# MEETING MINUTES

## Dolvin Elementary School Governance Council

*Date* | *time* 8/19/2025| 7:00am | *Location* Dolvin Elementary School, Room 106

### SGC Member Attendance

| | | | |
|---|---|---|---|
| Andy Stein, Principal | X | Sherman Neal, Parent | X |
| Cynthia Bradley, Teacher | X | Kelly Morgan, Teacher | X |
| Sarah Fetz, Parent | | Jeana Lee, Appointed Staff | X |
| Carrie Halron, Appointed Staff | X | Jennifer Sabel, Parent | X |
| Jun Park, Community Member | X | Alex Steinwachs, Community Member | X |

*Special Guests: Katie Kinsey, SGC Facilitator*

**Meeting Minutes**

Agenda Items

1. Call to Order
2. Action Item: Approve Agenda
3. Action Item: Approve August Meeting Minutes
4. Discussion Item: Member introductions
5. Action Item: Approve nominated Community Member
6. Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)
7. Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection)
8. Discussion Item: Determine Meeting Schedule for SY25-26
9. Discussion Item: Strategic Planning
10. Action Item: Meeting Adjournment

**Action Items**

| Motion | Time | By Whom | Second By | Voting Results |
|---|---|---|---|---|
| Meeting called to order | 7:00am | Andy Stein | | |
| Motion to approve August Agenda | 7:02 am | Cynthia Bradley | Kelly Morgan | Unanimous |
| Motion to approve May meeting minutes | 7:04 am | Alex Steinwachs | Jun Park | Unanimous |
| Motion to approve nominated community member | 7:10 am | Kelly Morgan | Carrie Halron | Unanimous |
| Motion to elect new officers | 7:12 am | Alex Steinwachs | Carrie Halron | Unanimous |

| | | | | |
|---|---|---|---|---|
| Staff Standing Committees | 7:17 am | Jennifer Sabel | Neal Sherman | Unanimous |
| Meeting Adjournment | 7:45 am | Carrie Halron | Cythia Bradley | Unanimous |

1. Call to Order
2. Action Item: Approve Agenda
3. Action Item: Approve August Meeting Minutes
4. Action Item: Approve nominated Community Member
    a. Principal Stein nominated community member Alex Steinwachs
5. Discussion Item: Member introductions
    a. Introduced Alex Steinwachs
6. Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)
    a. Elected Chair- Jennifer Sabel
    b. Elected Vice Chair- Kelly Morgan
    c. Elected Parliamentarian- Neal Sherman
7. Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection)
    a. Budget Committee
    Kelly Morgan
    Jeana Lee
    Alex Steinwachs
    Jun Park

    b. Outreach and Communication Committee
    Neal Sherman
    Jennifer Sabel
    Cynthia Bradley
    Carrie Halron
    Sarah Fetz

    c. Principal Selection Committee
    Jennifer Sabel
    Kelly Morgan
    Cythina Bradley
    Alex Steinwachs

    d. Superintendents Advisory Council
    Neal Sherman
8. Discussion Item: Determine Meeting Schedule for SY25-26
9. Discussion Item: Strategic Planning
    a. Determined the following goals:
        1. Overall Milestones Proficiency. Current performance: 78.80 proficient or distinguished.
        2. Special education proficiency in ELA. Current performance: 41.60% proficient or distinguished.
        3. Office Referrals. Current performance: 34 office discipline referrals.

4. Employee retention. Current performance:
5. Charter Dollar Expenditure. Current performance: 100% of dollars spent.
6. Student Attendance. Current performance 3.8% of students with lower than 90% attendance rate.

10. Action Item: Meeting Adjournment

## Meeting Norms

Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect