



AUGUST WORK SESSION

08/04/2025 [07:00 PM-09:00 PM] @ 418 S. 24th Street Camp Hill PA 17011

AUGUST WORK SESSION

1. Call to Order

Minutes

Mrs. Gurgiolo called the meeting to order at 7:00 p.m. with the pledge to the flag.

2. Pledge of Allegiance

3. Roll Call

Minutes

Melanie Gurgiolo (President), Meredith Bowen, Neil Connelly (Vice President), Randall Gale, Melissa Howard, Gregory Lamay, Karen Mallah, Geoffrey McInroy, and Kerry Martin (Secretary).

Mrs. Buchs and Mr. Serfass were not present.

Community/Staff Attendees are available on the attached list.

4. Remarks

4.a. President

Minutes

There were no remarks. Mrs. Gurgiolo welcomed the guests in attendance in person and online for tonight's meeting.

5. Information Only

5.a. Letter of Support for Sidewalk Adjacent to Eisenhower Elementary School

Minutes

Mrs. Gurgiolo shared that Mr. Serfass has provided a letter to the Borough in support of the installation of a sidewalk on Lenox Street adjacent to Eisenhower Elementary School and shared that the sidewalk would provide a safer route for students walking to the school. Mr. Lamay clarified that the letter is in support of

a grant that the Borough is seeking and that the District is not involved financially. Mrs. Gurgiolo pointed out that the letter is attached.

5.b. Federal Funds Update

Minutes

Mrs. Martin shared an update on federal funding allocation through Title programs and shared that the District received \$145,000 in Title funding last year and anticipated about \$97,000 in funding in the new budget year due to Title II and IV funding not being issued. Mrs. Martin shared that, as of last week, the government announced that they are releasing the additional money. She shared that the funding does not yet appear in E-Grants but that we no longer anticipate a disruption of that funding. Mrs. Martin shared that other federal funding is through IDEA and that it passes through the IU. She shared that we have not heard any indication of issues with that funding. Mrs. Gurgiolo asked whether we were anticipating receiving less Title funding this year already, and Mrs. Martin confirmed.

Mrs. Martin shared that there is no state budget yet and highlighted that the House did pass a budget bill of about \$1 billion less than what the Governor requested. She pointed out that there is no additional movement on charter schools and that the only bill moving right now is the one requiring cyber charter schools to have wellness checks and assist with proving residency. Mrs. Martin shared that the District will not receive BEF funding or special education funding until the budget is passed.

Mrs. Gurgiolo asked how the District manages if we do not know what we are getting in special education funding from the state. Ms. Reely shares that the District is anticipating receiving slightly less than we did in previous years and that the funds are typically used toward salary and benefits.

6. Report of Committees

6.a. Athletic (Mr. Gale)

Minutes

Mr. Gale shared that there was no June Athletic Committee meeting and that the next meeting is scheduled for August 14th. Mrs. Gurgiolo shared that Mr. June will share additional information this evening regarding a potential co-op agreement.

6.b. Budget and Finance/Personnel (Mrs. Buchs)

Minutes

Mr. Lamay shared that the Committee met on July 29th and that the minutes are attached. Mr. Lamay shared that many of the items discussed at the meeting are being brought forward this evening for discussion and that the Committee recommended their approval. Mr. Lamay highlighted the information items, which included an update on the tax bills which were issued late and shared the resulting changes in the discount period for payment. He also shared that the Pollock Center Director position job has been posted with several changes to the job description and position responsibilities and shared that the District is looking forward to bringing a new Director on Board.

6.c. Building and Grounds (Mr. Lamay)

Minutes

Mr. Lamay shared that the Committee met on July 28th and that the Committee discussed some action items being brought forward this evening for discussion. He pointed out that Mr. Stroup shared information about the chairlift at Hoover, which is not functioning and will need to be replaced with an estimated cost of \$35,000. He shared that once pricing and bids are available, they will be shared with the Board. Mr. Lamay also highlighted the discussion of items that have been repaired by the District and shared that the Technician has been able to save the District money by fixing items in house. He pointed out the fixes to several pumps in the District and the fix of the drain near Mr. Ziegler's office. Mr. Lamay also shared that Mr. Stroup is the District's new Safety and Security Officer and that the Committee discussed a meeting that Mr. Stroup and Mr. Serfass had with the Borough.

Mr. Gurgiolo shared that the chairlift at Hoover is used for student accessibility.

6.d. Community Engagement/Governmental Relations (Dr. Mallah)

Minutes

Dr. Mallah shared that the Committee did not meet in June or July and that the next meeting is scheduled for September 18th at noon.

6.e. Curriculum and Extracurricular Activities (Mr. Connelly)

Minutes

Mr. Connelly shared that there was no meeting in June and that the next meeting is scheduled for August 21st.

