

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
MIDDLE SCHOOL MULTI-PURPOSE ROOM  
WORK SESSION MEETING AGENDA  
TUESDAY, SEPTEMBER 16, 2025, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

|                               |                |
|-------------------------------|----------------|
| Mrs. Joan Mody                | President      |
| Dr. Rekha Mandel              | Vice President |
| Mrs. Elisabeth Carrino-Tamasi |                |
| Mrs. Natasha Crossan          |                |
| Mr. Peter Dumovic             |                |
| Mr. Thomas Keeling            |                |
| Mrs. Diana Orban Brown        |                |

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News, and Events

**VI. Assistant Superintendent's Report**

**VII. Board President's Report**

**VIII. Correspondence - None.**

**IX. Committee Reports**

- **Curriculum and School Programs**
- **DEIB**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy**

➤ **Ad Hoc - Referendum/ROD Grant**

**X. Consent Items**

**Approval of Minutes**

Regular Session Minutes: August 26, 2025

Executive Session Minutes: August 26, 2025

**Curriculum and School Programs**

**1. Paraprofessional Staff 2025-2026**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission of the Paraprofessional Staff Statement of Assurance for the 2025-2026 school year.

**2. Field Trip (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the attached field trip for the 2025-2026 school year.

**3. Elementary School Fundraiser for 2025-2026 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following fundraiser activity for the 2025-2026 school year:

| Date                          | Activity                   | Description  |
|-------------------------------|----------------------------|--|
| September 2025<br>- June 2026 | Ronald McDonald<br>Project | 4th Graders will collect tabs to help families at the Ronald McDonald House. |

**Operations and Finance**

**1. Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify, pursuant to N.J.A.C. 6A:23A-16.10(a), that no line item account has encumbrances and expenditures which in total exceed the line item appropriation and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9, N.J.S.A. 18A:22-8, and N.J.A.C. 6A:23A-16.10(B), after review of the Board Secretary's and Treasurer's monthly financial reports for August 2025 that no major accounts and fund balances in the 2025/2026 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August 2025 Board Secretary's Reports.

3. **Treasurer's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August 2025 Treasurer's Reports.

4. **August 2025 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approve the August 2025 transfer report.

5. **September 2025 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August Bills List. This includes payroll checks N5585 through N5587 and N5588 through N5590.

|                                |    |
|--------------------------------|----|
| Fund 10 - Treasurer Account    | \$ |
| Fund 11 - Treasurer Account    | \$ |
| Fund 20 - Grant Account        | \$ |
| Fund 30 - Referendum Account   | \$ |
| Fund 60 - Cafeteria Account    | \$ |
| Fund 80 - Unemployment Account | \$ |

Total: \$

6. **District Travel** (*Attachment*)

**BE IT RESOLVED** that the Mendham Board of Education approves the attached travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

7. **Interlocal Agreement with Mendham Township** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Interlocal Agreement with Mendham Township for shared custodial services effective September 1, 2025, through June 30, 2026, for the 2025-2026 school year.

8. **Joint Transportation Agreement - To and From for the 2025-2026 School Year** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the following school district for the 2025-2026 school year:

Dover Public Schools - ECLS

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the revised joint transportation agreement between the Mendham Township Board of Education and the following school district for the 2025-2026 school year:

Hanover Township School District - PG Chambers

**Personnel and Human Resources**

1. **Rescind - Elizabeth Carney** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education rescinds the appointment of Elizabeth Carney for the 2025-2026 school year.
2. **Staff Resignation - Annemarie Stolting** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Annemarie Stolting dated and effective August 7, 2025.
3. **Suspension With Pay**  
**BE IT RESOLVED** that the Mendham Township Board of Education hereby approves the suspension, with pay, of employee #20465167 effective Monday, September 8, 2025, pending further review.
4. **New Hire - Arielle Rementilla, Elementary School Vice Principal** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Arielle Rementilla as an Elementary School Vice Principal, pending completion of paperwork, at a prorated salary of \$85,000.00 effective September 25, 2025, for the 2025-2026 school year.
5. **New Hire - Edita Puntiel, Transportation Driver** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Edita Puntiel as a full-time Transportation Driver, pending completion of paperwork, at an hourly rate of \$33.07 effective September 25, 2025, for the 2025-2026 school year.
6. **New Hire - Russell Nordmark, Transportation Driver** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Russell Nordmark as a full-time Transportation Driver, pending completion of paperwork, at an hourly rate of \$33.07 effective September 25, 2025, for the 2025-2026 school year.

7. **Leave of Absence (REVISED-3) – Jillian Glander**

**BE IT RESOLVED** that the Board hereby approves Jillian Glander, Special Education Teacher, for a leave of absence commencing on September 15, 2025, under the Federal Family & Medical Leave Act (FMLA), ending after 2 weeks on September 26, 2025, and under the NJ Family Leave Act (NJFLA), ending after 5 weeks on October 24, 2025.

**BE IT FURTHER RESOLVED** that the Board hereby approves Jillian Glander with an anticipated return to work date of October 27, 2025.

