

Eastlake High School
NEW CLUB PROPOSAL

*New club proposals (and attachments) are due to Ms. Molly Hill's box no later than Friday, October 15 at 3:30 pm. Please make sure that all applications are **typed, not handwritten**. All approved clubs will start as an interest group for this school year, and will have the opportunity to become an ASB-funded club starting next school year.*

Student Requestor	Advisor Requestor
Name of Proposed Club	

When and where do you intend to meet?

DAY	TIME	ROOM/LOCATION

General description/purpose of the proposed club:

Goal(s)/activities of the proposed club:

Why is there an interest/need for this proposed club?

Please describe the activities, lessons, etc. of a general meeting for the proposed club. Please include as much detail as possible as if it was for your first club meeting:

Describe other EHS clubs (if any) that have similarities to your proposed club, and what differentiates your club from others:

Does this club plan to fundraise or spend money in the future (remember, all clubs start as Interest Groups for the first year and cannot raise or spend money (circle one below)

YES

NO

Signatures:

Student Requestor: _____

Advisor Requestor: _____

Please note that advisors cannot manage more than 2 clubs per year.

Attachments:

- ✓ Constitution
- ✓ Petition list of interested/supportive students (minimum of 30)

Club Approval/Rejection Process

All club applications are reviewed and decided on by the Club Application Committee.

Club Application Committee:

Membership:

- ASB Officers
- Activities Coordinator
- ASB Bookkeeper (if needed)
- Associate Principal (if needed)

Prior to convening Committee, the Activities Coordinator and ASB will

- Review all applications for completeness
- Scan current list of clubs to identify any that seem similar in mission (have information available for committee)
- Scan current list of advisors to ensure that new advisors are not going over their two club limit

Committee meeting:

- AC reviews each proposed club (and brings forward any similar clubs or advisors over the limit)
- Club needs to be approved by 66% of committee
- Applicants may be called in for in-person interviews to clarify or elaborate on their application

Post Committee

- AC emails each applicant with decision and rationale (if appropriate)

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New Club Petition – Signature Sheet

To petition for a new club at Eastlake High School, please include a minimum of 30 signatures of students that are planning to join the club. **After your first meeting, you must submit an attendance form showing there were at least 15 attendees for the meeting and minutes to Ms. Hill (Activities Coordinator—mhill@lwsd.org).**

Please attach these signatures to your application (names need to be legible)

Print Name	Signature – indicating you are interested in attending meetings of this proposed club	Grade
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		

Print Name	Signature – indicating you are interested in attending meetings of this proposed club	
20.		
21.		
22.		
23.		
24.		
25.		
26.		
27.		
28.		
29.		
30.		