

SGC Meeting Minutes

Room 114 on August 8, 2025, at 7:30am

7:30 am: **Call to Order** motioned by Katie Kinsey, seconded by Monique Duggins, All in favor.

Action Items:

1. **Approve Agenda:** motioned by Stephanie Purcell, seconded by Monique Duggins.
2. **Approve Previous Meeting Minutes:** Katie Kinsey (Lawson) motioned to push the approval of the previous meeting minutes to next week. Need to get the minutes from Gail Crust. Rachel Kidd second the motion. All in favor.
3. **Approve Nominated Community Member: Julia Lawler and Savannah Pollyniak.** Motioned by Rachel Kidd, seconded by Julianna Mackes. All in favor.
4. **Elect New Officers:**
 - a. **Chair: Rachel Kidd** nominated by Monique Duggins. Mackes seconded. All in favor.
 - b. **Vice Chair: Stephanie Purcell** nominated by Savannah Pollyniak and seconded by Meredith Rubenstein. All in favor.
 - c. **Parliamentarian: Savannah Pollyniak** motioned by Monique Duggins, seconded by Julianna Mackes.
 - d. **Community Members:** Savannah Pollyniak and Julie Lawson
5. **Staff Standing Committees-** Motioned by Savannah Pollyniak and seconded by Fran Rissland. All in favor of the following appointments:
 - a. **Budget and Finance:** Monique Duggins, Julia Lawler, Rachel Kidd, Stephanie Purcell
 - b. **Outreach and Communications:** Julianna Mackes, Meredith Rubenstein, Savannah Pollyniak, Monisha Hogan, Fran Rissland.
 - c. **Principal Selection:** Rachel Kidd, Monisha Hogan, Monique Duggins, Meredith Rubenstein.
6. **Meeting Ajournement 8 :15am:** motioned by Julianna Mackes, seconded by Rachel Kidd. All in favor.

Discussion Items :

1. **Member introductions :**
 - a. Katie Kinsey (Lawson) : SGC Facilitator- Governance and Flexibility
 - b. Kristen McCabe : School Board President
 - c. Kelly Parker : Principal
 - d. Rachel Kidd : 7th Grade Assistant Principal.

- e. Stephanie Purcell: ESOL Lead Teacher
- f. Savannah Pollyniak: PTA President and TRMS Parent
- g. Monique Duggins: SEC teacher
- h. Julianna Mackes: Community Member and Parent
- i. Fran Rissland: SEC Teacher TRMS
- j. Meredith Rubenstein: TRMS Parent
- k. Julie Lawler: Community Member and TRMS Parent

2. Confirm Parent/Community Superintendent Advisory Council Representative:

Meredith Rubenstein.

3. Determine meeting schedule for 2025-2026: Every 2nd Friday of the month at 7:30am in room 114. If room 114 is unavailable, meeting will be held in the Media Center.

4. Strategic Planning: Kelly Parker handed out the FCS Strategic Action Plan for TRMS.

- a. Reading at or above grade level: Goal at 80%, TRMS at 90.2%
- b. Overall Milestones Proficiency: Goal at 80%, TRMS at 78%.
- c. Strategic plan outlined to show performance target at typical growth for the following areas:
 - i. Overall Milestones: Test talks, iReady and Unit Assessment data talks
 - ii. Special Education in ELA: SEC PLC with data analysis, IEP data collection and analysis, co-teacher PLC work and focus
 - iii. Prioritize Safety and Operational Efficiency: PBIS, Admin collaboration with discipline, and restorative practices
 - iv. Strengthen Workforce Engagement: increase teacher recognition and celebration, increase class visits from admin and content chairs
 - v. Utilize Fiscal Resources Effectively: engaging with SGC and funding approvals
 - vi. Deepen Community Connections: SSW and Counselor Engagement
- d. Plan for Progress Monitoring of the Strategic Plan with various progress monitoring metrics according to the category:
 - i. Quarterly: Overall Milestones Proficiency, Special Education Proficiency ELA, Office Referrals, Student Attendance
 - ii. Monthly: Charter Dollar Expenditures- Bookkeeper reports
 - iii. Twice Monthly: Teacher recognition, employee satisfaction

Informational Items: Principal's Update

- 1. Potential School Staffing Changes:** TRMS had 49 fewer students enroll than anticipated, so restructuring or losing a part-time employee is necessary.

- 2. Shifts in District Policy or School Practices:** Personal Devices rule change. No personal devices are to be used in the school during school hours. This includes cell phones, smart watches, personal laptops, wireless earbuds, iPads, etc.
- 3. Training Requirements for all Members:** SGC trainings are located in Canvas and members will get a notification about training.