

**REGULAR MEETING OF English Learner Advisory Committee (ELAC)/  
District Learner Advisory Committee (DLAC)**

**Roberto Cruz Leadership Academy  
RCLA ELAC/DLAC #2**

**Location:** 14281 Story Rd, San Jose, CA 95127

**Date:** Monday, December 16, 2024

**Time:** 11:00 AM - 12:00 PM

**AGENDA & MINUTES**

**START OF MEETING:** \_\_\_\_ am

**1.01 Roll Call of ELAC/DLAC Members (5 min)**

| Designation                | Name               | Attendance   |
|----------------------------|--------------------|--------------|
| Principal                  | Ms. Claudia Moreno | Attendance ▾ |
| Teacher #1                 | Mr. Brody Klein    | No ▾         |
| Parent/Guardian/Student #1 | Keilin Guerrero    | No ▾         |
| Parent/Guardian/Student #2 | Karla Aguilera     | No ▾         |
| Parent/Guardian/Student #3 | Virginia Garcia    | No ▾         |

**2.01 Review and Approval of Agenda (5 min)**

- Overview of meeting agenda
- Motion to approve: \_\_\_\_\_
- Second: \_\_\_\_\_
- In favor: \_\_\_\_\_

**3.01 Approval of Minutes from previous meeting (5 mins)**

- Review [minutes from the previous meeting](#)
- Motion to approve: \_\_\_\_\_
- Second: \_\_\_\_\_
- In favor: \_\_\_\_\_

**4.01 School Data Review (10 minutes)**

- Analysis of 23-24 ELPAC scores

**5.01 Input on School Site Plan (SPSA/LCAP) (10 minutes)**

- Progress on LCAP goals related to English Learners
- Gather feedback from parents
- Recommendations to the School Site Council

**6.01 EL Needs Assessment**

- Input on the School's EL [Needs Assessment Survey](#)

**7.01 Announcements and Upcoming Events (5 min)**

- Information on upcoming events
- Share additional resources for EL families

**8.01 Open Forum (15 min)**

- Opportunity for members and parents to voice concerns or suggestions.

**9.01 Adjournment (5 minutes)**

- Closing remarks
- Motion to approve: \_\_\_\_\_
- Second: \_\_\_\_\_
- In favor: \_\_\_\_\_
- **End of Meeting: \_\_\_\_ pm**