

The Somerset Hills School District
Regular Meeting Agenda - September 17, 2025
Executive Session - 6:30 PM
Public Input & Action - 7:30 PM
Bernards High School - Community Room

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of the Somerset Hills School District. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Act, the public notice of this meeting, which included the time, date, location and to the extent known, the agenda of this meeting was distributed at 3:00 PM on July 9, 2025 in the following manner:

- a. Posted on the Bulletin Board reserved for announcements in the Board Office, 25 Olcott Avenue, Bernardsville, NJ 07924.
- b. Posted in the Main Office of Bedwell, Bernardsville Middle School and Bernards High School.
- c. Mailed to the Courier News and the Bernardsville News, and posted on the SHSD website.
- d. Filed with the Clerk of the Borough of Bernardsville, Far Hills, Peapack and Gladstone and Bedminster Township.
- e. Delivered to the ten (10) duly elected board members.

II. Roll Call

III. Board Norms

Before a Meeting
<ul style="list-style-type: none"> ● Arrive on time and prepared (read agenda and all attachments, including committee minutes in advance). ● Understand the placement of items on the agenda and understand why. ● Observe the board chain of command and respect the distinction between the role of the superintendent and the board. ● Understand what our role as members of the board is, including what items are executive session discussions versus public meeting discussions. ● Be problem solvers by working through issues and seeking advice and clarity from fellow board members and NJSBA if there are points of concern or contention.
During a Meeting
<ul style="list-style-type: none"> ● No active use of phones in executive sessions or at the board table. ● Why speaking/why not?

- Value all voices; everyone has a chance to respond while being respectful of others.
- Non-repetition of issues/debate by the same individual until all have had the opportunity to speak.
- Signal to the board president to speak, the board president acknowledges the next speaker to allow uninterrupted opinions with time in mind.
- No surprises to the board or administration.

After a Meeting

- Support the outcomes determined by the majority while ensuring that minority voices are acknowledged.
- Abide by your responsibilities as a board member and be respectful of administrative and board time constraints.
- Be dedicated to supporting and attending school functions.
- Strive to develop professionally as individual board members and as a Board.
- Remember that students are always at the center of our decisions.

IV. District Goals

2025-2026 District Goals

- **Academic**
 - Show progress in decreasing achievement gaps by advancing academic performance through increased support in areas of instruction for academic subgroups. Evaluate progress annually using all available assessment data.
 - Identify staff to leverage existing education by assessing interest in obtaining further certifications to expand available dual enrollment and career and technical education (CTE) student course offerings.
- **Facilities**
 - To prioritize planning for STEM/Robotics/CTE curriculum, develop a prioritized long-range facility plan and cost estimates.
- **Community Integration**
 - To support the belief that every community member is a stakeholder, develop 2-3 avenues to expand community connectivity and engage with all community members to communicate district outcomes and opportunities for further engagement with those residents with and without school-aged children.
- **Culture & Climate / Social Emotional Learning**
 - Identify and implement tools and mechanisms to establish a baseline understanding of student and staff experience in Somerset Hills School District to develop a future strategic plan to enhance workplace and school culture, climate, and social-emotional learning.

V. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Litigation and Student Matters.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

VI. Pledge of Allegiance**VII. Report of the Superintendent**

1. Recognition of the NJ American Choral Directors Association Summer Honors Choir
 - a. Allyssa Jurgens, BMS Choir & Drama Director
 - b. Harper Watt
 - c. Jillian Pooler
 - d. Addison Pagel
 - e. Charlotte Mitchell
 - f. Margaret Morrison
 - g. Brielle Morrison
 - h. Olivia Hamada
 - i. Gillian Goodwin
2. Recognition of No Hate in the Garden State Competition
 - a. Brett Cox, Advisor
 - b. Ameya Ram
 - c. Aaliya Pattanaik
 - d. Isabella Mattos
 - e. Ashley Mann
 - f. Sianna Ecklund
 - g. Katherine East
3. Dr. Brotschul’s Update

VIII. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any actionable agenda item. Towards the end of the meeting, there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone

else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

IX. Approval of Minutes*

1. Approval of Minutes

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for August 27, 2025.

