MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
September 16, 2025
6:00 P.M.

AGENDA

1. **Call to Order**

2. **48- Hour Notice**
   Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, September 16, 2025, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. **Pledge of Allegiance**

4. **Roll Call**

Marion Ahern	Paraskevi Cavanagh (Lake Como)	Jaime Malone
Bruce Bolderman	David D'Ambrosio (Brielle)	Thomas Pellegrino
Anthony Carnahan (SLH)	William Dibble	Alexis Pollock
Eugene Cattani	Joseph Loffredo	Alfred Sorino

5. **Mission Statement**
   Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. **Statement to the Public**
   Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

7. **Student Board Representative Report**
   Oath of Office
   Elementary School
   - **Teresa (Tess) Ahern – Student Council**
   - **Vanessa Vowteras – Student Council**

High School

- **Avery Bovitz – Key Club**
- **Francesca Tienken – Key Club**
- **Elle Vitanzo – Student Council**
- **Alexandra Stamos – Student Council**

8. **Presentations**
   - **Strategic Planning 2025-2030**
     - NJSBA Field Service Representative – Dr. Timothy Teehan
   - **Directors' Report**
     - Director of Special Services – Cindy Cimino
       - Dynamic Learning Maps (DLM) Testing Results from Spring 2025
     - Director of Curriculum & Instruction – Jaclyn Puleio
       - NJ Student Learning Assessment (NJSLA) Results from Spring 2025

9. **Acceptance of Minutes**

   Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of August 19, 2025. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

10. **Public Forum on Agenda Items**

    Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. **Public Forum**

12. **Discussion Items September 16, 2025, Agenda (*Denotes Action Item on This Agenda)**
    - **Education, Curriculum & Technology**
      - Curriculum Committee Report – Alexis Pollock
    - **Personnel– To be Discussed in Executive Session***
    - **Policy***

- **Finance**
  Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

  _____
  Peter Crawley
  School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**
  - Construction Update

13. **Superintendent's Report & Information Items**

Recommend approval of the following resolution to designate October 23rd through October 31st as "School Violence Awareness Week/Red Ribbon Weeks"

WHEREAS, the Manasquan Board of Education values the health and safety of all of our students, and;

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

WHEREAS, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

WHEREAS, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

WHEREAS, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

NOW, THEREFORE, BE IT RESOLVED, that Manasquan Board of Education does hereby proclaim October 23rd to 31st 2025 as "Red Ribbon Week."

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 20-24, 2025, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at: http://www.nj.gov/education/students/safety/sandp/climate

- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act* (*P.L.*2010, *c*122) requires that the week beginning with the first Monday in October (October 6-10 in 2025) of each year be designated as a "Week of Respect" in New Jersey. School districts and charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).

- **Enrollment – Document A**
  As of September 12, 2025
  - **Total Enrollment – 1,312**
    - **High School: 847**
    - **Elementary School: 465**

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School/CLI:**
    - **August 7th – Shelter in Place Drill**
    - **August 21 – Fire Drill**
  - **Elementary School: (N/A)**

- **HIB Monthly Report – Document (N/A)**
  - **High School: No Report for the Month**
  - **Elementary School: No Report for the Month**

- **Report of Acts of Violence, Vandalism, and Harassment, Intimidation, or Bullying; Reporting Period January 1, 2025 – June 30, 2025, pursuant to N.J.S.A. 18A:17-46, as per Document C.**

Recommend approval and acceptance of the Superintendent's Report.

MANASQUAN
General Items

Professional Days

14. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document 1**.

Student Action
Field Trips

15. **Recommend** approval of the field trips, as per **Document 2**.

Placement of Students on Home Instruction

16. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

Placement of Students Out of District

17. **Recommen**d approval of the revised 2025-2026 External Placement list that reflects tuition costs and transportation costs, as per **Document 3** .

Financials

18. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **AUGUST 2025 as per Document 4.**

19. **Recommend** approval of the acceptance of the following parent paid tuition students in the 2025-2026 Manasquan Elementary School Integrated Pre-Kindergarten Program at the yearly tuition rate established by the Board of Education:

Student ID# 6913549595	Student ID# 4436943082
Student ID# 6928975978	Student ID# 4486308458
Student ID# 1128772583	Student ID# 8659102150
Student ID# 6545184428	Student ID# 2853874768
Student ID# 7343049745	
Student ID# 2739009316	

20. **Recommend** approval of the instrument reimbursement rates for the 2025-2026 school year, as per **Document 5.**