6.f. Policy (Mr. McInroy)

Minutes

Mr. McInroy shared that the June meeting minutes are attached and that the next meeting is scheduled for August 11th. Mrs. Gurgiolo shared that several policies will be discussed next.

7. Policies

7.a. First Read

Minutes

Mrs. Ivey shared that Policy 622 GASB Statement 34 was discussed at the June Policy Committee meeting and outlines compliance with state accounting requirements. Mrs. Martin shared that the Policy is being brought forward in response to last year's Management Letter at the audit. It includes an adjustment to the dollar threshold and grouping of assets to account for capital assets.

7.b. Second Read

Minutes

Mrs. Ivey shared that Policy 815.1 Use of Generative Artificial Intelligence in Education was brought forward for a first read in June and is being brought forward for a second read this evening. She shared that the policy advises on the use of AI in the District and that there have been no public comments to

date. Mrs. Ivey shared that if no public comments come in prior to next week's meeting, the Policy will be brought forward for a vote.

Mrs. Gurgiolo shared that she finds the Policy to be clear and helpful for students and highlighted the graphic outlining expectations. She expressed appreciation for the work put into the Policy.

7.c. Policy Retirements

Minutes

Mrs. Ivey shared that the retirement of Policy 213 Assessment of Student Progress and Policy 241 College in the High School/Dual Enrollment/Advanced Placement was brought forward to the May Work Session and that no public comments have been received to date. She shared that PSBA recommends the retirement of these policies because there is similar and repetitive language in other policies that have recently been added to the District's policy manual.

8. CHSD Agreement with Churches Affiliated Child Care Center, Inc.

Minutes

Mrs. Martin discussed the agreement with Churches Affiliated Child Care Center, Inc., to provide before and after school child care services for students at Hoover and Eisenhower Elementary Schools. She pointed out that the agreement is attached and similar to last year's. She shared that there is no budget impact.

9. Cooperative Sponsorship with Trinity High School for Boys and Girls Lacrosse

Minutes

Mr. June discussed the reestablishment of a cooperative sponsorship with Trinity High School for both boys' and girls' lacrosse and explained the cooperative sponsorship process through PIAA. He highlighted some other cooperative agreements where the District acts as the host school and the swimming program where CHSD is the guest school to Trinity High School. He shared that there was previously an agreement with Trinity but that their program grew enough that they ended the agreement but allowed existing students to continue through their graduation. Mr. June shared that there is a shared relationship with Trinity at the club level through Shamrock Club Lacrosse and highlighted that both Bishop McDevitt and Trinity reached out about a potential cooperative sponsorship in boys' and girls' lacrosse. He shared that partnering with Trinity makes more sense for the District due to school size, location, and existing relationships. Mr. June shared that lacrosse is a spring sport and that the co-op would allow the team to remain in its existing AA classification. Mr. June shared that the budget impact would depend on the number of athletes participating but that they anticipate a few players being interested.

Mr. Connelly asked how much they charge per student. Mr. June shared that the cost is \$300 per student. Mrs. Gurgiolo asked whether the District or the parents pay for the costs of participation, and Mr. June shared that the District budgets for and covers the cost of participation. He also shared information about how classification will work moving forward.

Mrs. Gurgiolo asked whether, should Trinity end the cooperative sponsorship moving forward, would students be grandfathered in. Mr. June shared that he would push for that given that it worked that way previously but also highlighted his hopes for this relationship to continue for years similar to swimming.

Mr. McInroy asked whether any District elementary and middle school students participate in the club program. Mr. June shared that he did not have exact numbers but that District students participate and that Mrs. Czarnecki also assists in the program.

Mr. Lamay asked how students are transported to Trinity. Mr. June shared that parents are responsible for getting students to practices but that buses are provided for games and that they pick up Camp Hill students on their way to Trinity on game days.

10. Disposal of Outdated, Irrelevant, or Damaged Items from the Eisenhower and Hoover Libraries / Instructional Items from Hoover Elementary

Minutes

Ms. Reely shared that the items on the attached lists for disposal are all outdated, irrelevant, damaged, or in a planned cycle for replacement. Mrs. Gurgiolo shared the number of items on the listing, and Mr. Lamay highlighted his amusement at one of the book titles on the list. Mr. Connelly shared that he trusts the District's teachers and librarians to make these sorts of decisions.

11. Student Settlement Agreement

Minutes

Ms. Reely discussed the attached settlement agreement and highlighted that the costs have been budgeted and are a one-time allocation of funds. Mrs. Gurgiolo expressed appreciation to Ms. Reely for the work she did on behalf of the District and the student.

12. School Nutrition Program (SNP) Agreement Between SNP Sponsors with Shared Students

Minutes

Mrs. Martin shared that this is an annual agreement with the IU that states that the IU will handle the School Lunch Program, including processing applications and claims, for any shared student that the District has with them.

