

**REGULAR MEETING OF English Learner Advisory Committee (ELAC)/
District Learner Advisory Committee (DLAC)**

**Latino College Preparatory Academy
LCPA ELAC/DLAC #1 (Virtual)
Tuesday, September 16 · 4:00 pm
Video call link: <https://meet.google.com/hwc-fmpf-wah>
Or dial: (US) +1 321-529-7595 PIN: 893 915 224#**

Date: Tuesday, September 16, 2025

Time: 5:00 PM

AGENDA & MINUTES

START OF MEETING: _____ pm

1.01 Roll Call of ELAC/DLAC Members (1 Minutes).

2.01 Public Comment.

Individuals wishing to address the English Learner Advisory Committee (ELAC) on agenda items and/or other items may do so at this time. There will be a 2-minute limit per person, and the total allotted time will not exceed 15 minutes.

Starting time: _____ PM

Ending time: _____ PM

3.01 Welcome and Introductions (5 mins)

- Opening remarks
- Introduction of members

4.01 Review of Meeting Agenda (4 minutes)

- Overview of the agenda items
- Adjustments or additions to the agenda

4.02 Approval of Agenda for ELAC Meeting September 16, 2025 (1 Minute).

- Motion to Approve: _____
- Second: _____
- In Favor: _____

4.03 Review and Approval of Previous Meeting Minutes (5 minutes)

- Review of minutes from previous meeting
- Approval of minutes
- Motions to Approve: _____
- Second: _____

- In Favor: _____

5.01 Overview of Roles and Responsibilities of ELAC/DLAC Members (10 minutes)

- Purpose of ELAC
- Explanation of individual roles and responsibilities
- Discussion on member expectations and contributions

6.01 Review of ELAC Annual Plan (5 min)

- Discuss key goals for the year and upcoming meeting schedule.
- Recommendations for SPSA/LCAP

7.01 Unfinished business

- Review of action items and unfinished assignments
- Summary of decisions and next steps
- Next meeting will be on October 21, 2025

8.01 New business/Open Forum (10 minutes)

- Opportunity for members to raise additional topics or concerns

9.01 Announcements

10.01 Adjournment (5 minutes)

- Closing remarks
- Meeting adjournment
- Motion to adjourn: _____
- Second: _____
- In Favor: _____
- **End of Meeting: _____ PM**