



**Clinton-Glen Gardner Board of Education**

September 17, 2025

CPS Media Center 7:00pm

**BUSINESS SESSION AGENDA**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** To accept the aforementioned monthly school data report, items 4A-E.

**5. Superintendent/Principal's Report**

- A. Clinton Education Association Report**
- B. Assistant Principal- Curriculum Coordinator Report (NJSLA Results)**
- C. Special Services Report (HIB Presentation)**

**6 Public Comment**

**7. Personnel**

**A. Staff approvals**

<b>Motion:</b> To approve the following staff member and rates for the listed position for the 2025-2026 school year:		
<b>Position</b>	<b>Name</b>	<b>Rate</b>
Aftercare Jr. Assistant	Julian Arce	\$15.49/hr
Before/aftercare Sr asst	Samantha Rivera	\$20.50/hr
Before/aftercare Sr asst	Julia Cline	\$20.50/hr
Before/aftercare Sr asst	Ruth Arce	\$20.50/hr
Before/aftercare Sr asst	Monica Martinez	\$20.50/hr
Before/aftercare Sr asst	Kelly Biczak	\$20.50/hr
Substitute Teacher	Cal Harris	\$125.00 per diem
Substitute Teacher	Raina Filipiak	\$125.00 per diem
Substitute Teacher	Lauren Hall	\$125.00 per diem pending completion of paperwork
Substitute Teacher	Jessica Pellicane	\$125.00 per diem pending completion of paperwork
Substitute Teacher	Wendy Guidetti	\$125.00 per diem pending completion of paperwork

**B. Co-Curricular 2025-2026**

<b>Motion:</b> To approve the following staff member(s) for the following co-curricular appointments for 2025-2026		
Activity	Staff Member	Rate
RTI Elementary	Toni Cespedes	\$1221
RTI Elementary	Carolyn Schorr	\$1221
RTI Elementary	Courtney Duryea	\$1221
RTI Elementary	Amanda Thomas	\$1221
RTI Elementary	Tracy Palomba	\$1221
RTI Middle School	Jessica Latanzio-Crespo	\$1221
RTI Middle School	Coreen Decker	\$1221
RTI Middle School	Angela McVerry	\$1221
RTI Middle School	Lauren Peachey	\$1221
RTI Middle School	Debra Wellet	\$1221
RTI Nurse	Jessica Storey	\$1221

**C. Rutgers University Alternate Route**

**Motion:** To approve Raina Filipiak to complete the required 20 hours of clinical field experience for Rutgers Alternate Route Pre-service program in Art Education.

**D. Behaviorist Job Description**

**Motion:** To approve the [linked job description for Behaviorist](#).

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Autism NJ	10/16/25	Ally Kubik	\$300	\$125	\$425 + mileage
Using AI Tools to Increase Social Studies Learning and Enhance Teacher Productivity (Virtual)	10/29/25	Bob Adase	\$295	\$125	\$420

## B. Field Trips

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
October 2025	Unified	Glen Gardner VFW	N/A
October 2025	8	Clinton Township Middle School	TBD
November 2025	7	New Jersey State House	\$17.00
June 2026	7	Hellerick's Adventure Farm	\$50.00

## 9. Policy and Regulations

**Motion:** To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
P 0143	BOARD MEMBER ELECTION AND APPOINTMENT	2nd rdg	4A
P 0173	DUTIES OF PUBLIC SCHOOL ACCOUNTANT	2nd rdg	4B
P 0174	LEGAL SERVICES (M)	2nd rdg	4C
P 0177	PROFESSIONAL SERVICES	2nd rdg	4D
P&R 1570	INTERNAL CONTROLS (M)	2nd rdg	4E
P 1620	ADMINISTRATIVE EMPLOYMENT CONTRACTS (M)	2nd rdg	4F
P1636.01	NOTIFICATION OF PROMOTION, NEW JOB, AND TRANSFER OPPORTUNITIES	2nd rdg	4G
P 2422	STATUARY CURRICULUM REQUIREMENTS (M)	2nd rdg	4H
P&R 5117	INTERDISTRICT SCHOOL CHOICE	2nd rdg	4I
P 5339.01	STUDENT SUN PROTECTION (M)	2nd rdg	4J
P&R 6111	SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM (M)	2nd rdg	4K
P&R 6220	BUDGET PREPARATION (M)	2nd rdg	4L

## 10. General Information: Business Administrator's Report

### A. Transport for Choice Students

**Motion:** To request authorization for arrangement with Lebanon Township to transport eligible choice students from our district attending Lebanon Township schools for 25-26 school year. The total cost is \$1,050. (1 student, destination Woodglen school)

### B. Cell Phone Reimbursement Payment

**Motion:** To approve the reimbursement of cell phone use for Tonya Reese (Substitute Teacher Caller) and Timothy Bidwell (Athletic Director) in the amount of \$50 per month. This eliminates the expense to the Board for cell phones, maintenance, and line cost for each.

### C. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the August 20, 2025 Business Session and Executive session (**Attachment #5**)
2. Certification of the Board of Secretary's and cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2025-2026 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their report (**Attachment #6**)

June, 2025	\$ 2,957,314.78
July, 2025	TBA

3. Approval of the Bill List in the specified amounts (**Attachment #7**)
  - a. General Account: \$ 892,512.67 (8/21/25-9/17/25)
  - b. Cafeteria Account: \$ 860.50(Checks written in August)

- 4. Checking Account Balances – July, 2025
  - a. Student Activities \$ 79,962.71
  - b. Cafeteria: \$ 211,181.92
  - c. Payroll Agency: \$ 18,136.48
  - d. Unemployment: \$ 126,415.31

5. Transfers for June, 2025 (**Attachments #8 and #9**)

Fund 10	\$433,655.29
Fund 20	\$ 47,221.26

July Transfer	August Transfer
Fund 11 \$ TBA	Fund 11 \$ TBA

**D. HCESC PIC/PIRS agreement**

**Motion:** To approve the HCESC Preschool Instructional Coach (PIC) and a Preschool Intervention and Referral Specialist (PIRS) agreement for 25/26 SY at the hourly rate of \$78

**11. Correspondence**

**12. New Business**

**A. Nursing Services Plan**

**Motion:** To approve 25-26 Nursing Services Plan (**Attachment #10**)

**13. Old Business**

**A. 24-25 Audit  
Transfer for Reserve  
Recommendation  
CAP**

**B. Bulldog Bulletin**

**C. Board Liaison Reports**

#### **D. 2025-2026 Goals**

- **Teachers will focus on building a positive school culture by modeling and teaching respect, acceptance, and character at the elementary level, and promoting the ABCs of Middle School – Accountability, Belonging, and Character – in grades 5–8.**
- **Strengthen literacy instruction to align with NJ literacy law requirements. Incorporate evidence-based literacy strategies in daily instruction.**
- **Implement the district's new Math in Focus program with fidelity in daily instruction. Leverage program resources, including manipulatives and other supports, to maximize learning opportunities and meet the needs of diverse learners.**

#### **14. Public Comment**

#### **15. Executive Session**

**Call for a motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will no longer exist.**

#### **Student**

#### **16. Adjournment**