8. **Middle School Extra Teaching Periods for 2025-2026**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following staff member to teach extra periods of instruction during the 2025-2026 school year, effective September 08, 2025, at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

**Extra Instructional Periods**

|                          |             |                  |         |
|--------------------------|-------------|------------------|---------|
| Math Support<br>Period 6 | 4 period/wk | Charlene Pintado | \$6,800 |
|--------------------------|-------------|------------------|---------|

9. **Elementary School Extra Instructional Periods for 2025-2026**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following staff member to teach extra periods of instruction during the 2025-2026 school year, effective September 15, 2025, at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

**Extra Instructional Periods**

|  |             |               |         |
|--|-------------|---------------|---------|
| ES Multi-Sensory<br>Reading Program<br>Zero Period | 5 period/wk | Dawn Cullinan | \$8,500 |
|--|-------------|---------------|---------|

5. **Middle School Schedule B Stipend Position for 2025-2026**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2025-2026 Co-Curricular Stipend position for Middle School:

**CO-CURRICULAR Activity (Schedule B)**

| Activity  | 2025-2026 Salary   | Staff Member  |
|---|--|---------------|
| Choir Club<br>Grades 5-8 (1 hour each)<br>Zero Period or after school | \$272.00 base +<br>Max of 10 events<br>@ \$70.00 each,<br>not to exceed a<br>total of \$972.00 | Stephen Dodrv |

11. **Chaperones** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment at the contractual rate for chaperones following the end of the contractual day.

12. **Substitute Teachers - Reappointments**

**BE IT RESOLVED** that the Mendham Township Board of Education reappoints substitute teachers Stephanie Manson and Michelle Scaramellino for the 2025-2026 school year at the current rate of \$125.00 per full day and \$62.50 per half day.

13. **Substitute Lunch Aide - Erika Romero**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Erika Romero as a Substitute Lunch/Recess Aide at an hourly rate of \$15.00 effective September 25, 2025, for the 2025-2026 school year.

**Policy and Planning**

1. **First Reading** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the First reading of the following policies and regulations:

- P 5440 Honoring Student Achievement
- P 5460 Commencement Activities
- P 5500 Expectations for Student Conduct (M)
- R 5500 Expectations for Student Conduct
- R 5511 Dress Code
- P 5519 Dating Violence at School (M)
- R 5519 Dating Violence at School (M)
- P 5520 Disorder and Demonstration
- R 5533 Student Smoking
- P 5550 Disaffected Students (M)
- R 5550 Disaffected Students (M)
- P 5560 Disruptive Students (M)
- R 5560 Disruptive Students (M)
- P 5570 Sportsmanship
- P 5700 Student Rights

- P 5701 Academic Integrity
- P 5710 Student Grievance
- P 5721 Independent Publications
- R 5721 Distribution of Independent Publications
- R 5750 Equal Educational Opportunity Complaint Procedure (M)

2. **Second Reading** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

- P 5130 Withdrawal from School (M)
- R 5130 Withdrawal from School (M)
- P 5230 Late Arrival and Early Dismissal
- R 5230 Late Arrival and Early Dismissal
- P 5240 Tardiness
- R 5240 Tardiness
- P 5250 Excusal from Class or Program
- P 5300 Automated External Defibrillators (AEDS) (M)
- R 5300 Automated External Defibrillators (AEDS) (M)
- P 5307 Nursing Services Plan (M)
- P 5331 Management of Life-Threatening Allergies in Schools (M)
- R 5331 Management of Life-Threatening Allergies in Schools (M)
- P 5332 Do Not Resuscitate Orders (M)
- P 5335 Treatment of Asthma (M)
- P 5338 Diabetes Management (M)
- R 5338 Diabetes Management (M)
- P 5410 Promotion and Retention (M)
- R 5410 Promotion and Retention (M)
- P 5411 Promotion from Eighth Grade
- P 5420 Reporting Pupil Progress (M)
- R 5420 Reporting Pupil Progress (M)

Second Reading of Strauss Esmay Policy Alert No. 235 (Attachments)

A. Fiscal Accountability, Efficiency, and Budgeting Procedures

- P 0173 Duties of Public School Accountant (Revised)
- P 0174 Legal Services (M) (Revised)
- P 0177 Professional Services (M) (Revised)
- P 1570 Internal Controls (M) (Revised)
- R 1570 Internal Controls (M) (Revised)
- P 1620 Administrative Employment Contracts (M) (Revised)
- P 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
- R 6111 Special Education Medicaid Initiative (SEMI) Program (M) (Revised)

- P 6220 Budget Preparation (M) (Revised)
- R 6220 Budget Preparation (Revised)

**B. General Policy and Regulation Updates**

- P 0143 Board Member Election and Appointment (Revised)
- P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities (New)
- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings - Covid-19 (M) (Abolished)
- P 2422 Statutory Curricular Requirements (M) (Revised)
- P 5339.01 Student Sun Protection (M) (New)

**XI. ACTION ITEM**

**Personnel and Human Resources**

**1. Leave Replacement - Zachary Kleiman, Elementary School Music Teacher**  
*(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Zachary Kleiman as a full-time Leave Replacement Elementary School Music Teacher, effective September 17, 2025, through June 30, 2026, at a prorated salary of \$58,890.00, BA, Step 1.

**XII. Discussion**

**XIII. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

**XIV. Adjournment**