



AUGUST BOARD MEETING

08/11/2025 [07:00 PM-09:00 PM] @ 418 S. 24th Street Camp Hill PA 17011

AUGUST BOARD MEETING

1. Call to Order

Minutes

Mrs. Gurgiolo called the meeting to order at 7:00 p.m. with the pledge to the flag.

2. Pledge of Allegiance

3. Roll Call

Minutes

Melanie Gurgiolo (President), Meredith Bowen, Josceylon Buchs, Neil Connelly (Vice President), Randall Gale, Melissa Howard, Karen Mallah, Dan Serfass (Superintendent) and Kerry Martin (Secretary).

Mr. Lamay and Mr. McInroy were not present.

Community/Staff Attendees are available on the attached list.

4. Agenda Approvals

4.a. Approval of Agenda

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the agenda for the meeting. The motion passed unanimously.

4.b. Minutes from Previous Meeting

Minutes

Mr. Lamay made a motion, seconded by Mr. Connelly, to approve the minutes from the June 9, 2025, Work Session and June 16, 2025, Board meeting. The motion passed unanimously.

4.c. Bills List

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Bills List. The motion passed unanimously.

4.d. Treasurer's Report

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Treasurer's Report. The motion passed unanimously.

5. Report of Officers and Others

5.a. President (Mrs. Gurgiolo)

Minutes

Mrs. Gurgiolo shared that the band preview show last Friday was amazing. She recognized the band members for spending many long, hot days at band camp preparing the show and thanked community members for coming to support the band at the preview. She highlighted the directors' and volunteers' work through band camp and into the future. She welcomed back students, families, teachers and staff for the new school year in the coming weeks and thanked those that worked through the summer to prepare for the smooth and successful start to the new school year. She highlighted the work done completing repairs, working on curriculum, completing professional development, and onboarding new staff through the summer. On behalf of the Board, she shared that they look forward to continuing the work and support for student success through the new school year.

5.b. Secretary (Mrs. Martin)

Minutes

There was no report.

5.c. Superintendent (Mr. Serfass)

Minutes

Mr. Serfass agreed with Mrs. Gurgiolo about the band preview show and highlighted the summer stage performance of Frozen last week to complete the summer camps. He shared that the District is ready and prepared to welcome students back to the buildings on August 21st and highlighted the work completed by the buildings and grounds department to deep clean the buildings and complete needed repairs. He shared that teachers are returning this week to ready classrooms and that Induction for new staff will be held on Wednesday, August 13th. He shared that the District is fully staffed for professional staff to begin the new school year. He shared that Monday, Tuesday, and Wednesday will be spent completing professional development, reviewing student records, and preparing for students' return to the buildings.

Mr. Serfass shared that enrollment is 1,220 to begin the school year which is 20 fewer to start the school year than what the District ended with last year. He shared that the school year will start with 33 students in charter schools, a decrease of 5 from the end of last school year.

Mr. Serfass highlighted the events of next week, including ongoing new student orientations, Back to School Nights at Hoover Elementary School on Monday and at Eisenhower Elementary School on Tuesday. He highlighted that the Middle School and High School are trying something new this year and

are holding a combined Back to School Night on August 27th. He shared that he will have additional information on the CFACTC as a part of that agenda item later in this evening's meeting.

6. Report of Board Representatives

6.a. Community Recreation (Ms. Bowen)

Minutes

Ms. Bowen shared that the Borough had a successful Kite Festival with over 600 attendees and 220 kites made and given away.

She highlighted upcoming fall events including the Halloween Parade on October 27th with a rain date on October 28th, Trick or Treat night on October 30th from 6-8 PM, tree lighting ceremony on December 4th, and the Parade of Lights setup beginning on November 30th with the event on December 5th and 6th. She shared that they are welcoming volunteers for both the set up and tear down of the event.

Ms. Bowen shared that the Borough is collecting nominations for a Volunteer of the Year award and shared that they can be submitted on the Borough website through November 1st.

6.b. Cumberland Perry Area Career and Technical Center (Mr. Lamay)

Minutes

Mr. Serfass shared that Mr. Lamay shared three documents that are attached to this evening's agenda. He shared that 44 students are enrolled in the CFACTC to begin the school year and that the first student day is August 20th. He shared that the project to renovate and expand the facility has begun and that they anticipate 280 additional students will be able to enroll once the project is completed. He shared that high quality instruction will continue through the completion of the project and highlighted several construction timelines that have been met, including building permits, notice to proceed, local government pre-construction meetings, and the beginning of abatement and other preparation work. Mr. Serfass shared that the next JOC meeting is scheduled for August 25th and the next Superintendents' meeting is scheduled for September 8th.

6.c. District / Borough (Mrs. Gurgiolo)

Minutes

Mrs. Gurgiolo shared that there has been no District/Borough meeting since the last meeting and that a meeting will be scheduled for the fall to discuss crosswalk locations. She shared that they have requested a crosswalk at Deanhurst and Dickinson and are awaiting a response. Mrs. Ivey shared that the meeting will be held on September 24th.

6.d. Harrisburg Area Community College (HACC) (Mr. Gale)

Minutes

There was no report.

