School Board Proceedings
Eden Valley-Watkins Public School #463
www.evw.k12.mn.us
May 14th, 2025

I. **6:00 P.M. Open Forum: Jay Brovold and Christina DeRose**

II. A Regular Board Meeting of the Board of Trustees of Eden Valley-Watkins Schools was held Wednesday, April 16th, 2025, beginning at 6:30 PM in the Eden Valley-Watkins District Office with Board Chair Jay Brovold, Members Ben Stommes, Jen Evens, Ann Lemke, Christina DeRose, Charli Magedanz, Nathan Haag, Superintendent Mark Messman, and Business Manager Alisa Woolcott present. Call meeting to order @ 6:30

III. Pledge of Allegiance

IV. The Agenda was approved on a motion by Ben Stommes and seconded by Jen Evens. Motion carried unanimously.

V. The Consent Agenda was approved on a motion by Jen Evens and seconded by Ben Stommes. Motion carried unanimously.

V.A. Minutes

V.B. Personnel Actions

Contracts:

-Approved an extra-curricular contract with Mikayla Kummet, ESY Teacher, Eden Valley Elementary for period beginning June 3, 2025, for approximately 5 hrs/day for 16 days
-Approved an extra-curricular contract with Veronica Soine, ESY Teacher, Eden Valley Elementary for period beginning June 3, 2025, for approximately 5 hrs/day for 16 days
-Approved an extra-curricular contract with Katie Evenson, ESY Paraprofessional, Eden Valley Elementary for period beginning June 3, 2025, for approximately 4.75 hrs/day for 16 days
-Approved an extra-curricular contract with Amber Merriman, ESY Paraprofessional, Eden Valley Elementary for period beginning June 3, 2025, for approximately 6.0 hrs/day for 16 days
-Approved an extra-curricular contract with Ashley Meyer, ESY Paraprofessional, Eden Valley Elementary for period beginning June 3, 2025, for approximately 6.0 hrs/day for 16 days
-Approved an extra-curricular contract with Samantha Athmann, ESY Teacher, Watkins Elementary, for various days and times beginning June 9, 2025
-Approved an extra-curricular contract with Krista Tri, ESY Teacher, Watkins Elementary, for various days and times beginning June 9, 2025
-Approved an extra-curricular contract with Catherine Lydeen, ESY Paraprofessional, Watkins Elementary for period beginning June 9, 2025, for approximately 4.25 hrs/day for 15 days
-Approved an extra-curricular contract with Deidra Hiltner, ESY Teacher, EVW Secondary for period beginning June 16, 2025, for approximately 5.0 hrs/day for 15 days
-Approved an extra-curricular contract with Rebecca Kuechle, ESY Teacher, EVW Secondary for period beginning June 16, 2025, for approximately 6.0 hrs/day for 15 days
-Approved an extra-curricular contract with Melissa Kapoi, ESY Paraprofessional, EVW Secondary for period beginning June 16, 2025, for approximately 4.5 hrs/day for 15 days
-Approved an extra-curricular contract with Nissa Pfeiler, ESY Paraprofessional, EVW Secondary for period beginning June 16, 2025, for approximately 4.5 hrs/day for 15 days
-Approved an extra-curricular contract with Dave Dziengel, Summer School, EVW Secondary for period beginning June 16, 2025, for approximately 5 hrs/day for 15 days
-Approved an extra-curricular contract with Taylor Haines, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Becky Hiltner, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Tanya Janssen, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Makayla Schutz, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days

-Approved an extra-curricular contract with Michelle Stack, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Chloe Walz, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Joyce Gertken, Summer School Assistant, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with LoriAnn Givan, Summer School Assistant, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Peyton Hiltner, Summer School Teacher, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Faith Kremer, Summer School Assistant, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Dee Leither, Summer School Assistant, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 15 days
-Approved an extra-curricular contract with Amber Merriman, Summer School Assistant, Eden Valley Elementary for period beginning June 16, 2025, for approximately 4 hrs/day for 7 days
-Approved an extra-curricular contract with Sheri Schumacher, Summer School Office Staff, Eden Valley Elementary for period beginning June 16, 2025, for approximately 5.5 hrs/day for 11 days
-Approved an extra-curricular contract with Lori Unterberger, Summer School Office Staff, Eden Valley Elementary for period beginning June 16, 2025, for approximately 5.5 hrs/day for 4 days

