



CLAYTON VALLEY CHARTER HIGH SCHOOL GOVERNING BOARD

Seeking a Community Representative for the CVCHS Governing Board (4-Year Term)

The Clayton Valley Charter High School Governing Board is currently seeking a Community Representative Member for a January 1, 2026 - December 31, 2029 term. If you are interested, please submit your application packet no later than October 1, 2026, by 11:59 PM PST.

To be eligible for consideration, all applicants must complete the following:

- **Completed application included in this packet**
- **A letter of interest**
- **A current resume**
- **Attend a mandatory CVCHS Board orientation. The orientation will be offered on Saturday, September 20th, from 9:00 to 11:00 AM, or on Monday, September 22nd, from 5:00 to 7:00 PM. Both orientations will be held in the CVCHS library. If a candidate has attended a CVCHS Board orientation in the last 12 months, they will not need to participate in another orientation for this election cycle.**

Clayton Valley Charter High School Board of Directors:

A seven-member Governing Board oversees Clayton Valley Charter High School. The members are either elected or appointed to the Board, as outlined in the School's [Bylaws and Charter](#). In accordance with the Charter Bylaws, Article III, Section 1, the Board acts in the best interests of all students, reviews and approves the budget, authorizes expenditures, employs all personnel (including the Executive Director), and develops local education vision, school goals, and policy within the limits of the State Education Code.

Community Representative:

In accordance with the Charter Bylaws, Article VII, Section 3, which applies to all Board members, the Community Representative must be aware of the mission and vision of CVCHS as outlined in its charter and demonstrate the qualities below:

1. An active advocate and positive ambassador for the school's shared vision, students, Board, administration, faculty, and staff.
2. Have a fiduciary duty of care and loyalty to the school above any other agenda.
3. Be committed to the adopted Governing Board Protocols and Resolutions.
4. Work with others in the spirit of cooperation to fulfill the obligations of a Board member as outlined in the Board Protocols and Resolutions.
5. Demonstrated experience working collaboratively and effectively with school leadership, including the Governing Board and Administration.

The Community Representative must not be an "interested person" as defined in Article VII, Section 7 of the Bylaws. No compensation will be provided for this position. Board Members are volunteers. Further information about the CVCHS Governing Board can be found in the CVCHS Charter Petition (Element 4) and the CVCHS Bylaws, both of which are publicly available in the Governance section on www.claytonvalley.org.

Application Process and Deadline:

Interested candidates should apply by sending the completed attached Candidate Background Form, current resume, and a letter of interest to the Governing Board Secretary at board.secretary@claytonvalley.org by October 1, 2025, 11:59 PM PST.

All candidates must attend a mandatory Board training session on Saturday, September 30, 2025, 9:00 AM-11:00 AM, or Monday, September 22, from 5:00-7:00 PM in the CVCHS library. If a candidate has attended a CVCHS Board Orientation in the last 12 months, they will not need to participate in another orientation for this election cycle. After candidates have completed the Board training and submitted all required documents, the applications will be reviewed by the Governing Board Elections committee. Once deemed eligible, candidates will be notified that their name will be added to the ballot for a simple majority vote of the Board of Directors. Candidates will be interviewed in person at the November 2025 Regular Board Meeting and voted on at the December 10, 2025 Regular Governing Board Meeting. Questions will be provided to candidates in advance.

If you have any questions, contact the Board Secretary at board.secretary@claytonvalley.org.



CLAYTON VALLEY CHARTER HIGH SCHOOL GOVERNING BOARD

CVCHS Governing Board Candidate Background Form

The CVCHS Governing Board is seeking a Community Representative for a term from January 1, 2025, to December 31, 2029. If you are interested, applications must be received by October 1, 2025, 11:59 PM PST.

Date_____

Personal Information

First_____ MI_____ Last_____ Familiar Name_____

Address_____

Phone _____ E-mail_____

Employment

Employer Name_____

Job Title_____

Address_____

Type of Organization_____

Primary Service(s) and Population Served_____

Please describe your position with a description of job duties and the average number of hours worked per week.

If you require more space than allocated here, please attach either an appendix and/or resume.



CLAYTON VALLEY CHARTER HIGH SCHOOL GOVERNING BOARD

Current and Former Volunteer Positions

Please list boards and committees that you currently serve on or have served on, along with any other relevant volunteer positions:

Organization Service	Role/Title	Dates of
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Education/Training/Certificates

Please list your educational background and any specialized training or certifications you may have:

Have you received any awards or honors that you'd like to mention? (Optional)

What motivated you to seek a position on our Board, and what specific contributions do you hope to make?