

902 USE OF SCHOOL EQUIPMENT

I. PURPOSE

Since the schools belong to the people of the school district, and since the plant facilities are established, maintained, and operated by funds largely provided by local taxes, the Board accepts the responsibility for making its plant facilities available to responsible organizations, associations, and individuals of the community for appropriate civic, cultural, welfare or recreational activities that do not infringe upon, nor interfere with, the conduct and best interests of the school system and maintain equal access. (Among responsible organizations shall be included employee organizations recognized by the Board.) The use of the facilities after school hours will be scheduled through the superintendent's office.

II. GENERAL STATEMENT OF POLICY

- A. The specific school equipment which can be rented will be determined annually along with fees for rental and damage deposits by the School Board.
- B. All requests for use of the specified school equipment by any group, other than school-sponsored activities and programs within each school, are to be submitted to the superintendent's office or his/her designee on the proper form, with all information supplied, at least seven days prior to the use of the equipment.
- C. Regular school activities will have priority for all equipment. All applications will be processed according to date of receipt of the application.
- D. A permit is not transferable.
- E. Violation by a permit-holder of any of the regulations governing the use of school equipment may be cause for the cancellation of all existing permits and the denial of any permits in the future.
- F. If the application is approved, the person and/or organization will assume responsibility for orderly and careful use of the school equipment. The applicants will hold the Board harmless from claims arising out of the use of the school equipment, for the function being sponsored, on the specified date or dates.
- G. School district equipment are not to be used for commercial purposes of any nature that would tend to give unfair competition to private enterprises.
- H. The fee schedule which includes a damage deposit may be obtained from the superintendent or his/her designee.

Cross Reference:

Policy 801 Use of School Facilities and Equipment