

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION  
COMMITTEE OF THE WHOLE MEETING  
Yale Junior High Central Office Board Room  
Tuesday, June 10, 2025 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:00 PM.

2. Roll Call

Members Present: Bullard, French, Butler, Hurlburt, McClelland, Johnson, Brancaccio

Members Absent: None

Also Present: Superintendent Kurt Sutton  
Assistant Superintendent Bill Kryscynski  
Director of Business Services Beky Silkworth  
Secretary to the Board Nancy Maplethorpe  
Technology Director Tony Harmer

Audience Members: Kathleen Hooper

3. Adoption of the Agenda

Motion by Hurlburt seconded by French to adopt the agenda amended.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Combined Committee of the Whole and Regular meeting minutes – May 8, 2025

Motion by Hurlburt seconded by Brancaccio to adopt the consent agenda as presented.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

5. Correspondence:

Superintendent Sutton shared/read the following correspondence:

- Thank you notes from Autumn Allen in appreciation of receiving the SCCASB and Eva Graham Scholarship awards.
- Thank you from Raegin Majcher on receiving the Thelma Stewart Scholarship award.
- Superintendent Sutton presented the following Board members with MASB awards:
  - Dena French – Data Specialty Award
  - Meghan Butler – CBA Level II Award

6. Public Participation

A. Special Guests: None

B. Agenda Items: None

C. Non-Agenda Items: None

7. Superintendent's Report

Superintendent Sutton read/shared his report which contained the following information:

- We have completed another successful school year and are moving full speed ahead with preparations to make 2025-2026 an outstanding year as well. We are in the process of hiring and eagerly await greater clarity on what we will receive for a per pupil increase. We have constructed a very conservative budget and will adjust as needed.
- Our spring sports concluded with yet another 'first' as the baseball team earned a Regional Championship by defeating Clio on Saturday, June 7. Congratulations to our Bulldogs on this huge accomplishment.

- With the students out of the buildings, our custodial and maintenance staff are working through their summer cleaning and general maintenance lists. Maintenance staff are wrapping up the mini-split installations that will keep our server rooms cooler, which will save us from interruptions of service and equipment failure.
- Contractors are waiting on approval from the state to begin work on the secure vestibules, ADA compliant restroom at Yale Junior High, and the Yale Junior High Kitchen Makeup Air Unit.
- The district has put out a request for proposals to replace the signage across the district with a bid opening set for June 25. We are also working to begin the process of replacing the dugouts at the baseball and softball fields this fall as we continue to work through our building & grounds project list.

## 8. Reports

### A. Technology Report, Tony Harmer

Mr. Harmer read/presented his report which contained the following:

- Projectors: Replaced the remaining eleven oldest projectors in the media centers and computer labs and updated the cabling.
- JH Network Upgrade: A new cabinet and network equipment were installed over spring break.
- Helpdesk: Our new helpdesk, IncidentIQ, is up and running for IT and maintenance.
- Alarm Panels: June 16 – June 18, the new alarm panels are being installed with server implementations and integration to follow once we are issued the licensing.
- Door Access Controls: Work will begin the week of July 21 and is independent of the secure vestibule project.
- Wireless Access Point upgrades and moves for the three elementary schools will take about 3 weeks to complete. A few camera adds and clock replacements will be done at the same time.
- High School Camera Project: Interior and exterior camera upgrades should take 3-4 weeks to complete.
- High school wireless access point upgrades should take about a week to complete.
- SIS Replacement Integration: Student account creation will move to a mostly automated platform Clever which we already use for rostering single sign-on applications (ongoing).
- Windows 11 Migration: About 125 laptops need to be migrated and we are awaiting purchase of about 35 lab desktop computers and about 20 laptop computers which will complete migration.
- Gmail – Multi Factor Authentication : Planning, configuration and communication completed. Expected due date is 30 days after staff returns from break to coincide with security awareness training.

### B. Buildings and Grounds

Mr. Sutton read/presented the Buildings and Grounds report which contained the following:

- Brenner Electric made a visit to trace the wiring for the softball scoreboards. This is in conjunction with the tiling of the softball fields.
- Approval was given from the state for the new fire alarm systems installed at the high school, Yale Elementary, Avoca Elementary and Farrell Elementary. A Certificate of Occupancy should arrive soon.
- Met with Douglas Water Conditioning in Avoca this week to go over some possible solutions and recommendations to the State requirement for the water in Avoca. Mr. Sutton shared their recommendations with the state.
- Distributed a summer list of building and district projects for the summer. This list of summer projects is expected to be delayed due to State inaction.

