

School Board Proceedings
Eden Valley-Watkins Public School #463
www.ev.w.k12.mn.us
January 22nd, 2025

I. 6:00 P.M. Open Forum: N/A Work Session

II. A Regular Board Meeting of the Board of Trustees of Eden Valley-Watkins Schools was held Wednesday, January 22nd, 2025, beginning at 6:00 PM in the Eden Valley-Watkins District Office with Board Chair Jay Brovold, Members Ben Stommes, Jen Evens, Christina DeRose, Charli Magedanz, Nathan Haag, Superintendent Mark Messman, and Business Manager Alisa Woolcott present. Call meeting to order @ 6:00

III. Pledge of Allegiance

IV. The Agenda was approved on a motion by Jen Evens and seconded by Charli Magedanz. Motion carried unanimously.

V. The Consent Agenda was approved on a motion by Nate Haag and seconded by Christina DeRose. Motion carried unanimously.

V.A. Minutes

V.B. Personnel Actions

Contracts:

Volunteers:

Leaves:

Resignations:

P-Card Authorizations:

VI. Finance

VI.A. The Board approved the January 22nd, 2025 bills on a motion by Jen Evens and seconded by Charli Magedanz. Motion carried unanimously.

Vendor Name	Voucher Description	Voucher Amount	ACCOUNT
ISD #51 - FOLEY SCHOOL DIS	JV KNOWLEDGE BOWL INVITATIONAL 01.11.25	35.00	01
MARK BAUER	GBB OFFICIAL VS HOLDINGFORD 01.10.25	150.00	01
ALEX BUYSSE	BBB OFFICIAL VS ACGC 01.14.25	150.00	01
GERALD GRANUM	BBB OFFICIAL VS ACGS 01.14.25	150.00	01
NICHOLAS HEMMESCH	BBB OFFICIAL VS ACGS 01.14.25	150.00	01
TORY BROUWER	GBB OFFICIAL VS OSAKIS 01.17.25	150.00	01
CHAD SCHMIESING	GBB OFFICIAL VS OSAKIS 01.17.25	150.00	01
DAN DOLAN	GBB OFFICIAL VS OSAKIS 01.17.25	150.00	01
CHAD CAMPBELL	JV GBB OFFICIAL VS NLS 01.16.25	75.00	01
CHAD CAMPBELL	JV BBB OFFICIAL VS NLS 01.16.25	75.00	01
TYLER SUNDER	JV GBB OFFICIAL VS NLS 01.16.25	75.00	01
TYLER SUNDER	JV BBB OFFICIAL VS NLS 01.16.25	75.00	01
ISD #748 - SARTELL	JV SARTELL JV KNOWLEDGE BOWL MEET-1 TEAM	35.00	01
LEE BORAAS	GBB OFFICIAL DOUBLEHEADER VS NLS 01.16.25	85.00	01
LEE BORAAS	BBB OFFICIAL DOUBLEHEADER VS NLS 01.16.25	85.00	01
ROB BORAAS	GBB OFFICIAL DOUBLEHEADER VS NLS 01.16.25	85.00	01
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RICH KELLERMAN	GBB OFFICIAL DOUBLEHEADER VS NLS 01.16.25	85.00	01
