

NICHOLAS COUNTY BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 15, 2025 6:00PM
NICHOLAS CO. BOARD OF EDUCATION

The Nicholas County Board of Education met in regular session, at the Nicholas Co. Board of Education in Carlisle, Kentucky, on the 15th day of September, 2025 with the following members present: Cheryl Rawlings, Brenda Mattox, Sharon Wilson, Jarad Bromagen

Others present: Dawn Curran Letcher, Doug Bechanan, Tyler Duncan, Amy Switzer, Nikki Orazen, Alicia Hughes, Rob Hughes, Dennis Jackson, Mandy Anderson, Stacey Allison, Sara Kiskaden

The following orders were presented:

- A. Meeting Opened with Moment of Silence
 - B. Call to Order & Roll Call: Bromagen (P); Hatton (A); Mattox (P); Rawlings (P); Wilson (P)
 - C. Public Comment
-

Motion #9435

Motion by Wilson, second by Bromagen, to approve the Consent Agenda and to acknowledge receipt of the required report from the Superintendent regarding personnel actions:

Minutes of the Following Meetings:

August 18, 2025 Regular Meeting Minutes

Treasurer's Report and Payment of Bills for Period 2 & 3 (Aug. 2025 & Sept. 2025):

Nicholas Co. Board of Education Accounts

Nicholas Co. Elementary School Accounts

Nicholas Co. Elementary School SBDM Minutes

Nicholas Co. Middle/High School Accounts

Nicholas Co. Middle/High School SBDM Minutes- N/A

Superintendent's Report of Personnel Actions:

Superintendent Report/Travel/Other Expenses

Superintendent's Report

Superintendent Travel Reimbursement

Employment/Transfers

Recommendation- Susan Carr- ESS Daytime Tutor-Intervention teacher

Recommendation- Stephanie Hawkins- ESS Daytime Tutor-Intervention teacher

Recommendation- Tina Caswell- NCMHS Cross Country Head Coach

Recommendation-Trena Tincher NCHS Asst Athletic Director

Recommendation-Kevin Miller- Substitute Teacher

Recommendation- Christine Carpenter- NCES Special ED Instructional Assistant

Recommendation- Laurel McDaniel- NCHS Math Teacher

Recommendation-Barry Bretz- NCMS Athletic Director

Recommendation- Andrew Fugitt- NC Bus Driver (Sub)

Recommendation-Kimberly Myers- Substitute Teacher

Recommendation-Allison Buckler- Substitute Teacher and Instructional Asst. Sub

Recommendation-Bryan Warburton- NCES Instructional Assistant

Recommendation-Becca Stacy- Substitute Teacher

Recommendation- Jonathan Collins- Substitute Teacher

Recommendation- Gabriella Harris-Koeder- Substitute Teacher

Recommendation-Devon Williams- NCES Instructional Assistant

Recommendation- William McCarty- Substitute Food Service Assistant

Recommendation- Sarah Schanding- Substitute Teacher
Recommendation- Lisa Cole- Substitute Food Service Assistant
Recommendation- Katherine McNabb- NCES Instructional Assistant
Recommendation- Tawnya Livingood Witt- Substitute Teacher
Recommendation- Michelle Oertner- Substitute Teacher
Recommendation- Shelby Adams Neace- NCMHS Colorguard Asst Sponsor
Recommendation- Shelby Adams Neace- NCMHS Tennis Head Coach
Recommendation-Amy Mitchell- NCES Food Service Assistant
Recommendation-Teacher Mentors:

- Kregina Fryman- Elizabeth Johnson- Year 2
- Casey Fields- Wes Hopkins- Year 2
- Casey Johnson- Elizabeth McCord- Year 2
- Madison Plank- Jessica Hamilton- Year 2
- Kacey Rodriguez- Wes Hopkins- Year 2
- Sarah Hunt- Susan Carr- Year 2
- Jenna Hester- Stephanie Smith- Year 1
- Brittany Hoskins- Stephanie Smith- Year 1
- Macey Randolph- Susan Carr- Year 1
- McKenzie Sebastian- Amanda Koeder- Year 1
- Sydney Howard- Jenny Sims- 1st half Year 1 & 2nd half Year 2
- Shelby Adams- Wes Hopkins- Year 1
- Laurel McDaniel- Melanie Sanders - Year 1

Resignation/Termination/Retirement

Resignation-Tyler Young- NCES Custodian
Resignation-Greg Letcher- Freshman HC / Assistant Coach NCHS Girls Basketball
Resignation-Stephanie Tedder- NCES Food Service Asst.
Resignation-Tricia Pennell- NCES Instructional Asst.
Resignation- Logan Gilvin- NCMHS Color Guard Assistant Sponsor
Resignation- Devon Williams- NCES Instructional Assistant

Sick Leave/Other Leave/Donation Sick Days

Leave Request- Elizabeth McCord- NCMHS Teacher
Donation of Sick Days- Trena Tincher donates to Kristina Rhodes
Donation of Sick Days- Alicia Hughes donates to Kristina Rhodes
Donation of Sick Days- Sara Kiskaden donates to Kristina Rhodes

Other

Vote for motion: 4-0

Motion #9436

Motion by Mattox, second by Wilson, to acknowledge receipt of the following generous donation(s):