C. Finance

Mrs. Silkworth read/presented her report which contained the following:

- 2025-2026 Public Hearing and Budget Adoption
  - Details will be presented at Thursday's Budget Hearing.
- 2024-2025 Final Budget Adoptions
  - A detailed review of changes to the 2024-2025 Final Budget amendments for all funds was discussed. The net change in expected revenues was approximately \$600,000 mostly attributable to additional state funding of UAAL. Expenditure budgets were also reduced in several categories, net approximately \$500,000 less than the January budget. Overall, general fund expenditures are budgeted to exceed revenues by \$640,000.
  - ACH Resolution - Only a couple of changes.
- Engagement letter from auditors
  - Required to be disseminated – not required to read.

D. Instruction and Personnel

Assistant Superintendent Kryscynski presented/read the Instruction and Personnel Report (attached) which contained the following:

1. Hiring
  - A. Amy Waldhart-Sheldon, Yale High School Custodian
  - B. Laura Kautz, Yale High School Custodian
2. Resignations
  - A. Cindy Johnson, Yale Elementary School Aide
  - B. Corrine Bird, Yale High School Teacher
  - C. Brian Herbon, Yale High School Custodian
3. Retirement
  - A. Sheryl Israel, Yale High School Custodian
4. Recommendations to the Substitute List

Curriculum/Instruction:

- Happy to celebrate the end of another great school year! We have made much progress in our work with Authentic Learning or ALT and the use of our Portrait of a Learner this year. This year teachers used much of the PD time to create unique learning experiences where students could apply what they have learned as well as focusing on adding in more meaning making opportunities to help build understanding.
- An updated report of our end of year K-8 testing will be presented in July.
- Due to the cost factor, we are not running a summer school this year. Secondary summer programs will continue as planned.
- Grant reporting season is upon us and once we have clarity from the state and federal government on grants for next year we will begin the process of securing those grants to help support our staff and programs. I will continue to work closely with Mrs. Silkworth and the principals to complete all the required reports for all of our various grants.

D. Transportation

Mr. Sutton presented the Transportation Report which contained the following:

- Thanked all the drivers and mechanics for helping when needed.
- Ended the year with a full staff and two sub drivers.
- Thus far, 216 families have requested transportation for the upcoming year.
- The 2024-2025 School year miles to and from school were 254,999.9.
- We are hoping to auction off bus 13B this summer.
- Just completed new software training and will begin routing for next year.

E. Other: None

9. Items for Board Discussion

- A. Final Budget 2024-2025  
Discussed in Mrs. Silkworth's reports. Action at Thursday's Regular meeting.
- B. Original Budget 2025-2026  
Discussed in Mrs. Silkworth's reports. Action at Thursday's Regular meeting.
- C. ACH Resolution  
Discussed in Mrs. Silkworth's reports. Action at Thursday's Regular meeting.
- D. 2025-2026 MHSAA Resolution  
Yearly Standard. Action at Thursday's Regular Board meeting.
- E. Board Buildings and Grounds Committee  
Flooring bids and the board's responsibility to follow state bidding requirements were discussed. Jared Shutko will obtain background information on the companies that the district has not had a previous business relationship with.  
Four flooring bids were received were as follows:
  - 1. \$90,568
  - 2. \$105,671
  - 3. \$102,357 (No Alt – Add \$10,000)
  - 4. \$140,000
- F. Board Governance Committee  
Short discussion was held on the Board meeting calendar for the upcoming school year. It was decided to continue meeting on Tuesdays and Thursdays of the same week each month. Mr. Sutton will update the calendar for the Board.
- G. SCCASB Representative  
Nothing to report at this time.
- H. MASB Legislative Liaison
  - Mr. Johnson discussed several legislative priorities and reported that he cast a vote at St. Clair County RESA on Monday, June 2 for both candidates (Michael P. McCartan and Jessica Totty) for the St. Clair County RESA Board.

10. Comments from Board Members, Administration

- None this evening.

11. Executive Session – Closed Session/Superintendent Evaluation, Negotiations with Associations & a Personnel Issue in accordance with the Michigan Open Meetings Act, Section 8, paragraph (a)

The Board entered into Closed Session at 7:20 PM

Motion by Butler seconded by French to enter into Executive Session for the purpose of discussing the Superintendent's Evaluation/Negotiations with Associations and a Personnel Issue in accordance with the Michigan Open Meetings Act, Section 8, paragraph (a) as requested by Superintendent Sutton.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried

The Board returned into Open Session at 8:28 PM

12. Adjournment by Consensus at 8:28 PM

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MEGHAN BUTLER, SECRETARY  
YALE BOARD OF EDUCATION