

**MINUTES
SPECIAL MEETING OF THE BOARD OF TRUSTEES
KIRBYVILLE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
KIRBYVILLE, TEXAS**

Monday, August 11, 2025 - 6:00 PM
Special Agenda

The Board of Trustees of the Kirbyville Consolidated Independent School District met in Special session on the above date and time at the Kirbyville CISD Administration Building 206 East Main Kirbyville, TX 75956. The meeting was called to order by **Gary Fairchild – Board President**.

Board Members Present	Gary Fairchild, TJ Adams, Jason Loper, Chad Wiggins, Tyler Downs and Stephen Edwards - Superintendent of School.
Board Members Absent	Jason Shirley and Kasey Foster (arrived at 6:03)
School Personnel and Guests	<u>Staff:</u> Amber Flowers, Kristi Gore, Leslie Williams, Ashley Powell and Stephanie Cucancic <u>Guests:</u> N/A
Special Meeting	The Board started the Special meeting at 6:02PM .

1. ORDER OF BUSINESS:

- A. Call to Order at **6:02pm**.
- B. Declaration of Quorum – Quorum established. (Members absent – Jason Shirley and Kasey Foster- arrived at 6:03pm)
- C. Invocation – TJ Adams
- D. Pledge to the United States Flag
- E. Pledge to the Texas Flag
- F. Public Comments

2. SPECIAL AGENDA:

- A. Discussion and possible approval of KCISD Personal Communication device policy in accordance with HB 1481.

Motion made by Jason Loper to approve the KCISD Personal Communication device policy in accordance with HB 1481 as presented. Second by Tyler Downs. Vote carried 6-0.

- B. Discussion and possible approval of Region 5 ESC contracted services for 2025-26.

Motion made by Chad Wiggins to approve the Region 5 ESC contracted services for 2025-2026 as presented. Second by Tyler Downs. Vote carried 6-0.

C. Budget information and discussion

Informational. No action taken.

D. Discussion and possible approval of 2025-26 KCISD Compensation Plan

Motion made by Chad Wiggins to approve the 2025-2026 Keisd Compensation Plan as presented. Second by Kasey Foster. Vote carried 6-0.

3. **EXECUTIVE SESSION:** *The board may meet in closed session as allowed by Gov. Code 551 to address topics under that statute. All action will be in open session.*

A. Board of Trustees entered into executive session at 7:34pm.

B. Board of Trustees returned to open session at 8:15pm.

4. **PERSONNEL MATTERS:**

A. Employment Recommendation(s)

The following employees will receive a Chapter 21 1 Year Probationary contract:

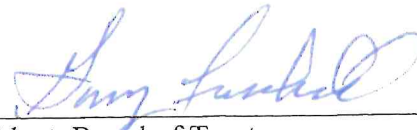
- Meghan Prokop
- Shawn Monclova

B. Positions, Vacancies, Assignments, Resignations and Terminations

C. Superintendent Evaluation

D. Other

5. **ADJOURN:** Meeting adjourned at 8:16pm.



President, Board of Trustees



Secretary, Board of Trustees

August 18, 2025

Date Minutes Approved