Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	August 26, 2025
Kind	Regular Session
Place	Lancaster Middle School, 148 Aurora St., Lancaster
Members Present	John Talarico, President Timothy Talbot, Vice President Anita Schiavone, Trustee Melissa Payne Smith, Trustee Jonathan VanNortwick, Trustee
Members Excused	David Lyman, Trustee Michael Sage, Trustee
District Administrators Present	Andrew P. Kufel, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services Erin Gannon, Director of Special Education Karen Marchioli, Ed.D., Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability Sarah Wittmeyer, Director of Secondary Education
Others Present	District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Patrick Farruggio, past president of the Lancaster High School Booster Club, who passed away on August 2, 2025.

4.0 Presentation
4.1 Summer School Graduation

Mr. Chris Pollard, summer school principal, presented a diploma to a summer graduate.

4.2 Comprehensive District Education Plan (CDEP)

Andrew Krazmien, Sarah Wittmeyer, Karen Marchioli, Cheryl Randall, Erin Gannon and John Tresmond, presented information to the board regarding the Comprehensive District Educational Plan which included goals and plans of action in literacy, 3-8 English Language Arts, writing,

science, Algebra I, college credit math, college credit, and multi-tiered systems of support.

5.0 Correspondence

No correspondence was received.

6.0 Approval of Minutes

6.1 Regular Session
August 4, 2025

Moved by Talbot seconded by VanNortwick to accept the minutes from the regular session held on August 4, 2025, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:
Mr. Greg Heer had no items to report.
Lancaster Central Teachers Association:
No one present to report.
Lancaster Association of Service Personnel:
No one present to report.
Lancaster Association of Substitute Teachers:
No one present to report.

8.0 Board Reports

Mr. Talarico spoke about events he attended since the last board meeting.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Talbot seconded by VanNortwick to approve the personnel changes for the period ending August 26, 2025, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Schiavone seconded by Talbot to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Smith seconded by Talbot to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talbot seconded by Schiavone to approve the financial reports from August 26, 2025, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.2 Policy Adoption #7317
District Technology Device
Student Agreement Policy

Moved by Talbot seconded by Schiavone to adopt policy #7317 District Technology Device Student Agreement Policy for inclusion in the district's policy manual, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.3 District-wide School
Safety Plan 2025-26

Moved by VanNortwick seconded by Schiavone to approve the 2025-2026 District-wide School Safety Plan, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.4 Building-level Emergency
Response Plans 2025-26

Moved by Schiavone seconded by VanNortwick to approve the 2025-2026 building-level emergency response plans for each school building within the district, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.5 Code of Conduct

Moved by VanNortwick seconded by Smith to approve the revised Code of Conduct with the changes, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.6 Athletic Code of Conduct

Moved by VanNortwick seconded by Talbot to approve the revised Lancaster Central School District Athletic Code of Conduct, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.7 Child Nutrition Annual Renewal

Moved by Talbot seconded by Schiavone to approve the attached NSLP and SBP renewal for the 2025-2026 school year and appoint Arlene Denver as the reviewing official, Jamie Phillips as the hearing official and Arlene Denver as the verification official for participation in the Federal Child Nutrition Program for the 2025-2026 school year, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.8 Contract – Marie Blask

Moved by VanNortwick seconded by Talbot to approve the agreement between the Lancaster Central School District and Maria Blask, to provide AIS services at St. Mary's elementary for the 2025-2026 school year paid through Title 1 fund allocation, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.9 Grant Acceptance
First Tee - Western New York

Moved by Talbot seconded by Schiavone to approve the acceptance of $2,500 from First Tee - Western New York to be used for funding for golf equipment, curriculum, and training to incorporate golf in the physical education classes for Hillview students, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.10 Food Service Department Operating System Reports

Moved by Schiavone seconded by VanNortwick to approve the food service department operating system reports for July 2025, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.11 Reserve Fund Activity June 30, 2025

Moved by Talbot seconded by Smith to approve the reserve fund activity for the fiscal year ending June 30, 2025, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.12 Bid Award - $178M Capital Project Phase 1

Moved by VanNortwick seconded by Talbot to approve the recommended bids to Louis Del Prince & Sons, Inc. and ALP Steel Corporation, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Reese Day, 736 Crescent Avenue, Buffalo, spoke to the board regarding the policy on foreign exchange students.

14.0 Executive Session

At 7:33pm moved by Talbot seconded by Schiavone to move to executive session to discuss pending litigation.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 8:31pm moved by Schiavone seconded by Smith to reconvene regular session.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

At 8:32pm moved by Smith seconded by Schiavone to adjourn the regular session.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk