TOTAL TRANSPORTATION VEHICLE FUND:					

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$533,797.29. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 135941 through 135955, totaling \$533,797.29

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135941	*CSIDENTITY CORPORATION	08/29/2025	20250829ADNWEXP	Payroll accrual	0	25.50	25.50
135942	*DVM INSURANCE AGENCY - DBA NA	08/29/2025	20250829ADNWPI	Payroll accrual	0	216.20	216.20
135943	*EMPLOY SEC DEPTS - WA LTC	08/29/2025	20250829AD1WLTC	Payroll accrual	0	12,254.19	12,254.19
135944	*EMPLOYMENT SECURITY DEPARTMEN	08/29/2025	20250829AD1PFML	Payroll accrual	0	16,763.41	23,438.33
			20250829AF1PFML	Payroll accrual	0	6,674.92	
135945	*ESD UNEMPLOYMENT POOL	08/29/2025	20250829AF1UC	Payroll accrual	0	6,123.68	6,123.68
135946	*LEGAL ACCESS CONSULTING LLC -	08/29/2025	20250829ADNWLE	Payroll accrual	0	97.72	97.72
135947	*P.S.C., INC.	08/29/2025	20250829ADZ3013	Payroll accrual	0	114.12	114.12
135948	*PUGET SOUND WORKERS COMP TRUS	08/29/2025	20250829AD1WC	Payroll accrual	0	2,430.87	14,024.13
			20250829AF1WC	Payroll accrual	0	11,593.26	
135949	*TRANSWORLD SYSTEMS INC	08/29/2025	20250829ADZ1011	Payroll accrual	0	533.02	533.02
135950	*WEA PAYROLL DEDUCTIONS	08/29/2025	20250829ADC0UA	Payroll accrual	0	18,535.50	23,240.00
			20250829ADC0UB	Payroll accrual	0	292.89	
			20250829ADC0UC	Payroll accrual	0	63.74	
			20250829ADC1UB	Payroll accrual	0	971.49	
			20250829ADC1UC	Payroll accrual	0	524.08	
			20250829ADC1UD	Payroll accrual	0	1,012.86	
			20250829ADC1UE	Payroll accrual	0	1,359.68	
			20250829ADC1UF	Payroll accrual	0	38.13	
			20250829ADC1UG	Payroll accrual	0	69.63	
			20250829ADC3UB	Payroll accrual	0	46.00	
			20250829ADC4UC	Payroll accrual	0	326.00	
135951	HCA-SEBB BENEFITS	08/29/2025	20250829AFSEBB	Payroll accrual	0	399,342.00	399,342.00
135952	HCA-SEBB BENEFITS	08/29/2025	20250829ADKP1CR	Payroll accrual	0	140.00	43,036.00
			20250829ADKP1ER	Payroll accrual	0	80.00	
			20250829ADKP2CR	Payroll accrual	0	400.00	
			20250829ADKP2ER	Payroll accrual	0	456.00	
			20250829ADKP2FR	Payroll accrual	0	684.00	
			20250829ADKP3ER	Payroll accrual	0	540.00	
			20250829ADKW1ER	Payroll accrual	0	138.00	
			20250829ADKW2CR	Payroll accrual	0	288.00	
			20250829ADKW2ER	Payroll accrual	0	385.00	
			20250829ADKW2FR	Payroll accrual	0	495.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20250829ADKWSCR	Payroll accrual	0	1,712.00	
			20250829ADKWSEER	Payroll accrual	0	2,343.00	
			20250829ADKWSFR	Payroll accrual	0	2,612.00	
			20250829ADKWSSR	Payroll accrual	0	1,489.00	
			20250829ADPHCR	Payroll accrual	0	1,180.00	
			20250829ADPHER	Payroll accrual	0	1,400.00	
			20250829ADPHFR	Payroll accrual	0	2,075.00	
			20250829ADPHSR	Payroll accrual	0	2,160.00	
			20250829ADPMCR	Payroll accrual	0	120.00	
			20250829ADPMER	Payroll accrual	0	51.00	
			20250829ADPMFR	Payroll accrual	0	153.00	
			20250829ADPSCR	Payroll accrual	0	1,104.00	
			20250829ADPSEER	Payroll accrual	0	1,580.00	
			20250829ADPSFR	Payroll accrual	0	2,632.00	
			20250829ADPSSR	Payroll accrual	0	1,447.00	
			20250829ADV1CR	Payroll accrual	0	364.00	
			20250829ADV1FR	Payroll accrual	0	624.00	
			20250829ADV2ER	Payroll accrual	0	624.00	
			20250829ADV2FR	Payroll accrual	0	936.00	
			20250829ADV2SR	Payroll accrual	0	624.00	
			20250829ADVACR	Payroll accrual	0	3,066.00	
			20250829ADVAER	Payroll accrual	0	1,750.00	
			20250829ADVAFR	Payroll accrual	0	3,800.00	
			20250829ADVASR	Payroll accrual	0	3,025.00	
			20250829ADVHSAC	Payroll accrual	0	37.00	
			20250829ADVHSAE	Payroll accrual	0	84.00	
			20250829ADVHSAF	Payroll accrual	0	189.00	
			20250829ADVHSAS	Payroll accrual	0	84.00	
			20250829ADVUCR	Payroll accrual	0	515.00	
			20250829ADVUER	Payroll accrual	0	625.00	
			20250829ADVUFR	Payroll accrual	0	865.00	
			20250829ADVUSR	Payroll accrual	0	160.00	
135953	HCA-SEBB FLEX SPEND	08/29/2025	20250829ADDCFSA	Payroll accrual	0	1,250.01	6,260.46
			20250829ADHCFSA	Payroll accrual	0	5,010.45	
135954	IDAHO CHILD SUPPORT RECEIPTING	08/29/2025	20250829ADCSIDS	Payroll accrual	0	295.00	295.00
135955	The Standard Insurance Company	08/29/2025	20250829ADLTD50	Payroll accrual	0	1,032.64	4,796.94
			20250829ADLTD60	Payroll accrual	0	3,764.30	

15 Computer Check(s) For a Total of 533,797.29

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	533,797.29
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	533,797.29
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	533,797.29

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$533,797.29, and voids/cancellations, totaling \$533,797.29. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 135966 through 135980, totaling \$533,797.29

Voids/Cancellations, totaling \$533,797.29

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135966	*CSIDENTITY CORPORATION	09/03/2025	20250829ADNWEXP	Payroll accrual	0	25.50	25.50
135967	*DVM INSURANCE AGENCY - DBA NA	09/03/2025	20250829ADNWPI	Payroll accrual	0	216.20	216.20
135968	*EMPLOY SEC DEPTS - WA LTC	09/03/2025	20250829AD1WLTC	Payroll accrual	0	12,254.19	12,254.19
135969	*EMPLOYMENT SECURITY DEPARTMEN	09/03/2025	20250829AD1PFML	Payroll accrual	0	16,763.41	23,438.33
			20250829AF1PFML	Payroll accrual	0	6,674.92	
135970	*ESD UNEMPLOYMENT POOL	09/03/2025	20250829AF1UC	Payroll accrual	0	6,123.68	6,123.68
135971	*LEGAL ACCESS CONSULTING LLC -	09/03/2025	20250829ADNWLE	Payroll accrual	0	97.72	97.72
135972	*P.S.C., INC.	09/03/2025	20250829ADZ3013	Payroll accrual	0	114.12	114.12
135973	*PUGET SOUND WORKERS COMP TRUS	09/03/2025	20250829AD1WC	Payroll accrual	0	2,430.87	14,024.13
			20250829AF1WC	Payroll accrual	0	11,593.26	
135974	*TRANSWORLD SYSTEMS INC	09/03/2025	20250829ADZ1011	Payroll accrual	0	533.02	533.02
135975	*WEA PAYROLL DEDUCTIONS	09/03/2025	20250829ADC00A	Payroll accrual	0	18,535.50	23,240.00
			20250829ADC0UB	Payroll accrual	0	292.89	
			20250829ADC0UC	Payroll accrual	0	63.74	
			20250829ADC1UB	Payroll accrual	0	971.49	
			20250829ADC1UC	Payroll accrual	0	524.08	
			20250829ADC1UD	Payroll accrual	0	1,012.86	
			20250829ADC1UE	Payroll accrual	0	1,359.68	
			20250829ADC1UF	Payroll accrual	0	38.13	
			20250829ADC1UG	Payroll accrual	0	69.63	
			20250829ADC3UB	Payroll accrual	0	46.00	
			20250829ADC4UC	Payroll accrual	0	326.00	
135976	HCA-SEBB BENEFITS	09/03/2025	20250829AFSEBB	Payroll accrual	0	399,342.00	399,342.00
135977	HCA-SEBB BENEFITS	09/03/2025	20250829ADKP1CR	Payroll accrual	0	140.00	43,036.00
			20250829ADKP1ER	Payroll accrual	0	80.00	
			20250829ADKP2CR	Payroll accrual	0	400.00	
			20250829ADKP2ER	Payroll accrual	0	456.00	
			20250829ADKP2FR	Payroll accrual	0	684.00	
			20250829ADKP3ER	Payroll accrual	0	540.00	
			20250829ADKW1ER	Payroll accrual	0	138.00	
			20250829ADKW2CR	Payroll accrual	0	288.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20250829ADKW2ER	Payroll accrual	0	385.00	
			20250829ADKW2FR	Payroll accrual	0	495.00	
			20250829ADKWSCR	Payroll accrual	0	1,712.00	
			20250829ADKWSEER	Payroll accrual	0	2,343.00	
			20250829ADKWSFR	Payroll accrual	0	2,612.00	
			20250829ADKWSSR	Payroll accrual	0	1,489.00	
			20250829ADPHCR	Payroll accrual	0	1,180.00	
			20250829ADPHER	Payroll accrual	0	1,400.00	
			20250829ADPHFR	Payroll accrual	0	2,075.00	
			20250829ADPHSR	Payroll accrual	0	2,160.00	
			20250829ADPMCER	Payroll accrual	0	120.00	
			20250829ADPMER	Payroll accrual	0	51.00	
			20250829ADPMFR	Payroll accrual	0	153.00	
			20250829ADPSCR	Payroll accrual	0	1,104.00	
			20250829ADPSEER	Payroll accrual	0	1,580.00	
			20250829ADPSFR	Payroll accrual	0	2,632.00	
			20250829ADPSRR	Payroll accrual	0	1,447.00	
			20250829ADV1CR	Payroll accrual	0	364.00	
			20250829ADV1FR	Payroll accrual	0	624.00	
			20250829ADV2ER	Payroll accrual	0	624.00	
			20250829ADV2FR	Payroll accrual	0	936.00	
			20250829ADV2SR	Payroll accrual	0	624.00	
			20250829ADVACR	Payroll accrual	0	3,066.00	
			20250829ADVAER	Payroll accrual	0	1,750.00	
			20250829ADVAFR	Payroll accrual	0	3,800.00	
			20250829ADVASR	Payroll accrual	0	3,025.00	
			20250829ADVHSAC	Payroll accrual	0	37.00	
			20250829ADVHSAE	Payroll accrual	0	84.00	
			20250829ADVHSAF	Payroll accrual	0	189.00	
			20250829ADVHSAS	Payroll accrual	0	84.00	
			20250829ADVUCR	Payroll accrual	0	515.00	
			20250829ADVUER	Payroll accrual	0	625.00	
			20250829ADVUFR	Payroll accrual	0	865.00	
			20250829ADVUSR	Payroll accrual	0	160.00	
135978	HCA-SEBB FLEX SPEND	09/03/2025	20250829ADDCFS	Payroll accrual	0	1,250.01	6,260.46
			20250829ADHCFSA	Payroll accrual	0	5,010.45	
135979	IDAHO CHILD SUPPORT RECEIPTING	09/03/2025	20250829ADCSIDS	Payroll accrual	0	295.00	295.00
135980	The Standard Insurance Company	09/03/2025	20250829ADLTD50	Payroll accrual	0	1,032.64	4,796.94
			20250829ADLTD60	Payroll accrual	0	3,764.30	

15 Computer Check(s) For a Total of 533,797.29

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135941	*CSIDENTITY CORPORATION	09/03/2025	20250829ADNWEXP	Payroll accrual	0	25.50	25.50
135942	*DVM INSURANCE AGENCY - DBA NA	09/03/2025	20250829ADNWPI	Payroll accrual	0	216.20	216.20
135943	*EMPLOY SEC DEPTS - WA LTC	09/03/2025	20250829AD1WLTC	Payroll accrual	0	12,254.19	12,254.19
135944	*EMPLOYMENT SECURITY DEPARTMEN	09/03/2025	20250829AD1PFML	Payroll accrual	0	16,763.41	23,438.33
			20250829AF1PFML	Payroll accrual	0	6,674.92	
135945	*ESD UNEMPLOYMENT POOL	09/03/2025	20250829AF1UC	Payroll accrual	0	6,123.68	6,123.68
135946	*LEGAL ACCESS CONSULTING LLC -	09/03/2025	20250829ADNWLE	Payroll accrual	0	97.72	97.72
135947	*P.S.C., INC.	09/03/2025	20250829ADZ3013	Payroll accrual	0	114.12	114.12
135948	*PUGET SOUND WORKERS COMP TRUS	09/03/2025	20250829AD1WC	Payroll accrual	0	2,430.87	14,024.13
			20250829AF1WC	Payroll accrual	0	11,593.26	
135949	*TRANSWORLD SYSTEMS INC	09/03/2025	20250829ADZ1011	Payroll accrual	0	533.02	533.02
135950	*WEA PAYROLL DEDUCTIONS	09/03/2025	20250829ADC0UA	Payroll accrual	0	18,535.50	23,240.00
			20250829ADC0UB	Payroll accrual	0	292.89	
			20250829ADC0UC	Payroll accrual	0	63.74	
			20250829ADC1UB	Payroll accrual	0	971.49	
			20250829ADC1UC	Payroll accrual	0	524.08	
			20250829ADC1UD	Payroll accrual	0	1,012.86	
			20250829ADC1UE	Payroll accrual	0	1,359.68	
			20250829ADC1UF	Payroll accrual	0	38.13	
			20250829ADC1UG	Payroll accrual	0	69.63	
			20250829ADC3UB	Payroll accrual	0	46.00	
			20250829ADC4UC	Payroll accrual	0	326.00	
135951	HCA-SEBB BENEFITS	09/03/2025	20250829AFSEBB	Payroll accrual	0	399,342.00	399,342.00
135952	HCA-SEBB BENEFITS	09/03/2025	20250829ADKP1CR	Payroll accrual	0	140.00	43,036.00
			20250829ADKP1ER	Payroll accrual	0	80.00	
			20250829ADKP2CR	Payroll accrual	0	400.00	
			20250829ADKP2ER	Payroll accrual	0	456.00	
			20250829ADKP2FR	Payroll accrual	0	684.00	
			20250829ADKP3ER	Payroll accrual	0	540.00	
			20250829ADKW1ER	Payroll accrual	0	138.00	
			20250829ADKW2CR	Payroll accrual	0	288.00	
			20250829ADKW2ER	Payroll accrual	0	385.00	
			20250829ADKW2FR	Payroll accrual	0	495.00	
			20250829ADKWSCR	Payroll accrual	0	1,712.00	
			20250829ADKWSE	Payroll accrual	0	2,343.00	
			20250829ADKWSFR	Payroll accrual	0	2,612.00	
			20250829ADKWSSR	Payroll accrual	0	1,489.00	
			20250829ADPHCR	Payroll accrual	0	1,180.00	
			20250829ADPHER	Payroll accrual	0	1,400.00	
			20250829ADPHFR	Payroll accrual	0	2,075.00	
			20250829ADPHSR	Payroll accrual	0	2,160.00	
			20250829ADPMCR	Payroll accrual	0	120.00	
			20250829ADPMER	Payroll accrual	0	51.00	
			20250829ADPMFR	Payroll accrual	0	153.00	
			20250829ADPSCR	Payroll accrual	0	1,104.00	
			20250829ADPSER	Payroll accrual	0	1,580.00	
			20250829ADPSFR	Payroll accrual	0	2,632.00	
			20250829ADPSSR	Payroll accrual	0	1,447.00	
			20250829ADV1CR	Payroll accrual	0	364.00	
			20250829ADV1FR	Payroll accrual	0	624.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20250829ADV2ER	Payroll accrual	0	624.00	
			20250829ADV2FR	Payroll accrual	0	936.00	
			20250829ADV2SR	Payroll accrual	0	624.00	
			20250829ADVACR	Payroll accrual	0	3,066.00	
			20250829ADVAER	Payroll accrual	0	1,750.00	
			20250829ADVAFR	Payroll accrual	0	3,800.00	
			20250829ADVASR	Payroll accrual	0	3,025.00	
			20250829ADVHSAC	Payroll accrual	0	37.00	
			20250829ADVHSAE	Payroll accrual	0	84.00	
			20250829ADVHSAF	Payroll accrual	0	189.00	
			20250829ADVHSAS	Payroll accrual	0	84.00	
			20250829ADVUCR	Payroll accrual	0	515.00	
			20250829ADVUER	Payroll accrual	0	625.00	
			20250829ADVUFR	Payroll accrual	0	865.00	
			20250829ADVUSR	Payroll accrual	0	160.00	
135953	HCA-SEBB FLEX SPEND	09/03/2025	20250829ADDCFSA	Payroll accrual	0	1,250.01	6,260.46
			20250829ADHCFSA	Payroll accrual	0	5,010.45	
135954	IDAHO CHILD SUPPORT RECEIPTING	09/03/2025	20250829ADCSIDS	Payroll accrual	0	295.00	295.00
135955	The Standard Insurance Company	09/03/2025	20250829ADLTD50	Payroll accrual	0	1,032.64	4,796.94
			20250829ADLTD60	Payroll accrual	0	3,764.30	

