

SUSSEX - WANTAGE BOARD OF EDUCATION

**27 Bank Street
Sussex, NJ 07461**

PAYROLL VOUCHER

SECURITY GUARD Substitute @ \$25 Per Hour

NAME _____

**** All Columns need to be filled in to be acceptable for payroll processing
Or it will be returned back to the school.**

VOUCHERS MUST BE SUBMITTED FOR PAYMENT IN ACCORDANCE WITH THE VOUCHER /PAYROLL SCHEDULE FOUND ON OUR WEBSITE

DATE	Employed as a Substitue for:	Start Time	End Time	School	Total HRS
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	
				Wantage	

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CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all it particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

Signature: _____

Position: **Sub Guard**

Date: _____

Signature: _____

Position: **Principal**

Date: _____

Superintendent Signature: _____

DATE: _____

**Main Office Use Only
Send Voucher to
Nancy Sisto @ BOE**