



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting Minutes
August 4, 2025
7:00 PM via Zoom**

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom. Mr. Keith McCarrick, the Chairperson, called the meeting to order at 7:00 PM.

JOC Members

Erica Hermans

Heidi Goldsmith

Patti Grimm

Keith McCarrick

JP Prego

Jay Strunk

Absent: Sarah Bieber, Karen Weingarten

Guests: Mr. Andrew Klein

Non-Members

Dr. David Finnerty, Superintendent, Pottsgrove SD & WMCTC Superintendent of Record

David Livengood, Administrative Director

Craig Robinson, Principal

Donna Wilson, Business Manager

Wendy Sigourney, Administrative Assistant

Solicitor

Beth Shore, Esq., Fox, Rothschild, LLP (via Zoom)

Agenda

1. Call to Order

Attendance/Roll Call

Agenda Items and/or changes

2. Approval of Minutes

A. Approval of the JOC Meeting Minutes from the June 2 & 17, 2025, Meetings.

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to approve the JOC Meeting Minutes from June 2 & 17, 2025.

Erica Hermes	Yes	Keith McCarrick	Yes	Heidi Goldsmith	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes

Motion carried 6-0

3. Presentations - None

4. Public Comments on Agenda Items - None

5. Discussion Topics - None

6. WMCTC Reports

A. Administrative Reports

- Mr. Dave Livengood
 - Dave will be sending out a newsletter with a recap of the summer.
 - On June 10th, he met with the District Business Managers to review the Capital Reserve Fund. It was a great discussion and they may establish a new bond to pay for the big-ticket items.
 - There were four architectural firms that came in and provided proposals. So he will review those and the feasibility studies and will provide the JOC with a recommendation in October.
 - The Cafeteria flooring is complete, and the Culinary room is almost finished.
 - New lights were installed by our Electrical instructor in the Automotive and Collision program areas.
 - We are about 95% key card access for the building. This was from the money received from Senator Pennychuick.
 - Dave presented at PACTA on pre-apprenticeships.
 - He requested to attend the National Conference to learn about AI used for grant writing.

- All the new hires have been in a couple of times, getting familiar with their program areas. Dave appreciated the time they have given up to come in.
- On August 17th, the auction will be held by Ken Geyer auctioneer. Items being sold are unused items as well as free stuff we have received.
- We will be hosting a speaker, Kevin Rice, at the In-Service meeting. He will share his story of how he went from an underprivileged child to CTE and now serving as a director.
- Our next meeting will be held on September 8th at 5:00 via Zoom.
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- Mrs. Wilson
 - She noted that everyone is aware of the state funding issues, and she will be focusing on paying employees, benefits, and keeping things going on a day-to-day basis. They will only be ordering what is needed, not wish list items.
- Mr. Craig Robinson
 - Craig was on a panel at PACTA for apprenticeships to talk about how to get them up and running. Last year, with the help of Cathy Strauss, CTDSL, we were able to have our Seniors from our Electrical program get certified.
 - Precision Machining is the next program to be established with the help of Dan Chominski.
 - Welding will be the following program.
 - Students will be receiving toolkits, helmets, boots, gloves, etc.

7. Additional Reports

- A. Dr. David Finnerty - He is excited to be here and to work together.
- B. Ms. Beth Shore, Esq., On July 25th, the US Department of Ed reported that 5 schools in Northern Virginia violated Title IX for allowing students to use bathrooms consistent with their gender identity. On July 29th, the Attorney General came out with guidance for the recipients of Federal Funding regarding discrimination. This was recommending best practices. They are not sure yet how either of them will affect schools.
- C. Mr. Prego, JOC Secretary, No report.
- D. Other Advisory Groups
 - Personnel Advisory Group - No report.
 - Policy Advisory Group - Policies up for a second reading are on the agenda.
 - Facilities Advisory Group - No report

8. Policies (2nd Reading - Approval)

- A. [Policy 113](#) - Special Education
- B. [Policy 113.1](#) - Discipline of Students with Disabilities
- C. [Policy 113.2](#) - Behavior Support
- D. [Policy 113.3](#) - Confidentiality of Special Education Student Information
- E. [Policy 143](#) - Standards for Persistently Dangerous Schools
- F. [Policy 144](#) - Standards to Victims of Violent Crimes

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to approve the second reading of Policies A - F.

Erica Hermes	Yes	Keith McCarrick	Yes	Heidi Goldsmith	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes

Motion carried 6-0

9. Policies (1st Reading) - None

10. Personnel

A. The Administration recommends approving Supplemental Contracts:

1. Mrs. Angela Reichert and Ms. Jenni King, Cosmetology Instructors, for the Cosmetology Extended School Day Program, not to exceed 120 hours for the 2025-2026 school year at a rate of **\$44.88/hr**. The \$50.00 student fee and revenue from the Salon will cover the cost.
2. Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 50 hours for the 2025-2026 school year at a rate of **\$44.88/hr**.

B. Substitutes

1. The Administration recommends approving the following substitutes for the 2025-2026 school year:

Tom Henry Joseph Marshall Danielle McCoy

C. Conferences/Trips

1. The Administration recommends approving the EF Tour - Cuisine and Culture to Italy on March 20 - 29, 2027, at \$4,448.00 per student. Mrs. Cindy Prindle will be the lead chaperone and trip coordinator. There will be no more than 30 students attending, with 1 adult per 6 students. This will be no cost to the school.
2. The Administration recommends approving Dave Livnegood to attend the ACTE's Career Tech Vision Conference, December 8-12 in Nashville, Tennessee, at a cost not to exceed \$3,000. Mr. Livnegood will be presenting at the conference.

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to approve Personnel Items A-C as presented.

Erica Hermes	Yes	Keith McCarrick	Yes	Heidi Goldsmith	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes

Motion carried 6-0

11. Finance

A. Approval of Cash Receipts and List of Bills

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to approve Finance item A as presented.

Erica Hermes	Yes	Keith McCarrick	Yes	Heidi Goldsmith	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes

Motion carried 6-0

12. Other Action Items

- A. The Administration recommends approving the Student Handbook for the 2025-2026 school year.
- B. The Administration recommends approving the Staffing Agreement with GHR Education, nurse staffing effective July 1, 2025, through June 30, 2026.

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to approve Other Action items A-B as presented.

Erica Hermes	Yes	Keith McCarrick	Yes	Heidi Goldsmith	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes

Motion carried 6-0

13. Board Comment - Patti encouraged everyone to enjoy the rest of the summer because the students will be back soon.

Mr. Erica Hermans asked about our bathrooms based on the issue Beth shared about Title IX violations. We have individual bathrooms in every program. She also asked if we could look at Policy 904 - Review of Public Comments to see if there are ways to funnel comments from the Union. Can we make sure it's in line with 2 of the 3 district policies.

14. Public Comment - None

15. Adjournment

A motion was made by Mr. JP Prego and seconded by Mrs. Patti Grimm to adjourn the meeting.

Erica Hermes	Yes	Keith McCarrick	Yes	Heidi Goldsmith	Yes
Patti Grimm	Yes	JP Prego	Yes	Jay Strunk	Yes

Motion carried 6-0

The meeting adjourned at 7:19 pm.
Respectfully submitted,

Mr. JP Prego, Secretary
Ms. Wendy Sigourney, Recording Secretary