Volunteers:
Leaves:
Resignations:
-Approved resignation of Abigail Bryce, Cleaner/Office Assistant, Watkins Elementary, effective April 30, 2025, after one and a half years of service in the district.
-Approved resignation of Carl Jansen, District Maintenance Person, EVW School District, effective May 12, 2025, after one month of service in the district.
- Approved resignation of Peyton Hiltner, Educational Assistant, Eden Valley Elementary, upon the conclusion of the 2024-25 school year after one-half year of service in the district
- Approved resignation of Sommer Torborg, Educational Assistant, EVW Secondary, upon the conclusion of the 2024-25 school year after two months of service in the district
- Approved resignation of Perrin Thompson, 7-12 Science Teacher, EVW Secondary, upon the conclusion of the 2024-25 school year after one year of service in the district
P-Card Authorizations:
- Approved District Office to issue school P-Card to Peter Stenger

VI. Finance

VI.A. The Board approved the May 14th, 2025 bills on a motion Ann Lemke by and seconded by Ben Stommes. Motion carried unanimously.

FUND 01	**GENERAL EDUCATION FUND**	**683,133.67**
FUND 02	**FOOD SERVICE FUND**	**32.64**
FUND 04	**COMMUNITY ED FUND**	**28,446.31**
	TOTAL	**711,612.62**

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VI.B. Mark Messman provided an update to the Board on May 2025 enrollment and projections.

Resolution for Acceptance of Gifts

Member Ben Stommes introduced the Resolution for Acceptance of Gifts and moved its adoption:

WHEREAS the following have generously offered to donate to the Eden Valley-Watkins School District:

Eagle Boosters	$750.00	No Child Left Inside
Eagle Boosters	$1,200.00	Booster Scholarship
Gene Haas Foundation	$2,750.00	Robotics
David and Sharon Borgert	$100.00	EE Machtmes Scholarship
Eden Valley Lions	$2,000.00	Special Olympics
Eden Valley American Legion	$1000.00	No Child Left Inside
Nick Doan	$100.00	Special Olympics

WHEREAS the conditions on these gifts are also indicated above;

THEREFORE, BE IT RESOLVED by the Eden Valley-Watkins School Board to gratefully accept these gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member Nate Haag.

And upon vote being taken thereon,

The following voted in favor thereof: Jay Brovold, Ben Stommes, Jen Evens, Ann Lemke, Christina DeRose, Charli Magedanz, and Nate Haag.

And the following voted against the same: None

And the following were absent: None

VII. Board Business

VII.A. Community Education Director, Kelsey Magedanz and Childcare Coordinator, Kayla Schmitz provided and update on expenditures, revenue projections, and transitions into the new location.

VII.B. Mark Messman recommended to review and approve policy#533 Wellness. Policy was approved on a motion by Ann Lemke, motion was seconded by Christina DeRose. Motion carried unanimously.

VII.C. Mark Messman recommended the board approve a Classified staff member's letter of intent to retire. Letter of intent to retire was approved on a motion by Ben Stommes, motion was seconded by Jen Evens. Motion carried unanimously.

VII.D. Mark Messman reviewed the Eden Valley Elementary roofing specs, and bids for Board acceptance and approval of West Central Roofing bid. West Central Roofing bid was approved on a motion made by Jen Evens, and was seconded by Charli Magedanz. Motion carried unanimously.

VII.E. Mark Messman reviewed and recommended approval of the annual Combined Polling Place Resolution.

RESOLUTION ESTABLISHING COMBINED
POLLING PLACES FOR MULTIPLE PRECINCTS
AND
DESIGNATING HOURS DURING WHICH THE
POLLING PLACES WILL REMAIN OPEN FOR
VOTING

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FOR SCHOOL DISTRICT
ELECTIONS NOT HELD ON THE
DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 0463, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: **City of Eden Valley (Civic Center)**
171 Cossairt Ave. W.
Eden Valley, MN 55329

"This combined polling place serves all territory in Independent School District No. 0463 located in Eden Lake Township, Manannah Township, Paynesville Township, Union Grove Township, Munson Township, Wakefield Township, and the City of Eden Valley; Meeker & Stearns County, Minnesota.