- Cyndi Giannasio- \$1,500 Yamaha Trombone to NC Schools
- KY FFA Foundation, Inc.- \$6,423.54 to NC Schools- FFA
- Lesa Cundiff - Shoes
- Carolyn Becker - Shoes
- God's Pantry - \$565.58
- Anonymous - Electric Bill donation for YSC Family
- Billy & Ashley Allison - Clothing

- Nicholas Co Public Library - Items for YSC Red Ribbon Week
- April Sparks/Herrington Church - bulk socks collected at church and donated to NCES FRC
- Frances Davis - \$400 to Backpack Program
- Carlisle PD - bulk zip-up fleece jackets, 300 total to NCES
- Rebecca Woosley - Backpack Program food
- Anonymous - feminine hygiene products to NCES

Vote for motion: 4-0

Motion #9437

Motion by Wilson, second by Bromagen, to approve proposal from Momentum Construction to add a storm drain at baseball, modify to drain boxes in the practice field, and provide a credit for shorter windows in the press box at a total cost of \$678.25 and to pay for this with available contingency funds

Vote for motion: 4-0

Motion #9438

Motion by Mattox, second by Bromagen, to approve the following Pay Applications, Direct Purchase Orders and/or Invoices for the Nicholas Co. High School Athletic Renovation Project (BG 25-098), at the discretion of the Superintendent:

• Momentum Construction LLC	Pay App #6 BG 25098 (2 DPOs)	\$266,630.32
○ Ferguson Waterworks	DPO-01 BG 25098	\$366.87
○ Ferro Products	DPO-06 BG 25098	\$20,100.00
• FieldTurf USA Inc.	Direct Invoice/PayApp 001- BG 25098	\$149,963.53

Vote for motion: 4-0

Motion #9439

Motion by Bromagen, second by Wilson, to approve the Nicholas Co. Schools Working Budget for Fiscal Year 2025-2026, and to approve submittal to Kentucky Department of Education

Vote for motion: 4-0

Motion #9440

Motion by Wilson, second by Bromagen, to approve the Facility Use Request by Nicholas County Little League Basketball/Cheerleading to use the Nicholas County Elementary School gym/cafeteria for practices and the Nicholas County Middle School gym/concession area for games in the months of October 2025 through March 2026.

Vote for motion: 4-0

Motion #9441

Motion by Mattox, second by Wilson, to approve the Facility Use Request by Nicholas County Youth Football to use the Nicholas County High School Football Field for games on: September 6th, September 20th, and October 4th, 2025.

Vote for motion: 4-0

Motion #9442

Motion by Wilson, second by Mattox, to approve the Facility Use Request by the Carlisle Rotary Club, to use the Nicholas Co. High School Gym & Concession Area for Turkey Bingo on 11/22/25

Vote for motion: 4-0

Motion #9443

Motion by Wilson, second by Bromagen, to approve to amend the 2025-2026 Classified Salary Schedules, adding an additional School Resource Officer (SRO) position, as presented:

- Up to 185-day flexible calendar. Up to an 8-hour day as set by supervisor. Salary determined by the adopted classified salary schedule of the Nicholas County Board of Education.

Vote for motion: 4-0

Motion #9444

Motion by Wilson, second by Mattox, to approve to amend the 2025-2026 Extracurricular Activities & Extra Duty Salary Schedule, adding the following positions, as presented:

- Archery Head Coach - \$2,500
- Archery Assistant Coach - \$1,500
- Science Club - \$2,500

Vote for motion: 4-0

Motion #9445

Motion by Mattox, second by Bromagen, to approve the declaration of an emergency vacancy for the following certified position, as no qualified applicants applied for the vacant position previously posted for the 2025-2026 school year:

- HS Math Teacher

Vote for motion: 4-0

Motion #9446

Motion by Wilson, second by Mattox, to approve the Procedures for the Nicholas County Schools Police Department

Vote for motion: 4-0

Motion #9447

Motion by Wilson, second by Bromagen, to approve the amendment to the 2025-2026 Community Action Council Interagency Agreement, as presented.

Vote for motion: 4-0

Motion #9448

Motion by Wilson, second by Bromagen, to acknowledge receipt of the following sealed bid for the following equipment, as shown below, and to Accept/Reject said bid as follows:

- Lot 1: 247 cafeteria lunch trays
- Lot 2: 3 trash can wheels, 2 boxes large pan liners, 1 window squeegee, 1 can opener, coffee pot, 7 metal tray slides, 20 quart pot, 25 quart pot with lid
- Lot 3: 1 box film wrap, 31 mesh steam trays, can opener, small storage box, 2 medium cake pans, 7 metal tray slides, 4.5 quart sauce pan, beaters, dough hook, 2 large soup pots, 3 medium soup pots
- Lot 4: 3 Large cutting boards, 2 kettle pan carriers, refrigerator support shelf, 40 quart pot, 9 quart pot, 2 pot lids
- Lot 5: 12 quart pot, mixer beaters, 30 quart pot with lid

Bidder: Rob Hughes

Amount: \$50.00

Accept

Vote for motion: 4-0

Motion #9449

Motion by Wilson, second by Mattox, to approve to declare the following equipment as surplus, and to advertise for sale:

- 1997 Ford F-250 utility truck, 169442 miles
- 2006 Chevrolet 2500 pickup, 192227 miles
- 2008 Thomas school bus, 144917 miles
- 2010 Thomas school bus, 101350 miles
- 3 snow plows

Vote for motion: 4-0

Motion #9450

Motion by Wilson, second by Bromagen, to adjourn

Vote for motion: 4-0

Board Chair

Board Secretary