RICH KELLERMAN	BBB OFFICIAL DOUBLEHEADER VS NLS 01.16.25	85.00	01
ISD #742 - ST. CLOUD DIST.	V TEAM-KNOWLEDGE BOWL MEET	35.00	01
MAYER-LUTHERN HIGH SCHOOL	JV/V KNOWLEDGE BOWL MEET	140.00	01
TEACHERS ON CALL	CONTRACTED SUBS-ELEM TEACHER	524.00	01
TEACHERS ON CALL	CONTRACTED SUBS-SECONDARY TEACHER	943.94	01
TEACHERS ON CALL	CONTRACTED SUBS-ELEM SPED SUB PARA	383.28	01
TEACHERS ON CALL	CONTRACTED SUBS-ELEM TEACHER	1,199.36	01
TEACHERS ON CALL	CONTRACTED SUBS-SECONDARY TEACHER	1,179.00	01
TEACHERS ON CALL	CONTRACTED SUBS-ELEM SPED SUB PARA	729.57	01
RELIANCE STANDARD LIFE INS CO.	GROUP LIFE FEBRUARY 2025-02.01-02.28.25	482.03	01
SCOTT SCHWIEGER	BBB OFFICIAL VS MINNEWASKA 01.24.25	150.00	01
GREG SNOW	BBB OFFICIAL VS MINNEWASKA 01.24.25	150.00	01
DAN EDWARDS	BBB OFFICIAL VS MINNEWASKA 01.24.25	150.00	01
AFLAC	HEALTH INSURANCE BENEFITS/DEDUCTIONS	163.03	01
TEAMSTER LOCAL 320	TEAMSTER UNION DUES DEDUCTIONS	585.00	01
EDEN VALLEY LUMBER CO	CTE-WELDING-SHOP SUPPLIES	13.29	01
EDEN VALLEY LUMBER CO	ONE ACT SUPPLIES	233.46	01
EDEN VALLEY LUMBER CO	CTE-AG SHOP SUPPLIES	12.59	01
EDEN VALLEY LUMBER CO	TUB/TILE SEAL FOR EV ELEM BATHROOM	5.39	01
EDEN VALLEY LUMBER CO	REPLACEMENT BROKEN LIGHT FIXTURE IN VISITORS HS LOCKER ROOM	2.69	01
HANDYMAN'S INC.	PARTS FOR WATER FOUNTAINS	100.00	01
HANDYMAN'S INC.	PARTS FOR EAST WING AT EV ELEM	363.57	01
HANDYMAN'S INC.	REPLACEMENT VALVES FOR FAUCETS AT EV ELEM	571.44	01
H&B SPECIALIZED PRODUCTS, INC.	REPAIRED ALL THE BASKETS IN JP GYM	2,315.00	01
HORACE MANN-TSA	MISC PAYROLL DEDUCTION	150.00	01
JOSTEN'S INC.	GRADUATION 2025-HONORS DIPLOMA STICKERS	31.95	01
MARCO	A8KN011009313-A8KN011010217-A8KN011011800-A8KN011010315	362.50	01
MEYER AUTOMOTIVE MN FFA	VAN #15 OIL CHANGE	68.50	01
MEYER AUTOMOTIVE MN FFA	FFA STATE LEADERSHIP SUMMIT	255.00	01
STEARNS COUNTY AUDITOR	SPACE FOR LOCAL CONTEST ON 2024 GENERAL BALLOT	152.00	01
SW/WC SERVICE COOPERATIVES	2 F 4 24-25 SWWC LEASE ALLOCATION	6,106.44	01
SW/WC SERVICE COOPERATIVES	2 F 4 24-25 SWWC LEASE ALLOCATION	1,807.56	01
FLASH'S GAS & AUTO, INC.	MAINTENANCE GAS FOR VAN #14	71.00	01
FLASH'S GAS & AUTO, INC.	GAS FOR PICKUP	65.50	01
BSN SPORTS LLC	GBB BASKETBALL SCORE BOOKS	49.95	01
BSN SPORTS LLC	SHIPPING	5.00	01
LOFFLER COMPANIES	QLL0665-CANON/I500IF	0.71	01