15 Void Check(s) For a Total of 533,797.29

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	533,797.29
Total For	15	Manual, Wire Tran, ACH & Computer	Checks	533,797.29
Less	15	Voided	Checks For a Total of	533,797.29
			Net Amount	0.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$1,186,112.91. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202400114 through 202400118, totaling \$1,186,112.91

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202400114	KEYBANK NATIONAL ASSOCIATION	08/29/2025	20250829AD1FIC	Payroll accrual	0	151,303.89	622,279.25
			20250829AD1FIT	Payroll accrual	0	233,009.87	
			20250829AD1FIT+	Payroll accrual	0	15,448.00	
			20250829AD1Med	Payroll accrual	0	35,606.80	
			20250829AF1FIC	Payroll accrual	0	151,303.89	
			20250829AF1Med	Payroll accrual	0	35,606.80	
202400115	*KEYBANK NA - OMNI	08/29/2025	20250829ADA101	Payroll accrual	0	1,400.00	21,600.40
			20250829ADA104	Payroll accrual	0	3,137.50	
			20250829ADA104R	Payroll accrual	0	78.90	
			20250829ADA105	Payroll accrual	0	1,538.00	
			20250829ADA105R	Payroll accrual	0	3,913.00	
			20250829ADA106	Payroll accrual	0	200.00	
			20250829ADA107	Payroll accrual	0	500.00	
			20250829ADA108	Payroll accrual	0	2,450.00	
			20250829ADA108R	Payroll accrual	0	3,365.00	
			20250829ADA109	Payroll accrual	0	4,668.00	
			20250829ADA109R	Payroll accrual	0	350.00	
202400116	*KEYBANK NA - DSHS	08/29/2025	20250829ADC\$50	Payroll accrual	0	1,657.44	1,657.44
202400117	*KEYBANK NA - DRS	08/29/2025	20250829AD1ReE0	Payroll accrual	0	0.00	480,373.74
			20250829AD1ReE2	Payroll accrual	0	28,054.01	
			20250829AD1ReE3	Payroll accrual	0	16,594.16	
			20250829AD1ReT0	Payroll accrual	0	0.00	
			20250829AD1ReT2	Payroll accrual	0	51,335.79	
			20250829AD1ReT3	Payroll accrual	0	99,206.01	
			20250829ADA81\$3	Payroll accrual	0	12,678.28	
			20250829ADA8103	Payroll accrual	0	14,656.75	
			20250829ADA8113	Payroll accrual	0	2,195.00	
			20250829ADDCP R	Payroll accrual	0	3,400.00	
			20250829ADDCP\$R	Payroll accrual	0	201.75	
			20250829AF1ReE0	Payroll accrual	0	0.00	
			20250829AF1ReE2	Payroll accrual	0	37,995.95	
			20250829AF1ReE3	Payroll accrual	0	22,761.32	
			20250829AF1ReT0	Payroll accrual	0	0.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20250829AF1ReT2	Payroll accrual	0	62,799.51	
			20250829AF1ReT3	Payroll accrual	0	128,495.21	
202400118	*KEYBANK NA - VEBA	08/29/2025	20250829ADV1119	Payroll accrual	0	3,000.00	60,202.08
			20250829ADV2119	Payroll accrual	0	5,500.00	
			20250829ADV3119	Payroll accrual	0	16,071.83	
			20250829ADV3ps	Payroll accrual	0	1,088.54	
			20250829ADV4119	Payroll accrual	0	1,350.00	
			20250829ADV4ps	Payroll accrual	0	300.00	
			20250829ADVC	Payroll accrual	0	32,891.71	
				5	Wire Transfer Check(s) For a Total of		1,186,112.91

	0	Manual	Checks For a Total of	0.00
	5	Wire Transfer	Checks For a Total of	1,186,112.91
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer	Checks	1,186,112.91
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,186,112.91

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$58,792.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 135904 through 135931, totaling \$58,792.97

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135904	AMAZON.COM SALES, INC	08/25/2025	1D14-93V9-3MGV	MAINTENANCE	102425075	104.57	1,115.15
			1FX3-DLNX-1G6Q	SUPPLIES	102425075	56.32	
			1KC1-XWFM-QG34	MAINTENANCE	0	512.57	
				SUPPLIES			
			1PT4-6RLG-MQJD	T&L - DODEA 2023	0	119.16	
				CD UFLI TEACHING			
			1T7Y-GH3-977H	SUPPLIES	0	37.42	
			1YL4-V911-CPJV	HR - OFFICE	0		
				SUPPLIES			
			1YLP-4FJP-PJTQ	MAINTENANCE	102425075	62.75	
				SUPPLIES			
			1YTQ-WNMT-N6PK	T&L - TECH	0	163.16	
				SUPPLIES			
				T&L - TECH	0	59.20	
				SUPPLIES			
135905	AMERGIS HEALTHCARE STAFFING SV	08/25/2025	E16936640294	JULY 2025	0	377.00	377.00
				PROFESSIONAL			
				SERVICES:			
				SCHMIDT, COLIN			
135906	BALLOON MASTERS	08/25/2025	2025-1-SHS	STEILACOOM HIGH	4312425031	874.50	874.50
				SCHOOL:			
				Graduation and			
				Senior Awards			
				Night			
135907	BETHEL SCHOOL DISTRICT #403	08/25/2025	1000060738	STEILACOOM HIGH	0	1,200.00	1,200.00
				SCHOOL: PCSC			
				MAINTENANCE FUND			
				MEMBER DISTRICT			
				PORTION			
				ASSESSMENT SY			
				2024-25			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135908	BROCK'S ACADEMY, LLC	08/25/2025	9739	Compensatory Tutoring for LK at \$125/hr	92425008	1,500.00	1,500.00
135909	BUFFALO INDUSTRIES LLC	08/25/2025	605381	OPEN PURCHASE ORDER 2024-2025 for Custodial Cleaning Rags	102425099	1,046.50	1,046.50
135910	CAPITAL BUSINESS MACHINES INC	08/25/2025	INV280383	SHSD COPIER USAGE FY 2024-25: ADMIN BLDG 511	82425005	225.96	325.82
			INV280384	SHSD COPIER USAGE FY 2024-25: CHERRYDALE PRIMARY SCHOOL	82425005	19.16	
			INV280385	SHSD COPIER USAGE FY 2024-25: PIONEER MIDDLE SCHOOL	82425005	1.94	
			INV280386	SHSD COPIER USAGE FY 2024-25: STEILACOOM HIGH SCHOOL	82425005	34.52	
			INV280387	SHSD COPIER USAGE FY 2024-25: SALTAR'S POINT ELEMENTARY SCHOOL	82425005	6.77	
			INV280388	SHSD COPIER USAGE FY 2024-25	82425005	0.13	
			INV280389	SHSD COPIER USAGE FY 2024-25: ADMIN BLDG 510	82425005	15.48	
			INV280390	SHSD COPIER USAGE FY 2024-25: MAINTENANCE MOD BLDG	82425005	7.54	
			INV280391	SHSD COPIER USAGE FY 2024-25: ANDERSON ISLAND ELEMENTARY SCHOOL	82425005	14.32	
135911	CDW-G	08/25/2025	AF4C53Y	CDW-G Cabinets for Anderson Island Elementary School Year 24-25	272425106	902.47	902.47
135912	CITY OF TACOMA - TACOMA PUBLIC	08/25/2025	100683154_8.14.25	STEILACOOM HIGH SCHOOL READER BOARD	0	45.76	45.76
135913	CLOVER PARK SCHOOL DISTRICT	08/25/2025	7851	STEILACOOM HIGH SCHOOL: CP Printing for Graduation Items	4312425030	57.08	1,651.77

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			7861	STEILACOOM HIGH SCHOOL: CP Printing for Graduation Items	4312425030	1,594.69	
135914	DURHAM SCHOOL SERVICES	08/25/2025	00004894	STUDENT TRANSPORTATION FY 2024-25: JULY 2025 INVOICE	82425050	1,195.11	1,195.11
135915	FERGUSON ENTERPRISES, LLC	08/25/2025	3890533	OPEN PURCHASE 2024-2025 for PLUMBING SUPPLIES	102425086	629.38	629.38
135916	HOBART SERVICE	08/25/2025	36679216	OPEN PURCHASE ORDER 2024-2025 for FOOD SERVICE Repairs/Parts	102425012	1,225.94	2,233.36
			36679220	OPEN PURCHASE ORDER 2024-2025 for FOOD SERVICE Repairs/Parts	102425012	1,007.42	
135917	HORIZON DISTRIBUTORS INC	08/25/2025	3N192148	OPEN PURCHASE ORDER 2024-2025 for GROUNDS SUPPLIES	102425087	410.61	413.51
			3N212868	OPEN PURCHASE ORDER 2024-2025 for GROUNDS SUPPLIES	102425087	2.90	
135918	KCDA	08/25/2025	300858845	PIONEER MIDDLE SCHOOL COPY PAPER	0	1,143.00	1,143.00
135919	LARSEN, MARY J	08/25/2025	302	DODEA 2023 EVALUATION SERVICES FOR ALL OF 24-25 SCHOOL YEAR.	272425089	7,500.00	7,500.00
135920	LOWE'S / CREDIT SERVICES	08/25/2025	977858	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425020	18.28	1,238.82
			978121	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425020	95.15	
			980809	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425020	87.73	
			982186	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425020	94.25	
			984249	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425020	135.91	
			988668	OPEN PURCHASE	102425020	312.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2024-2025 for SUPPLIES			
			989047	OPEN PURCHASE	102425020	6.17	
				ORDER 2024-2025 for SUPPLIES			
			994672	OPEN PURCHASE	102425020	54.54	
				ORDER 2024-2025 for SUPPLIES			
			994718	OPEN PURCHASE	102425020	74.92	
				ORDER 2024-2025 for SUPPLIES			
			994723	OPEN PURCHASE	102425020	125.38	
				ORDER 2024-2025 for SUPPLIES			
			994819	OPEN PURCHASE	102425020	88.19	
				ORDER 2024-2025 for SUPPLIES			
			994941	OPEN PURCHASE	102425020	29.20	
				ORDER 2024-2025 for SUPPLIES			
			995200	OPEN PURCHASE	102425020	25.04	
				ORDER 2024-2025 for SUPPLIES			
			996752	OPEN PURCHASE	102425020	91.96	
				ORDER 2024-2025 for SUPPLIES			
135921	MCGRAW HILL LLC	08/25/2025	137046687001	CHLOE CLARK	1622425013	786.11	786.11
				ELEMENTARY: Wonders Language Arts handwriting workbook for 1st grade			
135922	ODP SOLUTIONS, LLC	08/25/2025	432731293001	SALTAR'S POINT	1272425010	924.62	924.62
				ELEMENTARY SCHOOL: 20 cases copy paper			
135923	PACIFICA LAW GROUP, LLP	08/25/2025	100257	REF: 40008.7 LEVY	0	953.00	953.00
				RESOLUTIONS			
135924	PROJECT LEAD THE WAY	08/25/2025	504283	STEILACOOM HIGH	142425028	2,400.00	2,400.00
				SCHOOL: C Jones PLTW Principles of Engineering (Online): Core Training 80 hours over 2 weeks			
135925	SARCO SUPPLY	08/25/2025	1163588	SP OPEN PURCHASE	102425091	161.80	5,962.53
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163614	PIO OPEN PURCHASE	102425082	283.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163615	PIO OPEN PURCHASE	102425082	55.79	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163616	CD OPEN PURCHASE	102425089	20.10	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163669	SHS OPEN PURCHASE	102425104	238.47	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163671	AI OPEN PURCHASE	102425094	448.20	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163672	AI OPEN PURCHASE	102425094	268.67	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163674	PIO OPEN PURCHASE	102425082	2,157.92	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163804	PIO OPEN PURCHASE	102425082	5.83	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163805	SHS OPEN PURCHASE	102425104	1,160.84	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163808	AI OPEN PURCHASE	102425094	476.97	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163809	AI OPEN PURCHASE	102425094	38.45	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163811	PIO OPEN PURCHASE	102425082	325.28	
				ORDER 2024-2025 for CUSTODIAL SUPPLIES			
			1163812	CC OPEN PURCHASE	102425090	320.61	
				ORDER 2024-2025 for CUSTODIAL			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135926	SODEXO INC & AFFILIATES	08/25/2025	1002871631	SUPPLIES FOOD SERVICE MANAGEMENT FY 2024-25 (JAN - AUG)	82425031	14,167.08	14,167.08
135927	SPIRITBORNE PRODUCTIONS, INC.	08/25/2025	3804	STEILACOOM HIGH SCHOOL: GRADUATION AT SMU AUDIO/VISUAL	272425081	2,400.00	2,400.00
135928	TED BROWN MUSIC CO	08/25/2025	5916764	STEILACOOM HIGH SCHOOL: Ted Brown Summer Repairs	4312425028	891.81	891.81
135929	TOWN OF STEILACOOM	08/25/2025	2024-25_TOS_PCA	SHSD APPORTIONMENT PAYMENT FOR WEST PIERCE FIRE RESCUE SERVICES FY 2024-25	82425057	3,391.45	3,919.21
			9157_8.8.25	SALTAR'S POINT ELEMENTARY SCHOOL SEWER	0	527.76	
135930	TRAFERA, LLC	08/25/2025	I001388281	Trafera TV for Pioneer Middle School Band Room School Year 24-25	272425107	1,087.79	1,087.79
135931	WEX BANK	08/25/2025	106689597	MOTOR VEHICLE FUEL SUPPLY SPRING 2024-2025 (JAN - AUG)	82425035	1,908.67	1,908.67
28	Computer	Check(s) For a Total of				58,792.97	

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	28	Computer	Checks For a Total of	58,792.97
Total For	28	Manual, Wire Tran, ACH & Computer Checks		58,792.97
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	58,792.97

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$123,120.15. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 135932 through 135940, totaling \$123,120.15

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135932	BORDERLAN CYBERSECURITY	08/25/2025	17315	Borderlan Security - Linewize School Manager	272526028	27,872.38	27,872.38
135933	CIVICPLUS, LLC	08/25/2025	342750	CivicPlus Annual Subscription 09/01/25 - 08/31/26	282526007	8,725.17	8,725.17
135934	CURRICULUM ASSOCIATES LLC	08/25/2025	90909048	i-Ready Licenses for K-5	272526008	31,996.00	31,996.00
135935	DEPT OF ENTERPRISE SERVICES (W	08/25/2025	71150611	Employee Assistance Program Interagency Agreement	182526003	6,162.72	6,162.72
135936	DILIGENT CORPORATION	08/25/2025	INV490831	Diligent Community Essentials and Policy Publisher Subscription	282526008	6,055.50	6,055.50
135937	FRONTLINE EDUCATION	08/25/2025	INVUS227794	Frontline Applicant Tracking	182526002	10,316.80	10,316.80
135938	PORTER FOSTER RORICK	08/25/2025	122367	Porter Foster Rorick Semi-Annual Retainer	282526001	16,500.00	16,500.00
135939	WAYSIDE PUBLISHING	08/25/2025	in208611	Wayside Publishing for Spanish 1 Curriculum Licenses	272526013	13,911.16	13,911.16
135940	WENGER CORPORATION	08/25/2025	896863	PIONEER MIDDLE	2372526001	1,580.42	1,580.42

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
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SCHOOL: Choir
chair purchase

9	Computer	Check(s) For a Total of	123,120.15
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	9	Computer	Checks For a Total of	123,120.15
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	123,120.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	123,120.15

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$123,120.15, and voids/cancellations, totaling \$123,120.15. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 135956 through 135964, totaling \$123,120.15

Voids/Cancellations, totaling \$123,120.15

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135956	BORDERLAN CYBERSECURITY	08/27/2025	17315	Borderlan Security - Linewize School Manager	272526028	27,872.38	27,872.38
135957	CIVICPLUS, LLC	08/27/2025	342750	CivicPlus Annual Subscription 09/01/25 - 08/31/26	282526007	8,725.17	8,725.17
135958	CURRICULUM ASSOCIATES LLC	08/27/2025	90909048	i-Ready Licenses for K-5	272526008	31,996.00	31,996.00
135959	DEPT OF ENTERPRISE SERVICES (W	08/27/2025	71150611	Employee Assistance Program Interagency Agreement	182526003	6,162.72	6,162.72
135960	DILIGENT CORPORATION	08/27/2025	INV490831	Diligent Community Essentials and Policy Publisher Subscription	282526008	6,055.50	6,055.50
135961	FRONTLINE EDUCATION	08/27/2025	INVUS227794	Frontline Applicant Tracking	182526002	10,316.80	10,316.80
135962	PORTER FOSTER RORICK	08/27/2025	122367	Porter Foster Rorick Semi-Annual Retainer	282526001	16,500.00	16,500.00
135963	WAYSIDE PUBLISHING	08/27/2025	in208611	Wayside Publishing for Spanish 1 Curriculum	272526013	13,911.16	13,911.16

