

**PALMERTON AREA SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**

**Tuesday, September 16, 2025**

**High School Library, 3525 Fireline Road, Palmerton, PA**

All public meetings are being video recorded and live streamed via Facebook for the purpose of public broadcast.

- 1. CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL:**

	Dr. Connell		Ms. Haas		Ms. King		Ms. Krawchuk-Boschen		Mr. Mazepa		Mr. Moyzan
	Mrs. Paules		Mr. Paules		Ms. Snyder		Ms. Friebolin		Mr. Kish		Dr. Heaney
	Atty. Lochinger										

- 3. STUDENT REPORTS:**
- 4. SUPERINTENDENT’S REPORT:**
- 5. ASSISTANT SUPERINTENDENTS’ REPORTS:**
- 6. BOARD MEMBER REPORTS:**
- 7. OLD BUSINESS:**
- 8. PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

**9. MEETING MINUTES:**

- A. Motion for the Board of School Directors to approve the board meeting minutes from August 5, 2025 and August 19, 2025 (enclosures).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**10. CONSENT AGENDA:**

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**11. OTHER:**

- A. Motion for the Board of School Directors to approve the fee agreement with Raffaele Puppio dated July 21, 2025 (enclosure).

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
 Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

**12. PUBLIC PARTICIPATION:**

**13. FOR THE GOOD OF THE ORDER:**

**14. ADJOURNMENT:**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Absent \_\_\_\_\_ Abstentions \_\_\_\_\_

# PALMERTON AREA SCHOOL DISTRICT

## CONSENT AGENDA

Tuesday, September 16, 2025

### 1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer's reports (enclosures)
- C. Approve tuition reimbursements (enclosure)

### 2. PERSONNEL:

- A. Approve Caitlin Hettler as Guest Teacher effective September 17, 2025
- B. Approve the transfer of Elizabeth Campbell from Instructional Assistant at Towamensing Elementary to ESL Instructional Assistant at S. S. Palmer Elementary effective September 17, 2025
- C. Acknowledge the following horizontal movements effective the first semester of the 2025-2026 school year:

Suzanne Black	Master's to Master's +15
Sarah Smith	Master's to Master's +15
Tammy-Lynn Muniz	Master's +15 to Master's +30

- D. Approve the following uncompensated leave request:

Employee #314	From September 16, 2025, not to exceed ten (10) weeks
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- E. Approve the following for Family & Medical Leave:

Employee #10	Effective on or about December 22, 2025, not to exceed twelve (12) weeks
Employee #347	Effective retroactively to August 18, 2025, the revision of FMLA not to exceed twelve (12) weeks

- F. Approve retroactively the following additional Mentor for the 2025-2026 school year effective August 18, 2025:

Christine McCarroll	<i>for Brandi Hoffman</i>	\$1,520.00
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- G. Approve the following Club Advisors for the 2025-2026 school year:

Lisa Maderic	Mock Trial	\$1,245.00
Holly Skrimcovsky	National Honor Society-JHS	\$1,040.00

- H. Approve the revisions of stipends of previously approved motions for the following Club Advisors for the 2025-2026 school year:

Alexander Orr	Computer	S. S. Palmer Elementary	\$819.00 (full stipend)
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Kimberly Nenscel	Computer	S. S. Palmer Elementary	\$819.00 (full stipend)
Elizabeth Karb	Student Council	S. S. Palmer Elementary	\$819.00 (full stipend)
Morgan Hesse	Student Council	S. S. Palmer Elementary	\$819.00 (full stipend)
Trisha Green	Yearbook	Towamensing Elementary	\$819.00 (full stipend)
Krystle Meglio	Yearbook	Towamensing Elementary	\$819.00 (full stipend)

I. Approve retroactively the following Coach for the 2025-2026 school year:

Christina Wilson	Cheer Assistant Coach	\$1,318.00
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J. Approve the following Spring Coaches for the 2025-2026 school year:

<b>Baseball:</b>		
Tyler Svetik	Head Coach	\$4,304.00
Joseph Trimmel	Assistant Coach	\$2,826.00
Matthew Solt	Assistant Coach	\$2,826.00
Ryan King	Volunteer Assistant Coach	--
Alex Matika	Volunteer Assistant Coach	--
Chase Reph	Volunteer Assistant Coach	--
<b>Softball:</b>		
Robert Hock	Head Coach	\$4,304.00
Phillip Acker	Assistant Coach	\$2,826.00
Trisha Buck	Co-Assistant Coach (1/2)	\$1,413.00
Jenna Turner	Co-Assistant Coach (1/4)	\$ 707.00
Tori Gollie	Volunteer Assistant Coach	--
Megan Green	Volunteer Assistant Coach	--
Joel Gulla	Volunteer Assistant Coach	--
Kate Hanchick	Volunteer Assistant Coach	--
<b>Tennis:</b>		
Jennifer Danzeisen	Head Coach	\$2,588.00
<b>Track:</b>		
Michael Gombert	Head Coach	\$4,304.00
Andrew Nosti	Assistant Coach	\$2,826.00
Sage Nalesnik	Assistant Coach	\$2,826.00
James Hay	Assistant Coach	\$2,826.00
Joshua Rake	Assistant Coach	\$2,826.00
Kris Hoffner	Co-Assistant Coach (1/2)	\$1,413.00
Jamie Hibell	Volunteer Assistant Coach	--
Michael Noyola	Volunteer Assistant Coach	--

K. Approve retroactively the following additional Fall Event Workers at a rate of \$30.00 per event for the 2025-2026 school year effective August 22, 2025:

Robert Everett
Michael Papay
William Papay

- L. Approve Joseph Plechavy as Accompanist for Towamensing Elementary Chorus effective for the 2025-2026 school year
- M. Approve the following additional Palmerton Area Music Parents' Association (PAMPA) Volunteer Chaperones for the 2025-2026 school year:

Claire Papay	Heather Pisulak
Zachary Pinczok	Stephen Pisulak

- N. Remove retroactively the following Substitutes from the current list effective August 22, 2025:

Laura Filchner	Hailey Hatzis
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- O. Accept retroactively the following resignations:

Andrea Miles	Reading Specialist-S. S. Palmer	Effective August 15, 2025
Jenna McHugh	Instructional Assistant	Effective August 13, 2025

- P. Rescind retroactively Tanya Hess as Mentor for Andrea Miles effective August 15, 2025 due to Ms. Miles' resignation

**3. OTHER:**

- A. Approve retroactively the CLIU #21 Agreement for TransPerfect Remote Interpreters Products & Services beginning July 1, 2025 through June 30, 2026 (enclosure)
- B. Approve the DJ services agreement with Sean Hall for the high school homecoming dance on September 27, 2025 in the amount of \$350.00 (enclosure)
- C. Approve the production contract with Music Theatre International for the performance license of *Legally Blonde* by the High School Drama Club on April 23, 2026, April 24, 2026 and April 25, 2026 in the amount of \$4,314.00 (enclosure)
- D. Approve the following field trip request (enclosure):

Golf PIAA State Championships	Penn State University Golf Courses, State College	October 19, 2025 through October 22, 2025
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- E. Approve the public performances of the following, per policy 230:

Art Club	Display artwork created by students on PennDOT vehicle, "Paint the Plow" program	through the 2025-2026 school year
Band	Participate in Leighton Halloween Parade	October 18, 2025
Band	Participate in Palmerton Halloween Parade	October 19, 2025

- F. Approve Gordon Walls as George's Transportation bus driver for the 2025-2026 school year effective September 17, 2025

- G. Remove retroactively Ryan Kish as Assistant Board Secretary effective April 16, 2025
- H. Approve Jessica Cohen as Assistant Board Secretary effective September 17, 2025 through June 30, 2029
- I. Approve the following conference (enclosures):

Angela Friebolin	PASA New Superintendents' Academy: Phase 1	September 24-25, 2025; November 6-7, 2025; January 15-16, 2026	at an estimated cost of \$1,665.40
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- J. Authorize the Board Secretary to cast votes in the election for the following 2026 Pennsylvania School Boards Association (PSBA) officer candidates:

Holly Arnold	President-Elect (one-year term)
Matt Vannoy	Vice President (one-year term)
Kathy Swope	Insurance Trustee (three-year term)
Roberta Marcus	Insurance Trustee (three-year term)

- K. Approve the first reading of the following policies (enclosures):
  - 1) Policy #105 Curriculum
  - 2) Policy #308 Employment Contract/Board Resolution
  - 3) Policy #311 Reduction of Staff
  - 4) Policy #313 Evaluation of Employees
  - 5) Policy #317 Disciplinary Procedures
  - 6) Policy #317.1 Educator Misconduct