X. BUSINESS OPERATIONS

A. Committee Report & Discussion

B. Finance Action Items: #1-10

C. Business Operations Old Business / New Business

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of August 2025 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$11,079,068.53	\$11,079,068.53
(20) Special Revenue Fund	\$311,863.47	\$311,863.47
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40)Debt Service Fund	\$399,861.29	\$399,861.29
Total Government Funds	\$11,904,851.54	\$11,904,851.54

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2025-2026 Budget Transfers*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for August 2025.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached final August 2025 check register with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,864,556.71
(20) Special Revenue Fund	\$2,400.00
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	\$46.20
(90) Agency Fund	\$283,278.09
TOTAL	\$2,150,281.00

4. Approve Special Education Schools*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following schools for the 2025-2026 school year and extended school year.

	Student ID#	School	Location	Cost
a	7191128366	Shepard School - ESY Rev.	Kinnelon, NJ	\$16,351.80
b	7191128366	Shepard School - SY	Kinnelon, NJ	\$99,745.98

5. Approve Schools Health Insurance Fund (SHIF) Wellness Grant*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the application and accepts the funds from the SHIF Wellness Grant to provide the district with a Wellness Program managed by Advanta for \$12,000.00 for the 2025-2026 school year.

6. Approve 2025-2026 Non-Public Security Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Security Aid for the following school:

	Non-Public School	Description	Amount
a	Far Hills Country Day School	CDW-G Verkadao security cameras, licenses, equipment	\$8,410.00

7. Approve HESAA Memorandum of Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, hereby enters into an agreement with Higher Education Student Assistance Authority (HESAA) to provide the students of Somerset Hills assistance with completing the Free Application for Federal Student Aid (FAFSA) application for the 2025-2026 school year at no cost to the district.

8. Approve Extra Duty Police Service Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the agreement with the Bernardsville Police Department for Extra Duty Police Services for fall football games for the 2025-2026 school year, for an amount not to exceed \$5,000.00.

9. Accept Donation

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accept the following donation:

	Organization	Purpose	School	Amount
a	AAUW, Somerset Hills Branch	Portion of proceeds of annual book sale	BMS	\$3,000.00

10. Approve Joint Transportation Agreements*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Joint Transportation Agreements for the 2025-2026 school year. Somerset Hills School District shall serve as the Lead Educational Authority and Host District:

	District		Route Cost
a	Bernards Township School District	Various Athletic and School Related Trips	\$300.00 for the 1st three (3) hours, \$90.00 per hour each additional hr. Billed in ¼ hour increments plus tolls and parking. Charges are based on time to and from the bus garage.
b	Bernards Township School District	Athletic Practices	\$175.00 per trip.

XI. CURRICULUM

A. Committee Report & Discussion

B. Action Items: #1-5

C. Curriculum Old Business / New Business

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2025-2026 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Adams, Jennifer	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
b	BES	Akauola, Jasmine	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0
c	BES	Davis, Emma	Conquer Mathematics Workshops	10/27/25, 2/23/26	\$400
d	BES	Dooley, Michelle	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
e	BMS	Garofalo, Lisa	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0

