
Middlesboro Independent Schools



Handbook and Code of Acceptable Behavior And Discipline 2025-2026

The Middlesboro Independent School District
provides equal educational and employment opportunities.

Middlesboro Board of Education
220 North 20th Street
Middlesboro KY 40965
(606) 242-8800

William E. (Bill) Jones, Superintendent

MIDDLESBORO BOARD OF EDUCATION

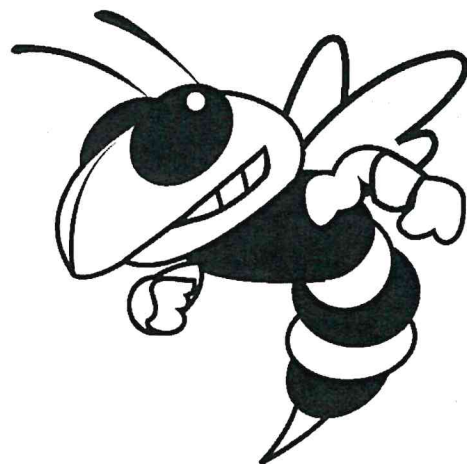
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Mrs. Natasha Fuson

Mr. Mark Woods

Mr. William "Bill" Jones, *Superintendent*



MIDDLESBORO INDEPENDENT SCHOOLS
WHERE EVERYONE MATTERS

Reviewed Annually
Revised June 2025

www.mboro.k12.ky.us

NOTICE TO PARENTS
PLEASE SIGN AND RETURN YELLOW TEAR OUT SHEETS
INTRODUCTION

The Middlesboro Board of Education requires high standards of personal conduct from each student to promote respect for the rights of others and to accomplish the purposes of the schools. The Middlesboro Board of Education also requires compliance with established standards and rules of the district and the laws of the community, state and nation.

The central purpose of the school system is to educate each student to the highest level possible. To support the success of the educational program, the Board directs employees to hold each student accountable to Code standards in a fair manner. Compliance with the standards is necessary to provide:

- Orderly operation of the schools;
- A safe environment for students, district employees and visitors to the schools;
- Opportunities for students to achieve at a high academic level in a productive learning environment;
- Assistance for students at risk of failure or of engaging in disruptive behavior;
- Regular attendance of students; and
- Protection of property;

This Code applies to all students in the District while at school, on their way to and from school, while on the bus or other District vehicle, and while they are participating in school-sponsored trips and activities. The Superintendent/designee is responsible for its implementation and application throughout the District. The Principal is responsible for administration and implementation of this Code within his/her school in a uniform and fair manner without partiality or discrimination.

Each school/council must select and implement appropriate discipline and classroom management techniques necessary to carry out this Code and shall provide a list of the school's rules and discipline procedures in the school handbook.

Teachers and other instructional personnel are responsible for administering Code standards in the classroom, halls, and other duty assignment locations.

This Code establishes minimum behavior standards. Recognizing that each school, grade or class may require special provisions, school councils, administrators and teachers have full authority to make rules to enforce these standards in keeping with their areas of responsibility.

Respectfully,



William "Bill" Jones, Superintendent
Middlesboro Independent Schools

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PROCEDURES FOR DEVELOPING A CODE OF ACCEPTABLE BEHAVIOR AND DISCIPLINE

This code of Acceptable Behavior and Discipline has been developed by a committee representing the schools, the Central Office, the Middlesboro Board of Education, students, parents and the community.

Schools have distributed copies to all students and employees of the district and to all parents of students as they enroll in the district. The Superintendent has directed the Code be posted in each school, with the Principal being responsible for seeing that teachers and other personnel discuss its contents with students in a timely and age appropriate manner. In addition, each school will reference the Code in the school's handbook. On request, the Principal shall provide help for non-English speaking, blind, deaf, or non-reading students and parents.

Each year, the Code Committee will review the Code in preparation for the coming school year.

The committee welcomes suggestions on ways to improve this document. Individuals may send written comment to the Superintendent who will forward them to the Code Committee for consideration.

MIDDLESBORO INDEPENDENT SCHOOL DISTRICT'S HANDBOOK COMMITTEE MEMBERS

William "Bill" Jones
Jesse Allen
Carlena Carter
Jennifer Green
Austin Jones
Leah Jones
Dr. Jamie Johnson
Cindy Porter
Sandy Ramsey
Michele Schneider

MIDDLESBORO INDEPENDENT SCHOOL DISTRICT

OUR VISION

Where Everyone Matters

OUR MISSION

A relentless dedication to motivate and inspire student success

MIDDLESBORO INDEPENDENT SCHOOL PERSONNEL

William "Bill" Jones 220 North 20th Street	Superintendent	606-242-8800
Dr. Jamie Johnson 220 North 20th Street	Director Pupil Personnel Chief Academic Officer FRYSC Director	606-242-8818
Michele Schneider 220 North 20th Street	Director Special Education/Preschool Coordinator Supervisor of Child Services, ELL	606-242-8807
Carlena Carter 220 North 20th Street	District Assessment/Supervisor of Instruction / Federal Programs Coordinator	606-242-8808
Dr. Elizabeth Edwards	Gifted and Talented Coordinator	606-242-8820
Austin Jones 220 North 20th Street	District Technology Coordinator	606-242-8803
Jesse Allen, Principal Middlesboro High School 4404 W. Cumberland Avenue	High School Principal	606-242-8820
Ben Slusher, Athletic Director Middlesboro High School 4404 W. Cumberland Avenue	Athletic Director	606-242-8820
Joy Williams, Coordinator High School Youth Service Center 4404 W. Cumberland Avenue	Assists parents/students with barriers to learning	606-242-8837
Nurse Middlesboro High School 4404 W. Cumberland Avenue	Health Clinic Middlesboro High School	606-242-2451
Erica Arnette, Principal Middlesboro Middle School 4400 W. Cumberland Avenue	Middlesboro Middle School	606-242-8880
Jessica Heck, Coordinator Middle School Youth Service Center 4404 W. Cumberland Avenue	Assists parents/students with barriers to learning	606-242-8890
Nurse Middlesboro Middle School 4400 W. Cumberland Avenue	Health Clinic Middlesboro Middle School	606-242-8880
Cindy Porter, Principal Middlesboro Elementary School 3400 W. Cumberland Avenue	Elementary School Principal	606-242-8842
Nurse Middlesboro Elementary School 3400 W. Cumberland Avenue	Health Clinic Middlesboro Elementary School	606-242-8862
Kim Saylor, Coordinator Family Resource Center Middlesboro Elementary School	Assists parents/students with barriers to learning	606-242-8860
Leah Jones School Social Worker Parent & Family Engagement	Student & Family Support Homeless Coordinator Health Coordinator	606-269-2416
Jason Lambdin Mental Health Case Manager	Mental Health Resources	606-242-8820
Billie Mike Attendance Specialist	Attendance	606-242-8809
Jesse Allen Facilities Director	Grounds & Buildings	606-242-8819
Judy Grandey 220 North 20th Street	Educational Mentor	606-242-8800
Robert Hunley 220 North 20th Street	Transportation	606-242-8817
Donna Ausmus 220 North 20th Street	Middlesboro Alternative New Horizon Classroom	606-242-8816

House Bill 611 makes changes to the timeline for processing truancy violations. The director of pupil personnel shall report any student who has been absent without excuse for fifteen (15) or more days during the school year to the county attorney for determination of appropriate court intervention.

Kentucky School Law 159.150 states:

Any child who has been absent from school without valid excuse for three (3) or more days, or tardy for three (3) or more days, is a truant. Any child who has been reported as a truant two (2) or more times is an habitual truant.

Absences and Excuses

Pupils are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 007:125.¹

Truancy Defined

Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) days or more, is a truant.

Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is an habitual truant.

For the purposes of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

Excused Absences

An excused absence or tardiness is one for which work may be made up, such as:

1. Death or severe illness in the pupil's immediate family;
2. Illness of the pupil, including mental or behavioral health;
3. Religious holidays and practices;
4. One (1) day for attendance at the Kentucky State Fair;
5. Documented military leave;
6. One (1) day prior to departure of parent/guardian called to active military duty;
7. One (1) day upon the return of parent/guardian from active military duty;
8. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave;
9. Ten (10) days for students attending basic training required by a branch of the United States Armed Forces;
10. Students participating in any of the page programs of the General Assembly;² or
11. Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

NOTES REQUIRED

Notes must be submitted to the school within three (3) student attendance days upon a student's return to school following an absence or tardy event or the absence will be considered unexcused.

Contagious Diseases and Parasites 09.213

If a child is found to have a communicable disease or parasite, the parent or legal guardian shall notify the principal. If a student is known or suspected to have a communicable disease or parasite that can be transmitted in a school setting, the student may be asked to remain home until cleared by a medical professional in accordance with generally accepted medical standards. In the event of an epidemic, the board may close the schools in order to prevent further spread and to disinfect the school building.

Principals and school personnel trained to identify live lice shall adhere to the following guidelines:

- 1) When students are observed/reported to have lice head lice any time during the school year:
 - a) Playmates closely associated with the student and possibly siblings of the student that attend the same school may be checked for live lice, which are defined by the Center for Disease Control as crawling lice. In general, school-wide checks are not necessary.
 - b) Parents of each student identified as having live lice will be contacted by a school/ District representative advising them of the finding.
- 2) Principals or school personnel shall offer parents of students identified as having lice lice;
 - a) Visual evidence of live lice in the student's hair.
 - b) Verbal and/or written information/direction for hair treatment and household procedures.
- 3) In most cases, students should not be excluded from school. However, in all instances when personnel identify live lice, they shall confirm with the student and/or parent guardian that the following have occurred.
 - a) The parent/guardian has combed the student's hair with an actual lice/nit comb or applied special lice killing shampoo on the same or next day.
 - b) When the student returns to school after treatment, designated school personnel rechecked the student before s/he returned to the classroom. If live lice remained, steps 2 and 3 above were re-established.
- 4) School personnel shall follow up with students found with a second and subsequent case of live head lice to assure that:
 - a) Prescribed medical treatment for live lice has been applied to the student's hair no later than the next day.
 - b) Any second application required is applied within the recommended time frame.
- 5) The Superintendent/designee shall establish education/information programs on head lice control methods for school personnel, community members, students and parents.

District Guidance for Prevention/Control of Bed Bugs in Schools

Due to the concern of bed bugs on student's clothing/belongings and possible transfer to the classroom/school environment the district recommends that schools create a "Bed Bug Action Plan." KSBA removed the district policy and recommended schools create action plans instead. Schools should review their plan **annually** in order to ensure their action steps align with current guidance from CDC and EPA.

