

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CT
Finance Committee of the Trumbull Board of Education
Long Hill Administration Building - Ellie's Room
Thursday, August 28, 2025
4:00pm

Meeting ID:

<https://meet.google.com/aaa-vtuu-qbw>

Dial-in: (US) +1 912-712-2928

PIN: 201 608 176#

Meeting Agenda

1. Approval of minutes of the August 28, 2025 Meeting
2. Other Business:
 - a. General Fund: Review & Approve Intra-Fund Transfers among Object Codes
3. Adjourn

TRUMBULL PUBLIC SCHOOLS
TRUMBULL, CONNECTICUT

Finance Committee of the
Trumbull Board of Education

Meeting Minutes

Date: Thursday, August 28, 2025

Location: Long Hill – Ellie’s Room

Attendees:

- **Committee Members:** Jackie Norcel (Chair), Julia McNamee, Chris Bandecchi (virtual at 4:59pm)
- **Staff:** Alison Pierce
- **Others:** Scott Wich (BOE), Kevin Dion, Mary Isaac

Call to Order: The meeting was called to order at 4:02 p.m.

Approval of Minutes: The minutes of the August 7, 2025 meeting were approved 2-0 (Motion: Ms. McNamee; Second: Ms. Norcel).

Transportation Update: Mr. Dion, Director of Operations, provided an update on the opening days of school with regard to bus routes, issues, and concerns. Committee members noted improvement in transportation compared to the previous year. Discussion followed on topics including:

- The transportation app and software system
- Bus numbers, routes, and student assignments
- The Transportation Action Form for submitting issues or concerns
- The need for earlier and more proactive communication with families

Mr. Dion was invited back to the February meeting to provide a mid-year update.

The committee discussed inviting select department heads to present to the Finance Committee. Ms. Pierce will extend invitations to the appropriate administrators.

Financial Reports: Ms. Pierce reviewed the June 30, 2025 financial reports. Committee discussion focused on select accounts and funds. Moving forward, Ms. Pierce will provide additional breakdowns for accounts of interest.

Transfer of Funds:

- **FY25 Due To / Due From Balances**

Ms. Pierce presented transfers to clear outstanding balances. Motion to approve and forward to the Board of Education: Ms. McNamee; Second: Mr. Bandecchi. Motion passed 3-0.

- **FY26 Annual Transfers (Technology to Open Choice):**

- \$11,730.50 for InformaCast PA System
- \$26,589.49 for Meraki Licensing

Both transfers were approved 3-0 (Motion: Ms. McNamee; Second: Mr. Bandecchi) and will be forwarded to the Board of Education.

- **FY26 Quarterly Transfers (Food Services and BOE Accounts):**

- \$25,388.75 from Food Services to BOE for Operational Costs
- \$13,019.61 from BOE to Food Services for CSDE CNP Agreement

Both transfers were approved 3-0 (Motion: Ms. McNamee; Second: Mr. Bandecchi) and will be forwarded to the Board of Education.

- **FY25 Year-End Transfer to Non-Lapsing Account**

Ms. Pierce presented the year-end transfer in the amount of \$328,578.57. Motion to approve and forward to the Board of Education: Ms. McNamee; Second: Mr. Bandecchi. Motion passed 3-0.

Adjournment: Ms. McNamee moved to adjourn; Mr. Bandecchi seconded. Motion passed 3-0. The meeting adjourned at 5:34 p.m.

Respectfully submitted,
Alison Pierce

September 18, 2025 - Board of Education Finance Committee

1. Other Business: Intra-Fund Transfers

- a. The Connecticut State Department of Education (CSDE) requires that local and regional boards of education report a zero or positive year-end balance for all of their object codes. School districts must manage their budgets to prevent any individual expenditure line item (object code) from having a negative balance at the close of the fiscal year. As a result, no object code will have a negative balance. When these transfers are made there will be no difference in the bottom line balance.

Object	ORG	OBJ	ACCOUNT DESCRIPTION	ROLLUP	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	BUA Inc(Dec)	Diff	Object	Total
51	01011200	51120	Instr Para	PPS	2,762,540	0	2,762,540.00	2,409,808.80	-	352,731.20	(292,368.30)			(292,368.30)
51	01842610	51140	CUST.MAINT	Facil	3,011,283	0	3,011,283.00	2,655,554.25	-	355,728.75	(355,728.75)	-		(355,728.75)
51			Total 51 Salaries		79,889,108	0	79,889,107.83	79,172,146.10	-	716,961.73	(648,097.05)		51	
52	01912520	52011	Med WH	Busin	0	0	-	(5,441,355.07)	-	5,441,355.07	(726,522.08)			(726,522.08)
52			Total 52 Employee Benefits		22,302,723	0	22,302,723.17	21,576,201.09	-	726,522.08	(726,522.08)	-	52	
53	01802130	53402	SubPara	HR	290,000	0	290,000.00	550,296.20	-	(260,296.20)	167,868.52			167,868.52
53			Total 53 Prchsd Prof Services		2,869,246	0	2,869,246.00	3,037,114.52	-	(167,868.52)	167,868.52	-	53	
54	01842611	54101	Electricity	Facil	1,212,760	0	1,212,760.00	1,587,384.52	-	(374,624.52)	374,624.52	-		374,624.52
54	01852631	54300	REPAIRS	Facil	45,000	0	45,000.00	89,144.43	-	(44,144.43)	44,144.43	-		44,144.43
54	01852643	54300	REPAIRS	Facil	7,500	0	7,500.00	28,986.11	-	(21,486.11)	20,090.53			20,090.53
54			Total 54 Prchsd Property Srvs		2,180,876	0	2,180,876.00	2,619,735.48	-	(438,859.48)	438,859.48	-	54	
55	01396110	55600	Tuit-SPED	PPS	5,420,000	0	5,420,000.00	6,365,234.15	-	(945,234.15)	767,891.13			767,891.13
55			Total 55 Prchsd Other Srvs		12,948,798	0	12,948,798.00	13,716,689.13	-	(767,891.13)	767,891.13	-	55	
56			Total 56 Supplies		3,286,371	0	3,286,371.00	3,112,197.37	-	174,173.63			56	
57			Total 57 Property		840,634	0	840,634.00	757,522.21	-	83,111.79			57	
58			Total 58 Debt Srvs & Misc		544,261	0	544,261.00	541,832.53	-	2,428.47			58	
59			Total 59 Other Objects		-331,615	0	(331,615.00)	(331,615.00)	-	-			59	
			Expense Total		124,530,402	0	124,530,402.00	124,201,823.43	-	328,578.57	-			0.00