f	BMS	Geyer, Julie	Conquer Mathematics Workshop	9/18/25	\$200
g	BES	Jablonski, Holly	Conquer Mathematics Workshops	10/27/25, 2/23/26	\$400
h	BMS	Jurgens, Allyssa	Field Trip Chaperone	9/19/25, 9/27/25, 10/3/25, 10/4/25, 10/11/25, 10/18/25, 11/2/25	\$0
i	BMS	Koellhoffer, Keith	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0
j	BES	Lodato, Claire	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
k	BES	Martin, Danielle	Autism NJ 43rd Annual Conference	10/16/25, 10/17/25	\$610.16
l	BES	Pacheco, Yarelis	Conquer Mathematics Workshops	10/27/25, 2/23/26	\$400
m	BES	Palmieri, Jeremy	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
n	BMS	Rizzuto, Rosemarie	Conquer Mathematics Workshop	12/12/25	\$200
o	BES	Rokosky, Debbie	Conquer Mathematics Workshops	9/29/25, 12/4/25	\$400
p	BMS	Snyder, Jason	Field Trip Chaperone	9/19/25, 9/27/25, 10/3/25, 10/4/25, 10/11/25, 10/18/25, 11/2/25	\$0
q	BMS	Tynan, Jessica	Conquer Mathematics Workshop	9/22/25	\$200
r	BES	Vitale, Shannon	Conquer Mathematics Workshops	9/29/25, 12/4/25	\$400
s	BES	Windisch, Mary Clare	Conquer Mathematics Workshops	9/29/25, 12/4/25	\$400
t	BES	Wolfe, Scott	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2025-2026 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Brotschul, Brian	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0
b	BHS	Carey, Amanda	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
c	BHS	Cannon, Steven	Foreign Language Workshop: Comprehension-based Language	10/30/25	\$169.68
d	BHS	Corbett, Michael	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0
e	District	Galuppo, Julianne	Systems 3000 Payroll Year End Training	11/25/25	\$24.37
f	District	Galuppo, Julianne	Powerball of Insurance - NJ School Insurance Group	9/26/25	\$12.64
g	District	Koransky, Jamie	Special Education Directors' Toolkit	11/14/25	\$218.18
h	District	Koransky, Jamie	Fall Conference for Case Managers	10/29/25	\$20.83
i	BHS	Levine, Scott	Conquer Mathematics Workshops	10/1/25, 10/30/25, 12/2/25, 1/13/26, 3/4/26	\$1,000
j	District	Liguori, Richard	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0
k	BHS	Mason, Mark	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
l	BHS	Neigel, Scott	2025 Somerset County Educators & Law Enforcement School Safety Seminar	10/1/25	\$0
m	BHS	Pietroluongo, Jade	Field Trip Chaperone	10/22/25	\$0
n	BHS	Samson, Alyssa	Attend Sheltered Instruction Protocol Training at Franklin School District	10/10/25, 10/30/25, 12/11/25	\$77.83
o	BHS	Sosely, Anna	Higher Education Student Assistance Authority (HESAA) 2025 Counselor Workshop Sessions	9/25/25	\$0
p	BHS	Taesler, Stephen	Field Trip Chaperone	9/6/25, 9/19/25, 9/27/25, 10/3/25, 10/4/25, 10/11/25, 10/18/25, 11/2/25	\$0

3. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips for the 2025-2026 school year:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Financial District - New York, NY Untold Histories Class	20	7	0
b	BHS	Bedwell Elementary School - Bernardsville, NJ Tomorrow's Teachers	4	1	0
c	BHS	Bedwell Elementary School - Bernardsville, NJ Tomorrow's Teachers	4	1	0
d	BHS	Hillside High School - Hillside, NJ BHS Marching Band	24	1	4
e	BHS	Voorhees High School - Voorhees, NJ BHS Marching Band	24	1	4
f	BHS	Randolph High School - Randolph, NJ BHS Marching Band	24	1	4
g	BHS	South Plainfield High School - South Plainfield, NJ BHS Marching Band	24	1	4
h	BHS	West Orange High School - West Orange, NJ BHS Marching Band	24	1	4
i	BHS	Summit High School - Summit, NJ BHS Marching Band	24	1	4
j	BHS	Wayne Hills High School - Wayne, NJ BHS Marching Band	24	1	4
k	BHS	The College of New Jersey - Ewing, NJ BHS Marching Band	24	1	4

4. Rescind Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following professional development/school business, which was approved on August 27, 2025:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BHS	Taesler, Stephen	Field Trip Chaperone	9/4/25	\$0

