



Northern Local School District

8700 Sheridan Road NW
Thornville, Ohio 43076
TELEPHONE: 740-743-1623
FAX: 740-743-3301

MEDICAL INSURANCE COVERAGE ELECTION OPT OUT FORM

Per the contracts between NLEA, OAPSE and Northern Local School District’s Board of Education, Employee Medical Insurance Opt-Out payments will be as follows (select the applicable payment for the current period):

- _____ A member who switches from a family plan to no insurance; a one-time payment of \$5,000
- _____ A member who switches from a family plan to a single plan; a one-time payment of \$2,750
- _____ A member who switches from a single plan to no insurance; a one-time payment of \$2,500
- _____ A subsequent year of opting-out from single plan, or opting down from family to a single plan; a payment of \$1,000
- _____ A subsequent year of opting-out of a family plan; a payment of \$2,000

- Payments will be made on the first payroll of March each year, and is subject to applicable tax withholdings (not subject to retirement).
- The member must provide evidence of adequate eligible dependent coverage elsewhere and must complete a “**Coverage Election**” form to the Treasurer prior to the plan year in which the employee intends to change coverage.
- A member whose spouse takes Board-provided medical insurance is not eligible for these payments.
- If an employee elects to receive one of these payments, the employee must wait until the regular enrollment period in order to resume receiving medical insurance or family coverage. Exceptions will be made as defined in accordance with the plan documents.
- If an employee who opts out from Board-provided medical insurance re-enrolls before the open enrollment period, **the employee shall repay a prorated share of the employee’s opt-out payment**, with proration based on the date of re-enrollment.

This form must be turned in to the Treasurer’s office by February 1 each year. If the form is not received by February 1, the employee will forfeit the opt-out money.

Print Name

Signature

Date