

Regular Meeting

August 12, 2025

The Regular meeting of the Board of Education of the Caledonia-Mumford Central School District was called to order by the Board President, at 6:00 p.m. in the District Office Board Room.

Members present: Liz Doll, Peggy Roll, Michael Balonek, Elizabeth Dietrich, Rebecca McNear, John Bickford and Keira Noll at 6:11 PM.

Members absent: Arnie Rychlicki

Others present: Rebekah Chenaille Superintendent; Mrs. Michele Meyer Elementary Principal; Mrs. Megan Rogers Dir. of Pupil Services, Lindsey Peet Dir. of Curric. Instruct. & Technology, Brennen Colwell Business Administrator, and Susan Voos District Clerk.

I. CALL TO ORDER BY THE PRESIDENT OF THE BOARD OF EDUCATION

II. PLEDGE OF ALLEGIANCE TO OUR COUNTRY'S FLAG

III. CONSENT AGENDA

Motion by Bickford and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the following consent agenda items:

1. Minutes of 7/8/2025 and 7/17/2025
2. General Fund Warrant #s 74, 76, 79, 1, 3, 4 (68622-68832)
3. School Lunch #s 20, 21 (106848-106859)
4. Capital Warrant #s13, 14, 15, 1 (2625-2635)
5. Budget Transfers - May and June
6. Appropriation and Revenue - Year end 24-25
7. ExtraClass Treasurer Report - June, Year-end, and July 2025
8. CSE Recommendations

Ayes 6, Nays 0, motion carried

V. COMMUNICATIONS

1. Correspondence: Points of Pride; Mr. Balonek announced that two Raiders attended the 84th annual American Legion Auxiliary Empire Girls State. Both Hannah Harmon and Julia Wasilco enjoyed the week-long experience. Dr. McNear was excited to announce that we have been awarded the NYSPHSAA School of Excellence Award exceeding the bar as 16/19 of our Varsity teams were Scholar Athlete teams during the 2024-25 school year.
2. Board Committee Report – Mrs. Roll attended the Textbook Meeting and reported that the committee liked the book that was presented to them and will go to the board for approval. The policy committee also met to review new and updated policies.
3. Guest of the Board– Internal Claims Auditor, Barb Burns – Barb reported that all systems were working well and there have been no issues.
4. Public Forum – Mr. Seeley addressed the Board regarding the assistant principal position, stating that in his opinion, it would be a good time to look at the vacancy of the position and whether it should be filled or use additional behavioral services.

VI. SUPERINTENDENT'S REPORT

1. Professional Learning Plan
2. Code of Conduct - update
3. RtI Plan
4. Special Education Plan
5. Counseling/Guidance Plan
6. Every Raider is a Reader Presentation
7. AP Results

8. Assist. Principal position – posting- Dr. Chenaille discussed the need to post for an Elementary Assistant Principal.

VII. OLD BUSINESS

1. None

VIII. NEW BUSINESS

1. Capital Project Tour - Campus Construction/Hunt Engineers

Motion by Balonek and seconded by McNear that the Board of Education adjourn to the Regular Board meeting at 6:37 PM to tour the campus for Capital Project Tour.
Ayes 6, Nays 0, motion carried

Motion by Bickford and Seconded by Balonek that the Board of Education return to regular session at 7:45 PM.
Ayes 6, Nays 0, motion carried

2. Approval of Change Order for Middle/High School Boilers

Motion by Balonek and Seconded by Bickford to approve the change order as listed:

WHEREAS, the Board of Education of the Caledonia-Mumford Central School District is undertaking a capital improvement project known as the 2025-2026 Capital Project; and

WHEREAS, the Board has an existing contract with Mazza Mechanical Services, dated February 12, 2025, for Mechanical Work; and

WHEREAS, certain changes to the contract are now being implemented due to availability of unallocated project funds; and

WHEREAS, the district’s architect and construction manager, Hunt Engineers and Campus Construction, has reviewed and recommended for approval the proposed change, which is detailed in Change Order No. 103-02; and

WHEREAS, this Change Order will result in a net increase to the contract sum in the amount of \$481,660.00; NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Change Order No.103-02 to the contract with Mazza Mechanical Services for the 2025-2026 Capital Project, resulting in a net increase to the contract in the amount of \$481,660.00, which adjusts the total contract sum to \$1,921,311; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to execute any and all documents necessary to effectuate this Change Order.

