

FACILITIES COMMITTEE MEETING

MINUTES

September 3, 2025

1:00 p.m.

Frenchtown Media Center

30 Frenchtown Road

Trumbull, CT

In attendance:

Lisa Nuland, Chairman

Lucinda Timpanelli, Board Member

Christopher Bandecchi, Board Member – via phone

Also in attendance:

Kevin Dion, Director of Operations

John Morello, Maintenance Supervisor

The meeting was called to order at 1:04 p.m. It was moved (Timpanelli) seconded (Bandecchi) to approve the Minutes of the May 28, 2025 meeting. Vote: unanimous in favor.

Kevin Dion provided an update on the Active/Pending Project List. Discussion ensued. (see attachment)

The next meeting will be scheduled for November 5, 2025, at 1:00 p.m. at Long Hill in Ellie's Conference Room.

By unanimous consent, the meeting adjourned at 1:30 p.m.

Facilities Project Update									
Name of Project	Facility	Funding	Estimated Cost	Status of Project	Planned / Final Completion Date	9/3/25			
Hot water heater replacement - green house area	AG	2025 Capital	\$100,000	Approved CY25	December 2025	Still awaiting quoting			
Tilework and foundation around the rear entrance of the Ag Science building	AG	2025 Capital	\$100,000	Approved CY25	June 2026	Due to the scope of work we will have to push into summer 2026			
Retaining wall repair	MB	2025 Capital	\$100,000	Approved CY25	June 2026	Project will be quoted out, but MB HVAC project this summer is causing logistic and scheduling concerns - pushed to summer 2026 for work completion.			
HVAC Improvements	MB	2023 Capital/Grant	\$4,300,000	In Progress	December 2025	Project work was started over the summer of 2025 and will be substantially completed by 9/1/25. No major issues or change orders occurred during the project construction.			
Parking Lot and Drainage work	DF	2024 Capital	\$2.4MM	In Progress	August 2026	2 year project with drainage and paving - Phase 1 is new drainage catch basins and drainage and was completed Summer 2025. Phase 2 is Summer 2026 and will include new traffic pattern and completion of parking lot re[paving and repainting.			
Parking Lot and Drainage work	THS	2024 Capital	\$2.5MM	In Progress	August 2027	2 year project with drainage and paving . New parking lot will need funding from Capital Year 2026. Plans, Bids, and Summer 2026 schedule being created with Public Works Dept. and the Town.			
HVAC - Chiller Replacement	AG	2025 Capital	\$300,000	Completed	August 2025	Chiller was refurbished resulting in significant savings. Work was completed in August 2025.			
HVAC Replacement	MMS	2025 Capital	\$175,000	Completed	August 2025	RTU's replaced July 2025. Both units operating normally.			
HVAC Replacement	JR	2025 Capital	\$30,000	Completed	August 2025	RTU replaced August 2025. Unit is operating normally.			
HVAC Replacement	LH	2025 Capital	\$100,000	Completed	August 2025	RTU replaced August 2025. Unit is operating normally.			
Artificial Turf and Track Replacement	THS	2024 Capital	\$800,000	Phase 1 completed in Summer 2024 (repairs completed Summer 2025), Phase 2 will be completed September 2025	September 2025	Repairs were completed by July 11, 2025. Phase 2 was started over the Summer and will be completed by the end of September 2025.			
THS glycol leak and repairs	THS	Emergency	UNK	In Progress	September 2026	All mechanical systems were repaired and covered under the insurance claim. Flooring was approved by the insurance company on 7/31/25. Flooring will be installed as flooring materials are available and school breaks allow.			