13. Auditor Engagement Letter - Boyer & Ritter 2025-2026

Minutes

Mrs. Martin shared that the auditors have already come for a day for the 2024-2025 audit and will be coming again in September. She highlighted the decrease in cost from last year and shared that she anticipates the audit being available sooner and presented to the Board by December.

14. District Photographer Vendor Agreement

Minutes

Mrs. Rhinehart shared that the vendor agreement with the photographer is attached and is a part of the drive to showcase student photographs and District events on the website and on social media. She shared that the photographer will be used for various events and highlighted that Mark Pynes is a community member and professional photojournalist. She shared that the cost for his services would be \$4,000 for the 2025-2026 school year and that the Lion Foundation has already awarded a grant to cover those costs as one of their Great Ideas.

Mrs. Gurgiolo shared that the Lion Foundation will also be using Mr. Pynes to photograph the Great Ideas to share those with sponsors to generate additional funding.

Ms. Howard asked if the final contract is attached and wondered about who would hold the rights to the photographs. Mrs. Rhinehart shared that the agreement is attached and has been reviewed by the District's Solicitor prior to bringing it forward.

Mr. Connelly asked about graduation photographs being made available to parents free of charge. Mrs. Rhinehart shared that language regarding releasing photographs to parents is not included in the agreement. Ms. Bowen pointed out that the rights language is not included in the agreement and that it lists only that the images will be submitted to the District within 5 days. Mrs. Rhinehart stated that administration will review the Agreement and add language regarding rights ownership of the photographs.

Mrs. Ivey asked whether the Board was supportive of still bringing the agreement forward for a vote should the language clarifying the ownership of the rights be added. Mrs. Gurgiolo shared that the agreement could still be brought forward for a vote next week with follow-up information provided.

Mr. Lamay asked if there is urgency to the vote or if the Board could table the vote until September. Mrs. Gurgiolo shared that the Lion Foundation would be eager for Mr. Pynes to begin. Mrs. Rhinehart shared that administration could accomplish its goals if the Board waits until September.

Mrs. Gurgiolo asked Mrs. Rhinehart to seek the needed clarification and the Board can discuss it next week.

15. Workers Compensation Insurance

Minutes

Mrs. Martin shared that she has been working with Gunn Mowery on the District's insurance package and shared that they, in conjunction with Purdy Insurance, proposed the move to Zenith Insurance Company to provide workers' compensation coverage for the 2025-2026 school year. She shared that this new company would provide additional insurance at a \$12,000 savings over what was paid last year. She shared that the specific agreement is not attached to provide confidentiality for the level of coverage but that she is bringing it forward for approval due to the change in company.

Mrs. Gurgiolo thanked Mr. Mowery and Mr. Pursel for working together to find savings and better coverage for the District.

16. Dental Examiner's Agreement 2025-2026

Minutes

Mrs. Martin discussed the annual agreement for the Dental Examiner with Verber Dental Group. She shared that the cost is \$1 per student and that the overall cost depends on the number of students that need to be seen.

17. 2025-2026 Support Staff Handbook

Minutes

Mrs. Russell shared that the Handbook is attached to the agenda for review and highlighted some of the changes. She shared that the majority of changes are logistical, including the move to the Staff Portal Google Shared Drive and Red Rover. She also shared an adjustment to language regarding salaried support staff insurance contributions. She also highlighted adjustments to two-hour delay pay for support staff members and pointed out that hourly support staff will be paid for any two-hour delay that is called. She also highlighted specific language for maintenance staff who need to report to clear snow and ice.

18. Superintendent's Stipend

Minutes

Mrs. Gurgiolo shared that the Board recommends approving an 8% of base salary stipend for the 2024-2025 school year.

19. Personnel Report

Minutes

Mrs. Russell shared the draft personnel report and highlighted the hiring of the new Life Skills Support Teacher and an additional part-time substitute nurse. She also shared that the alterations are due to programming needs in the buildings and also highlighted the temporary adjustment for part-time staff at the PAC to shift to full-time to assist during the vacancy of the Director position. She also shared information about athletics and extra duty positions and leave requests.

20. Public Session for Comment

Minutes

Mr. Connelly read the public comment statement. There were no public comments.

Mr. Connelly made a motion, seconded by Mr. Lamay, to adjourn the meeting. The motion passed unanimously. Mrs. Gurgiolo adjourned the meeting at 7:42 PM.

In Person Attendees:

Ms. Reely

Mrs. Ivey

Mrs. Rhinehart

Mrs. Russell

Mr. June

Ashley Zimmerman

Beth Zangle

Justin Sheaffer

Online Attendees:

Micki Kautz

Amyra Weiss

Betsy

AA

21. Adjournment

22. Auditor Engagement Letter - Boyer & Ritter 2025-2026