PLAN

- The district recommends the schools develop a "Bed Bug Action Plan."
- Though we contract with the Bell County Health Department for nursing, they have stated that the nurses in our buildings are public health employees, and not Middlesboro Independent-School Nurses. They cannot be a part of the plan unless there is a medical need from a bite.
- School Principal(s) should identify school personnel who are to be responsible for educating teachers, staff, and families about bed bugs. (Training)
- School Principal(s) should identify school personnel to examine and isolate clothing and/or belongings. (Detailed Process)
- Guidance Counselor(s) should notify the student's parents/guardians of the finding of the bed bug. (Notification)
- Guidance counselor(s) will consult with the FRYSC Director and the School Social Worker to provide families with resources if needed. (Support Services)
- School Principal(s) should contact pest management if they know or suspect infestation or repetitive identification of bed bugs in a particular classroom/school environment. (Response)
- Guidance Counselor(s) in collaboration with the FRYSC Director should contact the District Health Coordinator upon repetitive identification of the same student/family. (Response)

Student Medication Guidelines

The first dose of any new medication should be given at home when possible. Medication that must be given at school should be brought to school by the parent/guardian whenever possible. Medication that is sent to school with the student should be transported in the original container placed in a sealed envelope with the student's name on the outside and given to designated school personnel immediately upon arrival. The medication should be counted, and the number of pills received should be noted on the Medication Administration Record.

Except for emergency medications (including, but not limited to FDA approved seizure rescue medications and injectable epinephrine devices) and medications approved for students to carry for self-medication purposes all medications shall be kept in a safe, locked, secure place accessible only to the responsible authorized school personnel. Medications requiring refrigeration shall be stored in a separate refrigerator in a supervised area.

Any use of opioid antagonist shall comply with KRS 217.186

School personnel who administer medication shall arrange for the child to take the medication at the proper time.

Unless otherwise approved to self-medicate, students are to be supervised by an authorized individual when taking medication. The person supervising the administration of medication must keep a written record.

DISPOSAL OF UNUSED MEDICATION

Notice shall be mailed to the parent/guardian prior to the end of the school year informing them that their child has medication remaining and that it must be picked up by the parent/guardian. If the medication is not retrieved, the school nurse or designated staff member, with a witness present, shall count the number of any pills or tablets remaining and document the amount on authentication Log. Leftover prescription medication may then be mixed with a designated substance, such as glue for pills and kitty litter for liquids, and placed in a trash receptacle or destroyed in accordance with current health care standards. Both parties shall sign the Medication Log when this is completed. All medications shall be destroyed if the parent/guardian does not pick them up.

MEDICATION REFUSAL

If a child refuses to take medication or is uncooperative during medication administration documentation shall be made, the parent/guardian and school nurse (if appropriate) will be contacted and medication administration may be omitted. If necessary, a conference may be scheduled with the parent/guardian to resolve the conflict.

MEDICATION ERROR

If an error in the administration of medication is recognized, initiate the following steps:

1. Keep the student in the first-aid location. If the student has already returned to class when the error is recognized, have the student accompanied to the first-aid location.
2. Assess the student's status and document.
3. Identify the incorrect dose/type of medication taken by the student.
4. Immediately notify the school administrator and school nurse, if appropriate, of the error, who shall notify the student's parent/guardian.
5. Notify the student's physician/health care provider.
6. If unable to contact the physician/health care provider, contact the Poison Control Center for instructions.
7. Carefully record all circumstances and actions taken, including instructions from the Poison Control Center or physician/health care provider, and the student's status.
8. Complete a "Medication Administration Incident Report" form.

REFERENCES:

KRS 1583.834; KRS 158.836; 158.838

KRS 217.86

Kentucky Board of Nursing Advisory Opinion Statement #16 Roles of Nurses in the Administration of Medication Via Various Routes (2023)

Kentucky Department of Education Medication Administration Training Manual for Non-Licensed School Personnel (2025)

Controlled/Scheduled Substance Act of 1970

REQUIRED STANDARDS

The Middlesboro Board of Education expects employees, students, parents/guardians and others associated with schools to apply the following standards in a reasonable and fair manner:

To promote the full implementation of conduct standards and maximize safety in the school environment, The Middlesboro Board of Education requires all employees to make supervision of all school activities a top priority among their assigned duties. The younger the child, the greater the need for adult guidance and protection.

A professionally planned and positive school atmosphere is necessary for academic progress and a safe environment. Therefore, students shall not interfere with the orderly environment of the school or school activity.

Examples of prohibited behavior include, but are not limited to:

- Actions such as harassment of, or discrimination, against other students on the basis of race, color, national origin, age, religion, marital status, political beliefs, sex or disability.
- Insubordination (disobedient or defiant behavior)
- Sale of items without prior approval of the Superintendent or Principal
- Wearing apparel, accessories or hairstyles that disrupt the educational process or threaten health or safety.

REQUIRED STANDARDS (cont.)

- Possession of prohibited items, such as laser lights and paging devices (except for members of a volunteer fire fighting or emergency medical organizations).
- Regular and punctual school attendance is both a privilege and a responsibility of the student. Good attendance is necessary to satisfactory progress and high academic achievement. Examples of attendance violations include, but are not limited to:
 - Absence from school without valid excuse
 - Tardy without valid excuse
- Students shall exercise self-control as required by the particular situation and in keeping with school and district rules or be subject to removal from the regular classroom setting or transportation system. In addition, a student may be barred from participating in extracurricular activities, pending investigation that she/he has violated either the District's behavior standards or the school council's criteria for participation.
- Examples of prohibited behaviors include, but are not limited to:
 - Fighting and physical attacks
 - Possession of a weapon
 - Threats by verbal or written statements or gestures with intent to harm or demean others
 - Possession and/or use of alcohol or prohibited drugs
 - Possession and/or use of prohibited tobacco products
- School property belongs to the community and the state. It must be protected and preserved for educational and community use. Therefore, students shall respect school property and the property of others.
- Examples of prohibited behaviors include, but are not limited to:
 - Theft of school property or personal property of employees or other students
 - Abuse of school or personal property to include intentional or careless damage or destruction
 - Extortion of money or property
 - Prohibited use of electronic media and other District Technological resources
 - Littering
- Students shall work cooperatively and productively with each other and with school personnel in a manner that is consistent with standards of respect and courtesy. Examples of prohibited behaviors that would detract from a safe and orderly learning environment include, but are not limited to:
 - Making abusive and harassing statements regarding race, gender, disability, religion or nationality
 - Use of profanity
 - Lying
 - Cheating
 - Ignoring or breaking rules and procedures established to maintain order
 - Otherwise behaving in a manner disrespectful of others.
- The Middlesboro Board of Education has included samples of prohibited behaviors to help the reader understand how the behavior standard will be enforced. *Other behaviors not included in the examples may also be prohibited.*

This Code is part of the Middlesboro Board of Education policy on student behavior and discipline. *Caution:* After this Code is distributed for the school year, changes to Middlesboro Board of Education policy, including those effecting provision of this Code, may be necessary due to new/revised statutes and regulations and case law. A complete copy of the policy manual is available for inspection at each school and

Other Middlesboro Board of Education Policies
The District's Safety Plan
The District's special education policy and procedure manual
Kentucky Revised Statutes and Administrative Regulations
Council Policies
School Handbook
Student Records Information (FERPA)

NOTICE OF NON-DISCRIMINATION

Middlesboro Independent School System hereby notifies students, their families and potential employees that the Middlesboro Independent School System does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex or disability in employment programs, vocational programs, or activities set forth in compliance with federal and state statutes and regulations. The District provides equal access to the Boy Scouts and other designated youth groups.

Any persons having inquiries concerning Middlesboro Independent School's compliance with Title II, Title IV, Title VI, Title IX and/or Section 504 may contact:

**Jamie Johnson, Federal Programs
Coordinator
Middlesboro Independent Schools
220 North 20th Street
Middlesboro, KY 40965
(606) 242-8818**

The Middlesboro Independent School System offers the following career and technical education programs for all students regardless of race, color, national origin, including those with limited English proficiency, sex or disability in grade 9-12: Business and Office Technology, Health Sciences, Automotive Repair and Refurbishing, Carpentry, and Welding. Persons seeking further information concerning the vocational education offerings and specific pre-requisite criteria should contact:

Director
Bell County Area Technical Center
9824 US 25E • Pineville, KY 40977
(606) 337-3094

To obtain this information in a language other than English, call (606) 242-8800

STUDENTS' RIGHTS AND RESPONSIBILITIES

Students in the Middlesboro Independent School System have the right to; Students, as citizens of the United States, are guaranteed certain individual rights by the Constitution of the United States. Students have the right to engage in activities which do not materially or substantially disrupt the educational process or present danger to the health and safety of persons or infringe on the rights of others. The Middlesboro School System guarantees the following rights to students:

1. Freedom of speech
2. Protection of person and property while in school
3. Confidentiality of personal school records
4. Academic Grades based only on academic performance
5. Make up work, if possible, upon returning to school from an excused absence

6. To inspect (if 18 years old, and other students with their parents' and/or guardians' written consent) their educational records. This includes the right to challenge any misleading or inaccurate statements contained in their record.
7. Consultation with teachers, counselors, administrators, and other school personnel
8. Free election of their peers in student organizations in which students have the right to seek and hold office
9. Involvement in school activities without being subject to discrimination on the basis of race, sex, or religion
10. Right to respect from other students and school personnel
11. An appropriate public education which maintains high educational standards and meets the needs of individual students
12. To organize or to have membership in groups/clubs within the school so long as the group/club follows established board of education guidelines, does not disrupt the orderly educational process, and does not discriminate against any student because of sex, religion, age, race, national origin, economic status, marital or parental status, handicapped condition and/or veteran status
13. To appeal any action taken by the school which they feel is unfair or inequitable regarding any of the rights listed in this document
14. To be secure in an environment free of discrimination based on an individual's race, sex, disability and religious or political beliefs

Students in the Middlesboro Independent School System have the responsibility to:

1. To display consideration for the rights and property of others
2. To refrain from persistent violations of school regulations established by the local Board of Education and implemented by the administration
3. To be in attendance at all regularly scheduled classes and refrain from acts of truancy such as being absent without permission for school and/or class
4. To abstain from the possession and/or use of illegal substances, alcohol weapons, dangerous instruments, fireworks, and other incendiary devices
5. To abstain from gambling, extortion, theft, or any other unlawful activity
6. To abstain from the use of tobacco /vapes/ecigs
7. To study diligently, complete all homework and classwork in accordance with the teachers' instruction, and to maintain the best possible level of academic achievement
8. To tell the truth in all school matters
9. To respect the dignity and worth of every individual
10. To refrain from libel, slanderous remarks, and unnecessary obscenity in verbal and written expression
11. To dress and groom in a manner that meets reasonable standards of health, cleanliness and safety and does not disrupt the educational process
12. To respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in the school and at school sponsored activities
13. To refrain from fighting, creating disturbances, excessive noise, and abusive language
14. To help maintain and improve the school environment, preserve school property, and exercise the utmost care while using school facilities
15. To abstain from unwanted touching, sexual name calling, sexual jokes, and spreading sexual rumors
16. To be in attendance free from the influence of drugs or alcohol. Students needing to take medications of any kind must turn these in to the school office or to the school nurse as soon as they arrive on school property
17. To assist in maintaining a safe and secure school environment by reporting any dangerous or threatening behavior. If a student or adult is aware of another student possessing, using, distributing, or abusing any type of unauthorized substance, he/she should report this immediately to school personnel. Names of persons making such reports will be kept confidential.