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135964	WENGER CORPORATION	08/27/2025	896863	Licenses PIONEER MIDDLE SCHOOL: Choir chair purchase	2372526001	1,580.42	1,580.42
9	Computer			Check(s) For a Total of			123,120.15

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135932	BORDERLAN CYBERSECURITY	08/27/2025	17315	Borderlan Security - Linewize School Manager	272526028	27,872.38	27,872.38
135933	CIVICPLUS, LLC	08/27/2025	342750	CivicPlus Annual Subscription 09/01/25 - 08/31/26	282526007	8,725.17	8,725.17
135934	CURRICULUM ASSOCIATES LLC	08/27/2025	90909048	i-Ready Licenses for K-5	272526008	31,996.00	31,996.00
135935	DEPT OF ENTERPRISE SERVICES (W	08/27/2025	71150611	Employee Assistance Program Interagency Agreement	182526003	6,162.72	6,162.72
135936	DILIGENT CORPORATION	08/27/2025	INV490831	Diligent Community Essentials and Policy Publisher Subscription	282526008	6,055.50	6,055.50
135937	FRONTLINE EDUCATION	08/27/2025	INVUS227794	Frontline Applicant Tracking	182526002	10,316.80	10,316.80
135938	PORTER FOSTER RORICK	08/27/2025	122367	Porter Foster Rorick Semi-Annual Retainer	282526001	16,500.00	16,500.00
135939	WAYSIDE PUBLISHING	08/27/2025	in208611	Wayside Publishing for Spanish 1 Curriculum Licenses	272526013	13,911.16	13,911.16
135940	WENGER CORPORATION	08/27/2025	896863	PIONEER MIDDLE SCHOOL: Choir chair purchase	2372526001	1,580.42	1,580.42
9	Void			Check(s) For a Total of		123,120.15	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
9	Computer	Checks For a Total of	123,120.15
Total For 9	Manual, Wire Tran, ACH & Computer	Checks	123,120.15
Less 9	Voided	Checks For a Total of	123,120.15
		Net Amount	0.00

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	0.00	0.00	0.00	0.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$170.30. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 135965 through 135965, totaling \$170.30

Secretary _____
Board Member _____

Board Member _____
Board Member _____

Board Member _____
Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135965	STEILACOOM HIST SCHOOL DIST #1	09/10/2025	CTAX11 20250902AAA	Comp Tax owed for Cash Account 11 through 08/31/2025	0	170.30	170.30
			1	Computer	Check(s) For a Total of		170.30

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	170.30
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	170.30
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	170.30

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$140,467.65. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 135981 through 136018, totaling \$140,467.65

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135981	AARDVARK BARK BLOWING &	09/10/2025	21778	30 yds Playchips Blown-in @ CD, CC, SP	102425108	2,146.95	18,792.60
			21779	30 yds Playchips Blown-in @ CD, CC, SP	102425108	2,137.20	
			21780	30 yds Playchips Blown-in @ CD, CC, SP	102425108	2,146.95	
			21783	Bark various areas/beds @ SHS, PIO, SP, CD, and CC	102425109	3,468.15	
			21784	Bark various areas/beds @ SHS, PIO, SP, CD, and CC	102425109	1,486.35	
			21785	Bark various areas/beds @ SHS, PIO, SP, CD, and CC	102425109	1,981.80	
			21805	Bark various areas/beds @ SHS, PIO, SP, CD, and CC	102425109	1,972.80	
			21806	Bark various areas/beds @ SHS, PIO, SP, CD, and CC	102425109	3,452.40	
135982	AMAZON.COM SALES, INC	09/10/2025	11YT-JM77-4YWF	T&L - MYSTERY SCIENCE REFILL KITS FOR CD, CC, & SP	0	449.52	2,409.20

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			11YT-JM77-C9NC	T&L - ADMIN RETREAT SUPPLIES: DODEA 2023	0	43.15	
			16CP-PTJT-YYW6	FY2024-2025 MAINTENANCE SUPPLIES	102425105	225.71	
			17P6-WMMQ-H4L1	T&L - TECH SUPPLIES	0	29.48	
			19YT-9KVC-4HHV	FY 2024-2025 MAINTENANCE SUPPLIES	102425105	42.87	
			1GWR-N9GG-49WD	T&L - TECH SUPPLIES	0	14.46	
			1J33-K39V-76WV	T&L - MYSTERY SCIENCE REFILL KITS FOR CD, CC, & SP	.0	805.00	
			1J4J-6KQ1-1XRC	HR - OFFICE SUPPLIES	0	29.82	
			1MFG-9PH9-9QFJ	T&L - MYSTERY SCIENCE REFILL KITS FOR CD,CC, & SP	0	383.61	
			1NYT-KRR6-9WDD	T&L - MYSTERY SCIENCE REFILL KITS FOR CD, CC, & SP	0	274.08	
			1RPM-FLKV-4RQV	STUDENT SRVCS - OFFICE/TEACHING SUPPLIES	0	111.50	
135983	AMERGIS HEALTHCARE STAFFING SV	09/10/2025	E17030530294	BEHAVIOR TECH SERVICES 08/05/2025_6.5 HRS: SCHMIDT, COLIN	0	377.00	377.00
135984	AUDIOLOGY TECHNOLOGY INC	09/10/2025	1864	ANNUAL CALIBRATION OF AUDIOMETERS (HEARING TESTING MACHINES)	0	264.24	264.24
135985	BATTERIES PLUS	09/10/2025	P84928018	OPEN PURCHASE ORDER 2024-2025 for BATTERIES/BULBS	102425007	960.49	960.49
135986	BETHEL SCHOOL DISTRICT #403	09/10/2025	1000060747	PCSC Special Education Liaison Salary Interdistrict Coop Agreement 24-25 SY	92425022	5,830.86	5,830.86

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135987	BUILDER'S HARDWARE & SUPPLY CO	09/10/2025	S3863677.001	OPEN PURCHASE ORDER 2024-2025 for HARDWARE SUPPLIES	102425088	143.83	295.16
			S3863761.001	OPEN PURCHASE ORDER 2024-2025 for HARDWARE SUPPLIES	102425088	151.33	
135988	CENGAGE LEARNING INC	09/10/2025	999100746772	STEILACOOM HIGH SCHOOL: K12 PRINT + DIGITAL BUNDLE: SPORTS MEDICINE ESSENTIALS: CORE CONCEPTS IN ATHLETIC TRAINING & FITNESS INSTURCTION, 4TH STUDENT EDITION + MT MAST	142425032	7,242.65	7,242.65
135989	CITY OF DUPONT	09/10/2025	000419-000_8.31.25	CHLOE CLARK ELEMENTARY SCHOOL STORMWATER	0	979.70	20,719.12
			000420-000_8.31.25	CHLOE CLARK ELEMENTARY SCHOOL IRRIGATION WATER	0	4,020.85	
			000421-000_8.31.25	CHLOE CLARK ELEMENTARY SCHOOL COMMERCIAL WATER	0	719.17	
			000422-000_8.31.25	CHLOE CLARK ELEMENTARY SCHOOL FIRELINE WATER	0	61.49	
			103176-000_8.31.25	PIONEER MIDDLE SCHOOL COMMERCIAL & STORMWATER	0	3,788.15	
			103176-001_8.31.25	PIONEER MIDDLE SCHOOL FIRELINE WATER	0	62.71	
			103176-002_8.31.25	PIONEER MIDDLE SCHOOL IRRIGATION WATER	0	1,602.33	
			103176-003_8.31.25	PIONEER MIDDLE SCHOOL IRRIGATION WATER	0	9,484.72	
135990	CLAUSON, ALEXANDER W	09/10/2025	Reim_8.23.25_\$85.38	SALTAR'S POINT ELEMENTARY: PD. DAY FOOD PURCHASE REIMBURSEMENT	0	85.38	85.38
135991	CONSOLIDATED ELECTRICAL DISTRI	09/10/2025	8541-1088606	OPEN PURCHASE ORDER 2024-2025 for	102425101	70.47	2,027.37

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELECTRICAL/LIGHTS SUPPLIES			
			8541-1088941	OPEN PURCHASE ORDER 2024-2025 for ELECTRICAL/LIGHTS SUPPLIES	102425101	618.78	
			8541-1089241	OPEN PURCHASE ORDER 2024-2025 for ELECTRICAL/LIGHTS SUPPLIES	102425101	752.41	
			8541-1089364	OPEN PURCHASE ORDER 2024-2025 for ELECTRICAL/LIGHTS SUPPLIES	102425101	395.44	
			8541-1089806	OPEN PURCHASE ORDER 2024-2025 for ELECTRICAL/LIGHTS SUPPLIES	102425101	190.27	
135992	CRANE'S CREATIONS	09/10/2025	1000052628	STEILACOOM HIGH SCHOOL: FLOWERS FOR GRADUATION FY 2024-25	4312425027	678.22	777.28
			1000053832	STEILACOOM HIGH SCHOOL: 3 EA BOUTINEERS FOR GRADUATION FY 2024-25	4312425027	99.06	
135993	DAVIS, DEIRDRE	09/10/2025	Reim_8.25.25_\$36.03	SALTAR'S POINT ELEMENTARY SCHOOL POSTAGE EXPENSE REIMBURSEMENT	0	36.03	36.03
135994	FERGUSON ENTERPRISES, LLC	09/10/2025	3890533-1	OPEN PURCHASE 2024-2025 for PLUMBING SUPPLIES	102425086	470.25	734.80
			393212	OPEN PURCHASE 2024-2025 for PLUMBING SUPPLIES	102425086	28.46	
			3932221	OPEN PURCHASE 2024-2025 for PLUMBING SUPPLIES	102425086	229.74	
			SC564127	OPEN PURCHASE 2024-2025 for PLUMBING SUPPLIES	102425086	6.35	
135995	FIRST-CITIZENS BANK & TRUST CO	09/10/2025	47687447	DISTRICT COPIER LEASE SUMMER FY 2024-2025 (JUN -	82425056	7,537.80	7,537.80

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
135996	FISERV/CARDCONNECT LLC	09/10/2025	92342292	AUG) FY 2024-2025 MONTHLY FEES: JULY 2025	82425029	306.40	306.40
135997	GRAINGER	09/10/2025	9606859461	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425011	258.52	339.63
			9606859479	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425011	81.11	
135998	HAROLD LEMAY ENTERPRISES	09/10/2025	20128807S180	SHSD MAINTENANCE CENTER: LOC 18251-001	0	242.76	7,898.26
			20131428S180	CHERRYDALE PRIMARY SCHOOL: LOC 18251-003	0	608.75	
			20131429S180	SHSD ADMIN BLDG 510: LOC 18251-004	0	242.76	
			20131431S180	PIONEER MIDDLE SCHOOL: LOC 18251-007	0	949.14	
			20131432S180	STEILACOOM HIGH SCHOOL: LOC 18251-008	0	2,232.16	
			20131433S180	STEILACOOM HIGH SCHOOL: LOC 18251-009	0	694.15	
			20131434S180	CHERRYDALE PRIMARY SCHOOL: LOC 18251-010	0	279.29	
			20131435S180	SHSD ADMIN BLDG 510: LOC 18251-011	0	155.41	
			20131436S180	SALTAR'S POINT ELEMENTARY SCHOOL: LOC 18251-013	0	711.15	
			20131437S180	SALTAR'S POINT ELEMENTARY SCHOOL: LOC 18251-014	0	119.21	
			20131438S180	CHLOE CLARK ELEMENTARY SCHOOL: LOC 18251-015	0	1,218.85	
			20131439S180	CHLOE CLARK ELEMENTARY SCHOOL: LOC 18251-016	0	289.22	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20131440S180	SHSD MAINTENANCE CENTER: LOC 18251-019	0	155.41	
135999	ISLAND PROPANE INC	09/10/2025	288565	ANDERSON ISLAND ELEMENTARY SCHOOL PROPANE SUPPLY	0	259.98	259.98
136000	LAKE JOSEPHINE RIVIERA WATER	09/10/2025	100811_99-0260_8.8.2	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 99-0260	0	64.08	1,001.58
			100812_99-0270_8.8.2	ANDERSON ISLAND ELEMENTARY SCHOOL	0	937.50	
136001	LEMAY MOBILE SHREDDING	09/10/2025	4899430S185	CHERRYDALE PRIMARY SCHOOL: LOC 814396	0	184.96	251.93
			4899432S185	SHSD ADMIN BLDG 511: LOC 814400-001	0	66.97	
136002	MACMILLAN HOLDINGS LLC	09/10/2025	66862981	STEILACOOM HIGH SCHOOL: BOOKS - HS AP PSYCHOLOGY 4E, AND TE HS AP PSYCHOLOGY 4E	142425030	6,583.73	8,632.67
			66984521	STEILACOOM HIGH SCHOOL: IEBO BOOK - TB ONL HS AP PSYCHOLOGY 4E	142425030	546.07	
			6698453X	STEILACOOM HIGH SCHOOL: IEBO BOOK - ACH ONL 6U HS AP PSYCH 4E	142425030	1,502.87	
136003	MORITZ, SHELLEY MARIE	09/10/2025	Reim_8.27.25_\$32.91	CHLOE CLARK ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMENT	0	32.91	32.91
136004	MURREYS DISPOSAL CO., INC.	09/10/2025	13120583S111	Monthly minimum charge for medical waste disposal	92425013	17.96	17.96
136005	NORTH THURSTON PUBLIC SCHOOLS	09/10/2025	0002500461	MV SHARED TRANSPORTATION COSTS: FY2024 - 25	82425045	282.72	282.72
136006	O'REILLY AUTO PARTS	09/10/2025	SC04836747	OPEN PURCHASE ORDER 2024-2025 for VEHICLE PARTS/SUPPLIES	102425092	1.73	1.73
136007	PACIFIC NW PATINA	09/10/2025	1140	CHLOE CLARK ELEMENTARY	0	495.45	495.45

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SCHOOL: BRONZE STATUE ANNUAL MAINTENANCE			
136008	PETROCARD, INC.	09/10/2025	C831162	AUGUST 2025 SCHOOL BUS FLEET GAS CARD PURCHASES	0	3,907.63	3,907.63
136009	PIERCE COUNTY REFUSE	09/10/2025	20135957S180	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 18251-017	0	193.98	251.50
			20135958S180	ANDERSON ISLAND ELEMENTARY SCHOOL: LOC 18251-018	0	57.52	
136010	PIERCE COUNTY SEWER	09/10/2025	1354221_9.1.25	PIONEER MIDDLE SCHOOL	0	257.14	520.04
			858625_9.1.25	CHLOE CLARK ELEMENTARY SCHOOL	0	262.90	
136011	PUGET SOUND ENERGY	09/10/2025	200002143960_9.2.25	PIONEER MIDDLE SCHOOL	0	10,635.53	17,181.03
			200008146082_9.2.25	SHSD ADMIN BLDG	0	84.11	
			200018787412_9.2.25	STEILACOOM HIGH SCHOOL	0	1,454.09	
			200023874882_9.2.25	CHLOE CLARK ELEMENTARY SCHOOL	0	4,953.55	
			220005466069_9.2.25	SHSD ADMIN BLDG B	0	53.75	
136012	REFRIGERATION SUPPLIES DISTRIB	09/10/2025	26372074-00	OPEN PURCHASE ORDER 2024-2025 for SUPPLIES	102425023	460.22	460.22
136013	RODDA PAINT	09/10/2025	27204157	OPEN PURCHASE ORDER 2024-2025 for PAINT SUPPLIES	102425073	46.29	133.67
			27204158	OPEN PURCHASE ORDER 2024-2025 for PAINT SUPPLIES	102425073	54.77	
			27204159	OPEN PURCHASE ORDER 2024-2025 for PAINT SUPPLIES	102425073	32.61	
136014	SARCO SUPPLY	09/10/2025	1163938	MAINT OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL SUPPLIES	102425083	385.87	5,894.24
			1163967	SHS OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425104	58.67	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1164000	SUPPLIES CD OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425089	9.46	
			1164001	SUPPLIES CD OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425089	657.25	
			1164035	SUPPLIES CC OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425090	838.97	
			1164133	SUPPLIES MAINT OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425083	190.12	
			1164134	SUPPLIES CD OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425089	2,069.36	
			1164200	SUPPLIES MAINT OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425083	59.67	
			1164201	SUPPLIES CD OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425089	37.43	
			1164249	SUPPLIES SHS OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425104	130.90	
			1164253	SUPPLIES SP OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425091	1,428.52	
			1164254	SUPPLIES MAINT OPEN PURCHASE ORDER 2024-2025 for CUSTODIAL	102425083	28.02	
136015	SCHADE DUNCAN, LORETTA A	09/10/2025	Reim_8.18.25_\$221.80	CHLOE CLASRK ELEMENTARY PRINCIPAL'S SUPPLY PURCHASE REIMBURSEMENT	0	221.80	252.08
			Reim_8.25.25_\$30.28	CHLOE CLARK	0	30.28	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ELEMENTARY STAFF			
				CONTINENTAL			
				BREAKFAST			
				PURCHASE			
				REIMBURSEMENT			
136016	SPECHT, JOAN MARIE	09/10/2025	Reim_9.2.25_\$62.53	SLP LICENSE	0	62.53	62.53
				RENEWAL			
				REIMBURSEMENT			
136017	TANNER ELECTRIC	09/10/2025	72131000_9.1.25	ANDERSON ISLAND	0	419.14	419.14
				ELEMENTARY SCHOOL			
136018	TOWN OF STEILACOOM	09/10/2025	10777.0_8.22.25	SHSD MAINT MOD	0	274.51	23,774.37
				BLDG			
			1199.1_8.22.25	SHSD ADMIN BLDG	0	1,764.31	
				511			
			1409.0_8.22.25	STEILACOOM HIGH	0	959.95	
				SCHOOL			
			1409.1_8.22.25	STEILACOOM HIGH	0	9,188.31	
				SCHOOL			
			1884.0_8.22.25	SHSD ADMIN BLDG	0	594.57	
				510			
			2075.0_8.22.25	SALTAR'S POINT	0	161.25	
				ELEMENTARY SCHOOL			
			2456.0_8.22.25	SHSD MAINT BLDG	0	36.51	
			2456.1_8.22.25	SHSD MAINT BLDG	0	252.75	
			2662.0_8.22.25	SALTAR'S POINT	0	3,817.82	
				ELEMENTARY SCHOOL			
			2662.1_8.22.25	SALTAR'S POINT	0	2,677.24	
				ELEMENTARY SCHOOL			
			3181.0_8.22.25	STEILACOOM HIGH	0	18.75	
				SCHOOL IRR			
			3533.0_8.22.25	CHERRYDALE	0	1,547.11	
				PRIMARY SCHOOL			
			3533.1_8.22.25	CHERRYDALE	0	1,874.42	
				PRIMARY SCHOOL			
			6571.0_8.22.25	SHSD PROFESSIONAL	0	325.25	
				DEVELOPMENT			
				CENTER BLDG			
			9157.0_8.22.25	SALTAR'S POINT	0	281.62	
				ELEMENTARY SCHOOL			