Ayes 6, Nays 0, motion carried

3. Approval of Change Order for Elementary Windows

Motion by Bickford and seconded by McNear to approve the change order as listed:

.WHEREAS, the Board of Education of the Caledonia-Mumford Central School District is undertaking a capital improvement project known as the 2025-2026 Capital Project; and

.WHEREAS, the Board has an existing contract with Allgaier Construction Corp. dated February 12, 2025, for General Trades work; and

.WHEREAS, certain changes to the contract are now being implemented due to availability of unallocated project funds; and

.WHEREAS, the district's architect and construction manager, Hunt Engineers and Campus Construction, has reviewed and recommended for approval the proposed change, which is detailed in Change Order No. 101-02; and

.WHEREAS, this Change Order will result in a net increase to the contract sum in the amount of \$405,092.00;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Change Order No.101-02 to the contract with Allgaier Construction Corp. for the 2025-2026 Capital Project, resulting in a net increase to the contract in the amount of \$405,092.00, which adjusts the total contract sum to \$4,511,089.00; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to execute any and all documents necessary to effectuate this Change Order.

Ayes 6, Nays 0, motion carried

4. School Bus Intermunicipal Cooperative Agreement

Motion by Roll and seconded by McNear, that the Board of Education, upon the recommendation of the Superintendent, approve Intermunicipal Cooperative Agreement with BOCES General Transportation, regarding reciprocal Loaning of School Buses for the 2025-2026 school year per attached resolution.

Ayes 6, Nays 0, motion carried

5. Certification of Evaluators and Lead Evaluators

Motion by McNear and seconded by Dietrich to approve the following Evaluators and Lead Evaluators

.WHEREAS, Education Law Section 3012-d and Subpart 30-2 of the regulations of the commissioner of Education require that administrators receive specific training as a condition of performing teacher and principal evaluations pursuant to that section and subpart, and

.WHEREAS, administrators so trained are eligible to be designated by this Board as "Evaluators" and "Lead Evaluators," thereby authorizing the performance of evaluations pursuant to that section and subpart, and

.WHEREAS, certain Partnership administrators have received the required training,

NOW THEREFORE BE IT HEREBY RESOLVED, pursuant to Education Law Section 3012-c and Sections 30-2.2 and 30-2.9 of the regulations of the Commissioner, that the following Partnership administrators are certified as "Evaluators" and "Lead Evaluators,"

1. Dr. Rebekah Chenaille
2. Mrs. Morgan Marcello
3. Mr. Tim McArdle
4. Mrs. Michele Meyer
5. Mrs. Megan Rogers

Ayes 6, Nays 0, motion carried

-2277-

6. Transfers to Reserve Funds

Motion by Balonek and seconded by Roll, that the Board of Education upon the recommendation of the Superintendent, pre-authorize any transfers which may be necessary in connection with the fiscal year-end closing of the District books to ensure compliance with Section 1318 of the Real Property Tax Law (4% limit on fund balance). In the event that there is a budget surplus that is greater than what we are able to utilize in our appropriated fund

balance, the Superintendent recommends that the Board of Education take action to authorize transfers to approved reserve funds; including the appropriation of fund balance and reserve contained in the voter approved 2025-2026 Budget.

Ayes 6, Nays 0, motion carried

7. Cooperative Bid Resolution

Motion by Bickford and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the authorization to participate in the following cooperative bids for the 2026-2027 school year. These bids will be coordinated by the Genesee-Livingston-Steuben-Wyoming BOCES during the 2025-2026 school year.

Copy and Printer Paper – Winter	Custodial Supplies
Athletic/P.E. Supplies	Bread
Milk Products	Ice Cream Products
Paper and Chemical Supplies (Food Service)	
Grocery	Grocery Diversions
Kitchen Small wares	Refuse Collection
Medical Supplies	Fuel
School and Office Supplies	Copy and Printer Paper – summer
Printer Supplies	

Ayes 6, Nays 0, motion carried

8. Annual Approval of District-wide Emergency Response Plans

Motion by McNear and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve the Project SAVE School for 2025-2026 per Commissioner’s Regulation 155.17.

Ayes 6, Nays 0, motion carried

9. Annual Approval of Elementary and Middle/High School Building Emergency Response Plans

Motion by Balonek and seconded by Bickford that the Board of Education, upon the recommendation of the Superintendent, approve the Project SAVE Elementary and Middle/High School Building Emergency Response Plans for 2025-2026 per Commissioner’s Regulation 155.17.

