

## PAYROLL INFORMATION SUBMISSION DATES FOR THE 2025-2026 SCHOOL YEAR

<u>PAY-DAY</u>	<u>DATES</u>
SEPTEMBER 25, 2025	HOURLY/SUBS: CUT July 14 - August 15 Due on August 22
OCTOBER 24, 2025	HOURLY/SUBS: CUT August 18 – September 12 Due on September 19
NOVEMBER 21, 2025	HOURLY/SUBS: CUT September 15 – October 10 Due on October 17
DECEMBER 19, 2025	HOURLY/SUBS: CUT October 13 – November 7 Due on November 14
JANUARY 23, 2026	HOURLY/SUBS: CUT November 10 – December 12 Due on December 19
FEBRUARY 25, 2026	HOURLY/SUBS: CUT December 15 – January 16 Due on January 23
MARCH 25, 2026	HOURLY/SUBS: CUT January 19 – February 13 Due on February 20
APRIL 24, 2026	HOURLY/SUBS: CUT February 16 – March 13 Due on March 20
May 22, 2026	HOURLY/SUBS: CUT March 16- April 17 Due on April 24
JUNE 25, 2026	HOURLY/SUBS: CUT April 20 – May 15 Due on May 22
JULY 24, 2026	HOURLY/SUBS: CUT May 18 -June 12 Due on June 19
AUGUST 25, 2026	HOURLY/SUBS: CUT June 15 – July 10 Due on July 17

If you have any questions or concerns regarding the above information, please contact  
the Payroll Department at 940-497-4039.