38 Computer Check(s) For a Total of 140,467.65

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	38	Computer	Checks For a Total of	140,467.65
Total For	38	Manual, Wire Tran, ACH & Computer Checks		140,467.65
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	140,467.65

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$83,776.69. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136019 through 136034, totaling \$83,776.69

Secretary _____ Board Member _____
 Board Member _____ Board Member _____
 Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136019	AMAZON.COM SALES, INC	09/10/2025	8982945053441	STEILACOOM HISTORICAL SCHOOL DISTRICT NO.1: BUSINESS PRIME MEMBERSHIP FY 2025-26	0	857.68	857.68
136020	CDW-G	09/10/2025	AF7RV9G	CDW-G Ivanti Endpoint Manager 25-26	272526054	5,417.25	5,417.25
136021	CENGAGE LEARNING INC	09/10/2025	999100780730	Cengage Big Ideas Math Journals	272526010	10,938.08	10,938.08
136022	CODEWORK INC	09/10/2025	250406	RENEWAL IMPERO PRO - DEVICE LICENSE (03/14/26 - 03/14/27)	272526031	1,500.00	1,500.00
136023	ESD 113	09/10/2025	1002600006	ESD 113 Network Support Services	272526035	1,607.50	1,607.50
136024	FOLLETT SOFTWARE, LLC	09/10/2025	1590396	Follett Software - Resource and Library Manager	272526033	12,530.09	12,530.09
136025	JUNIOR LIBRARY GUILD	09/10/2025	720898	CHERRYDALE PRIMARY SCHOOL: LIBRARY BOOKS	0	773.43	773.43
136026	KIWANIS CLUB OF STEILACOOM	09/10/2025	2025-26SHSD	KATHI WEIGHT MEMBERSHIP FEE FY 2025-26	0	160.00	160.00
136027	MCGRAW HILL LLC	09/10/2025	137391191001	McGraw Hill Wonders ELA K-3	272526006	1,790.83	12,877.06
			137393681001	McGraw Hill Wonders ELA K-3	272526006	11,086.23	
136028	MOLLY T. PUGH	09/10/2025	01	Molly Pugh August PD ELA Curriculum Creation	272526001	7,500.00	7,500.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136029	PARENTSQUARE INC.	09/10/2025	2024-23854	ParentSquare Subscription 8/1/25 - 7/31/26	282526003	14,385.42	14,385.42
136030	SCHOLASTIC INC	09/10/2025	M7628418 1	CHLOE CLARK ELEMENTARY SCHOOL: Scholastic News Magazine K-3 classrooms	1622526005	3,320.58	3,320.58
136031	SCHOOL DATEBOOKS	09/10/2025	S25-0322612	SCHOOL DATEBOOKS - PLANNERS FOR STUDENTS 2025-26SY	2372526003	2,813.21	2,813.21
136032	SCREENCLOUD INC	09/10/2025	INC88675	Tech Hardware Screencloud 3100 32 5650 4310 0014	142526002	3,435.12	3,435.12
136033	STEMBRIDGE, ADEYEMI	09/10/2025	08252025	Professional Development for All Staff Day August 25, 2025	272526052	3,500.00	3,500.00
136034	TRAFERA, LLC	09/10/2025	I001357899	TRAFERA 75" TV - CTE PURCHASE FOR S BALOGH'S CLASSROOM	272526002	2,161.27	2,161.27

16 Computer Check(s) For a Total of 83,776.69

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	83,776.69
Total For	16	Manual, Wire Tran, ACH & Computer	Checks	83,776.69
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	83,776.69

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$26,152.61. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202400120 through 202400120, totaling \$26,152.61

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202400120	BMO FINANCIAL GROUP	08/29/2025		CREDIT CARD PAYMENT CHECK			26,152.61
	AMERICAN RED CROSS		GFC250800010	Credit Card Payment AP Invoice.	0	86.34	
	ARAMSCO INC		GFC250800006	Credit Card Payment AP Invoice.	102425103	552.61	
	ARAMSCO INC		GFC250800007	Credit Card Payment AP Invoice.	102425103	1,711.91	
	BMO FINANCIAL GROUP		GFC250800002	Credit Card Payment AP Invoice.	0	1,434.97	
	BMO FINANCIAL GROUP		GFC250800005	Credit Card Payment AP Invoice.	0	515.95	
	BMO FINANCIAL GROUP		GFC250800008	Credit Card Payment AP Invoice.	0	92.86	
	BYU INDEPENDENT STUDY		GFC250800019	Credit Card Payment AP Invoice.	0	99.00	
	CENTURYLINK-PORTAL		GFC250800012	Credit Card Payment AP Invoice.	272425093	1,283.85	
	CENTURYLINK-PORTAL		GFC250800013	Credit Card Payment AP Invoice.	272425093	260.94	
	COMCAST		GFC250800015	Credit Card Payment AP Invoice.	272425097	1.75	

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	COMCAST		GFC250800016	Credit Card Payment AP Invoice.	272425097	8,362.58	
	COMCAST		GFC250800017	Credit Card Payment AP Invoice.	272425097	8,362.58	
	IMAGE 360		GFC250800004	Credit Card Payment AP Invoice.	0	1,474.22	
	MOMENTUM TELECOM, INC		GFC250800014	Credit Card Payment AP Invoice.	272425095	793.91	
	PIERCE COUNTY FERRY		GFC250800000	Credit Card Payment AP Invoice.	102425106	143.75	
	PIERCE COUNTY FERRY		GFC250800001	Credit Card Payment AP Invoice.	102425106	32.25	
	PIERCE COUNTY FERRY		GFC250800003	Credit Card Payment AP Invoice.	102425106	32.25	
	PIERCE COUNTY FERRY		GFC250800018	Credit Card Payment AP Invoice.	0	32.25	
	THE DAVENPORT GRAND		GFC250800011	Credit Card Payment AP Invoice.	0	628.64	
	WASBO		GFC250800009	Credit Card Payment AP Invoice.	0	250.00	

1 Wire Transfer Check(s) For a Total of 26,152.61

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	26,152.61
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	26,152.61
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	26,152.61

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 17, 2025, the board, by a _____ vote, approves payments, totaling \$239,663.13. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200658 through 200660, totaling \$239,663.13

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200658	AMERICA GLASS LLC	08/25/2025	INV-74	Anderson Island Elementary Window Replacement	2002425051	3,462.30	3,462.30
200659	LONG BUILDING TECHNOLOGIES INC	08/25/2025	JC024544	PIONEER MIDDLE SCHOOL - DDC CONTROLS UPGRADE (WSIPC 18-05) CAPITAL PROJECTS	2002425046	139,982.42	236,044.83
			JC024551	CHLOE CLARK ELEMENTARY - DDC UPGRADE (WSIPC 18-05) CAPITAL PROJECTS	2002425044	96,062.41	
200660	PACIFICA LAW GROUP, LLP	08/25/2025	100198	PROFESSIONAL SERVICES FY 2024-2025	2002425050	156.00	156.00

3 Computer Check(s) For a Total of 239,663.13

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	239,663.13
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	239,663.13
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	239,663.13

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 17, 2025, the board, by a _____ vote, approves payments, totaling \$8,244.35. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200661 through 200661, totaling \$8,244.35

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200661	INCIDENT IQ, LLC.	08/25/2025	11653	Incident IQ Annual Subscription for Technology Dept Help Desk Ticketing School Year 25-26	2002526003	8,244.35	8,244.35

1 Computer Check(s) For a Total of 8,244.35

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	8,244.35
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	8,244.35
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	8,244.35

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$247,907.48, and voids/cancellations, totaling \$247,907.48. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200662 through 200665, totaling \$247,907.48

Voids/Cancellations, totaling \$247,907.48

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200662	AMERICA GLASS LLC	08/28/2025	INV-74	Anderson Island Elementary Window Replacement	2002425051	3,462.30	3,462.30
200663	INCIDENT IQ, LLC.	08/28/2025	11653	Incident IQ Annual Subscription for Technology Dept Help Desk Ticketing School Year 25-26	2002526003	8,244.35	8,244.35
200664	LONG BUILDING TECHNOLOGIES INC	08/28/2025	JC024544	PIONEER MIDDLE SCHOOL - DDC CONTROLS UPGRADE (WSIPC 18-05) CAPITAL PROJECTS	2002425046	139,982.42	236,044.83
			JC024551	CHLOE CLARK ELEMENTARY - DDC UPGRADE (WSIPC 18-05) CAPITAL PROJECTS	2002425044	96,062.41	
200665	PACIFICA LAW GROUP, LLP	08/28/2025	100198	PROFESSIONAL SERVICES FY 2024-2025	2002425050	156.00	156.00

4 Computer Check(s) For a Total of 247,907.48

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200658	AMERICA GLASS LLC	08/27/2025	INV-74	Anderson Island Elementary Window Replacement	2002425051	3,462.30	3,462.30
200659	LONG BUILDING TECHNOLOGIES INC	08/27/2025	JC024544	PIONEER MIDDLE SCHOOL - DDC CONTROLS UPGRADE (WSIPC 18-05) CAPITAL PROJECTS	2002425046	139,982.42	236,044.83
			JC024551	CHLOE CLARK ELEMENTARY - DDC UPGRADE (WSIPC 18-05) CAPITAL PROJECTS	2002425044	96,062.41	
200660	PACIFICA LAW GROUP, LLP	08/27/2025	100198	PROFESSIONAL SERVICES FY 2024-2025	2002425050	156.00	156.00
200661	INCIDENT IQ, LLC.	08/27/2025	11653	Incident IQ Annual Subscription for Technology Dept Help Desk Ticketing School Year 25-26	2002526003	8,244.35	8,244.35
4	Void			Check(s) For a Total of			247,907.48

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	4	Computer	Checks For a Total of	247,907.48
Total For	4	Manual, Wire Tran, ACH & Computer	Checks	247,907.48
Less	4	Voided	Checks For a Total of	247,907.48
			Net Amount	0.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$120.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202400119 through 202400119, totaling \$120.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202400119	BMO FINANCIAL GROUP	08/29/2025		CREDIT CARD PAYMENT CHECK			120.00
	SPACE EXPLORATION TECHNOLOGIES		CPFC250800000	Credit Card Payment AP Invoice.	2002425013	120.00	

1	Wire Transfer Check(s) For a Total of	120.00
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	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	120.00
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	120.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	120.00

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 17, 2025, the board, by a _____ vote, approves payments, totaling \$9,531.27. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405710 through 405712, totaling \$9,531.27

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405710	AGONSWIM.COM	08/25/2025	25806A9NXFGD	STEILACOOM HIGH SCHOOL: Girls' swim suits	4062425067	3,673.10	6,670.26
			25806PCKFXPE	STEILACOOM HIGH SCHOOL: Boys swim suits	4062425066	2,997.16	
405711	EASTMAN, KATHLEEN A	08/25/2025	Reim_5.14.25_\$412.88	STEILACOOM HIGH SCHOOL: GIRLS SWIM TEAM CUSTOM SWIM CAPS PURCHASE REIMBURSEMENT	0	287.07	287.07
405712	SCHOLASTIC BOOK FAIRS, INC.	08/25/2025	W6063466BF	BOGO Scholastic Book Fair	4022425011	2,573.94	2,573.94

3 Computer Check(s) For a Total of 9,531.27

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	9,531.27
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	9,531.27
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	9,531.27

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 17, 2025, the board, by a _____ vote, approves payments, totaling \$9,531.27, and voids/cancellations, totaling \$9,531.27. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405713 through 405715, totaling \$9,531.27
Voids/Cancellations, totaling \$9,531.27

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405713	AGONSWIM.COM	08/27/2025	25806A9NXFGD	STEILACOOM HIGH SCHOOL: Girls' swim suits	4062425067	3,673.10	6,670.26
			25806PCKFXPE	STEILACOOM HIGH SCHOOL: Boys swim suits	4062425066	2,997.16	
405714	EASTMAN, KATHLEEN A	08/27/2025	Reim_5.14.25_\$412.88	STEILACOOM HIGH SCHOOL: GIRLS SWIM TEAM CUSTOM SWIM CAPS PURCHASE REIMBURSEMENT	0	287.07	287.07
405715	SCHOLASTIC BOOK FAIRS, INC.	08/27/2025	W6063466BF	BOGO Scholastic Book Fair	4022425011	2,573.94	2,573.94
				3 Computer	Check(s) For a Total of		9,531.27

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405710	AGONSWIM.COM	08/27/2025	25806A9NXFGD	STEILACOOM HIGH SCHOOL: Girls' swim suits	4062425067	3,673.10	6,670.26
			25806PCKFXPE	STEILACOOM HIGH SCHOOL: Boys swim suits	4062425066	2,997.16	
405711	EASTMAN, KATHLEEN A	08/27/2025	Reim_5.14.25_\$412.88	STEILACOOM HIGH SCHOOL: GIRLS SWIM TEAM CUSTOM SWIM CAPS PURCHASE REIMBURSEMENT	0	287.07	287.07
405712	SCHOLASTIC BOOK FAIRS, INC.	08/27/2025	W6063466BF	BOGO Scholastic Book Fair	4022425011	2,573.94	2,573.94
				3 Void	Check(s) For a Total of		9,531.27

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	9,531.27
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	9,531.27
Less	3	Voided	Checks For a Total of	9,531.27
			Net Amount	0.00



Steilacoom Historical School District Minutes

August 20, 2025 Regular Board Meeting

Date and Time

Wednesday August 20, 2025 at 6:00 PM

Location

Steilacoom Historical School District Professional Development Center 511
Chambers Street, Steilacoom, WA
<https://steilacoom-k12-wa-us.zoom.us/j/89205165642>

Directors Present

Chair Scott, Director Lewis, Director McDonald (remote), Director Rohrer, Director Tinsley

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Chair Scott called a meeting of the board of directors of Steilacoom Historical School District to order on Wednesday Aug 20, 2025 at 6:00 PM.

B. Pledge of Allegiance

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

C. Roll Call

Directors Lewis, Rohrer, Scott, and Tinsley present. Director McDonald present remotely.

D. Agenda Review

Chair Scott asked if anyone had any questions about the agenda. No questions.

E. Approval of Agenda

Director Rohrer made a motion to approve the agenda.
Director Tinsley seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Presentation

A. Introduction of New SHSD Staff

Susanne Beauchaine, Executive Director of Human Resources, introduced new SHSD staff. Principals Tyrrell, Fernandes, Clauson, Duncan, and Miller introduced new staff for their respective schools. Kari Terjeson, Director of Special Education, introduced new Special Education staff for the district.

III. Comments from the Audience

A. Comments from the Audience

Mary Hilton shared regarding the successful SCEA bargaining process.

IV. Report

A. Budget Status Report

Sarah Jahn, Chief Financial Officer, shared budget status reports for all funds as of the end of July 2025, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

V. Recess to Public Hearing

Chair Scott recessed to Public Hearing at 6:17 p.m.

VI. Public Hearing

A. 2025-26 Budget Hearing and 4-Year Budget Forecast

Chief Financial Officer Sarah Jahn shared the 2025-26 Budget Hearing and 4-Year Budget Forecast.

Ms. Jahn shared enrollment projections and information regarding the General Fund, Capital Projects Fund, Associated Study Body Fund, Debt Service Fund, and Transportation Fund.

No questions from directors.

B. Comments from the Audience Regarding Public Hearing

No comments.

VII. Return to Regular Meeting

Chair Scott returned to the Board Regular Meeting at 6:30 p.m.

