

NORTH CAPE SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
11926 W. HWY K
FRANKSVILLE, WI 53126

5:00 p.m.

MINUTES

June 16, 2025

North Cape Conference Room

1. Call meeting to order. President Dan Hying called the meeting to order at 5:04 p.m. School board members present: Tom Henningfeld, Ryan Menken, Keith Jacobson, Ryan Malchine. Also present were Dr Lehnen, Ms. Hansen, and Mrs. Holden.
2. Approval of Minutes from May 19, 2025. Motion to approve as posted by Keith Jacobson, second Ryan Malchine. No discussion. All in favor. Motion carries.
3. Superintendent Report: We had a great end to the year. Summer came very fast, probably because the Annual Spaghetti Dinner was in May. The last day field day activities and cookout was outstanding! We honored Mr. Tom Halter for his 35 years of Board Member/Treasurer service! Thank you Mr. Halter for all you have done for our students and staff for 35 years; It was a great celebration. This summer we are getting a lot accomplished. All hiring has been done. It is a good feeling to enter summer fully staffed with great people. Some changes will happen in the schedule to create flexibility. Received great feed back from Ms. Podbielski after her first year here, she is very happy to be here!
4. Treasurer's Report:
 - a. Review of Financials (Revenue, Expenditure, Balance Sheet) Menken
Motion to approve as posted by Tom Henningfeld, second Ryan Malchine. All in favor, motion carries. Got final state payment today. 100.06% of budgeted revenue. Doing well. Always nice to say we are balanced budget!!
 - b. Approval of payroll and disbursement checks Menken
Motion to approve as presented by Tom Henninfeld, second by Keith Jacobsn. All in favor. Verizon wireless will be cancelled. Motion carries.
5. Old Business
 - a. Facilities Update: Summer Projects - Blinds have been installed in Ms. Griffiths room. We are happy with the new blinds.. Cameras are scheduled to be completed by the end of June. Gym floor is on track to be completed before the beginning of the 2025-2026 school year. Gym and Cafeteria Fans are being finished up. Roof update and inspection report. Roof inspection was done. They will give us a quote for next steps. A few issues were identified. Looking at next summer unless we are told otherwise. Peck and Weis coming June 17.. Gym camera is still being replaced as the new one has a problem. One lens was cloudy. Waiting on a color swatch for the Gym floor. Will be brought to board once received. Update on district well -Trying to find someone that can get a foot

of 8 inch casing. After that, then will get a better idea of next steps and costs. Pipe stands. We have until next August to have this completed.

- b. Champions Before and After Care-on to the next steps. Your Place to Grow has moved out. Met with territory manager. Transfer of license is taking place. Going as planned. Promotional information has been sent to our families. Have been very responsive to our families.

6. New Business

- a. Insurance renewal with R & R Insurance. Annual renewal. Increase of value per square foot last year. Keeping the same this year. Premium went up a bit, but nothing significant. ETF has been giving information sooner as far as health insurance. ETF has been stable for us, even with increase.
- b. Motion and Approval of Act 20 Promotion and Retention Policy 345.41 This is directly related to language in Act 20 law for personal reading plans. Voting on it tonight, but will not take effect until September 2027. We have always had Science of Reading research in our literacy program; SoR is the key component in Act 20 law. Motion to adopt Policy 345.41 now and have this be implemented in September 2027 made by Ryan Menken, second by Tom Henningfeld. No additional discussion. All in favor. Motion carries.
- c. Ms. Menken presented the DPI required library plan. Motion and Approval of Library Plan- Plan created based on what was learned at Cesa 2. DPI recently came up with new framework. There are 7 areas with goals in each area to ensure a collaborative and inclusive environment for the library and technology - digital access and resources. One of the goals is to design collaborative spaces. We have started by bringing our technology classes and library classes together in one space - the current library. The creativity lab is no longer going to be up stairs. Will be great to use the furniture that we currently have in these spaces, and then look at replacing in years to come. Karen Podbielski to be moved to half of the intervention room, and technology will take half. Server room has been cleaned out to make more space for art storage. This will help to create a better computer/library area. Current creativity lab - possibility of making that area a STEAM or STEM instructional area. Dr. Lehnen met with a grant writer from WUHS to explore possible funding for STEM. Great to use the resources we currently have to make this happen. Makes this possible without having to add on to the building. Positive for many people in the building. Motion to approve library plan as presented by Ryan Malchine, second by Tom Henningfeld. All in favor, No additional discussion. Motion carries.

7. Motion to adjourn by Keith Jacobson, second by Ryan Menken at 5:37 p.m. All in favor. Motion carries.