6.e. Performing Arts Center Advisory Council (Dr. Mallah)

Minutes

Dr. Mallah reiterated that the summer programs have finished and were great and highlighted that the Director position is in recruitment.

6.f. Capital Area Intermediate Unit (CAIU) (Mrs. Gurgiolo)

Minutes

Mrs. Gurgiolo shared that there was no meeting in July and provided a reminder that Camp Hill shares the seat on the CAIU board and that the minutes will be sent to Mrs. Ivey for each meeting. Mrs. Gurgiolo shared that she will be reviewing each meeting's minutes and will report on them to the rest of the Board as appropriate.

7. Comments from Citizens

Minutes

Mr. Connelly read the public comment statement.

1. Christina Garber: shared information about her organization Screenwise Camp Hill and commented on technology's impact on children.
2. Matthew Garber: expressed desire to continue dialogue with the District regarding students' screen use.
3. Beth Zangle: recognized staff preapring for the school year and commented on tree removal around the high school parking lot and potential locations for crosswalks in the Borough.

8. Policies

Minutes

Mr. Gale made a motion, seconded by Mr. Lamay, to approve Policy 126 Class Size, Policy 212 Reporting Student Progress, Policy 226 Searches, and Policy 335 Family and Medical Leaves. The motion passed unanimously.

8.a. Approval

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve Policy 815.1 Use of Generative Artificial Intelligence in Education. The motion passed unanimously.

8.b. Retirement

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the retirement of Policy 213 Assessment of Student Progress and Policy 241 College in the High School/Dual Enrollment/Advanced Placement. The motion passed unanimously.

9. CHSD Agreement with Churches Affiliated Child Care Center, Inc.

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Agreement with Churches Affiliated Child Care Center, Inc., to provide before and after school child care services at Hoover and Eisenhower Elementary Schools.

10. Cooperative Sponsorship with Trinity High School for Boys and Girls Lacrosse

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Cooperative Sponsorship with Trinity High School for boys' and girls' lacrosse.

Mrs. Gurgiolo thanked Mr. June for his work in pursuing this agreement and highlighted the additional opportunities it will provide District students.

The motion passed unanimously.

11. Disposal of Outdated, Irrelevant, or Damaged Items from the Eisenhower and Hoover Libraries / Instructional Items from Hoover Elementary

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the disposal of listed items from Eisenhower and Hoover libraries and listed instructional items from Hoover Elementary School. The motion passed unanimously.

12. Student Services Settlement

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the attached student settlement agreement. The motion passed unanimously.

13. School Nutrition Program (SNP) Agreement Between SNP Sponsors with Shared Students

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the School Nutrition Program Agreement Between SNP Sponsors with Shared Students. The motion passed unanimously.

14. Auditor Engagement Letter - Boyer & Ritter 2025-2026

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Engagement Letter with Boyer & Ritter, LLC.

Mrs. Gurgiolo asked for clarification on the listed school year on the item. Mrs. Martin confirmed that the audit is being completed for last school year, so the years are correct. Mrs. Gurgiolo highlighted the reduction in cost.

The motion passed unanimously.

15. District Photographer Vendor Agreement

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the District Photographer Vendor Agreement.

Mr. Connelly shared that these photographs will be in addition to the graduation photographs received through separate Lion Foundation grant. Mrs. Gurgiolo clarified that the language was adjusted as a result of last week's discussions about the contract.

The motion passed unanimously.

16. Workers Compensation Insurance

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve securing insurance services for workers' compensation through Zenith Insurance Company.

Mrs. Gurgiolo highlighted the work done by Mr. Mowery and Mr. Pursel for working together to find the best fit for the District for these services.

The motion passed unanimously.

17. 2025-2026 Dental Examiner's Agreement

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the 2025-2026 Dental Examiner's Agreement with Verber Dental Group.

Mrs. Ivey shared that the dental group did not want to charge at all but that the District Solicitor shared that the law requires a fee of at least \$1. Mrs. Gurgiolo gave a shout out to the group.

The motion passed unanimously.

18. 2025-2026 Support Staff Handbook

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the 2025-2026 Support Staff Handbook. The motion passed unanimously.

19. Superintendent's Stipend

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the Superintendent's Stipend.

Mr. Connelly thanked the Board President for the manner in which the process was handled. Mrs. Gurgiolo expressed thanks to Mr. Serfass for the work he puts in, both seen and unseen, for the District.

The motion passed unanimously.

20. Personnel Report

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to approve the attached Personnel Report. The motion passed unanimously.

21. Adjournment

Minutes

Mr. Gale made a motion, seconded by Mr. Connelly, to adjourn the meeting. The motion passed unanimously. Mrs. Gurgiolo adjourned the meeting at 7:34 PM.

In Person Attendees:

Dr. Borrelli

Mrs. Ivey

Mrs. Rhinehart

Mrs. Russell

Betsy Gayner

Beth Zangle

Christina Garber

Matt Garber

Justin Sheaffer

Online Attendees:

Sean Quinlan

Micki Kautz

Sharon Hanson

Dana Miller