VIII. Consent Agenda

- A. Approval of July and August 2025 Accounts Payable and July 2025 Payroll**
- B. Approval of July 16 2025 Regular Board Meeting Minutes**
- C. Approval of Personnel Reports**
- D. Approval of Certificated Staff Out of Endorsement for 2025-26 School Year**
- E. Approval of Resolution 941-08-20-25 Cancellation of Municipal Warrants**
- F. Approve Consent Agenda**

Director Lewis made a motion to approve the Consent Agenda.
Director Tinsley seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Old Business

- A. Approval of Resolution 939-08-20-25 Budget Adoption 2025-26 School Year**

Ms. Jahn shared Resolution 939-08-20-25 Budget Adoption for the 2025-2026 School Year, as previously addressed in the Public Hearing portion of tonight's meeting.

Director Rohrer made a motion to approve Resolution 939-08-20-25 Budget Adoption for the 2025-26 school year.
Director Tinsley seconded the motion.

No questions from directors.

The board **VOTED** unanimously to approve the motion.

X. New Business

- A. First Reading Policy 1111 Oath of Office**

Dr. Weight shared Policy 1111 Oath of Office. Changes include minor wording changes to be in alignment with WSSDA's model policy. It provides clarification that a school official is authorized to administer all oaths pertaining to their respective offices

Director Lewis made a motion to approve Policy 1111 Oath of Office. Director McDonald seconded the motion.

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No questions from directors.

The board **VOTED** unanimously to approve the motion.

B. First Reading Policy 1310 Policy Adoption, Manuals and Administrative Procedures

Dr. Weight shared Policy 1310 Policy Adoption, Manuals and Administrative Procedures. Changes are minor with one legal reference update and the addition of the "Policy Interpretation" section.

Director Tinsley made a motion to approve Policy 1310 Policy Adoption, Manuals and Administrative Procedures.

Director Lewis seconded the motion.

No questions from directors.

The board **VOTED** unanimously to approve the motion.

C. First Reading of Policy 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm

Ms. Beauchaine shared Policy 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm. Policy 3143 is revised to include immediate notification when a student is a victim of a crime or has been detained based on probable cause they were involved in criminal activity on school property during the school day.

Director Rohrer made a motion to approve Policy 3143 Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm.

Director Tinsley seconded the motion.

No questions from directors.

The board **VOTED** unanimously to approve the motion.

D. First Reading of Policy 3226 Interviews and Interrogations of Students on School Premises

Ms. Beauchaine shared Policy 3226 Interviews and Interrogations of Students on School Premises. Policy 3226 is revised to clarify that staff must contact the superintendent when a request for interview is made by immigration agents.

Director Lewis made a motion to approve Policy 3226 Interviews and Interrogations of Students on School Premises.

Director Tinsley seconded the motion.

Director Rohrer asked if the district's procedure will also be updated. Ms. Beauchaine shared she will follow up with the board.

The board **VOTED** unanimously to approve the motion.

E. First Reading of Policy 3210 Nondiscrimination

Ms. Beauchaine shared Policy 3210 Nondiscrimination. This year, the Washington State Legislature passed HB1296, (Parents' Bill of Rights), and this policy is revised to comply with the law and now include the protected classes ethnicity, homelessness, immigration or citizenship status and neurodivergence.

Director Lewis made a motion to approve Policy 3210 Nondiscrimination.

Director Rohrer seconded the motion.

Chair Scott and Director Rohrer inquired about protected classes. Ms. Beauchaine shared the district met with administrators about this, and administrators will work with their staff.

The board **VOTED** unanimously to approve the motion.

F. First Reading of Policy 5010 Nondiscrimination and Affirmative Action

Ms. Beauchaine shared Policy 5010 Nondiscrimination and Affirmative Action. This year, the Washington State Legislature passed HB1296, (Parents' Bill of Rights), and this policy is revised to comply with the law and now include the protected classes ethnicity, homelessness, immigration or citizenship status and neurodivergence.

Director Tinsley made a motion to approve Policy 5010 Nondiscrimination and Affirmative Action.

Director Lewis seconded the motion.

Director Tinsley asked if this policy includes the same protected classes as Policy 3210 but applies to staff, and Ms. Beauchaine confirmed.

The board **VOTED** unanimously to approve the motion.

G. First Reading of Policy 6801 Capital Assets/Theft-Sensitive Assets

Ms. Jahn shared Policy 6801 Capital Assets/Theft-Sensitive Assets. In alignment with WSSDA recommendations and federal Uniform Guidance, district administration advises an increase in the minimum value of capital assets from the current \$5,000 to \$10,000.

Director Rohrer made a motion to approve Policy 6801 Capital Assets/Theft-Sensitive Assets.

Director Lewis seconded the motion.

Director Rohrer asked if this would make a large difference for the district, and Ms. Jahn shared it will not, but does create consistency for the district with other federal guidelines.

The board **VOTED** unanimously to approve the motion.

H. Approval of 2025-2027 Steilacoom Classified Education Association Collective Bargaining Agreement

Ms. Beauchaine shared the Steilacoom Classified Education Association (SCEA) represents classified employees in the school district. Association and district representatives have engaged in positive and collaborative bargaining this summer and reached tentative agreement on the terms of the new two-year contract on July 31, 2025. SCEA members voted for ratification on August 18, 2025.

- Two-year contract: 2025-2027
- Salary: (Year one) \$1.30 increase (Year two) \$1.45 increase
- Restructuring of the salary schedule to combine Step 1-4
- Role-specific training opportunities
- Increase vacation accrual after 6 years of service
- Re-designed evaluation form

Conversations were collaborative and the district looks forward to our partnership with SCEA to continuously improve processes and practices to support our students, families and staff.

Ms. Beauchaine thanked Dr. Weight for her involvement in the bargaining process.

Director Rohrer made a motion to approve the 2025-2027 Steilacoom Classified Education Association Collective Bargaining Agreement.
Director Tinsley seconded the motion.

Director Rohrer shared the district's classified staff play a huge role in the climate of the district and she is thankful for them.

The board **VOTED** unanimously to approve the motion.

I. Approval of Resolution 940-08-20-25 National Suicide Prevention Awareness Month

Ms. Beauchaine shared Resolution 940-08-20-25 National Suicide Prevention Awareness Month, recognizing that, together with our local community stakeholders, parents, students, teachers, and staff we can raise awareness, decrease stigma, build resiliency, and find hope.

Director Tinsley made a motion to approve Resolution 940-08-20-25 National Suicide Prevention Awareness Month.
Director Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Adoption of 2025-26 Board Governance Goal

Dr. Weight shared annually, the board conducts a self-assessment to evaluate its own performance in terms of generally accepted principles of successful board operations and the Washington School Board Standards. The Board reviews the results of their self-assessment and uses the results as a part of their governance goal setting process (consistent with Board Policies 1810 and 1820).

The Board was presented with a link to complete their self-assessment by July 1, 2025. Results were tabulated by WSSDA and are presented for Board discussion at the July 16, 2025 board meeting. Standard 3 was chosen as the area of board governance focus for the 2025-26 school year: Create conditions district-wide for student and staff success.

The 2025-26 Board Governance Goal:

By June 30, 2026, the school board will complete a comprehensive review and revision of all policies within the 5000 series, ensuring alignment with current legal requirements, educational best practices, and district goals. This review will pay special attention to two priority areas identified in the 2024 board self-assessment under Standard 3:

- Policies that ensure the hiring and retention of highly qualified staff (Question 35), and
- Policies that support staff evaluation based on student success and the expectation that all classrooms implement effective instructional practices (Questions 36 and 45).

The process will include:

- Reviewing at least two 5000-series policies per month during regularly scheduled board meetings;
- Engaging relevant stakeholders when applicable (district administrators, teacher leaders and parent groups) for input by May 2026;
- Approving all revised or newly adopted policies through formal board action no later than the June 17, 2026 board meeting.

Progress will be documented and reviewed monthly through updates to the Board Planning Meeting Template, in Friday Board Briefings, and recorded in meeting minutes.

Director Rohrer made a motion to adopt the 2025-26 Board Governance Goal.
Director Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Board Goal - Professional Learning

Chair Scott shared the WSSDA conference is coming up in November 20-22 in Seattle. The board will have at least one brand new board member elected in November, and that new member needs to attend the WSSDA conference. Current board members can also attend, but the cost of the conference is significant (\$580 per attendee). Dr. Weight shared this is in the board budget if directors choose to attend, and early bird registration prices end September 26.

XI. Closing Items

A. Board Communication

Chair Scott shared no communication was received by all board members.

B. Announcements

Director Lewis shared school starts next week!

Director Rohrer shared WSSDA's General Assembly will be held on September 20. She also shared National Night Out was held in August and thanked Director Tinsley and other community leaders for their involvement in the event. She also thanked the district for the team effort in getting the district's budget to where it is today.

Principal Tyrrell shared SHS once again received the US News & World Report Best High Schools award, ranking as the #1 high school in Pierce County, and #34 in Washington State out of 725 schools.

C. Adjourn Meeting

Director Tinsley made a motion to adjourn the meeting at 7:02 p.m. Director Rohrer seconded the motion.

The board **VOTED** unanimously to approve the motion.

(Chair)

(Secretary/Superintendent)

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - SEPTEMBER 17, 2025

Name	Position	Hours	Location	Effective Date	Action	Comment
JIMENEZ CAREY	PARAPROFESSIONAL	3.75	CHLOE CLARK	9/18/2025	NEW HIRE	
BROWN BIANCA	PARAPROFESSIONAL	6.50	CHLOE CLARK	8/25/2025	RESIGNATION	
WOOD MARY JANE	PARAPROFESSIONAL	6.50	HIGH SCHOOL	9/12/2025	RESIGNATION	
WINCHEL TYLER	CUSTODIAN	8.00	HIGH SCHOOL	9/18/2025	NEW HIRE	
ESCALANTE CHELSEA	PARAPROFESSIONAL	6.50	CHLOE CLARK	9/22/2025	NEW HIRE	
BRADBURY MCKENNA	PARAPROFESSIONAL	6.50	HIGH SCHOOL	9/22/2025	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 17, 2025

Name	Position	Location	Effective Date	Amount	Comment
FROEHLE STEFANIE	DATA TEAM LEADER	CHERRYDALE	09/01/2025	\$ 1,000.00	split stipend
FREEBY QUINN	DATA TEAM LEADER	CHERRYDALE	09/01/2025	\$ 1,000.00	split stipend
WILMOVSKY JILL	DATA TEAM LEADER	CHERRYDALE	09/01/2025	\$ 2,000.00	
OLIVER NICOLETTE	DATA TEAM LEADER	CHERRYDALE	09/01/2025	\$ 2,000.00	
CHRISTENSEN LEANN	DATA TEAM LEADER	CHERRYDALE	09/01/2025	\$ 2,000.00	
PRUITT BRITTANY	DATA TEAM LEADER	CHERRYDALE	09/01/2025	\$ 2,000.00	
ALMEIDA KAITLYN	DATA TEAM LEADER	CHLOE CLARK	09/01/2025	\$ 2,000.00	
ENGQUIST SHEREE	DATA TEAM LEADER	CHLOE CLARK	09/01/2025	\$ 2,000.00	
ISLER DENISE	DATA TEAM LEADER	CHLOE CLARK	09/01/2025	\$ 2,000.00	
KAY HOLLY	DATA TEAM LEADER	CHLOE CLARK	09/01/2025	\$ 1,000.00	split stipend
SCHMITZ SHANNON	DATA TEAM LEADER	CHLOE CLARK	09/01/2025	\$ 2,000.00	
WIDMAN COURTNEY	DATA TEAM LEADER	CHLOE CLARK	09/01/2025	\$ 1,000.00	split stipend
PEDDY KAREN	PRIMARY MUSIC DIRECTOR	CHLOE CLARK	09/01/2025	\$ 2,500.00	
KHALSA ADI	ANIME ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
MOCK JANELLE	ART CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
BALOGH SYDNEY	ASB ADVISOR HIGH SCHOOL	HIGH SCHOOL	09/01/2025	\$ 4,500.00	
WILLIAMS ASHLEY	ASL CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
MAXWELL CHRISTOPHER	ASSISTANT FOOTBALL COACH	HIGH SCHOOL	08/21/2025	\$ 4,500.00	
SHIPES CODY	ASSISTANT GIRLS SWIM COACH	HIGH SCHOOL	08/25/2025	\$ 3,600.00	
VEGH MATTHEW	BAND HIGH SCHOOL	HIGH SCHOOL	09/01/2025	\$ 6,000.00	
COOPER CARLA	BLACK STUDENT UNION CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
JONES CARL	CHEMICAL HYGIENE OFFICER	HIGH SCHOOL	09/01/2025	\$ 400.00	
ECK KASEY	CHOIR HIGH SCHOOL	HIGH SCHOOL	09/01/2025	\$ 5,000.00	
BALOGH SYDNEY	CLASS ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
HENDERSON SAMANTHA	CLASS ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
BALOGH SYDNEY	DANCE TEAM	HIGH SCHOOL	09/01/2025	\$ 4,800.00	
JANKS BENJAMIN	DECA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	split stipend
LAYDEN CHRISTINA	DECA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	split stipend

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 17, 2025

ALBERT ROYCE	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
ANDERSON ERIN	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
DORSCH SARAH	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
ECK KASEY	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
JOHNSON JACOB	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
JONES CARL	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
MILLER CAMERON	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
MOCK JANELLE	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
PRICE ANDREA	DEPARTMENT CHAIR	HIGH SCHOOL	09/01/2025	\$ 2,500.00	
DILL MICAH	DIGITAL GAME ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
HAYDEN CHRISTINA	DRAMA PRODUCTION	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
HAYDEN CHRISTINA	DRAMA PRODUCTION	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
JAMES JESSICA	FCCLA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	split stipend
SCHULTZ-BRACE KERI	FCCLA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	split stipend
BRADBURY, JR THOMAS	GAME MANAGER	HIGH SCHOOL	09/01/2025	\$ 4,000.00	
BRADBURY, JR THOMAS	GAME MANAGER	HIGH SCHOOL	03/01/2026	\$ 2,000.00	
BRADBURY, JR THOMAS	GAME MANAGER	HIGH SCHOOL	12/01/2025	\$ 4,000.00	
CHASE RENEE	GSA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	split stipend
JARNAGIN JAMES	GSA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 1,200.00	split stipend
FORD JOHN	HEAD GOLF COACH	HIGH SCHOOL	08/21/2025	\$ 4,000.00	
ANDERSON ERIN	HONOR SOCIETY ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
SORTORE PATRICIA	HOSA ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
WEBSTER LINDSAY	JOURNALISM CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
FORD JOHN	JV GOLF COACH	HIGH SCHOOL	08/21/2025	\$ 5,025.00	
ALBERT ROYCE	KEY CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
CHASE RENEE	LITERACY CLUB ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
ALOGH SYDNEY	STUDENT 2 STUDENT ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
JARNAGIN JAMES	TECH SUPPORT - SHS	HIGH SCHOOL	09/01/2025	\$ 4,500.00	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 17, 2025

WEBSTER LINDSAY	YEARBOOK ADVISOR	HIGH SCHOOL	09/01/2025	\$ 2,400.00	
MARRERO AMANDA	ASB ADVISOR MIDDLE SCHOOL	PIONEER	09/01/2025	\$ 2,500.00	
PAYNE KEVIN	ASSISTANT TRACK COACH	PIONEER	09/02/2025	\$ 3,176.25	
ARNOLD KOLBY	BAND MIDDLE SCHOOL	PIONEER	09/01/2025	\$ 2,500.00	
ELSHIRE KATHERINE	CHAMBER CHOIR CLUB	PIONEER	09/01/2025	\$ 2,400.00	
MATEUS STEPHANIE	CHEMICAL HYGIENE OFFICER	PIONEER	09/01/2025	\$ 400.00	
ELSHIRE KATHERINE	CHOIR MIDDLE SCHOOL	PIONEER	09/01/2025	\$ 2,500.00	
MARRERO AMANDA	DANCE TEAM	PIONEER	09/01/2025	\$ 3,176.25	
RASCHKE RAGAN	DANCE TEAM	PIONEER	09/01/2025	\$ 4,235.00	
BYRD NATHAN	DEPARTMENT CHAIR	PIONEER	09/01/2025	\$ 2,000.00	
HEINLEN MICHAEL	DEPARTMENT CHAIR	PIONEER	09/01/2025	\$ 2,000.00	
HERIG JILL	DEPARTMENT CHAIR	PIONEER	09/01/2025	\$ 2,000.00	
MILTON ANDREW	DEPARTMENT CHAIR	PIONEER	09/01/2025	\$ 2,000.00	
PERCEFULL SAMANTHA	DEPARTMENT CHAIR	PIONEER	09/01/2025	\$ 2,000.00	
SWIFT TRINA	DEPARTMENT CHAIR	PIONEER	09/01/2025	\$ 2,000.00	
MILTON ANDREW	GAME CLUB ADVISOR	PIONEER	09/01/2025	\$ 1,200.00	split stipend
STUGELMEYER SCOTT	GAME CLUB ADVISOR	PIONEER	09/01/2025	\$ 1,200.00	split stipend
PERCEFULL SAMANTHA	GSA ADVISOR	PIONEER	09/01/2025	\$ 2,400.00	
ARNOLD KOLBY	JAZZ BAND CLUB ADVISOR	PIONEER	09/01/2025	\$ 2,400.00	
ELSHIRE KATHERINE	POKÉMON GO CLUB ADVISOR	PIONEER	09/01/2025	\$ 2,400.00	
PILON MARY	YEARBOOK ADVISOR	PIONEER	09/01/2025	\$ 2,400.00	
ASATO DANIELLE	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 2,000.00	
BURKES RODERICK	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 1,000.00	split stipend
CROSSEN SHELLEY	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 2,000.00	
MANGLONA KATELYN	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 1,000.00	split stipend
RAUSCHENDORFER MATTHEW	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 1,000.00	split stipend
EID MARQUITA	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 2,000.00	
MITH KYLE	DATA TEAM LEADER	SALTAR'S POINT	09/01/2025	\$ 1,000.00	split stipend

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - SEPTEMBER 17, 2025

BATHURST ERIN	INTERMEDIATE MUSIC DIRECTOR	SALTAR'S POINT	09/01/2025	\$ 2,500.00	
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Superintendent approval required for overnight or over Cascade Mountain travel; School Board for out-of-state trips.

Date of Request: 6/10/25 School: SHS

Name of teacher(s) requesting field trip: Erin Anderson

Proposed student group: XC Varsity

Proposed date(s) of field trip: 9/25-9/26 Proposed destination(s): Portland

Departure time from School: Noon Transportation by: ☐ Bus ☐ Private Car ☐ Air

Return time to School: 9/26 - 3 PM Will students need meals: ☐ Yes ☒ No

Content area(s) addressed: XC Race for Varsity Athletes

Description of proposed field trip and ASB fundraising efforts (please attach itinerary):

See attached Itinerary

Number of Students: 14 Number of Chaperones: 2

Revenue Source: ☐ General Fund (GF) ☐ ASB Is this in the ASB Budget? ☒ Yes ☐ No

Individual student cost to be used for: _____

Estimated individual student cost \$ _____

Current GF/ASB Fund Balance: \$ _____

Total Cost \$ 1800

Account code 2001

Teacher Name: Erin Anderson Signature: _____

Teacher Name: _____ Signature: _____

Approve

Deny

Principal Name: J. Tenney Signature: _____



25-26

Overnight & Over the Mountains Field Trip Details

Name of Team	Steilacoom Cross Country	
Number of students	14	Please attach student roster - TBD on race times
Number of Chaperones	2	Names of Chaperones: Erin Anderson, Jim Seefeldt
Total Number in Group	16	
Event Name	Nike Portland Invitational	
Dates of Event	9/26	
Venue Name & Address	Blue Lake Regional Park, Portland, Oregon	
Hotel Name & Address	Hampton Inn Portland East, <u>3039 NE 181st Ave.</u> <u>Portland, Oregon 97230 USA</u>	
Transportation Method Plane - Airline & Flight Details Bus - Transportation company name and departure/arrival times Van - Driver name and departure/arrival details	We will be driving two district vans. We will leave on Thursday, the 25th, at Noon and return by 4 PM on Friday, the 26th. Drivers: Erin Anderson and Jim Seefeldt	
Requestor	Erin Anderson	

SHS Primary Contact Information Title, Name, Phone, Email	Erin Anderson, Teacher/XC Coach erinanderson@steilacoom.k12.wa.us , 253-983-2374
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Estimated Costs for Trip:	Entry Fees	\$200
	Hotel (number of rooms and nightly rate) (X Rooms; X Nights)	Hampton Inn Portland East, Portland, OR \$200 per night 6 rooms, for 1 night



25-26

Overnight & Over the Mountains Field Trip Details

	Transportation Cost & Detail	\$300
	Additional individual cost	Students will pay for food \$80
	Total estimated trip cost per individual	About \$175
	Total cost for group	With hotel, food, van, entry fee \$2820

Please provide each full daily Itinerary below:

Day of week, Month, day, year	Daily Itinerary
Thursday, 9/25/25	Leave at noon, go to the course, go to the hotel

Day of week, Month, day, year	Daily Itinerary
Friday, 9/26/25	Go the race, drive home

Day of week, Month, day, year	Daily Itinerary

Day of week, Month, day, year	Daily Itinerary

Day of week, Month, day, year	Daily Itinerary

Additional Notes:	
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Nike Portland XC Planned Itinerary - 9/25 to 9/26 - Cross Country 2024

Leave the school on Thursday at noon and go to the course located at:
Blue Lake Regional Park, Oregon

Check in to the hotel
Hampton Inn Portland East
3039 NE 181st AVE
Portland OR
503-669-7000

Depart from the hotel on Friday morning and go to the meet. We will return to the hotel and check out and then return to Steilacoom.

Cost: \$1450 for the rooms (covered by XC - includes breakfast)

XC will cover the cost of gas (use two school vans) - driven by Erin Anderson and Jim Seefeldt
Students will bring money for dinner on Thursday and lunch on Friday

Attending: 7 varsity boys, 7 varsity girls

Superintendent approval required for overnight or over Cascade Mountain travel; School Board for out-of-state trips.

Date of Request: 9/9/2025 School: SHS

Name of teacher(s) requesting field trip: Matt Vegh and Kasey Eck

Proposed student group: SHS Band and Choir

Proposed date(s) of field trip: 5/17/26-5/21/26 Proposed destination(s): Orlando, FL

Departure time from School: morning (5/17) Transportation by: ☒ Bus ☐ Private Car ☒ Air

Return time to School: evening (5/21) Will students need meals: ☒ Yes ☐ No

Content area(s) addressed: clinic, ear training, performance (band and choir)

Description of proposed field trip and ASB fundraising efforts (please attach itinerary):

(please see attached)



Number of Students: 80-105 students Number of Chaperones: 5-10

Revenue Source: ☐ General Fund (GF) ☒ ASB Is this in the ASB Budget? ☒ Yes ☐ No

Individual student cost to be used for: airfare, busing, hotels, theme park tickets

Estimated individual student cost \$ 1,966.00

Current GF/ASB Fund Balance: \$ band=\$1,617.50, choir=\$996.10

Total Cost \$ \$216,260 (dependent on number of attendees)

Account code 4002 (band) and 4004 (choir)

Teacher Name: Matt Vegh Signature: Matt Vegh

Teacher Name: Kasey Eck Signature: Kasey Eck

Approve

Deny

Principal Name: J. Trench Signature: J. Trench

Kuweit



25-26

Overnight & Over the Mountains Field Trip Details

Name of Team	SHS Band and Choir	
Number of students	80-110	Please attach student roster (Attached)
Number of Chaperones	5-10	Names of Chaperones: To be decided upon approval, Will be cleared with fingerprints/application
Total Number in Group	110	
Event Name	Disney World Trip (Orlando, Florida)	
Dates of Event	Sunday May 17th- Thursday May 21st	
Venue Name & Address	Disney World and Orlando Studios 1180 Seven Seas Dr Orlando FL 32830	
Hotel Name & Address	To be booked with approval	
Transportation Method Plane - Airline & Flight Details Bus - Transportation company name and departure/arrival times Van - Driver name and departure/arrival details	Flight - \$550 per student - Estimate Additional Location Grand Transportation - \$1350 Estimated	
Requestor	Matt Vegh and Kasey Eck	

SHS Primary Contact Information Title, Name, Phone, Email	mvegh@steilacoom.k12.wa.us
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Estimated Costs for Trip:	Entry Fees	Included in Participant Fee
	Hotel	\$348 for 4 Nights- Estimate



25-26

Overnight & Over the Mountains Field Trip Details

	(number of rooms and nightly rate) (X Rooms; X Nights)	
	Transportation Cost & Detail	TBD (airfare estimated at \$550.00 per person)
	Additional individual cost	Some Meals
	Total estimated trip cost per individual	\$1, 996.00 maximum estimate per student, per quote attached from spring '25)
	Total cost for group	\$216,260 (\$1,996 per individual x 110)

Please provide each full daily Itinerary below: See attached ACFEA Proposed Itinerary

Tour Company:
ACFEA Tour Consultants
110 Third Avenue North, Ste 202
Edmonds, WA 98020 USA
Tel: (800) 627-2141



**STEILACOOM HIGH SCHOOL MUSIC DEPARTMENT
CONCERT TOUR OF ORLANDO**

**Suggested Itinerary
June 12, 2025**

Sun May 17		ORLANDO
evening	Check in at Seattle airport	
	Depart on flight(s) to Orlando	
	Arrive at Orlando airport and meet your courier	
	Transfer by coach to the hotel and check in	
	Dinner in a restaurant	
Mon May 18		ORLANDO
morning	Breakfast in the hotel	
	Entrance to a Disney World park	
	Lunch independent in the park	
afternoon	At leisure in the park	
evening	Dinner independent in the park	
Tue May 19		ORLANDO
morning	Breakfast in the hotel	
	Entrance to a Disney World park	
	Lunch independent in the park	
afternoon	Soundtrack Session workshops for each ensemble as part of Disney	
	Imagination Campus	
evening	Dinner independent in the park	
Wed May 20		ORLANDO
morning	Breakfast in the hotel	
	Entrance to Universal Studios	
	Lunch independent in the park	
afternoon	At leisure in Universal Studios	
evening	Dinner independent in the park	
Thu May 21		HOME
morning	Breakfast in the hotel	
	Transfer by coach to the airport and check in	
	Depart on flight(s) to Seattle	
	Arrive at Seattle airport	

*NB: Driving times are estimates, based on normal road conditions,
and do not include allowances for meals or rest stops*

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**STEILACOOM HIGH SCHOOL MUSIC DEPARTMENT
CONCERT TOUR OF ORLANDO**

**Quotation
June 12, 2025**

Based on current prices, and assuming the following numbers of paying participants plus complimentary places (land and air), the price per person for this itinerary is:

Number paying plus number free:	80+3	90+3	100+3
Land price.....	\$ 1,416	1,350	1,294
Estimated airfare and taxes ²	\$ 550	550	550
TOTAL.....	\$ \$1,966	1,900	1,844

1. The land price is contingent on ACFEA making all air arrangements.
2. Please note that the airfare is estimated, based on rates for 2025, and is subject to change. The airfare cannot be confirmed until a deposit is paid to the airline. The taxes included are subject to change until the time of ticketing.

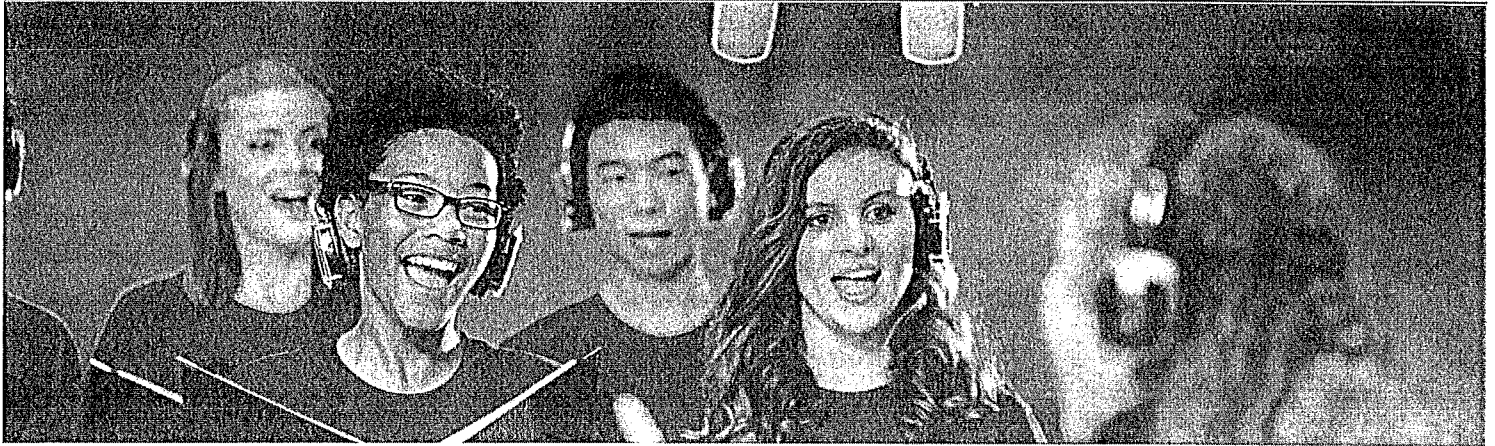
Included

- Performances: • 1 workshop per participant at Disney World
- Accommodation: • 4 nights of accommodation in tourist class hotels, sharing quad rooms
 • 1 single room and 5 twin rooms included for 3 staff frees and 8 paying chaperones
 • *Twin supplement: \$348 per person*
 • *Single supplement: \$1,044*
- Meals: • 4 breakfasts and 1 dinner
- Sightseeing: • 2 day Disney World ticket (1 park per day, regular season)
 • 1 day Universal Orlando 2 Park Park-to-Park ticket
- Transportation: • Transportation by air-conditioned motorcoaches
 • Round trip air transportation between Seattle and Orlando, based on a peak-season, midweek departure and return
- ACFEA Support: • One ACFEA courier per motorcoach throughout the land portion of the tour
 • Pre-departure briefing and assistance at airport check-in for the group
 • Password admittance to *Tour Central*, ACFEA's tour management website
 • All taxes, tips and service charges normally payable for services included above, except discretionary tips to couriers
 • Online payment by credit card; payment by group check for a 3% discount

Not included

- Beverages other than coffee and tea with breakfast, and water with dinner
- Passport and visa fees, if applicable
- Checked baggage fees, currently \$40 per checked bag in each direction on most airlines
- Instrument rental and excess baggage fees
- Trip cancelation and interruption insurance
- Performance rights fees, if applicable

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Discover the magic of performing on a Disney stage!

New Group (/connect-with-us/)

Soundtrack Sessions: Vocal Workshop

Participate in group singing lessons and vocal training as young singers sight-read music and work directly with industry professionals to create a truly magical ensemble piece.

Overview

Student vocalists will learn a repertoire of Disney music and hone fundamental skills including breath control, diction and sight-reading. They'll also discover how phrasing and dynamics can add emotion to any piece of music.

They will learn from Disney music professionals—teaching artists who will give them group singing lessons, oversee vocal productions in soundtrack sessions and share insights about the high expectations of being a professional singer and how to succeed in this

- Study and sing Disney songs and arrangements from iconic Disney films, which are exclusive to this performing arts workshop
- Be treated as professional singers in a recording studio environment
- Gain insight into careers in the recording and film industry through Q & A with their Disney teaching-artist
- Have the opportunity to enjoy the magic of our theme parks with specially priced tickets.

Additional Information

- Soundtrack Sessions: Vocal workshop at the Disneyland Resort (<https://disneyland.disney.go.com/>) in California requires an audition for middle school students only.
- Your Disney teaching-artist will select music appropriate for your group's ability level that will both challenge the group and also provide a strong final recording
- This performing arts workshop is available for middle school, high school and college students
- At Disneyland Resort in California, a minimum of 20 performers required per organized group to participate in this experience
- Theme park reservations for Disney Music in Storytelling must start at *Disneyland®* Park. All other Performing Arts workshops theme park reservations must start at *Disney California Adventure®* Park. This applies to all ticket types.
- At Walt Disney World Resort in Florida, a minimum of 15 performers required per organized group to participate in this experience

Pricing

Walt Disney World Resort Pricing Information

- 2025 Calendar Year Pricing (<https://disneyevent.com/wdwcalendaryearworkshops1/>)
- 2026 Calendar Year Pricing (<https://disneyevent.com/2026-workshop-ticket-packages>)

Disneyland Resort Pricing Information

- 2025 Calendar Year Pricing (<https://disneyevent.com/imagination-campus-west-pricing>)
- 2026 Calendar Year Pricing (<https://disneyevent.com/imagination-campus-west-pricing/2026-ticket-pricing>)



Discover the magic of performing on a Disney stage!

New Group (/connect-with-us/)

Soundtrack Sessions: Instrumental Workshop

Experience the excitement, focus and fast-paced energy of a professional recording studio environment.

Overview

Throughout the orchestra and band workshops, students will learn a repertoire of Disney music and hone fundamental skills including intonation, musical balance and tone quality. In addition to sight-reading practice and ensemble-training, they'll learn how phrasing, dynamics and articulation can add emotion to any piece of music.

Disney music professionals will give music lessons and share insights about the high expectations of being a professional musician and how to succeed in this highly competitive field. Endorsed by the National Association for Music Education, the Disney

- Have the opportunity to enjoy the magic of our theme parks with specially priced tickets.

