

# GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

## Regular Meeting September 17, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

### I. CALL TO ORDER

#### A. FLAG SALUTE

#### B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

#### C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	
Mrs.	Marie Bilik	2026	
Mrs.	Ann Marie Cooke	2027	
Mrs.	Alyssa Eisner	2027	
Mrs.	Heather Ellersick	2027	
Mrs.	Amy Jones	2025	
Mrs.	Maureen McGuire	2026	
Mrs.	Kristin Post	2025	
Dr.	Melissa Vela	2026	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

#### D. Mission

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

## **II. PRESENTATIONS**

### **Welcome Back to School - Acknowledgement and welcome to new staff members presented by Dr. Cenatiempo**

Stephanie Kilpatrick, Special Education  
Manuel Ovalles, Nighttime Custodian  
Carol Bene and Janet Hicok, Aftercare Assistants  
Sean Hardy, Paraprofessional  
Deanna Livigne, Paraprofessional

## **III. CORRESPONDENCE**

Letter from NJSBA  
Email to the BOE, Heather Gamboa

## **IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. SCESC UPDATE-Mrs. Bilik

D. LEGISLATIVE UPDATE-Mrs. Eisner

E. BOARD PRESIDENT'S REPORT - Mrs. Bilik

F. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

Update on District Goals - On this evening's agenda for approval.

HIB: There are 0 founded HIB to report since the last BOE meeting.  
Drills: Fire Drill - 9/4/25  
Security Drill - 9/8/25

G. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

**VI. DISCUSSION ACTION ITEMS**

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of August 20, 2025. (Attachment)

Motion..... Second.....  
/Roll Call/

2. Executive Meeting of August 20, 2025.

Motion..... Second.....  
/Roll Call/

B. Motion to accept the HIB Report from the August 20, 2025 meeting.

Motion..... Second.....  
/Roll Call/

C. Motion to approve the following PTA sponsored fundraisers and events for the 2025-2026 school year:

Monthly Meetings  
Calendar Raffle (selling in October with winnings in Nov, Dec, Jan)  
Bingo (10/17)  
Santa & Grinch breakfast (12/7/25)  
Tricky Tray (5/2/26)

Book Fairs (September and March)  
Assemblies - TBD  
Veterans Day luncheon post assembly in Nov.  
Holiday Shop (First week of December)  
Family events, dates TBD; Daddy/Daughter dance, Mother/Son event and a whole family night  
Student outreach: PTA volunteers come in every other month to give students treats at lunch ie. ice pops, pretzels, Kona truck etc.  
Teacher Appreciation Week  
Field Day in June

Motion..... Second.....  
/Roll Call/

- D. Motion to approve the district goals for the 25/26 school year.

**2025-2026 District Goals**

Goal 1: Bolster student performance in Mathematics through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 2: Bolster student performance in English Language Arts through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 3: Amplify the good through connectivity and belonging for all students by focusing attention on positive attributes, understanding challenges through the student lens, and empowering student voices and perspectives.

Goal 4: Analyze current and projected trajectory of fixed and known budget related data and develop a strategic plan to address short term financial stability in the district and longitudinal analysis to generate a financial forecast.

Motion..... Second.....  
/Roll Call/

- E. Motion to approve the landing and static display of a Black Hawk Helicopter at 0900 hour to 1200 hours on the 12th of November 2025. The landing area will be marked out with a painted landing area behind the baseball diamond on our fields at 69 Mackerley Road, Greendell, NJ 07839. Specific longitudinal coordinates can be provided if necessary.

Motion..... Second.....  
/Roll Call/

**VIII. UNFINISHED BUSINESS**

**Board Goals**

**IX. NEW BUSINESS**

**X. COMMITTEE REPORTS**

**A. CURRICULUM - Mrs. Maureen McGuire, Chairperson**

1. Motion to approve the following professional development request(s):

<b><u>Staff Member</u></b>	<b><u>Conference Name</u></b>	<b><u>Provider/Location</u></b>	<b><u>Date</u></b>	<b><u>Costs</u></b>
Marlene Sobczak Cori Harrington	NJSLA Adaptive Mandatory Training	NJ DOE - NJSLA Virtual	9/17/25	No Cost to the BOE
Michael Housel	Integrated Pest Management Training	Warren County Vo-Tech	9/25/25	No Cost to the BOE
Chelsey Walilko	Current EBP Approaches to Intervention for Preschoolers with Speech and Language Disorders	Warren County Speech Language and Hearing Association Quality Inn Hackettstown - Long Valley, NJ	10/13/25	Registration Fee: \$100.00
Karen Constantino	Green is Back	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	9/25/25	\$145.00
Karen Constantino	DOE Presents...	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	10/14/25	\$145.00
Karen Constantino	Payroll and the BA	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	11/12/25	\$145.00
Karen Constantino	NJSBA Presents...	NJASBO Birchwood Manor	12/2/25	\$145.00

		111 N. Jefferson Road Whippany, NJ		
Karen Constantino	Pension Review/Update	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	1/13/26	\$145.00
Karen Constantino	TBD	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	2/12/26	\$145.00
Karen Constantino	Purchasing Review	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	3/31/26	\$145.00
Karen Constantino	Audit Review/Update	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	4/21/26	\$145.00
Karen Constantino	Accounts Payable and the BA	NJASBO Birchwood Manor 111 N. Jefferson Road Whippany, NJ	5/19/26	\$145.00
Kerry Burneyko	Columbus Day Nursing In-Service Workshop	Sussex County School Nurse Association PSS 127 Mill Street Newton, NJ	10/13/25	No Cost to the BOE
Tiffany Lutz Jillian Montanaro Marybeth Stiles	Columbus Day CST In-Service Workshop	Sussex Tech 105 N. Church Road Sparta, NJ	10/13/25	No Cost to the BOE
Kristen Sylvester	Wilson Training	Via Remote Learning Option	25/26 School Year	\$1,000 to be paid out of Title IVA funds
Kyle Mosner	NJ Lake Conference (Phys Ed)	Johnsonburg Camp 822 County Road 519 Blairstown, NJ	10/27/25	Conference Cost \$224.00 Mileage <u>\$11.28</u> \$235.28
Michael Scott	NJ Lake Conference (Phys Ed)	Johnsonburg Camp 822 County Road 519 Blairstown, NJ	10/27-28/25	Conference Cost \$174.00 Mileage <u>\$5.64</u> \$179.64
Debra Ronsini	NJ Lake Conference (Phys Ed)	Johnsonburg Camp 822 County Road 519 Blairstown, NJ	10/27-28/25	Conference Cost \$174.00 Mileage <u>\$5.64</u> \$179.64

Motion..... Second.....  
 /Roll Call/

2. Motion to approve the following field trips:

<u>Teacher</u>	<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Marybeth Stiles, Lori Homentosky	Select 7th & 8th	Youth Empowerment Summit	Sussex Tech 105 Church Street Sparta, NJ	10/15/25	Transportation-TBD
Marybeth Stiles Kristen Grzymko	8th	8th Grade Visitation Day	Newton High School 77 Ryerson Ave Newton, NJ	11/14/25	Transportation-TBD
Sarah Pitteneger Erin Moles Ashley Van Haste Meghan Secola	PREK K	Tranquility Farms	47 Decker Pond Road Andover, NJ 07821	10/1/25	No Cost to District \$12 Admission Fee Transportation Cost - TBD

Motion..... Second.....  
 /Roll Call/

3. Motion to approve Tara LaValley to coordinate events for Breast Cancer Awareness Month with the following activities:

- Students will make a donation to wear Pink on Wednesday, October 29th.
- Families will have the option to make their donation in honor/memory of a loved one. These will be on display in the front lobby.
- The National Honors Society and the students participating in Peer to Peer will be invited to help host a PINK lemonade stand in the cafeteria.
- Staff and students will be invited to get pink hair extensions.

Motion..... Second.....  
 /Roll Call/

4. Motion to approve the disposal of the following math text books:

Holt McDougal-Larson Pre Algebra  
 Copyright 2012

Quantity: 70

Pearson Algebra 1 Common Core  
Copyright 2012  
Quantity: 31

Motion..... Second.....  
/Roll Call/

- 5. Motion to approve the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) program to fulfill the requirement of a district approved universal screening program for Kindergarten to Grade Three as required by the New Jersey Department of Education.

Motion..... Second.....  
/Roll Call/

- 4. Motion to approve participation in Project Self-Sufficiency’s Season of Hope “Stuff the Stocking” new toy drive competition from October 24 through December 8, 2025, to be run by the NJHS students, as recommended by the Superintendent.

