



**The Agnes Irwin School**  
**Non-Custodial Parent Waiver**  
**2026-2027 Academic Year**

A primary tenet of Agnes Irwin’s tuition assistance program is that parents have an obligation to finance their children’s education to the extent they are able. This tenet is aligned with the methodology and principles of the National Association of Independent Schools (NAIS) for Financial Aid. The Tuition Assistance Committee will consider the financial resources of all parents, if living, before making a grant. The Committee does not feel bound by the assertion, if it is made, that one parent is not legally responsible for educational expenses. If either natural parent remarries, we shall consider the obligations of that parent to his or her new family. Additionally, we shall bear in mind the obligations of the step-parent to his or her natural children.

It is possible, however in rare situations, for Agnes Irwin to waive the non-custodial requirement. The conditions under which we may consider waiving the non-custodial requirement are usually: 1. The non-custodial parent’s whereabouts are and have been unknown, 2. The non-custodial parent has no contact, and has not had any contact, with the applicant over a period of several years, 3. The non-custodial parent provides no financial support to the student for any expenses whether related to education or otherwise.

This is a petition requesting that The Agnes Irwin Tuition Assistance Committee consider waiving the custodial parent requirement regarding the submission of tuition assistance application forms. Upon receipt of this petition, along with the requested documentation, Agnes Irwin’s Tuition Assistance Committee will review and respond to the request. Please complete the entire form, answering all questions and submitting all requested documentation. Only completed applications will be reviewed by the Committee. False statements or misrepresentation of facts may result in reconsideration of the grant amount for the family.

Please forward all information no later than **December 5, 2025** (completed copy of this form along with all accompanying documents) to either:

- Scan and email to [tuitionassistance@agnesirwin.org](mailto:tuitionassistance@agnesirwin.org)
- Scan and upload to Clarity under “Documents”



**A: CONTACT INFORMATION**

Applicant Name \_\_\_\_\_

Custodial Parent Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

**B: THIRD PARTY DOCUMENTATION**

Please attach a letter from a legal or psychological counselor who can describe and verify the relationship of the student and the non-custodial parent. The person writing the statement must include his/her name, contact information (address, phone number, email), relationship to the student, and the number of years s/he has known the student and in what capacity.

**C: CUSTODIAL PARENT PERSONAL ACCOUNT**

Please provide a statement below (or attached) providing additional information that will help the Tuition Assistance Committee understand the circumstances that make it necessary to request a waiver of the non-custodial requirement. Please provide as much detail as possible and include any applicable documentation.



**D: NON-CUSTODIAL PARENT CONTACT INFORMATION**

Non-custodial Parent Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

1. Marital Status of applicant's natural/adoptive parents
  - a. Divorced \_\_\_\_ Separated \_\_\_\_ Never Married \_\_\_\_
2. If divorced or separated, indicate year of divorce/separation \_\_\_\_\_
3. Has the non-custodial parent ever claimed the applicant on a federal income tax return?
  - a. Yes \_\_\_\_ No \_\_\_\_
4. If you answered yes above, was this a condition of a divorce decree? \_\_\_\_\_
5. If you answered yes above, please indicate the most recent tax year this occurred \_\_\_\_\_
6. Has the non-custodial parent remarried? \_\_\_\_\_ If yes, year of remarriage \_\_\_\_\_
7. Does the non-custodial parent have other children? \_\_\_\_\_ If yes, how many? \_\_\_\_\_

**E. FREQUENCY OF CONTACT**

1. Has the applicant had contact with his/her non-custodial parent in the past year? \_\_\_\_
2. If you answered yes, above, please describe the nature of the contact \_\_\_\_\_  
\_\_\_\_\_
3. If you answered no above, please indicate when the applicant last had contact with him/her \_\_\_\_\_  
\_\_\_\_\_

**F: CHILD SUPPORT AND LEGAL ORDERS**

1. Did the non-custodial parent pay child support this year? \_\_\_\_\_
2. If you answered yes above, please indicate the total amount of child support paid this year of the applicant \$ \_\_\_\_\_ For the applicant's siblings (if any) \$ \_\_\_\_\_
3. Please indicate type of child support paid  
Voluntary \_\_\_\_ Court Ordered \_\_\_\_ Garnished from wages \_\_\_\_ Other \_\_\_\_\_
4. Are there any legal orders that limit the non-custodial parent's contact with the applicant?  
\_\_\_\_\_



5. If there are legal orders (i.e., restraining order, police report or divorce decree), please include this documentation.

**G: CERTIFICATION**

I certify that all the information provided on this form is true and complete to the best of my knowledge.

Custodial Parent Signature \_\_\_\_\_ Date \_\_\_\_\_