Additional Information

- Soundtrack Sessions: Instrumental workshop at the Disneyland Resort (<https://disneyland.disney.go.com/>) California requires an audition for middle school students only
- Your Disney teaching-artist will select music appropriate for your group's ability level that will both challenge the group and also provide a strong final recording
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- 2026 Calendar Year Pricing (<https://disneyevent.com/2026-workshop-ticket-packages>)

Disneyland Resort Pricing Information

- 2025 Calendar Year Pricing (<https://disneyevent.com/imagination-campus-west-pricing>)
- 2026 Calendar Year Pricing (<https://disneyevent.com/imagination-campus-west-pricing/2026-ticket-pricing>)

Featured Blogs

1serst05.p 56
05.25.06.00.00

STEILACOOM HIGH
Class Roster Report

09/09/2025
1:49:39 PM

Teacher: **K ECK**

School Year: **2025-2026**

Course: **FIN351 / CHAMBER CHOIR A**

Sec: **10**

Period: **0**

Room #: **110**

First MI Last



Optional trip for
all choir students
on these rosters

Number of Students: **16** (8=M 8=F)

1serst05.p 56
05.25.06.00.00

STEILACOOM HIGH
Class Roster Report

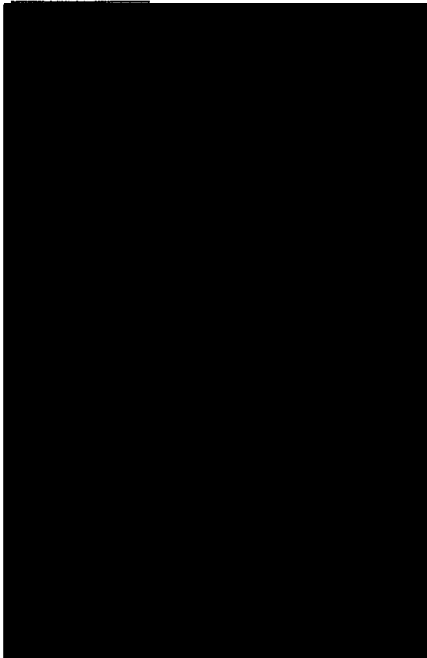
09/09/2025
1:49:39 PM

Teacher: **K ECK**
Course: **FIN311 / TENR-BASS CHR A**

School Year: **2025-2026**
Sec: **13** Period: **3**

Room #: **110**

First MI Last



Number of Students: **27** (**27=M 0=F**)

1serst05.p 56
05.25.06.00.00

STEILACOOM HIGH
Class Roster Report

09/09/2025
1:49:39 PM

Teacher: **K ECK**
Course: **FIN303 / INT TRBL CHR A**

School Year: **2025-2026**
Sec: **15** Period: **5**

Room #: **110**

First MI Last



Number of Students: **16** (0=M 16=F)

Teacher: **M VEGH**
Course: **FIN411 / WIND ENSEMBLE A**

School Year: **2025-2026**
Sec: **11** Period: **1**

Room #: **109**

Last, First MI

optional trip for
any of these students

Number of Students:36

Teacher: **M VEGH**

School Year: **2025-2026**

Course: **FIN445 / PERCUSSN ENSB A**

Sec: **12**

Period: **2**

Room #: **109**

Last, First MI

optional trip for
any of the students

Number of Students: **22**

Teacher: **M VEGH**

School Year: **2025-2026**

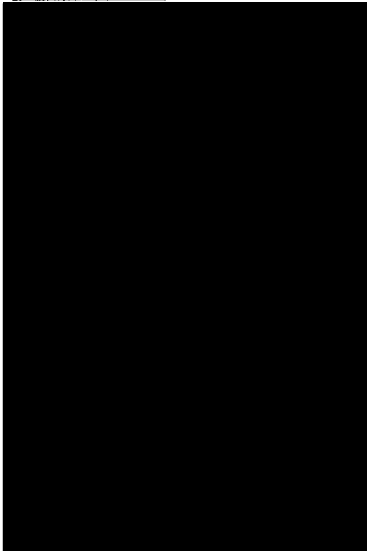
Course: **FIN441 / BRASS ENSEMBL A**

Sec: **13**

Period: **3**

Room #: **109**

Last, First MI



optional trip for
any of these
students

Number of Students: **22**

Teacher: **M VEGH**
Course: **FIN421 / SYMPHONIC BAND A**

School Year: **2025-2026**
Sec: **15** Period: **5** Room #: **109**

Last, First MI

optional trip
for my A.
these students

Number of Students:32

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 09/17/2025

Strategic Focus Area

- ☒ Achieve
- ☐ Support
- ☒ Connect
- ☐ Plan

BACKGROUND INFORMATION

Policy 2420, *Grading and Progress Reports*, has been updated to reflect current state laws and strengthen communication between schools and families. Key changes include:

- Clarifying the right of parents and guardians to receive regular progress updates, state assessment results, and early notification if a student's performance may affect promotion.

These revisions promote equitable, transparent grading practices and reinforce the partnership between schools and families in support of student success.

RECOMMENDED ACTION:

I recommend the Board approve Policy 2420, *Grading and Progress Reports*.

Report prepared by: Laurie Vallieres, Executive Director of Teaching and Learning

GRADING AND PROGRESS REPORTS

The board believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the district's responsibility to keep parents informed of student welfare and progress in school.

The district will inform parents or legal guardians about their students' academic progress, including the right to receive periodic reports on their students' educational growth and development in accordance with RCW 28A.150.240 and to receive notice of their students' performance on state learning standard tests and assessments in accordance with RCW 28A.230.195. The district will also inform the parents or legal guardians whether their students' performance could threaten their ability to be promoted to the next grade level. Parents or legal guardians have the right to request an in-person meeting with their students' classroom teachers and principals to discuss any resources or strategies available to support and encourage their students' academic improvement.

- The district will issue grades and written or electronic progress reports, and provide opportunities for parent conferences to serve as a basis for continuous evaluation of the student's performance and to help in determining changes that should be made to effect improvement. These written and verbal reports will be designed to provide information that will be helpful to the student, teacher, counselor and parent.

- The district will comply with the marking/grading system incorporated into the statewide standardized high school transcript. Secondary students' grade points will be reported for each term, individually and cumulatively.

- The superintendent or designee will establish a system of reporting student progress and will require all staff members to comply with such a system as part of their teaching responsibility.

- At the beginning of each term, each teacher will specify in writing the student learning goals or standards for his/her respective courses. If participation is used as the basis of mastery of a goal or standard, a student's grades may be adversely affected for failure to attend or participate, provided on that day there was a graded participation activity. If the teacher does not so advise students in writing, the teacher may not use attendance and participation in the grading process. Students who feel that attendance or tardiness factors have been unfairly applied, may appeal to the principal to determine a resolution.

Cross References: Policy 3520 Student Fees, Fines, or Charges
Policy 3122 Excused and Unexcused Absences

Legal References: [RCW 28A.150.240\(2\)\(g\)](#) Certificated teaching and administrative staff as accountable for classroom teaching – Scope – Responsibilities – Penalty
[RCW 28A.600.030](#) Grading Policies - Option to consider attendance
[RCW 28A.635.060](#) Defacing or injuring school property – Liability of pupil, parent, or guardian – Withholding grades, diploma, or transcripts – Suspension and restitution – Voluntary work program as alternative – Rights protected
[WAC 392-210](#) Student testing and evaluation – Washington state honors award program
[WAC 392-400-235](#) Discipline – Conditions and limitations
[WAC 392-415](#) Secondary education – Standardized high school transcript
[RCW 28A.230.195](#) Test or assessment scores -Adjustments to instructional practices -Notification to parents
[RCW 28A.605.005](#) Parental rights

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 2.08; 8.27.15; 08.25.21; 08.20.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 3241 Student Discipline

Policy 3241 was previously revised in September 2024 to align with emergency rules published by OSPI. These rules were formally adopted by OSPI and take effect for this school year.

These revisions align with Washington state law. The accompanying procedure will also be revised.

RECOMMENDED ACTION:

I move approval of the revisions to Policy 3241 Student Discipline

Report prepared by:
Susanne Beauchaine, Executive Director of HR

STUDENT DISCIPLINE

The Board of the Steilacoom Historical School District focuses on the educational achievement of every student. The District holds high expectations for all students and gives all students the opportunity to achieve personal and academic success. The Board intends that this policy and procedure be implemented in a manner that supports a positive school climate, maximizes instructional time, and increases equitable educational opportunities.

The purposes of this policy and accompanying procedure include:

1. Providing a safe and supportive learning environment for all students.
2. Providing due process to students.
3. Implementing culturally responsive discretionary and nondiscretionary discipline policies and procedures that provide opportunity for all students to achieve personal and academic success.
- 4. Engaging with school personnel, students, parents, families, and the community in decisions related to the development and implementation of discipline policies and procedures.
5. Ensuring fairness and equity in the administration of discretionary and nondiscretionary discipline.
- ~~Supporting students in meeting behavioral expectations, including providing for early involvement of parents and families.~~
- 6. Administering discretionary discipline in ways that respond to the needs and strengths of students, support students in meeting behavioral expectations, and keep students in the classroom to the maximum extent possible.
- 7. Providing educational services that students need to complete their education without disruption.
- 8. Facilitating collaboration between school personnel, students, parents, and families to support successful reentry into the classroom following a suspension or expulsion.

Students' Fundamental Rights

- Ensuring fairness, equity, and due process in the administration of discipline.
- Implementing culturally responsive discipline that provides every student the opportunity to achieve personal and academic success.
- Providing a safe environment for all students and for district employees.

Rights and Responsibilities/District Commitment

The Board recognizes the negative and disproportionate impact of exclusionary discipline practices and is committed to:

- Identifying and addressing discipline policies and practices that perpetuate educational opportunity gaps; and
- Proactively implementing discipline practices that support students in meeting behavioral expectations without losing access to instruction.

The District will observe students' fundamental rights and will administer discipline in a manner that does not:

1. Unlawfully discriminate against a student on the basis of sex, race, creed, ethnicity, religion, color, national origin, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability is prohibited.
2. Deprive a student of the student's constitutional right to freedom of speech and press, the constitutional right to peaceably assemble and to petition the government and its representatives for a redress of grievances, the constitutional right to the free exercise of religion and to have the student's school free from sectarian control or influence, subject to reasonable limitations upon the time, place, and manner of exercising the right.
3. Deprive a student of the student's constitutional right to be secure in the student's person, papers, and effects against unreasonable searches and seizures.
4. Unlawfully interfere in a student's pursuit of an education while in the custody of the school district; or
5. Deprive a student of the student's right to an equal educational opportunity, in whole or in part, by a school district without due process of law.

Student Responsibilities

The District's student discipline policy and procedure are designed to provide students with a safe, healthy, and educationally sound environment. Students are expected to be aware of and comply with this policy and procedure, including behavioral expectations that respect the rights, person, and property of others. Students are also expected to pursue the required course of studies. Students and staff are expected to work together to develop a positive climate for learning, consistent with Board Policy 3112 – Social Emotional Climate.

Development and Review

The district will develop and periodically review a discretionary and nondiscretionary discipline. Accurate and complete reporting of all disciplinary actions, including the associated student-level information and behavioral violations, is essential for effective review of this policy; therefore, the district will ensure such reporting.

The district will collect data on disciplinary actions administered in each school, as required by RCW 28A.300.042, and any additional data required under other district policies and procedures.

The District will ensure that school principals confer with certificated building employees at least annually to review the district's discipline standards and review the fidelity of their implementation.

School principals will ensure teachers and other school personnel receive adequate support to effectively implement a continuum of identified best practices and strategies that:

1. Focus on prevention to reduce the use of exclusionary discipline practices;
2. Allow the exercise of professional judgment and skill sets; and

~~3. May be adapted to individual student needs in a culturally responsive manner.~~

-

~~School principals will confer with certificated building employees at least annually to establish criteria for when certificated employees must complete classes to improve classroom management skills.~~

-

~~The District will periodically review and further develop this~~ policy and procedure with the participation of school personnel, students, parents, families, and the community. ~~During the~~As part of this development and review ~~process~~, the district ~~must will~~ use disaggregated data collected under [RCW 28A.300.042](#) to monitor the impact of ~~the district's~~student discipline ~~policy, procedure, and~~ practices ~~and update its policy and procedures as well as~~ to improve fairness and equity in the administration of ~~student~~ discipline. ~~Discipline data must be disaggregated by:~~

The policy and procedure will be developed in accordance with WAC 392-400-110.

~~1. School.~~

~~2. Student groups, including by gender, grade level, race/ethnicity (including further disaggregation of federal race and ethnicity categories in accordance with [RCW 28A.300.042\(1\)](#) and [CEDARS](#) Appendices Y and Z), low income, English language learner, migrant, special education, Section 504, foster care, and homeless.~~

~~3. Behavioral violation.~~

~~4. Discipline types, including classroom exclusion, in-school suspension, short-term suspension, long-term suspension, emergency removal, and expulsion.~~

-

~~The District will follow the practices outlined in guidance from the [Race and Ethnicity Student Data Task Force](#) when disaggregating broader racial categories into subracial and subethnic categories. The District will consider student program status and demographic information (i.e., gender, grade level, low income, English language learner, migrant, special education, Section 504, foster care, and homeless) when disaggregating student race and ethnicity data to identify any within-group variation in school discipline experiences and outcomes of diverse student groups. This process may include reviewing data to prevent and address discrimination against students in protected classes identified in chapters [28A.640](#) and [28A.642](#) RCW, however, the District will ensure it reviews disaggregated discipline data in accordance with [WAC 392-190-048](#) at least annually.~~

-

Distribution of ~~P~~olicies and ~~P~~rocedures

The District will make the current version of this policy and procedure available to families and the community. The District will annually provide this policy and procedure to all District personnel, students, parents, and families, which may require language assistance for students and parents with limited-English proficiency under [Title VI of the Civil Rights Act of 1964](#).

-

The District will ensure district employees and contractors are knowledgeable of this student discipline policy and procedure.

Application

This policy and accompanying procedure will be construed in a manner consistent with Washington law as stated in [WAC 392-400-020](#).

Cross References:	Policy 2121	Substance Abuse Program
	Policy 2161	Special Education and Related Services for Eligible Students
	Policy 2162	Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973
	Policy 3122	Excused and Unexcused Absences
	Policy 3210	Nondiscrimination
	Policy 3244	Prohibition of Corporal Punishment
	Policy 3520	Student Fees, Fines, or Charges
	Policy 4210	Regulation of Dangerous Weapons on School Premises
	Policy 4218	Language Access ~~Plan~~

Legal References:	RCW 9.41.280	Possessing dangerous weapons on school facilities — Penalty — Exceptions
	RCW 28A.150.240	Certificated teaching and administrative staff as accountable for classroom teaching — Scope — Responsibilities — Penalty
	Chapter 28A.225, RCW	Compulsory school attendance and admission
	Chapter 28A.320, RCW	Provisions applicable to all districts
	RCW 28A.400.100	Principals and vice principals — Employment of — Qualifications — Duties
	RCW 28A.400.110	Principal to assure appropriate student discipline — Building

discipline standards — Classes
to improve classroom
management skills
Students

[Chapter 28A.600 RCW](#)

[WAC 392-190-048](#)

Access to course offerings –
Student discipline

[Chapter 392-400, WAC](#)

Pupils

[34 CFR Part 100.3](#)

Regulations implementing Civil
Rights Act of 1964

[42 U.S.C. 2000d et seq.](#)

Civil Rights Act of 1964

Management Resources:

- 2023 – July Policy Alert
- 2019 – April Policy Alert
- 2018 - August Issue
- 2016 - July Issue
- 2014 - December Issue
- 2014 - August Issue
- 2010 - June Issue

Adoption Date: 2.27.08

Steilacoom Historical School District No. 1

**Revised : 6.24.10; 10.26.11; 12.10.14; 9.28.16; 12.12.18; 8.28.19; 4.28.21; 8.3.23; 9.18.24;
9.17.25**

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5011 Sexual Harassment of Staff Prohibited

Policy 5011 is revised to include additional protected classes to comply with law.

RECOMMENDED ACTION:

The Superintendent recommends approval of the revisions to Policy 5011 Sexual Harassment of Staff Prohibited

Report prepared by:
Susanne Beauchaine, Executive Director of HR

SEXUAL HARASSMENT OF DISTRICT STAFF PROHIBITED

This district is committed to a positive and productive working environment free from discrimination, including sexual harassment. This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the ~~d~~District even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of district employees by other students, employees or third parties involved in school district activities.

The term "sexual harassment" is defined by the regulations implementing the federal law Title IX of the Education Amendments Act of 1972 at 34 C.F.R. § 106.30.

Under federal and state law, the ~~term~~term "sexual harassment" may include~~includes~~:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communication that interferes with an individual's employment performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied obtaining work opportunity or other benefit;
- sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A "hostile environment" for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider ~~intimidation~~intimidating, hostile, or abusive.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, the district will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end sexual harassment, eliminate the hostile environment, prevent its occurrence and, as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority every time a report, complaint and grievance alleging sexual harassment comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether

the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending staff or third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

- This policy applies to sexual harassment (including sexual violence) targeted at district employees carried out by a student, employee, or a third party involved in school district activities.

- A formal complaint filed by an employee or filed by or on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of [Policy 3205](#) and [Procedure 3205P](#).

Reports of ~~sex~~ discrimination and ~~sexual discriminatory~~ harassment will be referred to the district's Title IX Coordinator. Reports of discrimination based on basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, neurodivergence or complaints alleging violations of the Boy Scouts of America Act- will be referred to the district's Civil Rights Compliance Coordinator.

- Reports of disability discrimination or harassment will be referred to the district's Section 504 Coordinator.

Notice and Training

The superintendent will develop procedures to provide information and education to district staff, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee, and reproduce in each staff, volunteer, and parent handbook. Such notices will identify the ~~d~~District's Title IX ~~C~~oordinator and provide contact information, including the ~~C~~oordinator's email address.

Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers, and parents in the review process.