5. Rescind Field Trip*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following field trip, which was approved on August 27, 2025:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Bernardsville Public Library - Bernardsville, NJ	4	1	0

XII. PERSONNEL

- A. Committee Report and Discussion
- B. Action Items: #1-19
- C. Personnel Old Business / New Business

1. Rescind Permanent Substitute*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following permanent substitute for the 2025-2026 school year:

	Name	Substitute Position	Certification	Effective
a	Taesler, Rachael	Permanent Substitute	County Substitute Certificate	9/3/25

2. Amend Renewal and Salaries for Administrators*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the renewal and salaries for the following administrators for the 2025-2026 school year:

	Name	Location	Job Title	Salary
a	Barna, Lindsay	District	Supervisor of Language Arts Literacy K-12	\$123,527
b	Catelli, Michael	District	Director of Academic Support, Enrichment & Multilingual Ed	\$145,390
c	Corbett, Michael	BHS	Assistant Principal	\$183,444
d	Edgerton, Olga	District	Supervisor of Math, Science & Technology K-12	\$151,193
e	Hoppe, Michael	BHS	Assistant Principal / Athletic Director	\$194,194
f	Neigel, Scott	BHS	Principal	\$203,229
g	Walker, Jaime	District	Director of Guidance K-12	\$149,606
h	Koransky, Jamie	District	Director of Student Services	\$149,177

3. Amend Renewal and Salaries for Administrators

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the renewal and salaries for the following administrators for the 2025-2026 school year:

	Name	Location	Job Title	Salary
a	Akauola, Jamsine	BES	Assistant Principal	\$120,796
b	Garofalo, Lisa	BMS	Principal	\$160,891
c	Koellhoffer, Keith	BMS	Assistant Principal	\$125,880

4. Amend Renewal and Salary for Non-Certified Staff

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the renewal and salary of the following non-certified staff for the 2025-2026 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Longevity	Total Salary
a	Sierra, Angela	BES	Special Education Para PARA.DIST.BILL.NA.01	2	\$23.41/hour	n/a	\$23.41/hour
b	Meyer, Deborah	BHS	Secretary	18	\$73,359 \$73,395	\$2,146	\$75,541

5. Amend Renewal and Salary for Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the renewal and salary of the following non-certified staff for the 2025-2026 school year:

	Name	School	Position	Step	Salary	Longevity	Total Salary
a	Acuff, Ann	BHS	Secretary	18	\$73,359 \$73,395	\$2,146	\$75,541
b	Malzone, Amy	BHS	Secretary	18	\$73,359 \$73,395	\$1,434	\$74,829
c	Norton, Lisa	BHS	Secretary FTE .75	18	\$55,019 \$55,046	\$1,434	\$56,480
d	Pedota, Patricia	CENTRAL	Secretary	18	\$73,359 \$73,395	\$1,790	\$75,185
e	Pottheiser, Dana	BHS	Secretary	9	\$63,270 \$63,720	\$0	\$63,720
f	Russoniello, Lucy	CENTRAL	Secretary	18	\$73,359 \$73,395	\$3,457	\$76,852

6. Amend Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee #	School	Position	Type of leave	Dated of Leave/Notes
a	9878	BES	Teacher	Sick/Disability FMLA Unpaid Leave Anticipated Return	04/28/25-05/17/25 (paid disability w/ benefits) 05/18/25-10/18/25 (unpaid w/ benefits) 10/19/25-01/01/26 (unpaid w/o benefits) 10/20/25 01/02/26

7. Approve Leave of Absence*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee #	School	Position	Type of leave	Date of Leave/Notes
a	6470	District	Noncertified	FMLA RTW	09/10/25-12/03/25 (unpaid w/ benefits) 12/04/25

8. Amend Leave of Absence*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee #	School	Position	Type of leave	Date of Leave/Notes
a	9367	BHS	Certified Staff	NJFLA RTW	11/01/2025 12/01/25 - 01/02/2026 (unpaid w/ benefits) 01/04/26

9. Approve Overloads

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2025-2026 school year:

	Type of Support	Teacher/School	Term	Periods/ week	Salary	OVERLOAD Salary prorated
a	Special Education	Boudreau, Derek/BMS	Full Year	5	\$94,750	\$15,794.83
b	Special Education	Clark, Michelle/BMS	Full Year	5	\$73,800	\$12,302.46
c	Special Education	Obert-Thron, Karrie/BMS	Full Year	5	\$118,550	\$19,762.29
d	Special Education	Reilly, Kathryn/BMS	Full Year	5	\$69,040	\$11,508.97
e	Special Education	Tynan, Jessica/BMS	Full Year	5	\$95,150	\$15,861.51
f	Special Education	Weinstein, Julie/BMS	Full Year	5	\$73,745	\$4,917.32
g	Spanish 8 grade	Gilly, Zoltan/BMS	Full Year	5	\$105,300	\$17,553.51

10. Amend Overload*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following overload for the 2025-2026 school year:

	Type of Support	Teacher	Term	Periods/ week	Salary	OVERLOAD Salary prorated
a	Biology	Young, Joseph	FY	3 6	\$90,050	\$9,006.80 \$18,013.60

11. Amend Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the appointment of the following non-certified staff for the 2025-2026 school year, *subject to further investigation pursuant to law*:

	Name	Location	Job Title	Salary	Step	Total Salary
a	Yannotta, Robert	District	Maintenance	Maintenance 71,346 Systems Maintenance 16,774 Plaster Mason 1,830 Heating/Control 5,002 Boiler License 1,206	11	\$96,158

12. Amend Appointment Leave Replacement

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the appointment of the following leave replacement for the 2025-2026 school year; *subject to further investigation pursuant to law:*

	Name	School	Position/UPC	Level	Step	Salary	Replace	Effective
a	Cortigiani, Deborah	BES	ESL Teacher TCH.ES.ESL.NA.02.LR	MA	15-16	\$92,275 <i>prorated</i>	9878	9/1/25 - 10/17/25 and 11/3/25-12/23/25

13. Approve Appointment Leave Replacement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement staff for the 2025-2026 school year, *subject to further investigation pursuant to law:*

	Name	School	Position	Step	Salary	Replace	Effective
a	Lucas, Kerry	District	Maintenance	10	\$69,946 <i>prorated</i>	6470	8/27/25 - 12/3/25

14. Approve Mentors

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following mentors for the 2025-2026 school year Provisional Teacher Program:

	Name	School/Subject	Certificate	Mentor	Rate of Pay
a	Lippert-Lozano, Mercedes	BES/Elementary	CE	d'Annunziacao, Jessica	\$1,000
b	Lodato, Claire	BES/Elementary	CEAS	Jastrabek, Linda	\$550
c	Matos, Gabriela	BES/Spec Ed/Elem	CEAS	Arce, Cassandra	\$550
d	Weinstein, Julie	BMS/Special Education	CEAS	Clark, Michelle	\$550
e	Heesemann, Diana	BMS Nurse	CE	Pistilli-Urena, Jaclyn	\$1,000

15. Approve Mentors*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following mentors for the 2025-2026 school year Provisional Teacher Program:

	Name	School/Subject	Certificate	Mentor	Rate of Pay
a	Neiss, Joanna	BHS/Science	CE	Wagner, Alyssa	\$1,000

16. Approve Translator/Interpreter*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Translator/Interpreter for the 2025-2026 school year:

	Name	Rate of Pay
a	Cortigiani, Deborah	\$61.12/hour

17. Approve Athletic & Co-Curricular Positions

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following athletic and co-curricular positions for the 2025-2026 school year:

	Name	Position	School		Stipend
a	Weinstein, Julie	Drama: Fall	BMS	Fall 2025	\$2,872.45
b	Fabregas, Kelly	Kindness Club 50%	BMS	25-26 School Yr	\$1,436.23

18. Approve Athletic & Co-Curricular Positions*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following athletic and co-curricular positions for the 2025-2026 school year:

	Name	Position	School	Season	Stipend
a	Filieri, Michael	Football: Assistant FR	BHS	Fall 2025	\$7,599.90
b	Kulscar, Christopher	Football: Volunteer	BHS	Fall 2025	\$0
c	Habermas, Christopher	Soccer: Women's Volunteer	BHS	Fall 2025	\$0
d	McDowell, Caroline	Cross Country Volunteer	BHS	Fall 2025	\$0
e	Bittner, Casandra	Media Center After Hours	BHS	25-26 School Yr	\$25.85/hour
f	Smith, Jodi	District Wellness Coordinator <i>Funded by SHIF Wellness Grant</i>	Central	25-26 School Yr	\$1,000
g	Galuppo, Julianne	District Wellness Coordinator <i>Funded by SHIF Wellness Grant</i>	Central	25-26 School Yr	\$1,000

19. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2025-2026 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Beaudry, Christina	Teacher/Paraprofessional	County Substitute Certificate	9/8/25
b	Meeks, Cassidy	Teacher/Paraprofessional	County Substitute Certificate	9/18/25 <i>Pending clearance</i>
c	Scudese, Kristina	Teacher/Paraprofessional	Standard Certificate	9/18/25 <i>Pending clearance</i>
d	Niazi, Aziz	Teacher/Paraprofessional	County Substitute Certificate	9/18/25 <i>Pending clearance</i>
e	Saturnia, Krista	Teacher/Paraprofessional	County Substitute Certificate	9/18/25 <i>Pending clearance</i>
f	Beaudry, Christina	Teacher/Paraprofessional	County Substitute Certificate	9/18/25
g	Leininger, Meghan	Teacher/Paraprofessional	County Substitute Certificate	9/18/25 <i>Pending clearance</i>
h	Allen, Gabriella	Teacher/Paraprofessional	County Substitute Certificate	9/18/25 <i>Pending clearance</i>
i	Yeluripati, Aparna	Teacher/Paraprofessional	County Substitute Certificate	9/18/25 <i>Pending clearance</i>

XIII. POLICY

- A. Committee Report and Discussion
- B. Action Items #1-2
- C. Policy Old Business / New Business

1. First Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
R 5511	Dress and Grooming
R 5516	Use of Electronic Communication Devices

2. Second Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
P 0173	Duties of Public School Accountant
P 0174	Legal Services
P 0177	Professional Services
P & R 1570	Internal Controls
P 1620	Administrative Employment Contracts
P & R 6111	Special Education Medicaid Initiative (SEMI) Program
P & R 6220	Budget Preparation
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities
P 2422	Statutory Curricular Requirements
P 5339.01	Student Sun Protection
P 5231	Open Campus

XIV. STUDENT SERVICES

- A. Committee Report and Discussion
- B. Action Items: #1-2
- C. Student Services Old Business / New Business

1. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on August 27, 2025, and upheld the findings and/or consequences recommended by the Superintendent:

School	Report #	Outcomes
BES	42	Unfounded
BES	43	Unfounded
BMS	39	Unfounded

HIBs to Date (24-25 SY)	Founded	Unfounded	Split	Total
BES	8	33	2	43
BMS	15	23	1	39

HIBs to Date (25-26 SY)	Founded	Unfounded	Split	Total
BES	0	0	0	0
BMS	0	0	0	0

2. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on August 27, 2025, and upheld the findings and/or consequences recommended by the Superintendent:

School	Report #	Outcomes
BHS	1	Founded

HIBs to Date (25-26 SY)	Founded	Unfounded	Split	Total
BHS	1	0	0	1

XV. Board Announcements

The views and opinions that are/may be expressed by individual members of the Somerset Hills Board of Education during Board Announcements are solely those of the individual Board members, and do not reflect the views, opinions, policies, regulations and/or positions of the Somerset Hills Board of Education and/or any other individual members of the Board.

XVI. Public Comments

Public comments are welcome at this time on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

XVII. Adjournment

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)