Combined Polling Place: **City of Watkins (Community Hall)**
110 Central Ave S
Watkins, MN 55389

"This combined polling place serves all territory in Independent School District No. 0463 located in Luxemburg Township, Forest Prairie Township, and the City of Watkins; Meeker & Stearns County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 1:00 p.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A returned notice that is undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Member Ann Lemke introduced the Resolution Establishing Combined Polling Places for Multiple Precincts

The motion for the adoption of the foregoing resolution was duly seconded by Ben Stommes.

The following voted in favor thereof: Jay Brovold, Ben Stommes, Jen Evens, Ann Lemke, Christina DeRose, Charli Magedanz, and Nate Haag.

And the following voted against the same: None

And the following were absent: None

The foregoing resolution was approved this 14th day of May, 2025.

VII.F. Mark Messman reviewed and recommended approval of the districts annual membership to MSHSL, resolution.

Resolution Approving Annual MSHSL Membership

Member Ben Stommes introduced the Resolution Approving Annual MSHSL Membership

The motion for the adoption of the foregoing resolution was duly seconded by Ann Lemke.

The following voted in favor thereof: Jay Brovold, Ben Stommes, Jen Evens, Ann Lemke, Christina DeRose, Charli Magedanz, and Nate Haag.

And the following voted against the same: None

And the following were absent: None

The foregoing resolution was approved this 14th day of May, 2025.

VII.G. Mark Messman reviewed and recommended Board approval on the District's Language Access Plan. This plan was approved on a motion mad e by Jen Evens the motion was seconded by Charli Magedanz. Motion carried unanimously.

VII.H. Mark Messman reviewed and recommended approval of the 2025-2026 contract for Peter Stenger, Director of Buildings and Grounds. Contract was approved on a motion made by Christina DeRose, and motion seconded by Nate Haag. Motion carried unanimously.

VII.I. Alisa Woolcott, Business Manager presented the Annual LTFM and Capitol Outlay Budgets for review and approval. Motion to approve the annual LTFM and Capitol Outlay Budgets made by Christina DeRose, motion seconded by Charli Magedanz. Motion carried unanimously.

VIII. Board Member Updates and Reports:

VIII.A. Student-Schoolboard Representative Updates:

1. Prom was on May 3rd
2. FFA Chapter banquet was May 14th

3. Senior class trip was on May 14th
4. Last regular season Softball game was May 13th

VIII.B. Superintendent, Mark Messman reported:

1. Student - Board rep. application process, deadline is May 16th
2. Student enrollment in elective courses
3. Legislative update, session ending May 19
4. Reductions for 25-26 SY

VIII.C. Elementary Principal, Rob Pederson, Report:

1. Track and Field days were Tuesday May, 13th and Wednesday May, 14th
2. Class field trips will start happening next week
3. The student variety show will be next Friday
4. Student awards will take place the last week of school

VIII.D. Secondary Principal, Dave Schneider, Report:

1. Senior sit-down dinner was on May 9th
2. Senior Honors Breakfast and Awards banquet were on May 7th
3. Last day for Seniors in good standing will be May16th
4. Last day for Juniors in good standing will be May 23rd
5. Graduation will be on May 28th

IX. Other Business:

1.

X. Items to be considered at the next meeting:

1. Review and adopt the annual budget
2. Adopt the official board agenda (topic) calendar July 2025–June 2026
3. Adopt and update IOWA and EDIAM MDE authorization for Superintendent Baumgarten
4. Legislative impacts
5. Enrollment and budgets
6. MSBA Student-Schoolboard Rep. (25-26 Junior)
7. 25-26 handbooks
8. Annual audit RFP and bids

- Bergen/KDV
- Schlenner-Wenner - no
- Abdo - no
- Clifton, Larson, Allen
- Conway, Deuth, Schmiesing

XI. The meeting was adjourned at 8:27 pm on a motion by Ben Stommes and seconded by Charli Magedanz. Motion carried unanimously.

_____
Ann Lemke
CLERK