

**REGULAR MEETING OF SCHOOL SITE COUNCIL (SSC) and
REGULAR MEETING OF English Learner Advisory Committee (ELAC)/
District Learner Advisory Committee (DLAC)**

**B. Roberto Cruz Leadership Academy
PUBLIC MEETING #5
RCLA - Jaguar Den**

Date: Monday, January 13, 2025
Time: 4:00 PM - 5:30 PM

AGENDA & MINUTES

1) CALL TO ORDER

1.01 Roll Call of School Site Council Members (1 Minutes).

Start of Meeting: 4:04 pm

Designation	Name	Attendance
Principal	Claudia Moreno	Yes ▾
Teacher	Rocio Peña	Yes ▾
Other school staff member	Elijah Santana-Peña	Yes ▾
Parent	Tiyanna Tamayo	No ▾
Parent/Guardian/Student #2	Alexandra Mendez	Yes ▾
Parent/Guardian/Student #3	Virginia Garcia	Yes ▾

1.02 Public Comment.

Individuals wishing to address the Schoolsite Council (SSC) on agenda items and/or other items may do so at this time. There will be a 2-minute limit per person, and the total allotted time will not exceed 15 minutes.

Starting time: **4:05 PM**

Ending time: **4:06 PM**

2.01 Review of Meeting Agenda (4 minutes)

- Overview of the agenda items
- Adjustments or additions to the agenda

2.02 Approval of Agenda for SSC Meeting #5 (1 minute).

- Motion to Approve, Elijah Peña motioned to approve
- Second, Rocio Peña seconded the motion

- In Favor, All

3.01 Review and Approval of Previous Meeting Minutes (5 minutes)

- [Review of minutes from previous meeting](#)
- Approval of minutes
- Motions to Approve, Alexandra Mendez
- Second, Elijah Peña
- In Favor, All

4.01 ELAC/DLAC meeting incorporated into Schoolsite Council

- Rationale
- Questions
- ELAC School Data Review (10 minutes)
 - Analysis of 23-24 ELPAC scores

4.02 Needs Assessment

- Input on the School's EL [Needs Assessment Survey](#)
- Peña had asked if we can specify question(s) to see if parents understand and/or need ELPAC
- Do they know what it is? Do they need help understanding what it is?
- There's parents that do not know, understand, and able to attend meetings and workshops
- Did not approve
 - Motion to Approve: _____
 - Second: _____
 - In Favor: None
- Input on [LCAP survey](#)
 - Motion to Approve: Elijah Peñ
 - Second: Rocio Peña
 - In Favor: All

5.01 LCAP Report input (10 minutes)

- Review Timeline of LCAP annual update
- Review of current progress on school goals
 - Review of CA Dashboard data
- Discussion of key areas of focus based on data
- Identifying strengths and areas for improvement
 - All students
 - Significant student subgroups

6.01 Brainstorming LCAP Goals and Priorities (20 minutes)

- Small group or whole group discussion to brainstorm goals for:

- Academic achievement:
 - Focus on EL's or Title III Students for Math and ELA: help translate for students who are not fluent or Native in English
 - Not just for Math and ELA – look at data (grading periods, LCAP, etc) to see if there are any overlapping themes and patterns to be able to provide tailored support. This could look like guiding professional development, teaching strategies/practices, or seeking external partnerships for additional support
 - Explain and inform EL and Title III students the importance of these tests and exams in Advisory and there would be more buy in if their actual teachers were presenting it, allowing more agency to students.
- Student engagement
- School climate
- Collect initial input for LCAP goals

7.01 Open Forum (10 minutes)

- Opportunity for members to raise additional topics or concerns
- Q&A session

8.01 Action Items and Next Steps (10 minutes)

- Review of action items and assignments
 - Revise ELPAC to include how well do you understand/know what it is (similar to the one from LPAC)
- Summary of decisions and next steps
 - Sending out the surveys
- Next meeting will be on February 10th, 2025

9.01 Adjournment (5 minutes)

- Closing remarks
- Meeting adjournment
- Motions to Approve, Rocio Peña
- Second, Elijah Peñ
- In Favor, All
- **End of Meeting: 4:44 PM**