Policy Name	Artificial Intelligence (AI) Policy for ICS London				
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Author	Head of School				

Version History				
Version	**Approved by**	**Revision Date**	**Details of Changes**	**Author**

1. Introduction

ICS London, as a proud member of the Globeducate network, is committed to fostering an educational environment that embraces innovation and prepares students for the evolving digital landscape. In alignment with Globeducates' overarching AI policy, this document outlines our school's approach to the ethical and effective integration of Artificial Intelligence (AI) in our educational practices.

2. Objectives

- **AI Literacy**: Equip students and staff with a comprehensive understanding of AI technologies, their applications, and implications.
- **Ethical Use**: Promote the responsible and ethical utilization of AI tools, ensuring adherence to academic integrity and safeguarding standards.
- **Innovation in Education**: Leverage AI to enhance teaching methodologies, personalize learning experiences, and streamline administrative processes.

3. AI Integration in Curriculum

- **Curriculum Development**: Incorporate AI-related topics across relevant subjects to provide students with foundational knowledge and critical thinking skills related to AI.
- **Project-Based Learning**: Engage students in hands-on projects that utilize AI technologies, fostering creativity and practical understanding.

4. Staff Training and Development

- **Professional Development**: Provide ongoing training sessions and workshops for educators to stay abreast of AI advancements and integrate them effectively into their teaching practices.
- **Collaboration**: Encourage staff participation in Globeducate AI initiatives, such as webinars and collaborative projects, to share insights and best practices.

5. Student Engagement

- **AI Student Council**: Establish an AI Student Council or AI as a topic for the student council within the school. This is in order to facilitate dialogue between students and staff on AI-related matters, mirroring Globeducate initiative to bridge the gap between digitally native students and educators.
- **Competitions and Challenges**: Promote participation in AI-focused competitions, such as Globeducate hi!ai project, to stimulate interest and innovation among

students.

6. Ethical Considerations and Safeguarding

- **Data Privacy**: Adhere to strict data protection protocols to ensure the privacy and security of student and staff information when utilizing AI tools.
- **Bias and Fairness**: Regularly assess AI systems for biases and take corrective actions to ensure fair and equitable outcomes.
- **Academic Integrity**: Educate students on the ethical use of AI, emphasizing the importance of originality and the consequences of AI-assisted plagiarism.

7. Collaboration with Parents and the Community

- **Information Sessions**: Organize workshops and seminars for parents to understand the role of AI in education and how it impacts their children's learning experiences.
- **Resource Sharing**: Provide resources and guidelines to parents to support the responsible use of AI technologies at home.

8. Monitoring and Evaluation

- **Policy Review**: Conduct annual reviews of the AI policy to ensure its relevance and effectiveness, making adjustments in line with technological advancements and educational best practices.
- **Feedback Mechanisms**: Establish channels for students, staff, and parents to provide feedback on AI initiatives and address any concerns promptly.

9. Conclusion

By integrating AI thoughtfully and ethically into our educational framework, ICS London aims to prepare students for a future where AI plays a significant role. This policy serves as a dynamic framework that will evolve with technological advancements, ensuring our commitment to excellence and innovation in education.

Note: This policy is designed to align with Globeducate AI guidelines and should be adapted to reflect the specific context and values of ICS London over time.