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BERNICK'S	CONCESSIONS-DRINKS	530.40	01
THUNDER VALLEY	INSTALLED NEW BATTERY IN VAN #15	240.95	01
THUNDER VALLEY	WIND SHIELD WASHER FLUID	21.00	01
AARON'S AUTO REPAIR, LLC	VAN #14 OIL CHANGE	68.56	01
MIDWEST LOCK & DOOR, INC	INSTALLED DOOR CLOSER AT EV ELEM	485.00	01
4.0 SCHOOL SERVICES	MONTHLY REGULAR ROUTES	64,414.90	01
4.0 SCHOOL SERVICES	MONTHLY OPEN ENROLLMENT VAN ROUTE	3,293.45	01
4.0 SCHOOL SERVICES	MONTHLY IN TOWN ROUTE EDEN VALLEY	953.88	01
4.0 SCHOOL SERVICES	WATKINS KINDERGARTEN SHUTTLE	645.55	01
4.0 SCHOOL SERVICES	OUT OF DISTRICT ENROLLMENT	9,348.54	01
4.0 SCHOOL SERVICES	LATE ACTIVITY BUS - WATKINS ONLY	118.52	01
4.0 SCHOOL SERVICES	LATE ACTIVITY BUS - KIMBALL SHUTTLE	118.52	01
4.0 SCHOOL SERVICES	11/7/24 FFA - WILLMAR	371.78	01
4.0 SCHOOL SERVICES	11/12/24 GERMAN CLASS TRIP - FREEPORT	169.96	01
4.0 SCHOOL SERVICES	11/15/24 JH GBB - PAYNESVILLE	117.79	01
4.0 SCHOOL SERVICES	11/18/24 - KB BUFFALO	301.28	01
4.0 SCHOOL SERVICES	11/21/24 - KB SAUK RAPIDS	273.56	01
4.0 SCHOOL SERVICES	11/21/24 - GBB - FOLEY	345.88	01
4.0 SCHOOL SERVICES	11/25/24 - GBB - KMS	361.56	01
4.0 SCHOOL SERVICES	11/26/24 - GBB MINNEWASKA	375.13	01
4.0 SCHOOL SERVICES	11/27/24 - WRESTLING - MELROSE	431.36	01
4.0 SCHOOL SERVICES	11/8/24 - 5TH-6TH GRADE MUSIC	62.64	01
4.0 SCHOOL SERVICES	11/11/24 - CONCERT PRACTICE EVW HS	59.26	01
4.0 SCHOOL SERVICES	11/11/24 - CONCERT PRACTICE EVW HS	59.26	01
4.0 SCHOOL SERVICES	11/25/24 KINDREGARTEN CONCERT PRACTICE EVW HS	59.26	01
4.0 SCHOOL SERVICES	11/25/24 KINDREGARTEN CONCERT PRACTICE EVW HS	59.26	01
4.0 SCHOOL SERVICES	11/25/24 KINDREGARTEN CONCERT PRACTICE EVW HS	59.26	01
4.0 SCHOOL SERVICES	OPEN ENROLLMENT VAN - NO SPED STUDENTS - AM	1,575.18	01
4.0 SCHOOL SERVICES	OPEN ENROLLMENT VAN - NO SPED STUDENTS - PM	1,575.18	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - AM	1,589.22	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - PM	1,589.22	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - AM	1,294.38	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - PM	1,294.38	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - AM	1,293.93	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - PM	1,293.93	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - AM	1,856.43	01
4.0 SCHOOL SERVICES	SPED TRANSPORT - VAN - PM	1,856.43	01
4.0 SCHOOL SERVICES	SPED TRANSPORT 1/2 DAY	1,066.68	01
BRAINPOP	TECHNOLOGY-SCHOOL WIDE ACCESS TO ELL	1,200.00	01
OFFICE OF MNIT SERVICES - A/R	INTERPRETER CHARGES-AUGUST 2024	43.05	01
OFFICE OF MNIT SERVICES - A/R	INTERPRETER CHARGES-NOVEMBER 2024	33.60	01
MEEKER MEMORIAL HOSPITAL	BBB TRAINER 12.03.24	137.50	01
MEEKER MEMORIAL HOSPITAL	GBB TRAINER 12.05.24	150.00	01
		122,683.37	