Ayes 6, Nays 0, motion carried

10. 1st Reading of Board Policies

Policy #7316 USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

Policy #5840 ARTIFICIAL INTELLIGENCE (AI)

Policy #5685 MAXIMUM TEMPERATURE FOR SCHOOL BUILDINGS AND INDOOR FACILITIES

Policy #7530 CHILD ABUSE AND MALTREATMENT

11. Resolution to Approve Breakfast and Lunch Prices

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the school breakfast and lunch prices for the 2025-2026 school year as follows:

Breakfast	\$2.00	K-5	\$2.00	6-12
-----------	--------	-----	--------	------

Lunch	\$3.00	K-5	\$3.10	6-12
-------	--------	-----	--------	------

Ayes 6, Nays 0, motion carried

-2278-

12. Sale and Disposal of School District Property

Motion by Balonek and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, award the bid for miscellaneous items to the highest bidders from Auctions International website per Board Policy #5250 SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY.

Ayes 5, Nays 0, motion carried

13. Approval of Elevator Maintenance of Buffalo Contract

Motion by Balonek and seconded by Roll, that the Board of Education, upon the recommendation of the Superintendent, approve the contract with Ace Elevator Inspection Corp. to perform Pressure Relief Tests on passenger elevators during the 2025-26 school year.
Ayes 5, Nays 0, motion carried

.14. Approval of Field Turf Contract

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the contract with Field Turf for maintenance services during the 2025-2026 school year.
Ayes 5, Nays 0, motion carried

.15. Approval of Building Conditions Survey Contract

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the Building Conditions Survey contract for the 2025-2026 school year.
Ayes 5, Nays 0, motion carried

JB returned at 8:27

.16. Adoption of Textbook

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Textbook Committee approve the adoption of the recommended textbook, History Alive! The United States through Industrialization and through Modern Times, 2nd Edition, by Teach TCI.
Ayes 6, Nays 0, motion carried

.17. Approval of Professional Learning Plan

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the Professional Learning Plan 2025-2026.
Ayes 6, Nays 0, motion carried

.18. Approval of Response to Intervention Plan

Motion by Balonek and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the Response to Intervention Plan 2025-2026.
Ayes 6, Nays 0, motion carried

.19. Approval of Special Education District Plan 2024-2026

Motion by McNear and seconded by Balonek that the Board of Education, upon the recommendation of the Superintendent, approve the updates to the Special Education District Plan for the 2025-2026 school year.
Ayes 6, Nays 0, motion carried

-2279-

.20. Approval of School Counseling/Guidance Plan 2025-2026

Motion by Bickford and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, approve the updates to the Counseling Plan for the 2025-2026 school year.
Ayes 6, Nays 0, motion carried

.21. 2025-2026 Tax Warrant

Motion by Bickford and seconded by Balonek that the Board of Education has been authorized to raise for the current budget for the 2025-2026 school year a sum not to exceed \$20,605,985. The tax levy will be funded as follows:

Tax Levy: \$7,983,478

THEREFORE BE IT RESOLVED: That the Board fix the equalization rates by town and confirm the extension of taxes as they appear on the final tax roll;

AND BE IT HEREBY DIRECTED THAT that the tax warrant of this board, duly signed shall be affixed to the final tax rolls authorizing the collection of said taxes to begin on September 1, 2025, and end October 31, 2025, giving the tax warrant an effective period of sixty-one days at the expiration of which time the tax collector shall make an accounting in writing to the boards;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

September 1- September 30, 2025 - No penalty

October 1 - October 31, 2025 - 2% penalty

Beginning November 1, 2025 - 3% penalty

Ayes 6, Nays 0, motion carried

EXECUTIVE SESSION

Motion by McNear and seconded by Dietrich that the Board of Education adjourn to Executive Session at 8:34 PM to discuss the employment and employee history of particular persons and matters leading to the appointment.

Ayes 6, Nays 0, motion carried (Mr. Balonek left the meeting at 10:04 PM)

Motion by Balonek and seconded by McNear that the Board of Education return to regular session at 10:35pm.

Ayes 5, Nays 0, Motion carried

IX. PERSONNEL

1. Approval of Substitutes for the 2025-2026 School Year.

Motion by Balonek, seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of substitute teachers and staff per the *attached list*.

Ayes 5, Nays 0, Motion carried

2. Annual Reappointment of Bus Drivers

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the annual reappointment of school bus drivers for the 2025-2026 school year.

