

NORTH CAPE SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

11926 W. HWY K
FRANKSVILLE, WI 53126

5:00 p.m.

MINUTES

July 21, 2025

North Cape Conference Room

1. Call meeting to order. President Dan Hying called meeting to order at 5:07 p.m. School board members present: Keith Jacobson, Ryan Menken, Ryan Malchine. Also present were Dr. Lehnen, Ms. Hansen and Mrs. Holden. Mr Kandler present via phone for Facilities Update.
2. Approval of Minutes from June 16, 2025. Motion to approve as posted by Ryan Menken , second by Ryan Malchine . No discussion, all in favor. Motion carries.
3. Superintendent Report: Summer School - Elementary, MS, and BB Camp; OE - 5 new Students - all 4K. Summer school is going really well. It has been really nice to see all of the involvement from our staff. Mrs. Kaye, Ms. Podbielki, Ms. Kemper, Mrs Peter, Ms. Harris, Ms Childers have done a great job. Get off Your devices and play (with Mrs. Kaye) is going really well for the middle school students. Reading and Math focus for the younger grades. 24 open enrollment applications, 19 extended an offer, 5 accepted. A lot of tours were done this year. Overall picture membership count did not change from what was previously estimated by Dr. Lehnen - 198.2. Nothing has changed. Last year had more OE expense out. This is a marked improvement. About 41 FTE out and 38 FTE in.
4. Treasurer's Report:
 - a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken
Auditors are coming this week for final field work. Results of the 24-25 school year, revenues slightly higher than what we budgeted. Expenditures look like they are over, but it was parking lot, volleyball standards from committed funds. Expenditures also less than budgeted after use of committed funds. Motion to approve as presented by Keith Jacobson, second by Ryan Malchine. All in favor, no additional discussion. Motion carries.
 - b. Approval of payroll and disbursement checks Menken
Motion to approve as presented by Dan Hying, second from Keith Jacobson. All
5. Old Business
 - a. Facilities Update:
 - b. Champions Before and After Care: Additional needs for the licensing were requested and we immediately met the requests. The process has been expedited. Now on track to open on time. Also needed building inspection report. Fire Department updated. Enrollment looks good.
 - c. Gym Floor - August 11 is the demolition and installation date; We will be done for the start of school.

- d. Roofing - Pioneer Roofing. SRS came out in the June for the roof. DId assessment and were supposed to give an estimate. They have not given this estimate yet. What is needed now vs. later. Issues that were found were the same by both Pioneer and SRS. SRS will come out Wednesday to give a quote. Old roof over primary wing is well past its life expectancy. 5-6 years ago they said we had about 5-7 years. We are getting to the end of the life expectancy. Flashing are in need of repair and replacement. Tar paper, tar and pea gravel. This is starting to crack and has potential to leak. Pitch pans are also starting to crack and need to be sealed. Library roof is in pretty good shape, but there is cracking and opening. This will need to be taken care of. Mechanical fastened roof above the office is in pretty good shape. Cafeteria roof, gym, and middle school roofs have issues with draining and cracking. 140 linear feet of roof has issues with flashing. Rubber is pulling away. This is normal as it ages and starts to shrink. Not showing sign of cracking. Mr. Kandler recommend not waiting too long on this part. Pioneer roofing gave quote for repairs for cracking and visible cracking. Does not address rubber roofing that is pulling away. Could be more if additional issues are found. Harvey recommends visible cracks. Samples have been taken for primary wing to see what would be needed for replacement. Core samples in 2018 to see what roof is made of. Cheaper to do things in entirety vs having them come back. Motion to approve Pioneer quote option 2. Conditional on timeline of being done before the start of 2025-2026 school year from committed funds. by Keith, second by Ryan Menken.
- e. Peck and Weiss - Fans Installed-Three new fans in the gym, wired the basketball hoops so that they are on keys. The fans in the cafeteria are now updated also. Speed controls and can reverse the direction of the fans.
- f. Asphalt Contractors complete-crack sealing and sealed area they repaired last year.
- g. Replace Furnace/AC in Guidance office, MS hallway and Special Ed. MS Room. Only furnace that has not been replaced other than gym at this point. There have been some issues. Fan short circuited and it took out the computer board. Limit switches were also affected. 13 years old. 410A refrigerant unit. Everything has gone to propane for new. This should be replaced vs trying to fix it. Supplier has been contacted. Is being held if we decide to approve tonight. All Pro would do the installation and will warranty it. Focus on Energy program for a possible partial reimbursement? Motion to approve purchase out of committed funds by Dan , second ryan menken. Super majority obtained Dan, Ryan Ryan, Keith. as presented by Keith, Ryan Menken All in favor, motion carries.
- h. Well Quote, Motion and approval to approve as presented out of committed funds by Ryan Malchine, second by Keith Jacobson.

6. New Business

- a. Title IX Policy 113 and Rule 1, 2 and 3; Motion and approve to eliminate Title IX Policy 113 - 2024 changes - and revert back to policy 113 changes of 2020 along with rules 1, 2, and 3. Federal courts threw out what was approved in 2024. Motion to eliminate 2024 changes and approve 2020 changes by Ryan Menken, second by Dan Hying. All in favor Motion carries.
- b. Board motion and approval of sale of obsolete technology (ie. chromebooks). Auditors have suggested that we need a policy about selling property. Revenue would be shown in the source 200s. Motion to allow sale of obsolete technology being taken out by Ryan Malchine, second by Keith Jacobson.all in favor, motion carries.
- c. Preliminary Budget 2025-26; State Budget Approved. State recently approved 25-27 budget. Special education funding has been increased, hopefully this will take effect right away. Federal funding is experiencing delays at this time, including communications. Federal government has also put a hold on title grants. This is roughly \$80,000. We

unfortunately do not have a timeline on these yet. Health Insurance call with a broker on Wednesday. ETF has given premiums early. 2-6% increases. The district cost may be reduced this year for the same plan. Budget looks almost identical to last year. Still some moving pieces to finalize before providing a budget. General state aid is about the same. Mill rate looks fairly stable. The big pieces look very similar. Our insurance looks to be the best for us. No real changes there.

- d. Set Annual Meeting Date for October 27, 2025. Motion to approve by Ryan Malchine second by Keith Jacobson. All in favor. Motion carries.

7. Motion to adjourn by Keith Jacobson, second by Ryan Menken at 6:30 p.m. All in favor, motion carries.