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A VIANDS LLC	FOOD	25,788.34	02
A VIANDS LLC	LABOR	29,297.16	02
A VIANDS LLC	DIRECT EXPENSES	1,038.76	02
A VIANDS LLC	MANAGEMENT FEE	4,041.83	02
A VIANDS LLC	RISK MANAGEMENT INSURANCE	835.84	02
A VIANDS LLC	VENDOR REBATE	-528.35	02
A VIANDS LLC	CREDIT FROM SEPTEMBER OVERPAYMENT	-1,216.19	02
		59,257.39	
EDEN VALLEY LUMBER CO	CHILDCARE BUILDING-OLD BANK BUILDING SUPPLIES	2.78	04
EDEN VALLEY LUMBER CO	CHILDCARE BUILDING-OLD BANK BUILDING SUPPLIES	12.85	04
JACK'S OF WATKINS, INC	COMM ED SANTA DAY DONUTS	187.00	04
TOM KRAEMER, INC.	OLD BANK DUMPSTER	462.00	04
MIDWEST LOCK & DOOR, INC	CHILDCARE BUILDING-REKEYED LOCKS/FIXED DOORS	605.00	04
HOMETOWN SCREEN PRINTING	COLOR GUARD SHIRTS	126.00	04
RKS CONSTRUCTION, INC.	CHILDCARE BUILDING WALLS-DRYWALL-DOORS-KNOBS	2,605.00	04
4.0 SCHOOL SERVICES	SCHOOL READINESS	1,066.68	04
4.0 SCHOOL SERVICES	ECSE VAN 7 DAYSX46 + 7 DAYSX39	1,383.48	04
4.0 SCHOOL SERVICES	SCHOOL READINESS - NOON TRANSPORT	2,415.00	04
		8,865.79	
	FUND 01 - GENERAL EDUCATION FUND	122,683.37	
	FUND 02 - FOOD SERVICE FUND	59,257.39	
	FUND 04 - COMMUNITY ED FUND	8,865.79	
	TOTAL	190,806.55	

VI.B. Mark Messman updated the Board on January 2025 enrollment and projections.

VII. Board Business

VII.A. Mark Messman reviewed the 2025-2026 EVW School Calendar. The 2025-2026 EVW School Calendar was approved on a motion made by Christina DeRose and seconded by Nate Haag. Motion carried unanimously.

VII.B. The board will spend time reviewing and collaborating on key documents and protocols used in Hiring the Right Superintendent. Items reviewed:

- Confidentiality and private data
- Planning the interview p. 8
- Interviewing - The "Don't Ask" List p. 12
- Common mistakes to avoid p. 14
- Deliberating in public p. 20

VII.C. Board member(s) reviewed the Q and A session -Getting Up to Speed District Funds - Farmers and Merchants Bank of Eden Valley

VIII. Board Member Updates and Reports: None. This meeting is a work session.

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VIII.A. Student-Schoolboard Representative Updates: None. This meeting is a work session.

VIII.B. Superintendent, Mark Messman reported:

- Paraprofessional Recognition - Jan. 20-26, 2025
- "Search" Review timeline -attached
- Jan. 29 Special Session (virtual) -attached
- Feb. 1 - first round
- Feb. 5 "finalists" schedule -draft attached

VIII.C. Elementary Principal, Rob Pederson, Report:

1. None. This meeting is a work session.

VIII.D. Secondary Principal, Dave Schneider, Report:

1. None. This meeting is a work session.

IX. Other Business:

1. None. This meeting is a work session

X. Items to be considered at the next meeting:

- Student enrollment and 25-26 projections
- Review the district's strategic initiatives
- Projections, calculations used in creating the revised budget
- Capital and LTFM revised budgets
- Supt. Contract
- EVW Childcare update

XI. The meeting was adjourned at 7:38p.m. on a motion by Jay Brovold and seconded by Jen Evens. Motion carried unanimously.

Ann Lemke
CLERK