TEACHERS' RIGHTS AND RESPONSIBILITIES

Teachers and their Aides have the right to:

1. The support of co-workers, administrators and parents
2. To work with in an educational environment with a minimum of disruptions
3. Expect all assignments, including homework, to be completed and turned in as assigned
4. To remove any student from class whose behavior significantly disrupts a positive learning environment (for no more than one class period during which time the student will be in the office or other designated area with supervision)
5. To remain safe from physical harm and freedom from verbal abuse
6. To provide input to aid in the formation of policies that relate to their relationships with students and school personnel
7. To take action, necessary in emergencies, to protect their own person or property or the persons or property of those in their care.

Teachers have the responsibility to:

1. Evaluate students' assignments and return them as soon as possible
2. Reward exemplary behavior or work of students
3. Recommend for retention in a class any student who fails to meet the basic standards for such a class
4. Maintain an atmosphere conducive to good behavior and to exhibit an attitude of respect for students
5. Exhibit neatness and cleanliness of personnel dress and hygiene; and dress appropriately for teaching assignment in order to maintain respect of students
6. Maintain necessary records of students' progress and attendance in a timely and accurate manner
7. Follow and enforce rules and regulations of the Board of Education and/or school administration
8. Inform parent/guardians of the child's successes, opportunities, problems, or failures in a timely manner
9. Exhibit exemplary behavior in terms of dress, action, and voice
10. Exhibit concern for the progress and academic performance of their students
11. Be constant learners in the subject(s) they are assigned to teach
12. Maintain an environment free of harassment or discrimination based on race, sex or religious preference
13. Maintain high expectations of students
14. Report suspicions of abuse to legal authorities (local/state police, Sheriff's Department, Commonwealth Attorney of KY or Cabinet for Families and Children).

PRINCIPALS' RIGHTS AND RESPONSIBILITIES

Principals/Assistant Principal have the right to:

1. The support of students, parents and teachers in carrying out the educational programs and policies established by the school system
2. Provide input for the establishment of procedures and regulations that relate to the school
3. Safety from physical harm and verbal abuse
4. Take necessary action in emergencies to protect their own person or property, or the persons or property of those in their care
5. Suspend any student whose conduct disrupts the educational process
6. Administer the school environment to provide the proper learning atmosphere.

PRINCIPALS' RIGHTS AND RESPONSIBILITIES (cont)

Principals/Assistants have the responsibility to:

1. To be instructional leaders
2. Create and foster an atmosphere of mutual respect and consideration among pupils and staff members
3. Recommend to superintendent only effective staff for tenure
4. Conduct fair and effective staff evaluations and report these to the Superintendent
5. Assist in the development of staff improvement plans based on staff evaluations in order to ensure appropriate delivery of instruction
6. Administer discipline fairly and equally, following the guidelines set forth in this code
7. Exhibit exemplary behavior in action, dress, and speech
8. Implement and evaluate all aspects of the educational program to improve learning and comply with the policies, regulations, procedures, or laws of the district, State, and Nation
9. Report suspicion of abuse to legal authority (local/state police, Sheriff's Dept., Commonwealth Attorney or KY Cabinet for Families and Children).

PARENTS' RIGHTS AND RESPONSIBILITIES

Parents have the right to:

1. Send their child to school in a safe environment where learning is valued
2. Expect that classroom disruptions will be dealt with fairly, firmly, and quickly
3. Expect the school to maintain high academic standards
4. Review their child's academic progress and other pertinent information which may be contained in personal records
5. Address a question concerning their child to the proper school officials and receive a reply in a reasonable period of time

Parents have the right to know:

Parents have the right to request information regarding the professional qualifications of classroom teachers. Upon request parents have the right to know whether a teacher has met state qualifications and certification criteria for the grade levels and subject areas for which they provide instruction. Parents may request this information from the principal of the school or at the Middlesboro Board of Education.

Parents have the responsibility to:

1. Instill in their child the value of an education
2. Instill in their child a sense of responsibility
3. Become familiar with the educational policies and programs of the Middlesboro Board of Education and to encourage their child to follow all school policies
4. Aid their child in understanding the disciplinary procedures of the school by modeling respect for those procedures and addressing concerns through appropriate channels
5. See that their child is regular in attendance
6. Inform the school official on any long term illness affecting their child
7. Demonstrate respect for all school personnel at school and related activities
8. Instill in their child the need for proper and appropriate student attire and hygiene
9. Exhibit concern for the academic performance of their child
10. Instill in their child a sense of responsibility for a safe school environment.

TITLE 1 - PARENT/FAMILY INVOLVEMENT POLICY

This policy and the plan to implement it have been developed jointly and in agreement with, and will be distributed to, parents of students participating in the Title I program.

Expectations for Parent Involvement

It is the intent of the Board that parents of participating students shall be provided with frequent and convenient opportunities for full and on-going participation in the Title I program, including opportunities to suggest modifications, based on changing needs of parents and the schools.

All comments indicating parents' dissatisfaction with the Title I plan shall be collected and submitted along with the plan to the Department of Education.

The Title I program shall be designed to assist students to acquire the capacities and achieve the goals established by law, as well as the goals and standards established by the Board. These goals and standards shall be shared with parents in a manner that will enable them to: (1) participate in decisions concerning their child's education and (2) monitor and improve the educational achievement of their child.

Support for Program

If the District's Title I allocation is \$500,000 or more, the District shall reserve one percent (1%) of its allocation for the purpose of promoting parent involvement. Parents of participating students shall be provided the opportunity to help decide how this portion of the Title I funds will be used.

The District will provide coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent involvement activities.

1. Assist parents in understanding Kentucky's assessment and their child's performance.
2. Provide training and materials to help parents work with their children to improve their achievement (i.e. literacy and technology training).
3. Train staff with the assistance of parents on how to reach out to, communicate and work with parents as equal partners in their children's education.
4. Implement and coordinate parent programs.
5. Inform parents about school activities and meetings in a language they can understand.
6. Coordinate and integrate parent involvement programs with Head Start, the Home Instruction Program for Preschool Youngsters, the Parent as Teachers Program, and public preschool to support parents in helping in their children's education.

SCHOOL POLICY

Each school shall submit to the Superintendent and Board, for the review and comment, its Title I school parent involvement policy, which must meet all legal requirements. This policy shall be developed jointly with, and distributed by the school to parents of participating students.

A copy of each school's parent involvement policy and accompanying checklist shall be kept on file in the Central Office.

References:

Section 1118 of Improving America's Schools Act (IASA) of
1994 KRS 158.645
KRS 158.6451

Related Policy:

08.1345

Revised/Amended 2/16/2010

Order #: 95-108

SPECIAL EDUCATION

In cases where disciplinary action involves exceptional (special education) students and those who have been referred for evaluation for possible special education placement and/or related services, the following procedures should be followed:

1. If suspension is essential to protect persons or property or to avoid disruption of the ongoing educational process, then:
 - A. the student must first be granted an informal hearing and then may be suspended;
 - B. as soon as practical, the Admissions and Release Committee (ARC) must be convened to determine whether the discipline problem is related to the student's handicapping condition;
 - C. if the discipline problem is determined to be related to the handicapping condition;
 - (1) the suspension is immediately lifted, and
 - (2) the ARC must consider the appropriateness of the placement and/or the Individual Education Plan (IEP); and
 - D. if the problem is determined to be unrelated to the handicapping condition, then the student will be disciplined according to the Discipline IDEA Procedures in the Federal and State Policy and Procedures, Rule and Regulations Section 300.519, change of placement for disciplinary removal 300.520 authority of school personnel.
2. If a discipline problem does not require immediate suspension, the student remains in his/her current school placement and the principal must convene a School Based Admissions and Release Committee (SBARC). The SBARC determines whether the discipline problem is related to the handicapping condition. If the behavior is related to the handicapping condition, the SBARC considers the appropriateness of the placement and/or the IEP. If it is unrelated to the handicapping condition, then the student will be disciplined according to the Discipline Code and the IDEA Policy and Procedures Rules and Regulation 300.524, determination that was not manifestation of disability.

KRS 158.150 SUSPENSION, EXPULSION, AND DUE PROCESS

For certain violations, administrators, such as the Superintendent and Principal, may remove (suspend) a student from school for up to ten (10) days per incident. Unless immediate suspension is necessary to protect persons or property or to avoid disruption of the educational process, students shall not be suspended until they have been given due process (required by law). Due process must be given before educational benefits are taken away and shall include:

1. Oral or written notice of the charge(s) against them,
2. An explanation of the evidence, if the student denies the charge(s).
3. An opportunity to present their own version of the facts concerning the charge(s).

A report of the suspension shall be made in writing to the Superintendent and to the parent of the student being suspended. Suspension of primary school students shall be considered only in exceptional cases where there are safety issues for the child or others. Following legally required due process, the Middlesboro Board of Education may expel any pupil from the regular school setting for misconduct as defined by law for periods longer than ten (10) days. In cases of expulsion, provision of educational services will be required unless the Middlesboro Board of Education determines, on the record and supported by clear and convincing evidence, that the expelled student poses a threat to the safety of other students or school staff and cannot be placed in a state-funded agency program. Action to expel a pupil shall not be taken until the parent of the pupil has had an opportunity for a hearing before the Middlesboro Board of Education.

HOMELESS EDUCATION PROGRAM

The Middlesboro Independent School District is making a strong effort to provide educational services to all children and youth located in our district. It is important that the district provide as much information about services to all who reside in the Middlesboro Independent District.

The Middlesboro Independent School District identifies children and youth that may meet the eligibility criteria of homeless. Homeless children and youth are to be provided services comparable to those received by other students. The services include transportation services and education programs for which students meet eligibility criteria. These school services may include those provided under Title I or similar state or local programs; programs for students with disabilities; programs for students with limited English proficiency; vocational or technical programs; gifted and talented programs, school nutrition programs; and transportation.