Paul Day	Ashley Garland	Tory Decker	Kevin Branigan
Daniel Freeman	Ronald Grattan	Larry Becker	Carol Day
Reece Lambert	Stephanie Lein	Andrea Horr	
Ronald Otto	Ed Micheaux	Chris Wood	

Ayes 5, Nays 0, Motion carried

-2280-

3. Resolution Amendment

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the amended resignation of Bus Driver to the Resignation for Purpose of Retirement of Richard Greer, Bus Driver.

Ayes 5, Nays 0, Motion carried

4. Permanent Appointment of Cook Manager

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve Lindsay McKay to the permanent position of Cook Manager effective August 23, 2025, upon successful completion of probationary term ending on August 22, 2025.

Ayes 5, Nays 0, Motion carried

5. Permanent Appointment of Custodian

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, approve William VanAuken to the permanent civil service position of Custodian, effective August 28, 2025, upon successful completion of probationary term ending on August 27, 2025.

Ayes 5, Nays 0, Motion carried

6. Appointment of Automotive Mechanic

Motion by Balonek and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, appoint Jonathan Stetter to the 1.0 FTE provisional civil service position of Automotive Mechanic and Compensation Agreement, effective August 4, 2025.

Ayes 5, Nays 0, Motion carried

7. Appointment of District Treasurer

Motion by Balonek and seconded by Dietrich that the Board of Education, upon the recommendation of the Superintendent, appoint Desiree Lyman to the 1.0 FTE provisional civil service position of District Treasurer, and Compensation Agreement, effective August 4, 2025.

Ayes 5, Nays 0, Motion carried

8. Appointment of Secretary to the Superintendent/District Clerk

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, appoint Sheri Murdock to the 1.0 FTE probationary civil service position of Secretary to the Superintendent/District Clerk effective August 13, 2025.

Ayes 5, Nays 0, Motion carried

9. Appointment of Special Education Teacher

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Lindsay Dooley to the 1.0 FTE probationary tenure position of Special Education Teacher effective August 28, 2025, through August 27, 2029. The appointee holds Professional Certifications in Students with Disabilities Grades 7-12 and English Language Arts Grades 7- 12.

Ayes 5, Nays 0, Motion carried

10. Appointment of Secondary English Teacher

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, appoint Patrick Purtell to the 1.0 FTE probationary tenure position of Secondary English Teacher effective August 28, 2025, through August 27, 2029. The appointee holds Initial Certification in English Language Arts 7-12.

Ayes 5, Nays 0, Motion carried

-2281-

11. Resignation of Elementary Assistant Principal

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, accept with regret and best wishes, the resignation of Peter Greene, Elementary Assistant Principal, effective July 31, 2025.

Ayes 5, Nays 0, Motion carried

12. Resignation of Elementary Teacher

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Erin Hopkins, Elementary Teacher, effective July 28, 2025.

Ayes 5, Nays 0, Motion carried

13. Resignation of Elementary Special Education Teacher

Motion by Roll and seconded by McNear that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of Michelle Langschwager, Elementary Special Education Teacher, effective August 28, 2025.

Ayes 5, Nays 0, Motion carried

14. Approval of Mentors

Motion by Balonek and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the following mentors for the 2025-26 school year.

Mentor	Mentee
Jessica McKay	Mentor to Grade 6 Math Teacher
Brittany Chapman,	Mentor to MS/HS English Teacher
Cait Kunichika,	Mentor to MS / HS Special Ed Teacher
Christie Sluberski,	Mentor to Elem. Special Ed Teacher
Chad Schalk, Mentor Coordinator	

Ayes 5, Nays 0, Motion carried

15. Approval of MOA for Bus Dispatcher

Motion by McNear and seconded by Roll that the Board of Education, upon the recommendation of the Superintendent, approve the written agreement between the superintendent and Bus Dispatcher for the rate of pay.

Ayes 5, Nays 0, Motion carried

16. Approval of MOA

Motion by Roll and seconded by McNear that the Board of Education approves the written agreement between the Superintendent of Schools and the Caledonia-Mumford Support Staff Association.

Ayes 5, Nays 0, Motion carried

X. ADJOURNMENT

Motion by McNear and seconded by Roll that the Board of Education adjourn the meeting of August 12, 2025, at 10:43 p.m.

Ayes 5, Nays 0, Motion carried

Susan Voos, District Clerk