Motion..... Second.....  
/Roll Call/

- 5. Motion to approve participation in the SkillsUSA drone mission program. The purpose of this project is to "empower students to become skilled professionals, career-ready leaders and responsible community members." The cost of the program is \$18 registration fee per student to be part of SkillsUSA. The Drone Competition will take place this year on Saturday, March 21st at Somerset County Vo-tech. The competition will require the purchase of drones and drone cages at a cost not to exceed \$1,000. All program costs to be paid for from Title IVA funding.

Motion..... Second.....  
/Roll Call/

- 6. Motion to approve Harlem Wizard Assembly on 10/2/25 to promote the Harlem Wizard event at Newton School District.

Motion..... Second.....  
/Roll Call/

**B. FINANCE - Mrs. Kristin Post, Chairperson**

**August 2025 Financial Reports (attachment)**

- 1. Motion to approve the General Fund bills list for August 21, 2025 through September 17, 2025 for a total of \$1,035,585.43 (attachment)

Motion..... Second.....  
/Roll Call/

- 2. Motion to accept the Board Secretary’s monthly certification, as attached, and that as of August 31, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23A-16.10(c)3.

Motion..... Second.....  
/Roll Call/

- 3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2025 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....  
/Roll Call/

- 4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August, 2025.

Motion..... Second.....  
/Roll Call/

- 5. Motion to approve transfers for August, 2025.

Motion..... Second.....  
/Roll Call/

6. Motion to approve the disbursements from August 20, 2025 through September 17, 2025 for the Student Activities Account in the amount of \$0.00, Cafeteria Account of \$0.00, and the Business Office Petty Cash Account in the amount of \$150.00. (Attachment)

Motion..... Second.....  
/Roll Call/

7. Motion to approve the Best Choice Homecare, LLC. NJ Licensed Registered Nurse Service Agreement for nursing services from September 4, 2025 through August 7, 2026 at a rate of \$73/hour with a five (5) hour minimum.

Motion..... Second.....  
/Roll Call/

8. Motion to approve the disposal of the following technology equipment that is to be recycled by Upcycle at no cost to the district. All Equipment was considered end of life and no longer usable. There was no value to any of the items.

CRT Monitors-1	Printers/Scanners/Copiers- 4
Chromebooks -247	Smartboards -5
LCD Monitors -5	Switches/Networking Equip.-5
Laptops-24	TV's-1
Misc.-1	iPads-49
PCs-11	

Motion..... Second.....  
/Roll Call/

9. Motion to approve the following salaries for referees:

\$75 per game if one referee present  
\$112.50 per game if two referees are present

Motion..... Second.....  
/Roll Call/

10. Motion to approve the 2025-2026 School Nursing Agreement with Affirmed Home Care, Inc., with a service office located at 365 West Passaic Street, Suite 228, Rochelle Park, NJ 07662, at an hourly rate of \$80.00 for a RN.

Motion..... Second.....

/Roll Call/

- 11. Motion to approve offering a free fruit basket for students during lunch a cost not to exceed \$1,000 for the 25/26 school year to be paid for out of cafeteria funds.

Motion..... Second.....

/Roll Call/

- 12. Motion to approve the joint transportation agreement between the Green Township Board of Education and the Kittatinny Regional High School Board of Education to allow the transportation of one Fredon student for the 2025-2026 school year as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
NHS4	Green BOE	KRHS BOE	Newton HS	\$908.70

Motion..... Second.....

/Roll Call/

- 13. Motion to approve the use of the Delta-T Group Referral Agency, 1460 US Highway 9 North, Woodbridge, NJ 07095, for the 2025-2026 school year. Rate sheet attached.

Motion..... Second.....

/Roll Call/

**C. OPERATIONS - Mr. CJ Bilik, Chairperson**

**D. PERSONNEL - Dr. Melissa Vela, Chairperson**

- 1. Motion to approve ASL Interpreter Referral Service, Inc., to provide sign language interpreters as needed during the 2024-2025 school year, at a cost of \$115.00 per hour (8am - 5pm) and \$117.00 per hour (5pm - 8am/24 hours for weeknights/weekends), with a 2 hour minimum. Travel / Mileage to be reimbursed at the NJ state regulated rate of \$0.47 per mile, OR a portal to portal charge. Parking, tolls, public transportation, etc may also be applicable.

Motion..... Second.....

/Roll Call/

2. Motion to appoint the following staff members for stipend positions:

Athletic Director	Kyle Mosner
5th and 6th Grade Advisor	Alison Weatherwalks
Running Club	Ashley Van Haste

Motion..... Second.....

/Roll Call/

3. Motion to approve the following parent(s) to be chaperones for the 6th Grade Camp Mason Outdoor Educational Trip on October 28 - 30, 2025:

Corbin, Jennifer	Post, Steven	Wikander, Scott
Dicklich, Ed	Rannou, Lauren	Popek, Barbara
Heater, Susan	Rose, Elisa	Seger, Chantel
Palmer, Brissen	Stanton, Loreen	

Motion..... Second.....

/Roll Call/

4. Motion to approve the following parent(s) to be chaperones for the 6th Grade Camp Mason Outdoor Educational Trip on October 28 - 30, 2025, pending Criminal History Background Checks:

Cirasuolo, Christina	Wojdala, Remi	Karpathios, Christina
Havens, John	Stanoski, Ashley	Diklich, Kristi
Gallego, Paola	Moreland, Brian	Kelvin, Maarit
Roller, Holly		

Motion..... Second.....  
/Roll Call/

- 5. Motion to accept, with regrets, the resignation of Jacqueline Mull, as of August 18, 2025.

Motion..... Second.....  
/Roll Call/

- 6. Motion to approve Daniel Youngblood as a substitute custodian, for the 2025-2026 school year, at a rate of \$16.00, at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

- 7. Motion to approve Sean Hardy as paraprofessional for the 2025-2026 school year, 2 days per week at a rate of \$15.49 an hour at the recommendation of the Superintendent.

Motion..... Second.....  
/Roll Call/

- 8. Motion to approve the following as a substitute school nurses for the 2025-2026 school year, pending documentation, at the recommendation of the Superintendent.

Camille Jadotte	Maureen Moles	
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Motion..... Second.....  
/Roll Call/

- 9. Motion to approve a 7th period of instruction for Ms. Richardson as allowed in the Collective Bargaining Agreement at a prorated rate of \$4,000 for the 25/26 school year.

Motion..... Second.....  
/Roll Call/

- 10. Motion to approve Monerah Shaabhat as paraprofessional for the 2025-2026 school year, 4 days per week at a rate of \$15.49 an hour at the recommendation of the Superintendent.

Motion..... Second.....  
 /Roll Call/

**E. POLICY - Mrs. Heather Ellersick, Chairperson**

- 1. Motion to approve the first reading of the following policies and regulations.

- P 6111 Special Education Medicaid Initiative (SEMI) Program
- P 6220 Budget Preparation
- R 1570 Internal Controls
- R 6111 Special Education Medicaid Initiative (SEMI) Program
- R 6220 Budget Preparation

Motion..... Second.....  
 /Roll Call/

- 2. Motion to approve the second reading of the following policies.

- P 0173 Duties of Public School Accountant
- P 0174 Legal Services
- P 0177 Professional Services
- P 1570 Internal Controls
- P 1620 Administrative Employment Contracts
- P 0143 Board Member Election and Appointment
- P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities
- P 1648.15 Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)
- P 2422 Statutory Curricular Requirements
- P 5339.01 Student Sun Protection

Motion..... Second.....  
 /Roll Call/

- 3. Motion to rename the previously board approved Policy 1332, Evaluation of Board Secretary, which had a first reading on June 11, 2205 and a second reading on July 16, 2025 to Policy 1331, Evaluation of Board Secretary. There are no changes to this policy beyond the numerical correction to reflect the correct Policy number which has been in the district policy manual since 2008.

Motion ..... Second .....  
/Roll Call/

**F. NEWTON TUITION COMMITTEE**

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_ at \_\_\_\_\_ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_

Motion..... Second.....

Roll Call/

**XIII. RECONVENE**

Motion to reconvene into public session at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

**XIV. BOARD COMMENTS**

**XV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at \_\_\_\_\_ pm.

Motion..... Second.....

/Roll Call/

**Next Meeting Date:**

October 15, 2025

**Vision**

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.