The mission of the Kentucky Department of Education's Homeless Education Program along with the Middlesboro Independent Schools is to be a supporter and nurturer of homeless children and youth; to help them achieve educational success; and to prepare them for the challenges of adult life. It is in this mission statement that the Middlesboro Independent School District would like to remove barriers that may prevent attendance to school and to provide additional support to help our children and youth be successful.

Homeless children or youth are defined as individuals ages three (3) to twenty-one (21) that lack a fixed, regular, and adequate nighttime residence. The term includes:

1. Sharing housing due to loss of housing or economic hardship
2. Living in motels, hotels, dilapidated trailers or camping ground due to lack of alternative adequate housing
3. Living in emergency or transitional housing
4. Abandoned in hospitals
5. Awaiting foster care
6. Having a primary nighttime residence that is a public or private place not designed for, or ordinarily used as regular sleeping accommodations
7. Living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations
8. Migratory students who live in housing described above

It is the responsibility of the Middlesboro Independent School District to identify children and youth that may meet the eligibility criteria of homeless. If you know of someone that may meet the definition of homeless, please notify the child's school or contact the District Office.

CHILD FIND FOR CHILDREN WITH DISABILITIES IN NEED OF SPECIAL EDUCATION OR 504 SERVICES

The Middlesboro Independent School District keeps educational records in a secure location in each school and Board office.

The Middlesboro Independent School District obtains written consent from a parent or eligible student (age 18 or who is attending a postsecondary institution), before disclosing personally identifiable information to an entity or individual not authorized to receive it under FERPA.

For students who have been determined eligible for Special Education, educational records will be destroyed at the request of the parents when they are no longer needed to provide educational programs or services. The Middlesboro Independent School District may destroy the educational records of a child without parent request five years after they are no longer needed to provide educational programs or services. Parents are advised that data contained in the records may later be needed

CHILD FIND FOR CHILDREN WITH DISABILITIES IN NEED OF SPECIAL EDUCATION OR 504 SERVICES (CONT.)

for Social Security benefits or other purposes. The Middlesboro Independent School District may retain, for an indefinite period of time, a record of the student's name, address, telephone number, grades, attendance records, classes attended, grade level completed, and year completed.

Children eligible for Special Education include those children with disabilities who have autism, deaf-blindness, developmental delay, emotional-behavior disability, hearing impairment, mental disability, multiple disabilities, orthopedic impairment, other health impairment, specific learning disability, speech or language impairment, traumatic brain injury, or visual impairment and who because of such an impairment need Special Education services.

Children eligible for 504 services include those children who have a current physical or mental impairment that currently substantially limits some major life activity which causes the student's ability to access the school environment or school activities to be substantially limited.

The Middlesboro Independent School District has an ongoing "Child Find" system, which is designed to locate, identify and evaluate any child residing in a home, facility, or residence within its geographical boundaries, age three (3) to twenty-one (21) years, who may have a disability and be in need of Special Education or 504 services. This includes children who are not in school; those who are in public, private, or home school; those who are highly mobile such as children who are migrant or homeless; and those who are advancing from grade to grade, who may need but are not receiving Special Education or 504 services.

Children eligible for the State-Funded Preschool program include three- and four-year-old children identified with disabilities and four-year-old children who are at-risk, as defined by federal poverty levels up to 150%. Preschool children eligible for special education must have an Individual Education Plan (IEP) instead of a 504 plan to receive State-Funded Preschool program services.

The district's "Child Find" system includes children with disabilities attending private or home schools within the school district boundaries who may need special education services.

The Middlesboro Independent School District will make sure any child enrolled in its district who qualifies for Special Education or 504 services, regardless of how severe the disability, is provided appropriate Special Education or 504 services at no cost to the parents of the child.

Parents, relatives, public and private agency employees, and concerned citizens are urged to help the Middlesboro Independent School District find any child who may have a disability and need Special Education or 504 services. The District needs to know the name and age, or date of birth of the child; the name, address, and phone number(s) of the parents or guardian; the possible disability; and other information to determine if Special Education or 504 services are needed.

Letters and phone calls are some of the ways the Middlesboro Independent School District collects the information needed. The information the school District collects will be used to contact the parents of the child and find out if the child needs to be evaluated or referred for Special Education or 504 services.

If you know of a child who lives within the boundaries of the Middlesboro Independent School District, who may have a disability, and may need but is not receiving Special Education or 504 services, please call 606-242-8800 or send the information to:

Director of Special Education and Section 504 Coordinator
Middlesboro Independent Schools
220 North 20th Street
Middlesboro, Kentucky 40965
Ph. 606-242-8800

If you know of a child who attends a private or home school within the boundaries of the Middlesboro Independent School District, who may have a disability, and may need but is not receiving Special Education services, please call 606-242-8800 or send the information to:

"Child Find" activities will continue throughout the school year. As part of these efforts the *School District* will use screening information, student records, and basic assessment information it collects on all children in the District to help locate those children who have a disability and need Special Education or 504 services. Any information the District collects through *"Child Find"* is maintained confidentially.

Written *Policies and Procedures* have been developed which describe the District's requirements regarding the confidentiality of personally identifiable information and *"Child Find"* activities. There are copies in the Principal's office of each school, and in the Board of Education office. Copies of these *Policies and Procedures* may be obtained by contacting:

Director of Special Education
Middlesboro Independent Schools
220 North 20th Street
Middlesboro, Kentucky 40965
Ph. 606-242-8800

The Middlesboro Independent School District provides a public notice in the native language or other mode of communication of the various populations in the geographical boundaries of the District to the extent feasible.

If you know of someone who may need this notice translated to another language, given orally, or delivered in some other manner or mode of communication, please contact the *Director of Pupil Personnel*, the *Director of Special Education* or the *Section 504 Coordinator* at the address or phone number listed above for the Middlesboro Independent Schools.

GRIEVANCES

Students and parents wishing to express an educational concern or grievance shall observe the following order of appeal:

1. Teacher
2. Principal
3. School Council
4. Superintendent
5. Board of Education

CORPORAL PUNISHMENT

"Corporal Punishment" is defined as the deliberate infliction of physical pain by any means upon the whole or any part of a student's body as a penalty or punishment for student misbehavior.

No person employed or engaged by Middlesboro Independent School district shall inflict or cause to be inflicted corporal punishment or bodily pain upon a pupil attending any school or institution within such educational system; provided, however, that any such person may, within the scope of his employment, use and apply such amounts of physical restraint as may be reasonable and necessary.

PHYSICAL RESTRAINT

Employees are authorized by law to physically restrain students as necessary for the following purposes: to protect themselves, students, or others from physical injury; to get possession of a weapon or other dangerous object; or to protect property from serious harm.

SEARCH AND SEIZURE

Lockers and computer files are the property of the school and are subject to the Board's regulation and supervision. Inspection or searches are not carried out as a harassment technique, but as a duty when the health, safety or welfare of students is involved.

1. A student's person will only be searched when there is reasonable suspicion that the student is concealing evidence of an illegal act or school violation.
2. School officials may seize illegal items (weapons, firearms, etc.) or other possessions reasonably determined by the proper school authorities to be a threat to the student's safety, security or others' safety and security.
3. Items which may be used to disrupt or interfere with the educational process may be temporarily removed from the student's possession by a staff member. These items may be returned to the student by that staff member or through the office.
4. A general inspection of school properties such as lockers, desks, etc., may be conducted on a regular basis. During these inspections, items which are school property may be collected. (Example: Overdue Library Books).
5. All items which have been seized will be turned over to proper authorities or returned to the true owner, depending on the situation.
6. The student will have the opportunity to be present when a search of personal possession is to be conducted unless:
 - a. The student is absent from school
 - b. School authorities decide that the student's presence could endanger his or her health and safety.
7. The Middlesboro School System, with the assistance of law enforcement, may periodically use trained dogs to locate controlled substances on school grounds.

These rules apply in all school situations whether or not the student is on or off property, and in all school sponsored and/or related activities.

STUDENT RECORDS

Records containing student information shall be made available to the parent of the student, guardian, or eligible student on written request. Eligible students include those 18 years of age or older or those enrolled in a post-secondary school program. For information concerning access or corrections to student records, contact the Principal or the Superintendent at the Central Office address and telephone number listed on the front cover.

REPORTS TO LAW ENFORCEMENT OFFICIALS/DCBS

When principals have reasonable belief that certain violations have taken place, they are required by law to immediately report them to law enforcement officials in accordance with KRS 158.154. Violations on school property or at a school sponsored function requiring a report to law enforcement officials include:

- assault resulting in serious physical injury;
- a sexual offense;
- kidnapping;
- assault involving the use of a weapon;
- possession of a firearm in violation of the law;
- possession of a controlled substance in violation of the law; or
- willful damage to school property

In addition to violations of this Code, students may also be charged with criminal violence.

CRIMINAL VIOLATION

Students are accountable to their school in their role as students as well as to the law in their capacity as citizens. The criminal law of the Commonwealth of Kentucky and of the federal government apply to the conduct of all persons on school property. Violations should be dealt with according to these laws and local school board policy.

Schools should report these offenses to the appropriate law enforcement agency and assist these agencies in investigation and prosecuting the offender.

DRUG POLICY-STUDENTS

The unlawful possession, use, distribution or abuse of an unauthorized substance, such as alcohol or drugs, by students on school premises or during any part of the school's activities is prohibited.

The violation of student conduct in relation to drugs and/or alcohol can result in disciplinary sanctions up to and including expulsion and referral for prosecution.

For information on medications, see school principal.

Current information about available drug and alcohol counseling, rehabilitation, and re-entry programs will be available in each school through the counselor's office.

Compliance with these standards of conduct is mandatory. Parents and students are requested to sign the code of conduct insert and return it to school officials.

Students needing to take medications of any kind must turn these in to the school office or to the school nurse as soon as they arrive on school property.

WEAPONS

Students/staff/citizens are never allowed to bring a weapon to school. The Middlesboro Board of Education urges parents and other citizens to make sure that students do not have inappropriate access to weapons. Both Board policy and the law prohibit the carrying, bringing, using, or possessing of any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle or at any school-sponsored activity. Except for authorized law enforcement officials, the Middlesboro Board of Education specifically prohibits the carrying of concealed weapons on school property.

