



GLACIAL DRUMLIN SCHOOL

801 Damascus Trail, Cottage Grove, WI 53527 P: 608-839-8437 F: 608-839-8984 www.mononagrove.org

Kristen Langer PRINCIPAL - Emily Koch ASSOCIATE PRINCIPAL - Tyler Zaspel ASSOCIATE PRINCIPAL

Prearranged Absence Form

Student Name _____ Date _____

Dates of Absence: _____ Reason of Absence _____

*Signatures from each teacher are required to indicate that you have made satisfactory arrangements to complete assignments. This form must be completed and returned **at least 3 days** prior to an absence for it to be excused.*

	Teacher Signature	Work to be completed?	Comments
Advisory		Yes or No	
Math		Yes or No	
English		Yes or No	
Science		Yes or No	
Social Studies		Yes or No	
Phy Ed		Yes or No	
Encore 1		Yes or No	
Encore 2		Yes or No	
Encore 3		Yes or No	
Encore 4		Yes or No	

A parent or guardian's signature is required, along with a phone call or written note to the Glacial Drumlin Main Office.

Under Wisconsin Statute 118.15(3)(c) and MGSD Board Policy 5200, families may excuse their child from school for up to 10 days per school year without the need for medical or other official documentation.

Parent/Guardian Signature: _____ Date: _____

Administrator Signature: _____ Date: _____