MANASQUAN/SENDING DISTRICTS

General Items

Secretary's Report/Financials

21. **Recommend acceptance** of the following **Financial Reports**, **High School Central Funds Report, Purchase Orders and Payment** and **Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **AUGUST 2025** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be it Resolved; that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **$3,021,549.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **AUGUST 30, 2025** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **AUGUST 30, 2025,** as per **Document D**. (The Treasurer of School Moneys Report for the month of **AUGUST 2025** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **AUGUST 30, 2025,** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers

made with line item accounts of the current expense portion of the **2025-2026 budget for AUGUST** as recommended by the Superintendent of Schools, as per **Document D.**

Purchase Orders for the month of **AUGUST 2025** be approved**,** as per **Document E.**

Recommend acceptance of the **Cafeteria Reports - Document F (N/A) – No Report for the Month**

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **$3,405,205.36** for the month of **SEPTEMBER, 2025** be approved. Record of checks **(#57750** through **#57845)**, and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **AUGUST, 2025** at **$2,052,536.10** and checks **(#57626** through **#57749)**.

22. **Recommend** acceptance of the following High School Central Funds Report for the month ending **AUGUST 2025** as per **Document G**.

23. **Recommend** approval of the 2026 Board of Education meeting schedule, as per **Document H**.

24. **Recommend** approval to join the Title III Consortium run by lead district Belmar Elementary School.

25. **Recommend** approval for Student #2532493416 to study AP Italian Language and Culture course during the 2025-2026 school year through the Sicilia Italian Language School located at Via Goethe, 45 in Palermo, Italy, at the rate of $1018.00.

26. **Recommend** approval of the acceptance of the following sending district student, in the High School Center for Learning and Independence – MD program, for the July 2025 to June 2026 extended and regular school year programs, at the per diem rate of $497.00 for 200 days for a total of $99,400.00 plus any applicable related services: (BCBA $73.00/hour; Speech $64.00/hour; OT $68.00/hour; PT $100/hour)

Lake Como: SID# 1107369361 CLI
Belmar: SID# 4331244884 Academy

27. **Recommend** approval of the acceptance of the following Parent Paid Tuition Students during the 2025-2026 school year, in the Manasquan High School, at the annual tuition rate of $10,500.00.

Student ID# 7171811355 – Grade 11
Student ID# 5685056515 – Grade 10

28. **Recommend** approval of Pay Application #3 from Performance Mechanical Corp, for the Manasquan Elementary School ES Boiler Repair, in the amount of $112,290.00 as per **Document I**.

29. **Recommend** approval of the Manasquan School District Organizational Chart, as per **Document J** until the next reorganization meeting of the Board of Education.

30. **Recommend** approval of the submission of the application for the Funding for Optimal Comprehensive Universal Screeners (FOCUS) grant.

31. **Recommend** approval of the acceptance of a donation in the amount of $2,000.00 to the Manasquan High School Athletic Department ($1,000.00 for the football team and $1,000.00 for the boys soccer team) from Visceglia Summit Associates.

32. **Recommend** approval for the following students to enroll in the online Italian course, via Educere.

Student ID	Course
1815474057	Italian 2
7241691634	Italian 2
4124804659	Italian 2
2278726327	Honors Italian 2
6291748096	Honors Italian 2
4736596682	Honors Italian 2
9341298735	Honors Italian 2
4197142461	Honors Italian 2
1075662040	Honors Italian 2
3236627020	Italian 3
7487016691	Honors Italian 3
2848675915	Honors Italian 4

33. **Recommend** approval of the Manasquan School District Strategic Plan 2025 - 2030, as per **Document K.**

Professional Days

34. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document L.**

Student Action

Field Trips

35. **Recommend** approval of the field trips, as per **Document M.**

Placement of Students on Home Instruction

36. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: None for the Month

37. **Old Business/New Business**

38. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A*. 10:4-6, *et seq*., (the "Act") provides that the Manasquan Board of Education hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

___ 1. Confidential Matters per Statute or Court Order
___ 2. Impact Rights to Receive Federal Funds
___ 3. Unwarranted Invasion of Individual Privacy
___ 4. Collective Bargaining
___ 5. Acquisition of Real Property or Investment of Fund
_X_ 6. Public Safety Procedures (Building Police Coverage)
___ 7. Litigation or Contract Matters or Att./Client
_X_ 8. Personnel Matters (Hiring, Leave of Absence, Resignation)
___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

39. Roll Call

MANASQUAN
Personnel

40. Recommend approval of the Elementary School personnel as per **Document 6.**

MANASQUAN/SENDING DISTRICTS
Personnel

41. Recommend approval of the High School personnel as per **Document N.**

42. Adjournment

Motion to Adjourn.