When a student violates the prohibition on weapons, the Principal shall immediately make a report for the Superintendent, who shall determine if charges for expulsion are to be brought before the Middlesboro Board of Education. Unless the Middlesboro Board of Education chooses to consider charges on a case-by-case basis, the penalty for students bringing a firearm or other deadly weapon, destructive device or booby trap device to school or onto school campus/property under jurisdiction of the District shall be expulsion for a minimum of twelve (12) months.

(The Gun-Free Act of 1994 and KRS 158.150)

District employees must also report to law enforcement officials if they know or have reasonable cause to believe that conduct has occurred that constitutes the carrying, possession, or use of a deadly weapon on the school premises, on a school bus, or at a school sponsored or sanctioned event.

BULLYING/HAZING

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff and visitors to the schools. The Kentucky for Safe Schools is used as a resource when dealing with this behavior.

Bullying-Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

Forms for reporting bullying are located on the district website. <http://www.mboro.k12.ky.us/harrasment-bullying-report> or contact principals. You may also report by calling S.T.O.P.! Tipline at (866) 393-6659

ACTIONS NOT TOLERATED

The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, cyber bullying, intimidation, verbal or physical abuse of others, or other threatening behavior. This policy extends to any/all student language or behavior including, but not limited to the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered.

These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. Students who violate this policy shall be subject to appropriate disciplinary action.

STUDENT TELECOMMUNICATIONS DEVICES

While on school property or while attending school sponsored or school related activities, whether on or off school property, students shall be permitted to possess personal telecommunications devices and other related electronic devices. Students are prohibited from using a personal telecommunication device during instructional time, except during an emergency, if directed to do so by a teacher for an instructional purpose, or if authorized by a teacher. Students shall not access social media unless authorized to do so by a teacher for an instructional purpose. 09.4261 These are the basic guidelines established by the state; however, school administrators and SBDM councils may implement more stringent policies and procedures. Additionally, medical circumstances may necessitate a student having access to their phone.

ACCEPTABLE USE OF TECHNOLOGY

The Board supports reasonable access to various information formats for students, employees and the community and believes it is incumbent upon users to utilize this privilege in an appropriate and responsible manner as required by policy and related procedures, which apply to all parties who use District technology. Employees are required to follow Board policy and administrative procedures and guidelines designed to provide guidance for access to electronic media and authorized communication systems. If you have questions about what constitutes acceptable use, please check with the Principal/designee, 08.2323/08.2324

TRACEABLE COMMUNICATIONS

The Board shall designate a traceable communication system to be the exclusive means for District employees and volunteers to communicate electronically with students. Employees and volunteers that violate this policy will be subject to disciplinary action.

A District employee or volunteer, unless authorized, shall not communicate electronically with a student:

- Outside of the traceable communication system designated by the Board; or
- Through an unauthorized electronic communication program or application.

This shall not restrict any electronic communications between a student and his or her family member who is a District employee or volunteer. 08.2324

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT MIDDLESBORO HIGH SCHOOL

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
I. Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school. These misbehaviors can usually be handled by an individual staff member but sometimes require the intervention of other school support personnel.	Classroom disturbance Tardies Failure to complete assignments Inappropriate dress Running or horseplay in hall or cafeteria Cheating Not prepared for class with paper, book, and pencil Use or possession of tobacco products is prohibited in the Middlesboro High School	There is immediate intervention by the staff member who is supervising the student or who observes the misbehavior. Repeated misbehavior requires a parent/teacher conference; conference with the counselor and/or administrator. A proper and accurate record of the offenses and disciplinary action is maintained by the staff member.	Verbal reprimand by teacher Special assignment Counselor referral Withhold break privileges Detention Loss of driving privileges
II. Misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school. These infractions, which usually result from the continuation of LEVEL I misbehaviors, require the intervention of personnel on the administrative level because the execution of LEVEL I disciplinary options has failed to correct the situation. Also included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of administrative personnel.	Disrespect to a teacher or administrator Continued disruptive classroom behavior Cheating Abusive Language Public display of affection Improper use of motor vehicle on school grounds Unmodified Level I offenses	The student is referred to the administrator for appropriate disciplinary action. The administrator meets with the student and/or teacher and effects the most appropriate response. The teacher is informed of the administrator's action. A proper and accurate record of the offense and the disciplinary action is maintained by the administrator. A parental conference is held.	Counselor referral Corrective discipline Report to parents Teacher/student/Principal conference In-school suspension Detention Loss of driving privileges
TOBACCO/VAPING POLICY A student shall not use or possess any tobacco product while on school property or while attending a school sponsored or school related activity. Violation to the Tobacco/Vaping Policy will subject student to the following Disciplinary Response: Possession 1st Offense - 1 day of ISS 2nd Offense - 3 days of ISS 3rd Offense - 2 days of Suspension Uses 1st Offense - 2 days of ISS 2nd Offense - 4 days of ISS 3rd Offense - 3 days of Suspension Students who possess or use tobacco/vapes will be cited to court or fined. 1st Offense - \$50.00 • 2nd Offense - \$100.00 • 3rd Offense - \$150.00			

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT

MIDDLESBORO HIGH SCHOOL (These are minimum requirements. Please refer to school handbook for more details)

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
III. Acts directed against persons or property but whose consequences do not seriously endanger the health or safety of others in the school. These acts might be considered criminal but most frequently can be handled by the disciplinary mechanism in the school. Corrective measures which the school should undertake, however, depend on the extent of the school's resources for remediating the situation in the best interest of all students.	Use of a controlled substance Fighting Destruction of school property Destruction of teacher or student property Stealing Skipping classes Threatening student Truancy Unmodified Level II offenses Harassment/Intimidation	The administrator initiates disciplinary action by investigating the infraction and conferring with staff on the extent of the consequences. The administrator meets with the student and confers with the parent about the student's misconduct and the resulting disciplinary action. A proper and accurate record of offenses and disciplinary actions will be maintained by the administrator.	Counselor referral Parent conference Detention In-school suspension Loss of driving privileges Payment of damages Suspension
IV. Acts which result in violence to another's person or property or which pose a direct threat to safety of others in the school. These acts are extremely serious in nature and may require administrative actions which result in immediate removal of the student from school, the intervention of law enforcement authorities or other action by school authorities.	Possession of weapons, explosives Extortion, harassment Assaulting a teacher (verbal or physical) Continuous fighting Possession, use, distribution or abuse of an unauthorized substance, such as alcohol or drugs Unmodified level III behaviors Actions which require treatment by a doctor or hospital Arson Bomb threat	The administrator verifies the offense, confers with the staff involved and meets with student. The student is immediately removed from the school environment. Parents are notified. School officials may contact law enforcement agencies and assist in prosecuting offenders in accordance with KRS 158.154. A complete and accurate report is submitted to the superintendent for Board action. The superintendent may refer the student for a full due process hearing before the Board. In cases of violations relating to alcohol or drugs, final response shall take into consideration all factors to include but not be limited to the amount and type of substance and the frequency of occurrence.	Hearing before principal Loss of driving privileges Suspension Hearing before the School Board Expulsion Criminal proceedings

158.150 Suspension or expulsion of pupils - All pupils admitted to the common schools shall comply with the lawful regulations for the government of the schools:

- (a) Willful disobedience or defiance of the authority of the teachers or administrators, use of profanity or vulgarity, assault or battery or abuse of other students, the threat of force or violence, the use or possession of alcohol or drugs, stealing or destruction or defacing of school property or personal property of students, the carrying or use of weapons or dangerous instruments, or other incorrigible bad conduct on school property, as well as off school property at school-sponsored activities, constitutes cause for suspension or expulsion from school; and
- (B) Assault or battery or abuse of school personnel; stealing or willfully or wantonly defacing, destroying, or damaging the personal property of school personnel on school property, off school property, or at school sponsored activities constitutes cause for suspension or expulsion from school.

**DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT
MIDDLESBORO MIDDLE SCHOOL 5-8**

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
I. Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school. These misbehaviors can usually be handled by an individual staff member but sometimes require the intervention of other school support personnel.	Failure to do class work Class or school tardies Running or horseplay in halls or during lunch Bringing electronic devices or video games to school Dress code violation	There is immediate intervention by the staff member who is supervising the student or who observes the misbehavior. Repeated misbehavior requires a parent/teacher conference; conference with the counselor and/or administrator. A proper and accurate record of the offenses and disciplinary action is maintained by the staff member.	Verbal reprimand by teacher Teacher/student or head of department conference Lunchroom detention Parent conference Any illegal item will be taken from the student and kept in the office for 90 days unless the parent comes to the office and personally picks the item up. On the second offense the item will be kept until the end of the school year.
II. Misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school. These infractions, which usually result from the continuation of LEVEL I misbehaviors, require the intervention of personnel on the administrative level because the execution of LEVEL I disciplinary options has failed to correct the situation. Also included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of administrative personnel.	Disrespect to a teacher or administrator Classroom disturbance which limits learning Cheating Repeated or extreme dress code violation	The student is referred to the administrator for appropriate disciplinary action. The administrator meets with the student and/or teacher and effects the most appropriate response. The teacher is informed of the administrator's action. A proper and accurate record of the offense and the disciplinary action is maintained by the administrator. A parental conference is held.	Guidance referral Report to parents Detention Teacher/student/head of department conference In-school suspension Suspension

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT

MIDDLESBORO MIDDLE SCHOOL 5-8 (These are minimum requirements please refer to the school handbook for more details.)

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
III. Acts directed against persons or property but whose consequences do not seriously endanger the health or safety of others in the school. These acts might be considered criminal but most frequently can be handled by the disciplinary mechanism in the school. Corrective measures which the school should undertake, however, depend on the extent of the school's resources for remediating the situation in the best interest of all students.	Cutting class Leaving school without permission Truancy Use or possession of tobacco/vapes Fighting Disrespect to teacher Stealing/Possession of stolen property Destroying a teacher's or student's property Destroying school property	The administrator initiates disciplinary action by investigating the infraction and conferring with staff on the extent of the consequences. The administrator meets with the student and confers with the parent about the student's misconduct and the resulting disciplinary action. A proper and accurate record of offenses and disciplinary actions is maintained by the administrator.	Guidance referral Parent/principal conference Pay for damages Detention In-school suspension Suspension
IV. Acts which result in violence to another's person or property or which pose a direct threat to the safety of others in the school. These acts are extremely serious in nature and may require administrative actions, which result in immediate removal of the student from school, the intervention of law enforcement authorities, or other action by school authorities.	Assaulting a teacher or student Possession of weapons, explosives, etc. Extortion Substance abuse Possession, use, distribution or abuse of an unauthorized substance, such as alcohol or drugs Actions which require treatment by a doctor or hospital Arson Bomb threat Unmodified Level III offenses Harassment/Intimidation Bullying to include cyber bullying	The administrator verifies the offense, confers with the staff involved and meets with student. The student is immediately removed from the school environment. Parents are notified. School officials may contact law enforcement agencies and assist in prosecuting offenders in accordance with KRS 158.154. The Superintendent may refer the student for a full due process hearing before the board. In cases of violations relating to alcohol or drugs, final response shall take into consideration all factors to include but not to be limited to the amount and type of substance and the frequency of occurrence.	Hearing before the principal Suspension Hearing before the School Board Expulsion Criminal proceedings
158.150 Suspension or expulsion of pupils - All pupils admitted to the common schools shall comply with the lawful regulations for the government of the schools: (a) Willful disobedience or defiance of the authority of the teachers or administrators, use of profanity or vulgarity, assault or battery or abuse of other students, the threat of force or violence, the use or possession of alcohol or drugs, stealing or destruction or defacing of school property or personal property of students, the carrying or use of weapons or dangerous instruments, or other incorrigible bad conduct on school property, as well as off school property at school-sponsored activities, constitutes cause for suspension or expulsion from school; and (B) Assault or battery or abuse of school personnel; stealing or willfully or wantonly defacing, destroying, or damaging the personal property of school personnel on school property, off school property, or at school sponsored activities constitutes cause for suspension or expulsion from school.			

