

School Board Proceedings
Eden Valley-Watkins Public School #463
www.ev.w.k12.mn.us
November 13, 2024

I. 6:00 P.M. Open Forum: Jen Evens, Mark Messman

II. A Regular Board Meeting of the Board of Trustees of Eden Valley-Watkins Schools was held Wednesday, November 13, 2024, beginning at 6:30 PM in the Eden Valley-Watkins District Office with Board Chair Jay Brovold, Members Vienna Meyers, Jen Evens, Ben Stommes, Chelsie Heuring, Lisa Ludwig, Ann Lemke, Superintendent Mark Messman, and Business Manager Alisa Woolcott present.
Call meeting to order @ 6:30

III. Pledge of Allegiance

IV. The Agenda was approved on a motion by Ann Lemke and seconded by Jen Evens. Motion carried unanimously.

V. The Consent Agenda was approved on a motion by Ben Stommes and seconded by Vienna Meyers. Motion carried unanimously.

V.A. Minutes

V.B. Personnel Actions

Contracts:

- Approved an extra-curricular contract with Mindy Blommer, Targeted Services After The Bell, EVW Secondary, beginning October 29, 2024
- Approved an extra-curricular contract with Zachary Olson, One Act Play Advisor, EVW Secondary, Group 7, Step 1
- Approved an extra-curricular contract with Meghan Braegelmann, Co-IMPACT Advisor (fka SADD), EVW Secondary, Group 8, Step 1
- Approved an extra-curricular contract with Erin Kujawa, Co-IMPACT Advisor (fka SADD), EVW Secondary, Group 8, Step 8
- Approved a certified contract with Elizabeth Koivisto, Special Education Teacher, Eden Valley Elementary, BS, Step 1, effective approximately January 15, 2025

Volunteers:

None

Leaves:

None

Resignations:

None

P-Card Authorizations:

None

VI. Finance

VI.A. The Board approved the October 9th, 2024 bills on a motion by Chelsie Heuring and seconded by Ben Stommes. Motion carried unanimously.

FUND 01	GENERAL EDUCATION FUND	987,845.98
FUND 02	FOOD SERVICE FUND	15,642.18
FUND 04	COMMUNITY ED FUND	40,510.73
FUND 07	DEBT SERVICE FUNDS	0.00
FUND 18	TRUST ACCOUNT	<u>246.51</u>
		1,044,245.40

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VI.B. Mark Messman updated the Board on September 2024 enrollment and projections.

VI.C. **Resolution for Acceptance of Gifts**

Member Ben Stommes introduced the Resolution for Acceptance of Gifts and moved its adoption:

WHEREAS the following have generously offered to donate to the Eden Valley-Watkins School District:

	\$1000.0	
C4P	0	Community Ed Donation
	\$1500.0	
Eagle Boosters	0	\$1000 to FFA; \$500 to CE
	\$5000.0	
Eagle Boosters	0	\$3000 to Athletics; \$2000 Elem Stud Council
	\$1000.0	
Comm Giving, EV Lions	0	Community Ed Play
EV American Legion	\$500.00	Community Ed Play
Schlagen Custom Cabinets	\$50.00	Community Ed Play

WHEREAS the conditions on these gifts are also indicated above;

THEREFORE, BE IT RESOLVED by the Eden Valley-Watkins School Board to gratefully accept these gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member Ann Lemke.

And upon vote being taken thereon,

The following voted in favor thereof: Jay Brovold, Vienna Meyers, Chelsie Heuring, Ben Stommes, Jen Evens, and Ann Lemke

And the following voted against the same: none

And the following were absent: none

The foregoing resolution was approved this 13th day of November, 2024.

VII. Board Business

VII.A. Food Service Director, Amanda Bruntlett presented the annual Food Service update on meals, participation, rates and personnel.

VII.B. Curriculum and Assessment Director, Melissa Notch presented and recommended approving the annual WBWF and CACR report and goals.

1. WBWF and CACR was approved by a motion by Ann Lemke and seconded by Vienna Meyers. Motion carried unanimously.

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VII.C. Reviewed November 5th, 2024 General Election abstract of votes, and recommend approving the resolution canvassing the return of votes cast in the election: The results were reviewed by all Board members.

Resolution Canvassing the Return of Votes Cast in the Election

Member Ben Stommes introduced the Resolution Canvassing the Return of Votes Cast in the Election and moved its adoption:

THEREFORE, BE IT RESOLVED by the Eden Valley-Watkins School Board reviewed and accepted these results.

The motion for adoption of the foregoing resolution was duly seconded by Member Chelsie Heuring.

And upon vote being taken thereon,

The following voted in favor thereof: Jay Brovold, Vienna Meyers, Chelsie Heuring, Ben Stommes, Jen Evens, and Ann Lemke

And the following voted against the same: none

And the following were absent: none

The foregoing resolution was approved this 13th day of November, 2024.

VII.D. Superintendent of Schools, Mark Messman will present and recommend approving a formal notice of intent to retire following the 2024-2025 school year.

Mark Messman's formal notice of retiring was accepted by the Board on a motion by Chelsie Heuring and seconded by Vienna Meyers. Motion carried unanimously

VIII. Board Member Updates and Reports:

MSBA Student - Schoolboard Event at Shakopee: Chelsie Heuring, Olivia Kramer, and Emily Kramer attended.

Supt. Search updates and timelines: the timeline for the search are posted on the district website.

The Superintendent contract negotiation team met and established the starting salary and benefit options once the negotiations will begin. This will be posted on the district website in the Superintendent search area.

A motion to approve the salary and benefit starting range for the upcoming negotiations was approved by Ann Lemke and seconded by Ben Stommes. Motion carried unanimously.

VIII.A. Student-Schoolboard Representative Updates: One Act Play and Winter sports have started. Student Section Leads will start signing up for home games.

VIII.B. Superintendent Report: Mark Messman presented

1 Conditional Use Permit (\$3,063) to Gen. Fund 1

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- 2 Board member orientation/mentorship: 1-8-22025 the new Board members will be sworn in. Mark has already sent out welcome information and a copy of the School Board Handbook electronically for the new members to review.
- 3 Informal audit update – Mark gave a brief update on how the audit was going
- 4 READ Act MOU – is still in process, Mark has reached out to certified staff representatives to start the conversation.
- 5 Veterans Day program was very well attended and enjoyed by all.
- 6 American Ed. Week is Nov. 18-22. There will be a staff thank you breakfast for all staff on November 20th at 7:30
- 7 2025 Board meeting calendar, corresponding dates, and updates will need to be approved within the next two meetings.

VIII.C. Elementary Principal Report:

1. A new Title 1 teacher and a Special Ed teacher will both start in January.
2. 2,500 shoes were collected during the shoe drive

VIII.D. Secondary Principal Report:

- 1.

IX. Other Business:

- 1.

X. Items to be considered at the next meeting:

- Bergan-KDV will present the preliminary 2024 annual audit
- Truth-N-Taxation hearing
- Certify final property tax levy to Meeker county auditor
- Board member orientation/mentorship begins
- Review and approve final seniority lists
- Revise current year's annual budget if warranted
- Review 2025 School Board meeting dates - draft
- Glory Days 501C3 Account Transfer - Dec. 18

XI. The meeting was adjourned at 8:06 p.m. on a motion by Ann Lemke and seconded by Jen Evens. Motion carried unanimously.

Vienna Meyers
CLERK