

**Twin Hills Union School District
Board of Trustees Special Meeting
July 16, 2025
Minutes**

Location: Twin Hills Middle School: 1685 Watertrough Road, Sebastopol (Room 11)

A. FORMAL OPENING

1. The Board Meeting was called to order at *1:00 pm* by *President Harding*.
2. Roll call: *All present*
3. Pledge of allegiance
4. Motion to approve agenda by Trustee Beck and second by Trustee Houghton. *Approved 5-0.*
5. Public Comment on Open Session Items: *No Comments*

B. OPEN SESSION – BOARD RETREAT:

Following the formal opening of the meeting, the Board transitioned into retreat discussions. The following items were discussed; no formal action was taken.

1. Effective School Board Governance: Norms & Compliance Refresher (1:03 pm - 2:35pm)

The Board reviewed the Governance Handbook and discussed current norms and compliance practices. Clarifications were made as needed to ensure shared understanding and alignment.

2. Board Communication & Collaboration Practices: (2:36pm-3:05pm)

The Board engaged in a discussion focused on strengthening internal communication and collaboration practices to support effective governance and transparency.

3. District Vision, Priorities, and Strategic Goals: (3:06pm -4:08pm)

The Board reviewed and discussed the district's goals and priorities for the 2025–2026 school year and beyond. A working draft of a three-year strategic plan was shared and shaped with input from the Superintendent. The plan will be revisited annually, with a mid-year progress update to be provided to the Board.

C. RECESS TO CLOSED SESSION

A motion to adjourn to Closed Session was made by Trustee Houghton and seconded by Trustee Moise. The motion was approved unanimously (5–0), and the Board recessed to Closed Session. 4:10 pm

1. Public Employee Performance Evaluation (4:09pm -5:04 pm)

Pursuant to Government Code § 54957

Title: Superintendent

D. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session @ 5:05 pm

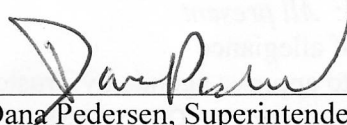
1. Report of Action Taken in Closed Session: No action was taken.

F. FORMAL CLOSING

1. Next Regular Board Meeting: August 14, 2025 @ 4:30 pm (Twin Hills Middle School)
2. Motion to Adjourn : *Motion to adjourn at 5:08pm by Trustee Ost and second by Trustee Beck. Approved 5-0.*

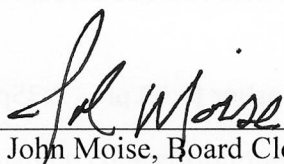
**Twin Hills Union School District
Board of Trustees Special Meeting
July 16, 2025
Minutes**

Respectfully submitted,

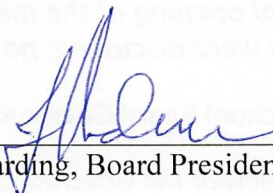


Dana Pedersen, Superintendent
Recording Secretary to the Board of Trustees

Approved:



John Moise, Board Clerk



Jeff Harding, Board President