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT
MIDDLESBORO ELEMENTARY SCHOOL PRE K-4

These are minimum requirements. Please refer to school handbook for more details.

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
I. Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school. These misbehaviors can usually be handled by an individual staff member but sometimes require the intervention of other school support personnel.	Hall misbehavior Restroom misbehavior Cafeteria misbehavior Playground misbehavior Failure to follow class rules	There is immediate intervention by the staff member who is supervising the student or who observes the misbehavior. Repeated misbehavior requires a parent/teacher conference; conference with the counselor and/or administrator. A proper and accurate record of the offenses and disciplinary action is maintained by the staff member.	Verbal warning Verbal reprimand Special assignment Behavioral contract Withdrawal of privileges Time-out Detention
II. Misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school. These infractions, which usually result from the continuation of LEVEL I misbehaviors, require the intervention of personnel on the administrative level because the execution of LEVEL I disciplinary options has failed to correct the situation. Also included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of administrative personnel.	Continuation of unmodified LEVEL I misbehavior Deliberate disruption Profanity/vulgarity Smoking or using tobacco/vapes Truancy Leaving school grounds without permission	The student is referred to the administrator for appropriate disciplinary action. The administrator meets with the student and/or teacher and effects the most appropriate response. The teacher is informed of the administrator's action. A proper and accurate record of the offense and the disciplinary action is maintained by the administrator. A parental conference is held.	Counseling Withdrawal of privileges Parent conference with principal, teacher, student Suspension

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT
MIDDLESBORO ELEMENTARY SCHOOL PRE K-4

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
III. Acts directed against persons or property but whose consequences do not seriously endanger the health or safety of others in the school. These acts might be considered criminal but most frequently can be handled by the disciplinary mechanism in the school. Corrective measures which the school should undertake, however, depend on the extent of the school's resources for remediating the situation in the best interest of all students.	Fighting (simple) Vandalism (minor) Possession/use of unauthorized substances Theft, possession or sale of stolen property Threats to others Fighting or striking a faculty member Extortion	The administrator initiates disciplinary action by investigating the infraction and conferring with staff on the extent of the consequences. The administrator meets with the student and confers with the parent about the student's misconduct and the resulting disciplinary action. A proper and accurate record of offenses and disciplinary action is maintained by the administrator.	Temporary removal from class Full out-of-school suspension Referral to outside agency
IV. Acts which result in violence to another's person or property or which pose a direct threat to the safety of others in the school. These acts are extremely serious in nature and may require administrative actions which result in immediate removal of the student from school, the intervention of law enforcement authorities or other action by school authorities.	Unmodified Level III misconducts Extortion Bomb threat Possession/use/transfer of dangerous weapons Assault/battery Vandalism Arson Furnishing/selling/possession of unauthorized substance Assaulting a teacher	The administrator verifies the offense, confers with the staff involved and meets with student. The student is immediately removed from the school environment. Parents are notified. School officials may contact law enforcement agencies and assist in prosecuting offenders in accordance with KRS 158.154. The Superintendent may refer the student for a full due process hearing before the Board. In cases of violations relating to alcohol or drugs, final response shall take into consideration all factors to include but not be limited to the amount and type of substance and the frequency of occurrence.	Other administrative action which results in appropriate placement

DISCIPLINARY RESPONSES TO STUDENT MISCONDUCT

TRANSPORTATION

LEVELS OF MISCONDUCT	EXAMPLES	POSSIBLE DISCIPLINARY RESPONSE PROCEDURES	RESPONSE OPTIONS
I. Behavior of student exhibits annoying misbehaviors that interferes with the transportation safety of others and the orderly operation of the bus.	Littering Improper Boarding/Departing Procedures Unnecessary noise Failure to remain seated	(1) Verbal reprimand by bus driver/principal (2) Behavior Contracts (elementary level) (3) Counseling (4) Conference with parents, bus driver, students (5) Withdrawal of bus privileges Principal' s option (1-10 days)	Incident frequency 1st - 1, 2 2nd - 2, 3, 4 3rd - 4, 5
II. Behavior of student is disruptive so that it interferes with the transportation safety of others whose consequences are serious enough to require corrective action.	Profanity Refusing to obey bus driver Hanging out of window Throwing objects	(6) Withdrawal of bus privileges for a period of time up to the remainder of the year (principal' s option) (7) For the safety of our students, all buses will be equipped with cameras.	1st - 1, 2, 3, 4 2nd - 4, 5, 6 3rd - 4, 5, 6
III. Acts of behavior exhibited directly against persons or property whose consequences may seriously endanger the health or safety of others.	Pushing/Tripping Smoking/Tobacco Lighting matches Spitting		1st - 4, 5, 6 2nd - 4, 5, 6 3rd - 4, 5, 6
IV. Acts which result in violence to another person or property or which pose a direct threat to the safety of others	Vandalism Tampering with bus equipment Drugs Fighting Alcohol Bringing articles aboard bus of injurious/destructive nature such as knives, guns, etc. Arson Bomb threat Possession, use, distribution, abuse of any unauthorized substance, such as alcohol or drugs		1st - 4 2nd - 4, 5, 6 3rd - 4, 5, 6

ELECTRONIC RESOURCES ACCEPTABLE USE POLICY AND PROCEDURES FOR STUDENTS MIDDLESBORO INDEPENDENT SCHOOLS

The Middlesboro Independent Schools offer network and Internet access to students as part of the instructional process. This document contains the Acceptable Use Policy (AUP) for student users of the Middlesboro Schools' data system. Written consent is required before any student is given access to network resources; however, educators may use the Internet during class-directed group demonstrations with or without parental consent.

STUDENT RULES AND RESPONSIBILITIES

Each student will be held accountable for violations of the Electronic Resource Acceptable Use Policy and Procedures. The use of his or her account must be in support of education and must be consistent with the academic expectations and goals of the Middlesboro Schools.

1. Users must maintain passwords and must not allow others to use their passwords.
2. Users may only access their personal files. Accessing another's folders, work or files is prohibited.
3. Appropriate language must be used over the Network at all times (no swearing, use of vulgarities, or any other inappropriate language).
4. Users must not use the Internet or email to harass, insult, or attack others.
5. Transmitting or viewing any material in violation of U.S. or state regulations including copyrighted, threatening, or obscene materials is prohibited. Sending or receiving offensive messages or pictures from any source will result in immediate suspension of privileges.
6. Playing/downloading non-educational games are strictly prohibited.
7. Users must not reveal their personal address or phone number or the personal address or phone number of other individuals.
8. Users must not communicate credit card numbers, bank account numbers, or any other financial information over the network.
9. Vandalism shall result in the cancellation of privileges. Vandalism is defined as any attempt to harm or destroy equipment, data, the operating system or applications of another user.
10. Users must obey copyright laws.
11. Use of commercial activities by for-profit organizations, product promotions, political lobbying, or illegal activities is strictly prohibited. Use of public property for personal gain is a felony and is subject to prosecution.

Right to Privacy

Any files or accounts on the Middlesboro Schools' network are the property of the Middlesboro Schools. The Middlesboro Schools reserve the right as a network administrator to access any user folder and/or electronic mail account of any user at any time. Users are advised not to place confidential documents in their user folder and never to use e-mail for confidential information. All Internet sites visited will be logged and reviewed for suitability of Internet use to assure compliance with the AUP and with state law.

Consequences

Based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is inappropriate use and the decisions they make will be final. The system administrators may close an account at any time. The administration, faculty, and staff of the Middlesboro Schools may deny, revoke or suspend specific user accounts. In the case of vandalism, the user will be required to pay for damages. Violation of any of the above mentioned rules and responsibilities will result in a loss of access and may result in other disciplinary and/or legal actions.

Disregard of Rules

Individuals who refuse to sign required acceptable use documents or who violate District rules governing the use of District technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems, or other computing and telecommunications technologies.

Employees and students shall be subject to disciplinary action up to and including termination (employees) and expulsion (students) for violating this policy and acceptable use rules and regulations established by the school or District.

Responsibility for Damages

Individuals shall reimburse the Board for repair or replacement of District property lost, stolen, damaged, or vandalized while under their care. Students or staff members who deface a District web site or otherwise make unauthorized changes to a web site shall be subject to disciplinary action, up to and including expulsion and termination, as appropriate.

Responding to Concerns

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.

Audit of Use

Users with network access shall not utilize District resources to establish electronic mail accounts through third-party providers or any other nonstandard electronic mail system.

The Superintendent/designee shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

1. Utilizing technology that meets requirements of Kentucky Administrative Regulations and that blocks or filters internet access for both minors and adults to certain visual depictions that are obscene, child pornography, or, with respect to computers with Internet access by minors, harmful to minors;
2. Maintaining and securing a usage log; and
3. Monitoring online activities of minors.

References:

KRS 156.675; 47 U.S.C. § 254; 701 KAR 005:120

Public Law 110-385, Broadband Data Improvement Act/Protecting Children in the 21st Century Act.

Kentucky Education Technology System (KETS)

Related Policies: 03.1325/03.2325

08.1353; 08.2322 AP.1; AP.21

09.14; 09.421; 09.422; 09.425; 09.426

Adopted/Amended: 0/0/0

Order #: Section V

158.183 Prohibited acts by students -- Rights of student -- Duties of local board of education -- Administrative remedies.