Cross References:	Policy 3205	Sexual Harassment of Students Prohibited
	Policy 3207	Prohibition of Harrassment, Intimidation and Bullying
	Policy 3210	Nondiscrimination
	Policy 3240	Student Conduct
	Policy 3421	Child Abuse, Neglect and Exploitation
	Policy 5010	Nondiscrimination and Affirmative Action
Legal References:	RCW 28A.640.020	Regulations, guidelines to eliminate discrimination — Scope—Sexual harrassment policies
	WAC 392-190-058	Sexual harassment

Management Resources:

2022 June Issue
Policy News, October 2011
Policy News, December 2014
2015 – July Policy Alert

Adoption Date: 2.27.08

Steilacoom Historical School District No. 1

Revised: 7.29.10; 2.12.14; 1.28.15; 8.27.15; 9.22.21; 9.21.22; 8.21.24; 2.19.25; 9.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5260 Personnel Records

Policy 5260 is revised to clarify that any staff member will have access to their personnel records, rather than listing staff as certificated or classified.

RECOMMENDED ACTION:

I move approval of the revisions to Policy 5260 Personnel Records

Report prepared by:
Susanne Beauchaine, Executive Director of HR

PERSONNEL RECORDS

The district will organize, compile and maintain personnel records and files for each staff member of the district which will be kept secure under the authority of the superintendent/designee. The contents of the personnel files will be available to the superintendent/designee and to those staff authorized by the superintendent to organize, compile and maintain the files. Any confidential college or university credentials or other confidential pre-employment materials received by the district will be returned to the sender or maintained in personnel records, such as an application file.

Any ~~certificated or classified~~ staff member will be permitted, during normal district business hours, to review the contents of his/her personnel file in the presence of an authorized staff member. Personnel files may be maintained by the district in hard copy or in an electronic format.

Any staff member ~~annually~~ may request, at least annually, that the superintendent/designee review all information in the staff member's personnel file to determine if there is any irrelevant or erroneous information in the file(s), and will remove all such information from the file(s). If a staff member does not agree with the determination, the staff member may at his or her request have placed in the personnel file a statement containing a rebuttal or correction.

Cross Reference: Board Policy 4040 Public Access to District Records

Legal References:	RCW 28A.405.250	Certificated employees, applicants for certificated position, not to be discriminated against--Right to inspect personnel file
	42.56.230(2)	Certain personal and other records exempt (from public inspection)
	49.12.240-260	Employee inspection of personnel file
	WAC 357-22-035	<u>Employee copy of information in personnel file</u>

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 11.18.15; 9.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5280 – Separation From Employment

Policy 5280 has been updated with minor changes to reorganize content regarding “Certificated” and “Classified” Staff, and is now in alignment with WSSDA Model Policy.

RECOMMENDED ACTION:

The Superintendent recommends approval of Policy 5280 – Separation From Employment.

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

SEPARATION FROM EMPLOYMENT

Certificated Staff

Under Washington law the superintendent has the authority to issue an appropriate notice of probable cause for discharge or nonrenewal to any certificated staff member. ~~The board of directors will consider the notice of probable cause for a certificated staff member, or the superintendent's recommendation regarding the discharge of a classified staff member, and render a decision regarding the discharge or nonrenewal.~~ AThe notice of probable cause for discharge will include notice of any appeal rights the employee may have and notice of the appeal processes.

Classified Staff

The board will consider the superintendent's recommendation regarding the discharge of a classified staff member, and render a decision regarding the discharge. A notice of discharge will include notice of any appeal rights the employee may have and notice of the appeal processes.

A. Certificated Staff Member Release from Contract

Upon request, a~~A~~ certificated staff member may be released from contract under the following conditions:

1. A letter requesting release will be submitted to the superintendent's office. If accepted by the board, the staff member ~~will~~may be released from contract.
2. A release from contract may be granted by the board to allow a staff member to accept another position prior to or during the school year provided a satisfactory replacement can be obtained.
3. A release from contract may be granted by the board in case of illness or other personal matters which make it a substantial hardship for the staff member to continue his/her employment in the district.
4. Each request will be reviewed and a decision rendered based on the totality of the circumstances. The needs of the district and continuity of the educational program offered to students will receive primary consideration in the board's decision.

B. Resignation

In order to permit proper staff planning and to minimize inconvenience to others who may be affected, certificated staff who plan to resign at the end of their contract period are requested to notify the superintendent of their resignation or retirement by April 1.

Those staff who are not contractually obligated to complete the current school year should notify the superintendent as early as possible of their intent to resign and no less than 30 days prior to their last working day.

C. Retirement

Staff will participate in the retirement programs under the Federal Social Security Act and the Washington State Teachers' Retirement System or the Public Employees' Retirement System. Payroll deductions will be made and paid into the respective retirement programs in the manner prescribed by law.

Staff who become eligible to retire under the controlling retirement system and who intend to retire at the end of the current school year should notify the superintendent prior to April 1st of that year.

Those staff intending to retire who are not contractually obligated to complete the current school year should notify the superintendent as early as possible and no less than 30 days prior to their retirement date.

D. Program and Staff Reductions

The board of directors determines the educational and operational programs for the district. Program and staff reductions may be required as a direct result of many factors, including but not limited to enrollment decline, programmatic needs or interests, a change in staffing needs, failure of a special levy election or other events resulting in a significant reduction in revenue; increase in costs, and/or termination or reduction of funding of categorically-funded projects. The board will review appropriate information and based on administrative recommendations identify those educational programs and services which will be reduced, modified or eliminated.

Cross References:	Policy 5006	Certification Revocation
	Policy 5240	Evaluation of Staff
	Policy 5281	Disciplinary Action and Discharge
Legal References:	RCW 28A.400.300	Hiring and Discharging Employees — Leaves for employees — Seniority and leave benefits, retention upon transfers between schools
	28A.400.320	Mandatory termination of classified employees
	28A.400.340	Notice of discharge to contain notice of right to appeal if available
	28A.405.100	Minimum criteria for the evaluation of certificated employees – Revised four-level evaluation systems for classroom teachers and principals-Procedures-Steering committee—Models—Implementation--Reports
	28A.405.140	Assistance for teacher may be required after evaluation
	28A.405.210	Conditions and contracts of employment — Determination of probable cause for non-renewal of contracts — Notice — Opportunity for hearing
	28A.405.220	Conditions and contracts of employment — Non-renewal of provisional employees — Procedure

28A.405.300	Adverse change in contract status of certificated employee — Determination of probable cause — Notice — Opportunity for hearing
28A.405.310	Adverse change in contract status of certificated employee, including non-renewal of contract — Hearings — Procedure
28A.405.470	Mandatory termination of certified employees
28A.410.090	Revocation of authority to teach
41.32.240	Membership in system
41.33.020 (6)	Terms and provisions of plan
41.40.023	Membership
41.41	State Employees' Retirement — Federal Social Security
WAC 181-86	Policies and procedures for administration of certification proceedings
181-87	Acts of Unprofessional Conduct
Chapter 392-191WAC	WAC School Personnel—Evaluation of the Professional Performance Capabilities

Management Resources: December 2015
 February 2014
 February 2013

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 11.3.10, 4.10.13; 2.10.16; 9.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5310 Compensation

Compensation has been updated to reorganize salary schedule content into “represented employees” and “non-represented employees” and is now in alignment with WSSDA Model Policy.

RECOMMENDED ACTION:

The Superintendent recommends approval of Policy 5310 – Compensation

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

COMPENSATION

A. Represented Employees

The district will compensate employees represented by an authorized bargaining representative under the applicable collectively bargained salary schedule, which the board must approve.

B. Non-represented Employees

The superintendent or designee will establish salary schedules for non-represented employees and present the schedules to the board for approval. In establishing salary schedules, the superintendent or designee will comply with any requirements regarding inflationary increases. For certain positions, like the superintendent or other district-level administrators, the compensation will be established by individual employment contracts.

C. Reproduction of Annual Salary Schedules for Certificated Employees

The district will reproduce the annual salary schedules for all certificated employees approved by the board through a reasonable method, like printing.

A. Certificated Salaries

~~Staff under contract to the district shall be paid according to current staff salary schedules.~~

~~The district shall adopt annual salary schedules and reproduce the same by printing, photocopying or other reasonable method, which shall be the basis for salaries of staff in the district.~~

B. Classified Salaries

~~Classified staff shall be placed on the approved wage and salary guide for classes of such staff. The superintendent is authorized to credit past, related service of an applicant for employment in the district for placement on the wage or salary guide not to exceed 10 years.~~

~~In order to advance one step on the salary schedule, a staff member must have served at least two-thirds of the prior work year with the district.~~

C. Administrative Salaries

~~The board will establish and follow salary schedules for administrative staff based upon professional preparation, experience and position. When appropriate, such salary schedules will be consistent with the terms of applicable bargaining agreements.~~

D. Application of Course Credits to the Certificated Salary Schedule

~~The district shall provide for the review and adjustment of certificated staff contracts on the basis of information filed with the district office by October 31. The staff member shall provide the district office, according to schedule, with the required information, including official college or university transcripts, official records of degrees completed, official records of approval and completion of authorized work for equivalent credits and all other pertinent data for contract adjustment purposes.~~

~~Credits earned by certificated staff after September 1, 1995 shall be eligible for application to the state salary schedule only if the course content meets one of the following criteria:~~

- ~~1. The course is consistent with a school-based plan for mastery of student learning goals identified in the annual school performance report for the school in which the staff member is assigned;~~
- ~~2. The course pertains to the individual's current assignment or expected assignment for the subsequent school year;~~
- ~~3. The course is necessary to obtain an endorsement required by the Washington Professional Educator Standards Board;~~
- ~~4. The course is specifically required to obtain an advanced level of certification;~~
- ~~5. The course is part of a college or university degree program that pertains to the staff member's current or potential future assignment as instructional staff; or~~
- ~~6. The course addresses research-based assessment and instructional strategies for students with dyslexia, dysgraphia and language disabilities when addressing learning goal one as applicable and appropriate for individual certificated instructional staff.~~

~~E. Military, Peace Corps or Vista Service Credit~~

~~The superintendent is authorized to grant one year of increment credit for each year served in the military Peace Corps or Vista service or professional employment providing such service interrupted the staff member's actual teaching career. For purposes of credit, one-half or more of a year of service shall be counted as a full year.~~

Legal References: [RCW 28A.405.200](#)

Annual salary schedule as basis for salaries
for certificated employees

[WAC 392-121-200-299](#)

Definition — Certificated years of
experience

Management Resources: *Policy News*, December 2005

Addition to Certificated Staff Course
Options

Adoption Date: 2.27.08

Steilacoom Historical School District No. 1

Revised: 10.27.10; 9.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5400 Personnel Leaves

Policy 5400 has been revised to include current practice and is now in alignment with WSSDA Model Policy.

RECOMMENDED ACTION:

The Superintendent recommends approval of Policy 5400 – Personnel Leaves

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

PERSONNEL LEAVES

Upon the recommendation of the superintendent and in accordance with the law and district policy, staff may be granted leaves pursuant to the following conditions, unless the applicable collective bargaining agreement provides otherwise:

- A. **Leave at Full Pay Unless Stated Otherwise.** Leaves ~~shall~~will be with pay unless otherwise stated. If leaves are to include expenses to be paid by the district, that also ~~shall~~will be specifically stated.
- B. **Leaves in Units of Full or Half Days.** Leaves may be granted in units of half or full days only if substitute is required. If no substitute is required, leaves may be granted in ½ hour increments.
- C. **Return from Leaves.** At the end of any leave shorter than 20 days in duration, sabbatical leave, or sick leave which does not exhaust the staff member's accumulated sick leave, the affected staff member is entitled to return to the position held when the leave commenced or to an appropriate comparable position.

Except as may otherwise be specifically provided by law or district policy, a staff member ~~will~~shall be entitled to a position in the district subject to the availability of a position for which the staff member is qualified after leaves of longer duration.
- D. **Prior Notice of Application.** Reasonable advance notice is required for all leaves, with specific advance notice as stated in district policy.
- E. **Flexibility in Granting Leaves.** The superintendent, with approval of the board, may grant leaves to individuals who might not otherwise be covered, or extend leave in excess of the number of days provided by district policy, in unusual or exceptional circumstances.
- F. **Leaves Prorated for Part-Time Staff.** Part-time staff ~~shall~~will be entitled to leave benefits, unless otherwise stated in district policy, provided that the length of leaves ~~shall~~will be prorated according to the ratio of days and/or hours worked to the number of days and/or hours worked by a full-time staff member in the same or a similar position.
- G. **Noncumulative.** Leaves shall be noncumulative from year to year unless otherwise stated.

Unpaid Leaves

Upon employee request, the superintendent or designee has discretion to consider providing unpaid leave to employees in certain circumstances. The option to provide unpaid leave does not obligate the district to do so or in any way limit or prevent the district from pursuing other responses.

Legal References: [RCW 28A.400.300](#)

[AGO 1980 No. 22](#)

Hiring and discharging employees — Leaves for employees — Seniority and leave benefits, retention upon transfers between schools.

Limitation on compensated leave for school district employees

<u>Cross References:</u>	<u>Policy 5411</u>	<u>Staff Vacations</u>
	<u>Policy 5410</u>	<u>Holidays</u>
	<u>Policy 5407</u>	<u>Military Leave</u>
	<u>Policy 5406</u>	<u>Leave Sharing</u>
	<u>Policy 5404</u>	<u>Family, Medical, and Maternity Leave</u>
	<u>Policy 5403</u>	<u>Emergency and Discretionary Leave</u>
	<u>Policy 5401</u>	<u>Sick Leave</u>

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 8.26.09, 12.14.11; 9.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5406 Leave Sharing

Policy 5406 has been revised to include language about additional eligibility reasons for leave sharing requests and usage and is now in alignment with WSSDA Model Policy.

RECOMMENDED ACTION:

The Superintendent recommends approval of Policy 5406 – Leave Sharing

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

Policy 5510 Retirement Programs

Policy 5510 has been updated to remove language regarding “location pay” and is now aligned with current practice and WSSDA Model Policy.

RECOMMENDED ACTION:

The Superintendent recommends approval of Policy 5510 – Retirement Programs

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

RETIREMENT PROGRAMS

Staff ~~shall~~will become members of the Federal Income Contribution Act (Social Security System) and the Washington State Teachers' Retirement System or the Washington School Employees Retirement System as required by law. The district ~~shall~~will make contributions to these retirement systems in behalf of staff according to law and will~~shall~~ make payroll deductions from staff wages and salaries for the staff contributions to these programs as required by law. No contributions will be made to an employee's retirement system for accrued vacation leave in excess of 30 days.

~~Location Pay~~

~~Compensation for time not actually worked which an employee receives for being required to remain at, or in the immediate vicinity of, a specific location or to report immediately to work should the need arise (even if the need does not arise) is known for retirement purposes as "location pay." The legislature calls the situation "standby status." An employee may earn retirement credit for location pay if the district establishes a specific policy which correctly defines location pay and describes the occasions on which the district will pay location pay. The definition of location pay does not apply if the employee is allowed to leave the specific location or property immediately adjacent to that location. Employees who are limited to a particular radius or must respond within a set time are not eligible for location pay nor are those who report to work only upon notification by pager or similar device. School bus drivers who, as a part of their bus route, are waiting to transport children receive general compensation for time actually worked.~~

In the event a staff member becomes disabled in the line of duty and is receiving Workmen's Compensation benefits, the district will continue to make retirement system contributions and ~~shall~~will collect employee contributions and pay such to the retirement system.

Legal References:	Chapter 41.32 RCW	Teachers' Retirement
	Chapter 41.35 RCW	School Employees Retirement System
	RCW 41.50.150	Retirement benefits based on excess compensation — Employer liable for extra retirement costs

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Revised: 9.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: September 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☒ Support
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- ☒ Plan

BACKGROUND INFORMATION

Resolution No. 942-09-17-25 - Approval of WSSDA Conference Registration for Newly Elected Board Director(s)

The WSSDA Annual Conference takes place November 20-22, 2025. In an effort to be transparent, school boards can consider passing a resolution stating that the board has designated its newly elected board directors to attend the WSSDA Annual Conference. This is helpful in the circumstance of a school district audit.

There is no definitive legal requirement for school districts to adopt such a resolution, but SHSD has done this in the past because the Board recognizes the value in sending newly elected Board members to the annual conference. By adopting this resolution, we are able to register new Board members at the “early-bird” conference rate.

RECOMMENDED ACTION:

I recommend approval of Resolution No. 942-09-17-25.

Report prepared by:

Dr. Kathi Weight, Superintendent

Steilacoom Historical School District No. 1
510 Chambers
Steilacoom, WA 98388

Resolution No. 942-09-17-25
Approval of WSSDA Conference Registration
for Newly Elected Board Director(s)

WHEREAS school directors are elected before but take office after the Annual Conference of the Washington State School Directors' Association; and

WHEREAS it is to the advantage of the district to have its directors and directors-elect attend the workshops and orientation programs at the Conference and to exchange ideas with school directors from elsewhere in the state;

NOW, THEREFORE, BE IT RESOLVED that those persons newly elected November 4, 2025, to the Steilacoom Historical School District #1 Board of Directors be designated to attend the Annual Conference of the Washington State School Directors' Association, to be held November 20-22, 2025, as representatives of the district.

Expenses of the representatives shall be paid by the district in amounts and in the manner permitted by the law and the directors and representatives shall make a conference report to the Board at the first regularly scheduled meeting of the Board in January.

Signed, this 17th day of September, 2025.

Chair

ATTEST

Secretary/Superintendent