

2025-26 PAY PERIODS FOR HOURLY & DAILY EMPLOYEES (Includes OVERTIME and ABSENCE PROCESSING for all employees)

MONTH	PAYDAY	PAY PERIOD *	
		START	CUTOFF
August 2025	8/29/2025	7/13/2025	8/9/2025
September	9/30/2025	8/10/2025	9/6/2025
October	10/31/2025	9/7/2025	10/4/2025
November	11/26/2025	10/5/2025	11/1/2025
December	12/31/2025	11/2/2025	12/6/2025
January 2026	1/30/2026	12/7/2025	1/17/2026
February	2/27/2026	1/18/2026	2/14/2026
March	3/31/2026	2/15/2026	3/14/2026
April	4/30/2026	3/15/2026	4/18/2026
May	5/28/2026	4/19/2026	5/16/2026
June	6/30/2026	5/17/2026	6/13/2026
July	7/31/2026	6/14/2026	7/11/2026



- * **PLEASE NOTE:** * Paychecks for each month will include hours worked ONLY for those dates listed in the PAY PERIOD columns. For Example:
 The September 30 check will include clocked hours from August 10 through September 6.
 * Any hours worked in September AFTER September 6 will be paid on the October 31 paycheck.
 * Any leave hours taken in September AFTER September 6 WILL NOT be reflected in the time processed on the September paycheck. They will be processed on the October 31 paycheck.

"HOURS WORKED" INCLUDES ANYTHING that is reported to Payroll for an employee, as follows:

- * For Hourly positions: All hours worked, including Overtime; all Leave time used.
- * For Salaried positions: Additional hours above contracted FTE; all Leave time used.