- (1) Consistent with the Constitutions of the United States of America and the Commonwealth of Kentucky, a student shall have the right to carry out an activity described in any of paragraphs (a) to (j) of subsection (2) of this section, if the student does not:
 - (a) Infringe on the rights of the school to:
 1. Maintain order and discipline;
 2. Prevent disruption of the educational process; and
 3. Determine educational curriculum and assignments;
 - (b) Harass other persons or coerce other persons to participate in the activity; or
 - (c) Otherwise infringe on the rights of other persons.
- (2) Consistent with the Constitutions of the United States of America and the Commonwealth of Kentucky, and subject to the provisions of subsection (1) of this section, a student shall be permitted to voluntarily:
 - (a) Pray or engage in religious activities in a public school, vocally or silently, alone or with other students to the same extent and under the same circumstances as a student is permitted to vocally or silently reflect, meditate, speak on, or engage in nonreligious matters alone or with other students in the public school;
 - (b) Express religious or political viewpoints in a public school to the same extent and under the same circumstances as a student is permitted to express viewpoints on nonreligious or nonpolitical topics or subjects in the school;
 - (c) Express religious or political viewpoints in classroom, homework, artwork, and other written and oral assignments free from discrimination or penalty based on the religious or political content of the submissions;
 - (d) Speak to and attempt to discuss religious or political viewpoints with other students in a public school to the same extent and under the same circumstances as a student is permitted to speak to and attempt to share nonreligious or nonpolitical viewpoints with other students. However, any student may demand that this speech or these attempts to share religious or political viewpoints not be directed at him or her;
 - (e) Distribute religious or political literature in a public school, subject to reasonable time, place, and manner restrictions to the same extent and under the same circumstances as a student is permitted to distribute literature on nonreligious or nonpolitical topics or subjects in the school;
 - (f) Display religious messages on items of clothing to the same extent that a student is permitted to display nonreligious messages on items of clothing;
 - (g) Access public secondary school facilities during noninstructional time as a member of a religious student organization for activities that may include prayer, Bible reading, or other worship exercises to the same extent that members of nonreligious student organizations are permitted

- access during noninstructional time;
- (h) Use school media, including the public address system, the school newspaper, and school bulletin boards, to announce student religious meetings to the same extent that a student is permitted to use school media to announce student nonreligious meetings;
 - (i) Meet as a member of a religious student group during noninstructional time in the school day to the same extent that members of nonreligious student groups are permitted to meet, including before and after the school day; and
 - (j) Be absent, in accordance with attendance policy, from a public school to observe religious holidays and participate in other religious practices to the same extent and under the same circumstances as a student is permitted to be absent from a public school for nonreligious purposes.
- (3) Consistent with its obligations to respect the rights secured by the Constitutions of the United States of America and the Commonwealth of Kentucky, a local board of education shall ensure that:
- (a)
 - 1. The selection of students to speak at official events is made without regard to the religious or political viewpoint of the student speaker;
 - 2. The prepared remarks of the student are not altered before delivery, except in a viewpoint-neutral manner, unless requested by the student. However, student speakers shall not engage in speech that is obscene, vulgar, offensively lewd, or indecent; and
 - 3. If the content of the student's speech is such that a reasonable observer may perceive affirmative school sponsorship or endorsement of the student speaker's religious or political viewpoint, the school shall communicate, in writing, orally, or both, that the student's speech does not reflect the endorsement, sponsorship, position, or expression of the school;
 - (b) Religious and political organizations are allowed equal access to public forums on the same basis as nonreligious and nonpolitical organizations; and
 - (c) No recognized religious or political student organization is hindered or discriminated against in the ordering of its internal affairs, selection of leaders and members, defining of doctrines and principles, and resolving of organizational disputes in the furtherance of its mission, or in its determination that only persons committed to its mission should conduct these activities.
- (4) Consistent with its obligations to respect the rights secured by the Constitutions of the United States of America and the Commonwealth of Kentucky, a local board of education shall permit public schools in the district to sponsor artistic or theatrical programs that advance students' knowledge of society's cultural and religious heritage, as well as provide opportunities for students to study and perform a wide range of music, literature, poetry, and drama.
- (5) No action may be maintained under KRS 158.181 to 158.187 unless the student has exhausted the following administrative remedies;

- (a) The student or the student's parent or guardian shall state his or her complaint to the school's principal. The principal shall investigate and take appropriate action to ensure the rights of the student are resolved within seven (7) days of the date of the complaint;
- (b) If the concerns are not resolved, then the student or the student's parent or guardian shall make a complaint in writing to the superintendent with the specific facts of the alleged violation;
- (c) The superintendent shall investigate and take appropriate action to ensure that the rights of the student are resolved within thirty (30) days of the date of the written complaint; and
- (d) Only after the superintendent's investigation and action may a student or the student's parent or legal guardian pursue any other legal action.

Effective: June 29, 2017

History: Amended 2017 Ky. Acts ch. 15, sec. 1, effective June 29, 2017. -- Created 1998 Ky. Acts ch. 294, sec. 3, effective July 15, 1998.

DISCRIMINATION/SEXUAL HARASSMENT

It is the policy of Middlesboro Independent Schools not to discriminate on the basis of sex, race, color, religion, handicap, or national and ethnic origin in the admission of students or on its administration of educational programs scholarships, or other school administered programs.

Sexual Harassment is a form of discrimination. Any student, male or female, has the right to be treated with respect and fairness. Sexual Harassment in any form will not be tolerated in the Middlesboro Independent Schools.

**158.195 Display of national motto in public elementary and secondary schools --
Reading and posting in public schools of texts and documents on American
history and heritage.**

- (1) (a) Beginning in the 2019-2020 school year, local boards shall require each public elementary and secondary school to display the national motto of the United States, "In God We Trust," in a prominent location in the school.
- (b) The display required in paragraph (a) of this subsection may take the form of but is not limited to a mounted plaque or student artwork.
- (c) For purposes of this section, "prominent location" means a school entryway, cafeteria, or common area where students are likely to see the national motto.
- (2) Local boards may allow any teacher or administrator in a public school district of the Commonwealth to read or post in a public school building, classroom, or event any excerpts or portions of: the national motto; the national anthem; the pledge of allegiance; the preamble to the Kentucky Constitution; the Declaration of Independence; the Mayflower Compact; the writings, speeches, documents, and proclamations of the founding fathers and presidents of the United States; United States Supreme Court decisions; and acts of the United States Congress including the published text of the Congressional Record. There shall be no content-based censorship of American history or heritage in the Commonwealth based on religious references in these writings, documents, and records.

Effective: June 27, 2019

History: Amended 2019 Ky. Acts ch. 82, sec. 1, effective June 27, 2019. -- Created 1992 Ky. Acts ch. 170, sec. 4, effective July 14, 1992.

PARENT AND COMMUNITY RESOURCES
Middlesboro Independent Schools

PARENT RESOURCE FORMS:

KY Department of Education 800-533-5372

KDE Website – Literacy and Reading Resources

KDE Newsletter - <http://cms.education.kygov/formserv/?id=parentinfo>
<http://education.ky.gov/comm/pages/kde-newsletters.aspx>

Cybersafety

A special safety section on the Attorney General's website that contains tips and information for both children and parents regarding on-line dangers such as cyber-stalking and cyber-bullying.

Give Kids Good Schools - *Give Kids Good Schools* is the Public Education Networks' national campaign to guarantee a quality public education for all children in the nation. Give Kids Good Schools will provide Americans with the information and resources they need to take action in their communities and improve their children's public schools.

Prichard Committee for Academic Excellence - 859-233-9849 or 800-928-2111
email: admin@prichardcommittee.org

Commonwealth Institute for Parent Leadership - Workshop that provides parents, community members and volunteers with the knowledge and skills to bring the schools and community together, as well as develop family-friendly schools, and provide information about student achievement. The sponsors for this program are:

- The Prichard Committee for Academic Excellence
- Kentucky Congress of Parents and Teachers
- Association of Older Kentuckians

If you have questions concerning CIPL, Contact the Prichard Committee at 800-928-2111 or 606-233-9849 or email: cipl@mis.net

Partnership for Kentucky Schools - 859-455-9595 email: admin@pfks.org

Kentucky Congress of Parents and Teachers - 502-564-4378

Kids on Wheels – www.kidsonwheels.net - A website devoted as a guide to wheelchair life-styles for kids, parents and educators

Center for School Safety - 877-805-4277

REACH of Louisville - Resources for Education, Adaption, Change and Health. Organization with emphasized focus on children experiencing emotional and behavioral disorders.

KY Parent Information and Resource Centers - Resource for parenting information and training information

Connect for Kids - A website offering advice for parents looking to become more active participants in their child's education

SAYS - Social Advocates for Youth - This website contains easily accessible, on- line tips for parents. Each of twenty tips is well formatted and usually prints onto one page. Even though the topics are listed in English, there is a complete set of the twenty tips in Spanish as well. These topics are applicable for parents of a kindergarten child to parents of a senior in high school.

Kentucky Association for Gifted Education (KAGE) - 270-745-4301

Kentucky Special Parent Involvement Network (KY SPIN) - 800-525-7746

National Institute for Family Literacy - 800-228-8813 e-mail: edpuborders@edpubs.org

Kentucky Institute for Family Literacy - 800-584-1133 ext. 184

PFIE (Partnership for Family Involvement in Education) A compact for learning, an action handbook for Family-School community partnerships

FACEBOOK – Follow each of our schools on FACEBOOK

The Parent's Journal - A weekly national radio series for parents, grandparents, and others who care about and for children

I-SAFE - Non-profit group's website designed to educate students on how to avoid dangerous inappropriate, or unlawful on-line behavior with internet safety information.

