

EMPLOYEE PORTAL



YOUR BENEFITS

All your benefits information can be found in the CCPS Employee Portal. You may review your benefits, beneficiaries and dependents, and monitor and acknowledge any benefit changes.

Click on the **My Benefits** icon to access your benefits information.



My Benefits

Click on Current Statement to view your current benefits, active dependents and your life insurance beneficiaries.



SECTIONS ON YOUR BENEFITS PAGE

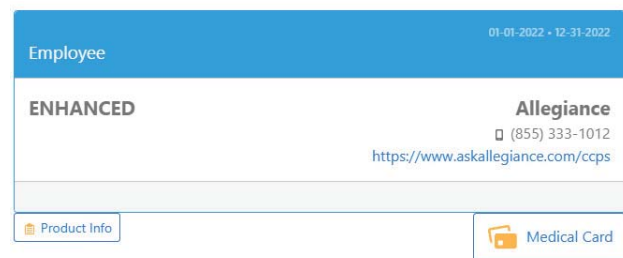
My People

This is a list of your dependents and life insurance beneficiaries. This list includes people currently on your benefits and also people you may have assigned to prior year benefits. To see who is currently on a benefit, view your Current Statement. Changes cannot be made to existing records in the My People section. If there is an error or you need to make a change, email benefits@collierschools.com for assistance.

My Benefits

This is a list of all your benefits, including those declined during enrollment. This section includes detailed information about the benefit selected, the pay period and annual cost and a direct link to the benefit provider's website for more information.

Your **medical ID card** is available to you on your first contract day by clicking on "Medical Card".



My Deductions

This section will show you a pie chart of your annual cost for benefits in relation to your annual salary.

Acknowledgement

This section is to acknowledge any enrollment, benefit or beneficiary changes that are made to your benefits. When a change is made, you will be asked to click on the **blue** acknowledgement button at the bottom of your workbook.

Note: The change will not reflect on your statement until after you acknowledge the change.

EMPLOYEE ACKNOWLEDGMENT 2022 BENEFITS

"I, First and Last Name, verify that the information in thei electronic enrollment is truthful and accurately reflects my benefit elections for 2022."
Click the button below to digitally acknowledge benefits.

First & Last Name
EIN # 0000000000
Date: 22 Sep 2021