

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
Friday, September 5, 2025
8:30 a.m.
Central Office Conference Room**

Attendees: Brian Fry, James Mol (via Zoom), Maureen Sattan, Greg Sparzo, Suffield High School Principal Anthony Hibbert, Suffield High School Assistant Principal Shannon Insero, and Superintendent Matthew Dunbar

Absent: Michael Sepko

A. Call to Order - Board member Fry called the meeting to order at 8:33 a.m.

B. Policies for Review and Discussion

a. Policy #6146.1 Grading-Assessment

Policy #6146.1 was reviewed. No changes to current policy are proposed. Suffield High School Principal Anthony Hibbert assures the Board that the decile rank will be reported out through the Suffield High School School Profile this year per existing policy.

b. Policy/Regulation #5123.2 Summer School Work for Credit Recovery

Policy and Regulation #5123.2 were reviewed. Proposed changes to the Regulation include striking language regarding using a summer school grade to calculate QPA/GPA. Language is added to allow the high school principal discretion with summer school participation criteria for seniors that may be at risk of not completing graduation requirements.

Principal Hibbert and Assistant Principal Insero exited the meeting at 9:49 a.m.

c. Policy #0000 Missions and Functions; Policy #0020 Mission, Goals, Objectives

Policy #0000 and Policy #0020 were discussed. Matters of district goals, objectives, missions and functions are recognized as being critically important to school function, but these topics are not felt to be true policy issues. As such, the subcommittee suggests striking the entirety of both. Proposed changes will be moved to "first read" at the next Board of Education meeting.

d. Policy #3542.43 Charging Policy

Policy #3542.43 was introduced by our superintendent. Following on a recent CT State audit of our food services, we were advised to make changes to our existing policy. Notably, Administration assured us that these changes will not alter or substantially impact our current operations. These changes are intended to bring us into compliance with CT State expectations. The proposed changes will be moved to "first read" at the next Board of Education meeting.

C. Adjournment - The subcommittee meeting adjourned at 10:07 a.m.