Southeast Kentucky Technical & Community College____
100 College Road • Middlesboro, KY 40965
606-242-2145

Bell-Whitley CAA
129 Pine Street • Pineville,
KY 606-337-3044
Services: Food & Nutrition, Summer Youth Employment Program, Weatherization
- Home Repair Program, Out Reach, Head Start - Preschool

ADDITIONAL RESOURCES

1-800-Children (crisis for parents).....	800-432-9251
Adult & Child Health (Dept. for public health).....	800-462-6122
Adult/Child Abuse	800-752-6200
AIDS Program KY HIV.....	800-420-7431 or 800-342-2437
Alcohol/Drug Hotline.....	800-729-6686
Bell Whitley Community Action Center.....	606-337-3044
Boystown for family problems, suicide, drugs, etc.	800-448-3000
Charter Ridge Hotline	800-292-2747
Child/Adult Abuse	800-752-6200 or 800-422-4453
Common Ground Alliance	811
Community Based Services	800-635-2570
Community Mental Health Centers	800-928-8000
Crisis Line for Parents	800-432-9251
Department for Housing	800-669-9777
Division of Substance Abuse	502-564-2880
Domestic Violence Hotline.....	800-829-1122
Drug Tip Line	886-424-4382
Drug Treatment Line.....	866-908-6483
Drug Info. Services of Kentucky	800-432-9337
Family Life Abuse Hotline	606-256-9511
Heartbeat Suicide Hotline.....	800-526-6001
Home Health Agency Hotline	800-635-6290
Grief Recovery Helpline	800-445-4808
KY Regional Poison Center.....	800-222-1222
KY Youth Advocate	502-859-8167
Mental Health Counseling	800-928-8000
Mental Health	800-422-1060
National Domestic Violence Hotline	800-799-7233
National Network to End Domestic Violence	202-543-5566
National Sexual Assault hotline	800-656-4673
Nutrition Hotline	800-366-1655
Parents anonymous, support counseling for teen parents	800-421-0353
Parent Helpline.....	800-432-9251
Poison Control Hotline.....	800-722-5725
Poison Emergency and Info	800-222-1222

ADDITIONAL RESOURCES

Middlesboro Independent Schools
Family Resource Center
Middlesboro Elementary School
3300 West Cumberland Ave.
Middlesboro, KY 40965
606-242-8860

Middlesboro Independent Schools
Youth Service Center
Middlesboro Middle School
4400 West Cumberland Ave.
Middlesboro, KY 40965
606-242-8890

Bell County Health Dept.
111 North 21st Street
Middlesboro, KY 40965
606-248-2862

Bell Co DCBS- Protection and Permanency
211 East KY Avenue
Pineville, KY 40977
606-337-6171

Cooperative Christian Ministry
2124 Cumberland Ave.
Middlesboro, KY 40965
606-248-8022

SNAP
Supplemental Nutrition Assistance Program
855-306-8959

Abuse Hotline
1-800-752-6200

Middlesboro Housing Authority
606-248-1940

Kentucky Utilities
1-800-981-0600

Middlesboro Independent Schools
Youth Service Center
Middlesboro High School
4404 West Cumberland Ave.
Middlesboro, KY 40965
606-242-8837

Bell Whitley, CSA
129 Pine Street
Pineville, KY 40977
606-337-3044

Bell County on Literacy
Southeast Technical School
Middlesboro, KY 40965
606-248-2014

Chamber of Commerce
North 20th Street
Middlesboro, KY 40965
606-248-1075

Cumberland River Comprehensive Care
324 North 19th Street
Middlesboro, KY 40965
606-248-4949

Goodwill Industries
710 US 25E
Middlesboro, KY 40965
606-248-2529

Police Department
606-248-3636

Fire Department
606-248-4664

1-800-Children (crisis for parents)
800-432-9251

Adult & Child Health
(Dept. for Public Health)
800-462-6122

www.mboro.k12.ky.us

Grant Programs for Middlesboro Independent Schools

Innovative Approaches to Literacy

Program Director - Doug Coots

Community Literacy Coordinator - Shannon Barnard

Elementary School Coach - Jenny McCune

Middle and High School Coach - Brandy King

doug.coots@partnersrural.org

shannon.barnard@mboro.kyschools.us

jenny.mccune@mboro.kyschools.us

brandy.king@mboro.kyschools.us

Save the Children

Early Childhood Coordinator - Beth Pannell

Kindergarten Readiness Ambassador - Vacant

elizabeth.pannell@mboro.kyschools.us

kayla.hatmaker@mboro.kyschools.us

Stop Violence

Project Director - Evelyn "Tuffy" Bailey

Student Safety Coordinator - Veronica Hurd

evelyn.bailey@partnersrural.org

veronica.hurd@mboro.kyschools.us

Gear Up

Program Manager - Buffy Dunnaville

College and Career Navigator - Allison Hamlin

buffy.dunnaville@partnersrural.org

shae.moyers@mboro.kyschools.us

allison.hamlin@mboro.kyschools.us

shelly.lewis@mboro.kyschools.us

john.simpson@mboro.kyschools.us

Academic Interventionists - Shelly Lewis & John Simpson

21st Century - MMS

Program Coordinator - Vacant

tommy.mike@mboro.kyschools.us

Full Service Community Schools

Elementary School - Kim Saylor

Middle School - Jenna Voges

High School - Clark Payne

kim.saylor@partnersrural.org

jenna.voges@partnersrural.org

clark.payne@partnersrural.org

Family Resource Youth Service Centers

Elementary School - Vacant

Middle School - Jessica Heck

High School - Vacant

jessica.brown@mboro.kyschools.us

jessica.heck@mboro.kyschools.us

Middleboro Independent Schools STEM Initiative

The Middleboro Independent School district is committed to providing a dynamic and comprehensive education that prepares our students for the challenges and opportunities of the future. To best accomplish this, district leaders have sought to increase attention on an educational approach that focuses on equipping students with the 21st century skills necessary for college and career readiness. Our Science, Technology, Engineering, and Mathematics (STEM) initiative began with the 2022-23 academic year and is becoming an integral part of our commitment to fostering critical thinking, problem-solving, and creativity in our students. The initial phase of this initiative is focused on Middleboro Middle School with the goal of earning a nationally recognized STEM certification. In the years to come, the initiative will grow vertically with a goal of achieving certification in the elementary and high schools.

What is STEM?

STEM is an acronym that stands for Science, Technology, Engineering, and Mathematics. In its infancy, a STEM-based education focused on each of the four individual disciplines; however, STEM has now evolved more into an innovative and interdisciplinary approach to learning that integrates each of these four disciplines into instruction. The STEM approach empowers students to explore, inquire, and collaborate while applying their knowledge to real-world challenges. Our STEM program aims to cultivate a love for inquiry and discovery, nurturing the next generation of leaders, thinkers, and innovators.

The Pillars of Our STEM Program:

Integrated Curriculum: We seek to achieve seamless integration across grade levels and subjects. We believe in connecting the dots between the STEM subjects and all other content areas creating opportunities for students to see the meaningful relationships between these disciplines.

Project-Based Learning: A student-centered, hands-on approach is at the heart of our STEM model. Students work collaboratively on real-world projects that require critical thinking, problem-solving, and creativity. These projects encourage students to engage in an engineering design process that provides a framework for designing solutions to unique problems. Students apply their knowledge and skills in practical ways, preparing them for the challenges they will face beyond the classroom.

Cutting-Edge Technology: In our rapidly evolving digital age, technology is an essential component of learning. Our students have access to the latest technology, providing them with opportunities to engage with tools and digital platforms that are relevant to the current and future job market.

Community Partnerships: Exposure to authentic real-world careers and experiences is a core component of a STEM-based approach. We collaborate with local businesses, industries, and organizations to provide our students with authentic STEM experiences. These partnerships expose students to real-world applications of STEM principles and potential career pathways.

Empowering Educators: Our dedicated educators receive ongoing professional development in STEM education. They are equipped with the knowledge and skills to implement innovative teaching methods that promote inquiry, critical thinking, and hands-on learning.

Current and Future STEM Opportunities for Students: As the STEM initiative grows, we are diligent in creating a wide a range of opportunities for students to explore and excel in the world of science, technology, engineering, and mathematics, including:

- **STEM Clubs and Competitions:** Extra-curricular programming focused on robotics, coding, engineering challenges, and scientific research.
- **STEM Fairs and Expos:** Regularly scheduled STEM fairs and expos that provide a platform for students to showcase their projects and discoveries to the school community.

- Career and Technical: We seek to grow and expand programming that provides students with specific skills that are aligned with the needs of our local industry partners and create pathways that connect our students to an expanded array of potential career options.

At Middlesboro Independent Schools, our STEM program is more than just an educational initiative; it is a pathway to a future filled with endless possibilities. We believe in nurturing the natural curiosity and creativity of our students, empowering them to embrace the challenges of a rapidly changing world. Our commitment to excellence in STEM education prepares our students for success, instilling in them the confidence and skills needed to become the leaders and innovators of tomorrow. Together, we embark on a journey of exploration, inquiry, and discovery, shaping a brighter future for our students and our world.

Our mission is to provide services that will increase the number of students prepared to enroll and succeed in postsecondary education.

- To increase the rate of high school graduation and participation in postsecondary education for GEAR UP students.
- To increase GEAR UP students' and their families' knowledge of postsecondary education options, preparation and financing.

Some of the services that we offer, but are not limited to:

- | | |
|---------------------------|------------------------------|
| • College Visits | • Leadership through Service |
| • Mentoring | • Student Workshops |
| • Counseling and Advising | • Family Events |
| • Job Shadowing | • College Student Shadowing |

Feel free to contact us at any time.



Allison Hamlin
College and Career Navigator
allison.hamlin@mboro.kyschools.us
606-242-8820 ext. 8610

Notice of Moment of Silence or Reflection

Dear Parent/Guardian

A moment of silence or reflection is required in all schools and notification of such is required by KRS 158.175.

The moment of silence or reflection shall occur at the commencement of the first class of each day with the following guidelines included in the statute and Policy 08.1351:

1. The moment of silence or reflection shall be at least one (1) minute but not exceed two (2) minutes in duration:
2. Students are to remain seated and silent and make no distracting display so that each student may, in the exercise of his or her individual choice, meditate, pray, or engage in any other silent activity which does not interfere with, distract from, or impede other students' exercise of individual choice:
3. District personnel shall not provide instruction to any student regarding the nature of any reflection that a student may engage in during the moment of silence or reflection.

Parents are encouraged to review these guidelines and to provide guidance to your student(s) regarding the moment of silence or reflection.

S.T.O.P.! Tipline

(866) 393-6659

Sad or scared? Call the S.T.O.P.! Tipline to report bullying, physical or sexual abuse, if someone threatens to bring a gun to school, a student in a living situation where there are illegal drugs or addiction, concern about a possible suicide, or anything else you've seen or heard that's bothering you.



Distress/Counseling Helpline

1-800-985-5990

or text Talk With Us to 66746

The Substance Abuse and Mental Health Services Administration (SAMHSA) Disaster Distress Helpline is a 24/7, 365-day-a-year, national hotline dedicated to providing immediate crisis counseling for people who are experiencing emotional distress related to any natural or human-caused disaster. This hotline is toll-free and multilingual.

National Suicide Prevention Lifeline

1-800-273-TALK (8255)

Crisis Line: 988

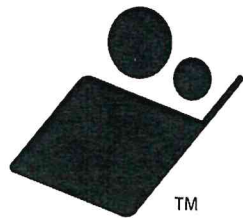
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Middlesboro Elementary School

Middlesboro Middle School

Middlesboro High School



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District Website: mboro.k12.ky.us