AGENDA

Hamilton E. Holmes Elementary School Governance Council

Date | *time* 2/20/2025 | 7:30am | *Location* Principal's Conference Room

TEAMS Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTQ0NDllNWEtZGQyYS00ZTllLWFiY2QtMWQ2YzdlMzk5MTA5%40thread.v2/0?context=%7b%22Tid%22%3a%220cdcb198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%222f52cf9b-9a31-4f5a-88f7-c503adad239f%22%7d

SGC Members

Mr. Felipe Jackson, Principal | Ms. Racquel Plummer, School Employee | Mrs. Treneka Christian, Teacher | Ms. Ebone Parks, Teacher | Shiron Jelks, School Employee | Ms. Fabiola Martinez Garcia, Parent | Ms. Nohemi Gudino, School Employee | Ms. Celine Heflin, Parent | Mrs. Tamika Byrd-Green, Community Member | Dr. Chasity Adams, Community Member |

7:42AM Call to Order *(Chair)*

Mrs. Christian

Ms. Martinez

7:32AM Action Item: Approve Agenda *(Chair)*

Mrs. Byrd-Green

Mrs. Christian

7:35AM Action Item: Approve December/January Minutes *(Chair)*

Mrs. Christian

Mrs. Byrd-Green

7:37AM Discussion Item: Superintendent Advisory Councils Updates (Council Representative)

- January 28, 2025 in the form of a dinner.

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

7:45AM Informational Item: Planning for Parent/Teacher SGC Elections

7:50AM Discussion Item: Charter Dollar Expenditure Proposals (All Members)

Mrs. Christian spoke with fourth and fifth grade, mentioned it to some of the student groups (Cheerleading team, basketball, Beta Club).

7:52AM Infromation Item: Updates from the Committee Meetings – Communication and Budget and Finance (Chair)

Communication Committee Meeting-

How did you find out? What can we do to engage others?

Strategies – post on ClassDojo, send home flyers, include partnerships and solicit engagement from the comunity as well

Literacy Night – Having a table set up and flyers – Atlanta United Tickets – Raffle

- Create a form for parent interests.
- Possibly have School council members to direct parents to

Budget and Finance – plan to meet in the upcoming week.

8:20AM Information Item: Principal's Update *(Principal)*

- *Renaming of Conley Hills ES:*
    - *Two members Monday, March 3rd 1-2:30pm*
    - *Wednesday, March 12th, 1- 2:30pm*
- *Budget Deadline postponed*
    - *Monday, February 24th - Training*
    - *Submitted by March 17th*

8:25AM Discussion Item: Draft Next Meeting's Agenda *(All Members)*

Monday, March 3rd at 9am – Approving Annual Budget

March SGC – March 20, 2025 7:30am

- *Charter dollars expenditures*
- *Elections*
- *Update on committee – Budget and Finance*

8:14AM Action Item: Meeting Adjournment *(Chair)*

Mrs. Byrd

Notes and Reminders

***SGC Elections**

The declaration period for parents and teachers interested in serving on their local SGCs will run from **February 3rd to March 28th**. Click here to check how many council seats your school has open for these positions in this year's election cycle.

****Annual Budget Approval**

FY26 Budget development begins on February 10th and will **conclude on February 28th (Elementary Schools)** and **March 7th (Middle & High Schools)**. SGCs should schedule their February and March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY26 fiscal allocations.
Following the council's approval, each school should complete and submit the FY26 Annual Budget Approval Form.

All Dates are Subject to Change

*****Charter Dollars**

This year, schools have received **$46,391 in Charter Dollars** to help meet their strategic goals through local innovative solutions. These funds should be used for non-personnel purchases such as supplies, registrations, communications, etc. When purchasing personnel, schools are advised to use other funding sources allowable for positions. If Charter Dollars are requested for personnel, the expenditure will require approval from the Zone Superintendent, SGC, and Executive Director of Governance and Strategy. Additionally, any materials purchased to support literacy instruction must align with GaDOE literacy requirements.

Each Charter Dollar expenditure requires an SGC vote for approval, the completion of the Charter Dollar Expenditure Form, and is subject to the same district guidelines that govern school cost center budgets. All Charter Dollars must be spent in the year they are received to support our current student population. We encourage SGCs to schedule discussions early in the year to plan for these expenditures, ensuring all purchases are made before end-of-year spending deadlines. See our Charter Dollar Matrix for examples of FCS-supported expenditures.