AGENDA

Hamilton E. Holmes Elementary School Governance Council

Date | *time* 4/04/2025 | 7:30am | *Location* Principal's Conference Room

TEAMS Link: Join the meeting now

SGC Members

Mr. Felipe Jackson, Principal | Ms. Racquel Plummer, School Employee | Mrs. Treneka Christian, Teacher | Ms. Ebone Parks, Teacher | Shiron Jelks, School Employee | Ms. Fabiola Martinez Garcia, Parent | Ms. Nohemi Gudino, School Employee | Ms. Celine Heflin, Parent | Mrs. Tamika Byrd-Green, Community Member | Dr. Chasity Adams, Community Member |

7:40AM Call to Order *(Chair)*
Motioned by Parks
Seconded by Christian

7:42AM Action Item: Approve Agenda *(Chair)*
Motioned by Jelks
Seconded by Mrs. Martinez

7:43AM Action Item: Approve March Minutes *(Chair)*
Motioned by Parks
Seconded by Jelks

7:46AM Discussion Item: Superintendent Advisory Councils Updates (Council Representative)

7:49AM Discussion Item: SGC Parent/Teacher Elections Update* (Outreach and Communications Committee)

7:50AM Discussion Item: Spring 2025 Strategic Plan Retreat Debrief *(All Members)*
Plans for upcoming school year. Getting parents and teachers more involved. Comparing strategic plans with other schools, new ideas for next year. (block parties for each grade level; attendance, ZEN room, incentives for teachers)

7:51AM Discussion Item: Charter Dollar Expenditure Proposals (All Members)
Committee reviewed each proposal. HEH SGC Charter Dollar Expenditure Request Form.xlsx

1. $2,944.90 – Kindergarten: 5 rugs for each classroom/Draw and Learn Kits
2. $325 – Pre- K: Build & Learn Kits
3. $260 – Pre – K: Soft seating options for classroom

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

4. $2,350 – Pre-k: Art Club Activity Cart
5. $63 - Reading Bowl Committe: Buzzer System
6. $9,226.55 - 1st Grade: Center Activities
7. $6,764.25 Instructional Team: Dry Erase Boards for Centers/Thinking Classrooms
8. $314 – 3rd Grade Team – Bulletin Board Supplies/Scales/Teacher Desks
9. $210 – Cheer Team: Banquet Trophies
10. $33,570 – Instructional Team: Interactive Boards for each grade level to have 2 boards
11. $151.93 - SGC: Honor officers for during ceremony
12. $2,000 – PBIS funds
13. 15 5th grade students sponsored for 5th grade week

8:30AM Action Item: Approve Charter Dollar Expenditure Proposals*** *(Chair)*

1. $2,944.90 – Kindergarten: – 7 yes motion passed
2. $2,935 – 7 yes: motion passed
3. $63 - Reading Bowl Committe – 7 yes: motion passed
4. $9,226.55 - 6 in favor/ 1 opposed: motion passed majority
5. $6,764.25 Instructional Team – 5 in favor/2 opposed motion passed
6. $314 – 3rd Grade Team: 7 yes motion passed
7. $210 – Cheer Team – 7 yes motion passed
8. $151.93 - SGC – 7 yes motion passed
9. $2,000 – PBIS – 7 yes motion passed
10. $750 – 5th grade week – 7 yes motion passed

Grand Total Approved $25,359.63 / Remaining balance $2,176.37

8:40AM Information Item: Principal's Update *(Principal)*

Parents assigned to "new" Conley Hills (5th grade parents) have until the 14th to complete their request.

8:43AM Complete Council Surveys (All Members)

SY24-25 SGC Reflection Form (Completed as a group)

SGC Council Self-Assessment – 2025 (Completed individually)

Principal Feedback Survey – 2025 (Completed individually)

8:44AM Discussion Item: Draft Next Meeting's Agenda *(All Members)*

The remaining funds will be used for end of year/staff celebrations. Our next meeting will be utilized for voting on the remaining charter dollar funds. Leadership and admin staff will be given another opportunity to submit ideas for end of the year celebrations and how we would use funds to acknowledge students/teachers. **Next meeting: April 17th at 7:30**

9:09AM Action Item: Meeting Adjournment *(Chair)*
Motioned by Jelks
Seconded by Byrd

Notes and Reminders

* SGC Elections will take place between **April 16th- April 23rd.** Voters will receive ballots with candidate information for their schools through their email accounts that are registered in Infinite Campus. Results will be shared with councils shortly following the close of the voting window and newly elected members will be contacted by the Governance Team to participate in New Member Onboarding.

** All councils must spend the entirety of their Charter Dollars prior to the end of the school year (Charter Dollar expenditures should align with all FCS Contracting requirements and purchase deadlines). See the Charter Dollar Matrix for expenditure suggestions from each FCS district department.

*** SGC EOY Surveys (SGC Reflection Form, Council Self-Assessment, Principal Feedback Survey). Please find time to complete all three surveys with your council before the end of the school year.